

**Broadmoor Police Protection District
Minutes of the December 9, 2025 Regular Meeting**

1. **Call to Order:** Meeting is called to order at 7:00 p.m. Chair Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. Chief of Police and District Manager Michael Connolly, District Counsel Davis, and members of the public are also present.
3. **Public Comment:** (a) Leah Kucharszky, resident and wife of former Commissioner James Kucharszky, addresses Commissioner Hall regarding her past statements about dissolving the Broadmoor Police District noted in LAFCO meetings. She notes that Commissioner Hall has abstained from votes, including a vote “like, for electronics,” which she views as “like a no brainer, like, we need to have updated computers.” She asks Commissioner Hall how her abstentions support the success of the District.

Commissioner Hall responds that, given the District’s history of overspending and financial malfeasance, the District must be accountable for its spending to residents and every expenditure must be supported with a staff report. Commissioner Hall further responds that, to the extent the District can operate sustainably, transparently, and adhere to all applicable laws, then she does not favor dissolution.

- (b) Jedediah Esteves, resident, complains that his father’s vehicle was cited for being parked within 15 feet of a fire hydrant towed shortly thereafter, in the middle of the night on a weekend. He is concerned that his family, long-time residents, never received notice, citation, or warning before being towed. Further, because the vehicle was towed at night on a weekend, his father could not retrieve the vehicle promptly, which increased the tow fees. He requests reimbursement for these expenses and asks that a resolution informing officers and residents about the restrictions regarding parking near fire hydrants be created.
4. **Chief of Police Report: (a) Conference:** Chief Connolly reports he attended a conference of San Mateo County Chiefs in Monterey. The newly-appointed Sheriff addresses the chiefs and is planning to meet with chiefs individually and collectively to discuss concerns and needs from the Sheriff’s Department.
- (b) **Brown Act Amendments:** Chief Connolly also notes that, at the conference, he learned that the Brown Act was being updated to require remote meetings for some public agencies.
- (c) **Remote Meetings:** Chief Connolly reports the District continues to work on implementing remote meetings and public comment, but there remain challenges in adequately moderating public comments.
- (d) **NBS Audit Follow-Up:** Chief Connolly continues to work with NBS and their attorneys on boundaries, property assessments, and special district assessments. They have gone through the audit and currently have 17 people who have brought

forth issues with their bills. He has sent officers out to verify that parcels are being assessed at the correct levels.

5. Consent Agenda: (a) Approval of Minutes from November 12, 2025 Regular Meeting
(b) Approval of December 2025 Warrants and Deposits

Chair Aguerre asks for public comment. There is none.

Commissioner Hutchens moves to approve items a and b on the Consent Agenda.
Commissioner Hall seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously.

6. Discussion and Action to Appoint Interim Chief Connolly As Permanent Chief

Commissioner Hutchens states that he believe Chief Connolly has done a good job as interim chief and the District would find it difficult to find a better Chief.

Commissioner Hutchens moves to appoint Interim Chief of Police/Interim District Manager Michael P. Connolly as Chief of Police/District Manager effective January 1, 2026, subject to the approval of the proposed contract in Agenda Item 7(b). Chair Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Nay

Chair Aguerre: Aye

The motion passes 2-1.

7. Discussion and Approval of Written Contract for Michael P. Connolly as Permanent Chief of Police/District Manager:

Commissioner Hall states that to the extent she has something to say, it would be inappropriate for open session.

Commissioner Aguerre moves to approve the proposed contract appointing Michael P. Connolly as Chief of Police/District Manager effective January 1, 2026, and directing Chairman Aguerre to sign the contract on behalf of the District. Commissioner Hutchens seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Nay

Chair Aguerre: Aye

The motion passes 2-1.

8. Discuss and Action to Amend the District Resolution Numbering

Chair Aguerre explains this is discussion and action to change the District's method of numbering District resolutions from the current fiscal year format (e.g., 2025/26-XX) to a calendar year format (e.g., 2025-X) commencing January 1, 2026. Proposed Resolution 2025/26-03 ordering this change is presented for approval and adoption.

Commissioner Hutchens asks if this is just to make it a little bit less confusing and what is the reason for changing the date. Chair Aguerre responds that he believes a calendar year numbering system will be less confusing.

Commissioner Hall asks if this is changing their budgeting or if they will continue to budget in line with the fiscal year. Chair Aguerre confirms it is strictly the resolutions.

Commissioner Hall asks if this is what Counsel Davis wants and if it would make it easier for him to keep track. Counsel Davis confirms.

Commissioner Hall moves to pass Resolution 2025/26-03 changing the numbering of resolutions. Commissioner Hutchens seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously. Resolution 2025/26-03 changing the numbering of resolutions is adopted.

9. Further Discussion and Possible Action on Retaining a Part-Time District Clerk:

Commissioner Hall states she is heartened to hear that the District continues to work to have interactive access to these meetings, but she believes the scope of a clerk's duties depend on what technological solutions are ultimately adopted for facilitating remote meetings. Commissioner Hutchens agrees

Chief Connolly responds that technology will likely limit the prospective clerk's duties and suggests that the discussion be tabled for another meeting after the remote meetings have been implemented. He also suggests that the clerk's duties may be so limited that existing staff could perform the duties. Commissioner Aguerre agrees and asks for an update in January.

10. Further Discussion and Possible Action on Interactive Remote Commission Meetings:

Commissioner Hutchens states he thinks Chief Connolly has laid out what sounds like a pretty positive program that he is putting together if it all goes together.

Commissioner Hall agrees, but expresses some limited concern that accepting public comment remotely will be tricky to get right. She suggests that perhaps a positive interim step would be simply recording the meetings and making those recordings available online. noting the only question about the beta testing is whether there is any reason they could not pilot this by letting people watch as a baby step or interim step, since accepting public comment comes with a lot of things that can go wrong. Maybe a good interim step would be simply recording the meetings and making those recordings available.

Chair Aguerre states that he is very excited that the community members will soon be able to participate remotely in the Commission's meetings with some clearly written, easily delineated parameters. Chair Aguerre states it is an important step forward for the District and should be revisited at the January meeting.

11. Discussion and Action to Approve Proposed Partially Revised Pay Rate Schedule:

Chair Aguerre notes this is discussion and action to approve a proposed partially revised pay rate schedule commencing January 1, 2026, which includes pay rates already approved on April 8, 2025, except the pay rate for the positions of Police Inspector, Administrative Assistant/Records Supervisor, and Records and Payroll Clerk, which have not been before the Commission for approval.

Counsel Davis notes that the 19-hour-per-week limit was removed from the payroll clerk position because the number of hours can trigger different contribution requirements for CalPERS.

Commissioner Hutchens moves to approve and adopt proposed Resolution 2025/26-04 that would update the pay rate schedule. Commissioner Hall seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously. Resolution 2025/26-04 updating the pay rate schedule is approved and adopted.

12. Signing Resolution 2025/26-01: The Commissioners sign the resolution updating the administrative fee schedule which they had previously voted to approve at the November 12, 2025 meeting.

13. Adjournment: Commissioner Hutchens moves to adjourn the meeting at 8:14 p.m. Commissioner Hall seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously.

Next Meeting: The Commission's next regular meeting will be January 13, 2026 at 7:00 p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

Broadmoor Police Protection District
Minutes of the November 12, 2025 Regular Meeting

1. **Call to Order:** Meeting is called to order at 7:12 p.m. Commissioner Aguerre notes that the regular meeting was rescheduled to November 12, 2025 in light of Veterans Day. Chair Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. Chief of Police and District Manager Michael Connolly, District Counsel Davis, and members of the public are also present.
3. **Public Comment:** (a) Francis Hall, resident and Commissioner Hall's father, comments that he frequently is thanked for his service and responds that "[i]t was an honor to serve this great country, that I still love my country, and I would do it all over again for the people of the United States of America."

(b) Commissioner Hall uses public comment to acknowledge that November is Native American Heritage Month, that the Ramaytush Ohlone are the original peoples of Broadmoor and that Broadmoor lies on unceded Ramaytush Ohlone land. She calls for great consciousness of and inclusion of Broadmoor's indigenous community members.
4. **Chief of Police Report:** (a) Chief Connolly thanks Commissioners and community members for attending the recent swearing-in ceremony for reserve officers, full-time officers, and Commander Gamboa. He describes it as an "a testament to the families and professional law enforcement group assembled."

(b) **Remote Meetings:** Chief Connolly explains that the District recently acquired a television for hybrid/remote public participation but has not completed account setup or beta testing for YouTube, Teams, or Zoom, but hopes to complete beta testing of remote meetings in December.

(c) **Laptop Upgrades:** Chief Connolly reports that the tablets in the vehicles must be upgraded because they run Windows 10, which lost support in October 2025. The tablets will be replaced with laptops, which also require modifying the mounting mechanisms in each vehicle.

(d) **North County Chiefs' Meeting:** Chief Connolly reports attending meetings with the North County Chiefs and the entire San Mateo County Chiefs. Topics discussed included:

(i) New solutions for **translation services** to replace the current reliance on Language Line, a paid subscription, and Google Translate, which have not proven reliable. He notes that language certification programs for officers have largely disappeared.

(ii) Drone Programs: Chief Connolly reports that Daly City has launched a drone program with a real-time crime center. Drones are deployed from three positions in response to 911 calls to provide real-time geographic data. Analysts operate the drones remotely from the real-time crime center rather than having units carry drones. South San Francisco and Colma are similarly looking at forward-deployed drones. Colma has not yet received its drones.

- 5. Consent Agenda:** (a) Approval of Minutes from October 14, 2025 Regular Meeting
(b) Approval of Minutes from October 15, 2025 Special Meeting
(c) Approval of November 2025 Warrants and Deposits

Chair Aguerre asks for public comment. There is none.

Commissioner Hutchens moves to approve items A, B, and C on the Consent Agenda. Commissioner Hall seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously.

6. Discussion and Action to Adopt Proposed Amendments to the Commission Policy Handbook

Commissioner Hall states that she appreciates the staff report but is disappointed that the report is a perfunctory summary of the changes made and fails to include a complete description of the process used to compile the changes. She asks, for example, why proposed policy 2100, which requires the Chief of Police to have a bachelors degree. She notes that according to the staff report for item 7D, Chief Connolly is the only person currently on the Broadmoor Police Department who has these qualifications. She finds this change and the lack of written explanation regarding the necessity of such change troubling because she believes the officers should feel confident that they can become Chief if they commit to the District.

Counsel Davis explains that Policy 2100 must be harmonized with Policy 2105 for the District Manager, which currently requires a bachelor's degree. Since the Chief and District Manager positions are combined, the qualifications must be consistent. Commissioner Hall responds that the staff report still does not explain why the Commission decided to increase requirements for the Chief rather than remove requirements for the District Manager.

Chief Connolly responds that the Chief of Police and District Manager position is an executive position and formal education is part of professional standards recommended by POST. He states: "I don't understand why there would be a move to request less than that if an officer wants to attain an education" and argues that "reducing the standard will never serve anyone's purpose." He explains that in his absence, the second in command would step in as Acting Chief, and the Commission could later determine how to proceed.

Commissioner Hall argues that requiring these qualifications means the District would be required to do an expensive outside search rather than hire from within, which sends a negative message to the District's existing officers, especially because two of the three Commissioners do not have college degrees.

Chair Aguerre states that he sees the higher educational requirements as "something to shoot for" and notes there is nothing preventing current staff from pursuing educational opportunities. He states: "I'm not really certain that I would be super comfortable with going backwards."

Commissioner Hutchens agrees, stating: "I wouldn't want a chief that didn't have enough ambition, knowing what a chief's qualifications are to pursue it" and expressing concern about having someone who "doesn't have the experience or knowledge to handle all situations."

Commissioner Hutchens moves to accept the proposed changes to the Commissions Handbook, drafted by Commissioner Aguerre in concert with Chief Connolly and Counsel Davis, effective immediately. Commissioner Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Nay

Chair Aguerre: Aye

The motion passes 2-1.

7. **CSDA Training:** Commissioner Hall reports that she attended the California Special District Association Board Secretary and Clerk Conference from October 27-29, 2025. She describes it as a great presentation where she learned from public entity lawyers and met with vendors including the Special District Risk Management Association. She reports that she has saved many of the presentations to create a library of information regarding the Brown Act and the Public Records Act for the District to reference moving forward.

8. **Part-Time District Clerk for the Board of Police Commissioners**

Christine Hall, resident and Commissioner Hall's mother, asks why hiring a clerk is necessary.

Commissioner Hall explains that currently the job of board clerk is split between Counsel Davis and Ms. Hernandez compiling agendas and Commissioner Hall taking minutes. A hired clerk would typically handle all of those functions including compiling agendas, packets, and meeting minutes and streamline the process.

Counsel Davis states that at least two LAFCO commissioners have recommended hiring a clerk. Commissioner Hutchens states he thinks a clerk "would be great except for the expense."

Chair Aguerre discusses the potential benefit of having someone to operate the technology

for hybrid/remote meetings, noting that when he attends LAFCO meetings they have a clerk who handles people calling in and out. He believes an independent voice for minutes would be helpful and could relieve some of the volunteer workload.

Chief Connolly and Counsel Davis note that, given improved technology and only a single monthly meeting, the hours necessary for a clerk would be limited. notes that technology could act as a force multiplier for tasks like transcribing minutes. He questions the actual hours a clerk would work, noting that 20 hours per week would be more than necessary.

Commissioner Hall proposes tabling the hiring of clerk until the District has implemented remote meetings because the nature of the remote meetings will impact the scope of a clerk's duties. moves to table item 7C until January 2026. She explains this makes sense because the time commitment and duties for a clerk depend on whether the District implements hybrid/remote meetings. Chair Aguerre agrees, noting the reorganization and beta testing timeline.

9. Procedure to Select and Appoint a Permanent Chief of Police/District Manager:

Commissioner Hutchens remarks of Chief Connolly, "I think he's doing a great job. And it would be the right thing to do to make him the full-time chief." He states that Chief Connolly "deserves to be full time."

Counsel Davis explains there are three options for selection process plus a fourth option of doing nothing.

Chair Aguerre states he has seen improvements and dedicated officers under Chief Connolly's leadership. He analogizes to sports, stating "nobody really loves the interim tag when they're the coach or the manager." He continues: "I like where we're at" and believes removing the interim designation would be appropriate "to reaffirm" Chief Conolly.

Commissioner Hall focuses on the cost estimates in the staff report for Option 2. She asks: "What are the expenses associated with doing this?" Counsel Davis and Chief Connolly explain that open recruitment requires publication, candidate processing, and background investigations. Chief Connolly estimates background checks cost "anywhere from \$1,800 up" and can take up to six months, though his update took under two months.

Commissioner Hall notes that the primary cost for Option 2 is the background check. She questions whether the Commission would have to offer higher compensation to attract outside candidates.

Chief Connolly responds that when he came to Broadmoor "it wasn't about the money" but rather his care for the community.

Commissioner Hutchens moves to select Option 3, an internal search process to select a permanent Chief. Chair Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye
Commissioner Hall: Aye
Chair Aguerre: Aye
The motion passes unanimously.

10. Pilot Project for Interactive Audio and Video of District Meetings

Commissioner Hall states she thinks it is a good idea and is “heartened to see concrete progress” with the two monitors now in the meeting room. She notes that given weather and the demographic makeup of Broadmoor, that meetings are accessible to people who cannot necessarily attend in person is important.

Chair Aguerre agrees and notes his spouse has disabilities, making remote access important. He acknowledges there may be a “learning curve” if people say inappropriate things during remote public comment. He asks what policy requirements must be published to implement this.

Counsel Davis suggests looking at other agencies to see what they do and formulating the District's own handbook on remote participation.

Commissioner Hall offers to research policies, particularly from agencies using Teams since that may be the most cost-effective option.

Chief Connolly will continue beta testing with a goal of having an update in December or January.

11. Proposed Resolution To Approve Updated Administrative Fee Schedule

Commissioner Hall asks why the fees were not increased last year. Counsel Davis responds he cannot answer that, noting fees are increased periodically depending on costs.

Commissioner Hall notes that a few discrepancies in the dates of the proposed resolution. Counsel Davis states he will research to make sure all dates are correct and the resolution will not be signed tonight but will be presented with corrections at the next meeting.

Commissioner Hall moves to accept Resolution 2025-26-01 to increase the administrative fee schedule. Chair Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye
Commissioner Hall: Aye
Chair Aguerre: Aye
The motion passes unanimously.

12. Signing Resolution 2024/25-05, New Contract with the BPOA. The Commissions sign the resolution which they had previously voted to approve at the April 8, 2025 meeting):

13. Adjournment: Commissioner Hutchens moves to adjourn the meeting at 9:03 p.m.
Commissioner Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously.

Next Meeting: The Commission's next regular meeting will be December 9, 2025 at 7:00 p.m.
at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

Broadmoor Police Protection District
Minutes of the January 14, 2025 Regular Meeting

1. **Call to Order:** Meeting is called to order at 7:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Hutchens and Aguerre are present. District Manager Connolly and members of the public are also present.
3. **Moment of Silence:** Commissioner Aguerre requests a moment of silence in the memory of late Commissioner Marie Brizuela.
4. **Investiture of Commissioner Elect Andrea M. Hall:** Commissioner Hutchens swears in Commissioner Hall. Commissioner Hall gives speech, outlining the steps the police protection district must take to recover from CalPERS embezzlement scandal, Brown Act violations, and August 2023 fiscal crisis.
5. **Roll Call #2:** Commissioners Hutchens, Aguerre, and Hall are present.
6. **Public Comment:**
 - (a) **Kathryn Slater Carter**, San Mateo Harbor District Commissioner and California Special Districts Association Board Member, speaks to recommend that the police protection district take advantage of the training and educational opportunities the CSDA provides.
 - (b) **Tony Medrano**, Broadmoor resident, addresses Commissioner Hall and suggests she will act to dissolve the police protection district. Commissioner Hall briefly responds, explaining that an open dialogue with residents is essential to the district's continued operations.
7. **Closed Session:** Commissioners go into closed session at 7:17 p.m. Commissioners receive update from Derek J. Haynes of Porter Scott regarding April 2025 demurrers and motion to strike pleadings in San Mateo County Superior Court Case No. 21-CIV-03905, *Five Points Tire Imports, Inc., et al. v. Broadmoor Police Protection District, et al.* Commissioners take no action as a result of update and return to open session at 7:41 p.m.
8. **Reorganization of the Commission:** Commissioner Aguerre moves to appoint himself Chair, Commissioner Hutchens Treasurer, and Commissioner Hall Secretary. Commissioner Hutchens seconds motion. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall voting against.
9. **Consent Agenda:** Commissioner Hall removes Treasurer's Report from the Consent Agenda because of Warrants missing description and in excess of \$2,000, which violates Commission Policy No. 3040.2.
 - (a) **December 2024 Regular Meeting Minutes.** Commissioner Aguerre moves to approve the minutes of the Commission's December 2024 Regular Meeting. The motion passes unanimously.

10. Chief's Report: Chief Connolly reports on district's law enforcement activities, including revival of volunteer reserve officer program which was disbanded in September 2021 as a result of litigation by former volunteer reserve officers. Sargeant Gamboa speaks about his efforts not just revive, but markedly improve the reserve programs with emphasis on training, professionalism, and respect for community.

11. Treasurer's Report: Commissioner Hall asks which Commission Resolution approved \$7,792 in expenditures with the description "Needs Description." Chief Connolly explains that it represents faulty Social Security payments to Ms. Hernandez, who also compiles the Treasurer's Report. Commissioner Hall asks which resolution has authorized a payment of \$9,625 to Davis Law Firm. Chief Connolly claims that there was a resolution "somewhere around December 2022." Commissioner Hall asks Commissioner Hutchens, Treasurer, whether he has reviewed the invoice from Davis Law Firm. Commissioner Hutchens responds that he has not reviewed the invoice for \$9,625 to Davis Law Firm. Commissioner Hall asks to agendaize (i) a proposal for guidelines on when it is appropriate for district staff to contact counsel and (ii) to develop guidelines for billing invoices from counsel for the February 2025 regular meeting. Commissioner Aguerre moves to approve the Treasurer's Report. Commissioner Hutchens seconds motion. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall voting against.

12. Open Session:

(a) Policies for Mandatory Brown Act Training: Commissioner Aguerre observes that all Commissioners are currently up-to-date on their mandatory ethics training. Commissioner Aguerre proposes incorporating California Special District Association's free training into the staff report regarding ethics training and reconsidering proposal at February 2025 meeting. Kathryn Slater Carter, San Mateo Harbor District Commissioner and California Special Districts Association Board Member, speaks to again recommend CSDA resources and offers to have CSDA staff member attend Commission meeting to present on how those resources might help the District. Commissioner Hall states that the staff at CSDA have been very helpful and accommodating.

13. Next Meeting. The Commission's next regular meeting will be February 11, 2025 at 7:00 p.m. at 388 88th Street.

14. Adjournment. Commissioner Aguerre moves to adjourn the meeting in the memory of the late Commissioner Marie Brizuela. Commissioner Hutchens seconds. The meeting is adjourned at 8:23 p.m.

Respectfully submitted,

/s/ Commissioner Andrea M. Hall, Secretary

**Broadmoor Police Protection District
Minutes of the February 11, 2025 Regular Meeting**

1. **Call to Order:** The meeting is called to order at 7:04 p.m. Commissioner Aguerre leads the Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, Counsel Davis, and members of the public are also present.
3. **Public Comment:**
 - (a) **Corporal Michael Davis**, President of the Broadmoor Police Officers Association, speaks to welcome Commissioners Aguerre and Hall to the Commission. He comments that he looks forward to collaborating with the new commissioner and Commissioner Hutchens to lead the District and to support its officers and employees.
4. **Chief's Report:** Chief Connolly reports that the District's retention of NBS to examine property tax assessments for parcels in the District has resulted in an additional \$280,000 in annual revenue to the District. Chief Connolly also reports that the District presently employs seven officers and is hiring for one additional vacancy.

Commissioner Hall asks what the total potential revenue might be from collecting back taxes on incorrectly assessed parcels. Chief Connolly states that revenue will exceed \$1.1 million, but total will depend on applicable statute of limitations.

Commissioner Hutchens asks what effect federal immigration enforcement might have on District's staffing. Chief Connolly responds that ultimate effects of federal immigration enforcement in the District remain uncertain.

5. **Consent Agenda:**

(a) **January 2025 Regular Meeting Minutes.** Commissioner Aguerre asks to amend minutes to reflect that Commissioner Hutchens moved to appoint Commissioner Aguerre Chair, himself treasurer, and Commissioner Hall secretary. Commissioner Aguerre also asks to amend minutes to reflect that there was no mention of link between the ongoing *Five Points* litigation and September 2021 disbanding of reserve force. Commissioner Aguerre moves to approve the Minutes subject to the foregoing corrections. Commissioner Hutchens seconds. Commissioner Hall abstains. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall abstaining.

(b) **Treasurer's Report:** Commissioner Hall removes Treasurer's Report from the Consent Agenda because of a question regarding item no. 9264, a payment from the District to the Broadmoor Police Officers Association. Commissioner Hall explains she is concerned that direct payments from the District to its labor union violated the Meyers Milius Brown Act. Chief Connolly explains that the District's payroll vendor, ADP, could not accommodate withholdings for union dues from officer paychecks, but that the payment represents amounts that would have been withheld from officer's

paychecks, provided that they opted into BPOA membership. Commissioner Aguerre moves to approve the Treasurer's Report. Commissioner Hutchens seconds the motion. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall voting against.

6. Open Session:

(a) Policies for Commissioner Training: Continued discussion from the January 2025 meeting. Commissioner Aguerre describes the training opportunities for special district board members with the California Special Districts Association. He suggests that the member of the Commission should commit to completing Unlocking the Brown Act, Transparency in Action, and mandatory AB 1234 ethics courses through CSDA. Commissioner Hall concurs, stating that all of her experiences with CSDA training have been excellent and that the live trainings are particularly useful because of the opportunity to ask presenters questions. Commissioner Aguerre moves to require the Commissioners to complete Unlocking the Brown Act, Transparency in Action, and mandatory AB 1234 ethics courses through CSDA by January 31, 2026. Commissioner Hall seconds the motion. The motion passes unanimously.

(b) Information Technology Upgrade: Officer Andrew Mew explains to the Commission that the District's computers have reached the end of their life, preventing necessary software updates. Officer Mew explains the process by which the District selected a vendor to provide the new computers and that the upgrades will cost less than \$6,000. Commissioner Aguerre moves to accept proposal to purchase new computers. Commissioner Hutchens seconds the motion. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall abstaining.

(c) Legal Billing Guidelines: Commissioner Hall explains that the District's legal spending has run 33% ahead of budget since the District's fiscal crisis in August 2023 and that the District has paid thousands of dollars for apparently duplicative, unnecessary legal services. She believes clear guidelines about what are legal services and appropriate billing practices will force the District's counsel to be more mindful in their billings to the District and ultimately save the District and its taxpayers money.

Chief Connolly responds that he is concerned that only Davis Law Firm's invoices were attached to the proposal and do not provide a comprehensive picture of the District's legal spending. He also observes that outside counsel has successfully settled matters with CalPERS. Commissioner Hall responds that she would happily table the proposal to a future meeting, subject to the review of Best Best & Krieger, Colantuono High Smith & Whatley, and Porter & Scott's invoices. Commissioner Aguerre explains that he is afraid he does not understand the purpose and scope of legal billing guidelines. Former Commissioner James Kucharszky and his wife, Lisa, disrupt the meeting. Commissioner Aguerre calls for a point of order and re-opens public comment.

- i. **Francis Hall**, member of the public, expresses frustration at the disruption to the

Commission's discussion. Commissioner Aguerre responds that he is committed to maintaining order moving forward and thanks Mr. Hall for the comment.

- ii. **Carolyn Shaw**, member of the public, comments that she fears "an eruption of liability" related to ongoing lawsuits and CalPERS and is concerned that residents do not understand the District's potential liability and insurance coverage for those potential liability. Commissioner Connolly responds that the District's dealing with CalPERS "will be ended within a year" and that the District is awaiting a court decision. Counsel Davis states that "the worst case scenario on CalPERS is that it will cost us about \$1,700."
- iii. **John Armfield**, member of the public, questions the "Staffing Philosophy" section of the proposed billing guidelines and states that the District should "hire the best law firm we can for the best price we can." Commissioner Hall responds that the Staffing Philosophy section aims to encourage firms to staff the District's matters as leanly and efficiently as possible, to avoid duplication of work.

After public comment is closed, Commissioner Aguerre moves to table the legal billing guidelines to April 8, 2025 meeting. Commissioner Hall seconds the motion. The motion passes unanimously.

- 7. **Next Meeting.** The Commission's next regular meeting will be March 11, 2025 at 7:00 p.m. at 388 88th Street.
- 8. **Adjournment.** Commissioner Aguerre moves to adjourn the meeting. Commissioner Hutchens seconds. The motion passes unanimously. The meeting is adjourned at 8:38 p.m.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

Broadmoor Police Protection District

Minutes of the April 8, 2025 Regular Meeting

1. **Call to Order:** The meeting is called to order at 7:00 p.m. Commissioner Aguerre leads the Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, District Counsel Davis, and members of the public are also present.
3. **Public Comment:** Anna Marie Chavez-Rey expressed concern over what she described as significant acts of unprofessionalism and disregard for standard code of conduct during Commission meetings. She cited instances of aggressive, threatening and intimidating actions that, in her view, undermine the integrity and effectiveness of the Commission's proceedings. Chavez-Rey proposed that the Commission adopt a standard code of conduct to ensure more productive and respectful meetings moving forward. She suggested using the San Mateo County Code of Conduct as a model.
4. **Chief's Report:** Chief Connolly has reported that crime in Broadmoor remains low.
 - (a) **Predictive Policing:** He also noted that the District is exploring the use software to compile crime statistics, with the goal of implementing predictive policing strategies.
 - (b) **Chiefs of Police Meeting:** Chief Connolly reports that he recently attended a meeting of North County police chiefs, where he raised concerns regarding other police agencies pursuing suspects into Broadmoor and the risks that pursuits pose to the residents and property in Broadmoor. He expressed particular concern that only the supervisor from the agency that initiated the pursuit can cancel it. Commissioner Hall asks if there is some way to force neighboring agencies to pay for the heightened risks pursuits posed. Chief Connolly responds that coordinating among local and state agencies, such as the CHP, makes sharing the risk created by pursuits challenging. Commissioner Aguerre asks whom residents should contact to encourage the adoption of a unified pursuit policy. The point of contact would be Chief Connolly at this time.
- 5) **Consent Agenda:**

March 2025 Regular Meeting Minutes: Commissioner Aguerre raised concerns that the draft minutes from March 2025 minutes 2025 meeting include several items not regularly or properly included in Minutes. In response, Commissioner / Secretary Hall clarified that it is her duty to ensure the minutes accurately reflect both what was agendized and what was actually discussed, in compliance with the Brown Act.

Commissioner Hall further expressed frustration that despite the District currently being involved in litigation related to the Brown Act, violations, it continues to struggle with adhering to its requirements. Commissioner Hutchens expresses that he is concerned about the District's failures to comply with the Brown Act, but wishes that it could be discussed without threatening legal action.

Commissioner Aguerre claims that the minutes drafted by Commissioner / Secretary Hall quotes numbers that weren't quoted at the meeting. Commissioner Hall responds that, as the Board Secretary, she is responsible for the minutes and thus strives to make them as comprehensive and accurate as possible, which may require quotations. Commissioner Aguerre moves to table the minutes.

(b)Treasurer's Report: Commission Aguerre moves to accept the March 2025 Treasurer's Report. Commissioner Hutchens seconds. The motion passes unanimously.

- 6) **Designation of District Labor Negotiator:** Chair Aguerre states that he see[s] no problem with the Chief acting as the district's representative for contract negotiations with the Broadmoor Police Officers Association (BPOA). Commissioner Hall asks if it is clear that Chief Connolly is not a member of the BPOA and if he negotiates his own labor contract separate and apart from the BPOA. Counsel Davis confirms that Chief Connolly is not a member of the BPOA. Commissioner Aguerre moves to designate Interim Chief / District Manager Connolly as the District's representative for contract negotiations with the BPOA, per Government Code § 54957.6(a) Commissioner Hutchens seconds. The motion passes unanimously.
- 7) **(a) Closed Session per Government Code § 54957.6(a) and § 54954.5€ regarding the proposed Memorandum of Understanding (MOU) between the District and the BPOA:** Commission retires to Closed Session at 7:31 p.m.
- 8) **Open Session Report on Results of Labor Negotiation per Government Code § 54957.1(a)(6):** BPOA President, Michael Davis, thanks Chief Connolly and the Commissioners for negotiating new MOU. Commissioner Hutchens moves to approve updated MOU with the BPOA. Commissioner Aguerre seconds. The motion passes unanimously.

Further Discussion Re Legal Billing Guidelines: Commissioner Hall moves to withdraw the item from the agenda. Commissioner Aguerre seconds the motion. The motion passes unanimously. This item will be agendized at a later date.

Update re CalPERS: Counsel Davis states that CalPERS completed an audit and determined that a former District employee was unlawfully employed at the District after retirement. CalPERS assessed the overpaid pension benefits to the former employee who appealed. CalPERS and the former employee settled and he was not reinstated. Counsel Davis also reports that CalPERS records reflected that the employee retired from Broadmoor when he had, in fact, retired from Burlingame. He reports that the District has no exposure, no liability, and the records were corrected to reflect that the former Broadmoor employee actually retired from Burlingame, not Broadmoor.

- 9) **Proposed Draft Budget, FY2025-2026:** The District's Bookkeeper, Ms. Robin Rose presented a draft of the Proposed Budget for Fiscal Year 2025-2026, which includes a surplus of over \$600,000. She attributes \$300,000 of the surplus to additional assessments within the district that were done by a consultant. Chief Connolly notes that the budget also reflects increased spending on cybersecurity liability insurance which is

mandated.

10) There was additional discussion regarding the total secured property tax revenues and the timing of their receipt. Concerns were raised about the reliability of relying on ERAF (Educational Revenue Augmentation Fund) monies. It was suggested that two versions of the budget be prepared—one including ERAF funds and one excluding them. Additionally, discrepancies were noted between the CalPERS contribution amounts listed in the draft budget and the projections provided by CalPERS. Ms. Rose will revise the budget to reflect the accurate CalPERS figures. Finally, Counsel Davis confirmed that a new CFO has already joined the District and recommended placing the formal approval of the CFO appointment on the May meeting agenda.

11) Proposed Presentation by CalPERS Actuary: Commissioner Hall reported that she had contacted CalPERS to request that an actuary present to the Commission on the projected growth of the District's Unfunded Accrued Liability (UAL) and its potential long-term impact on District's finances and service delivery. The other Commissioners questioned the value of such a presentation at this time, noting that the budget already accounts for UAL growth, and suggesting that addressing CalPERS liabilities may be beyond the Commission's scope. District Manager Connolly added that the District has no control over its CalPERS liability, implying limited utility in reviewing the specifics at this stage. In response, Commissioner Hall emphasized the importance of understanding this significant financial obligation, including how the amounts are calculated, how interest accrues, and how the liability grows over time. Ms. Rose noted that CalPERS conducts audits of the District every three years and suggested it may be more appropriate to invite a presentation from CalPERS following the next audit.

Chair Aguerre makes a motion to not agendize item 8(e) for the immediate future. Commissioner Hutchens seconds. Commissioners Aguerre and Hutchens vote YES. Commissioner Hall votes NO. The motion carries.

Next Meeting. The Commission's next regular meeting will be May 13, 2025 at 7:00 p.m. at 388 88th Street.

12) Adjournment. Commissioner Aguerre moves to adjourn the meeting. Commissioner Hutchens seconds. The motion passes unanimously. The meeting is adjourned at 9:02 p.m.

Respectfully submitted,
/s/ Commissioner John V. Aguerre, Chair

Broadmoor Police Protection District

Minutes of the April 30, 2025 Special Meeting

- 1. Call to Order:** Meeting is called to order at 5:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
- 2. Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, District Counsel Davis, and members of the public are also present.
- 3. Discussion and Action to Expand NBS's Scope of Work:** Chief Connolly states in its initial audit of parcel taxes for Fiscal Year 2024-2025, NBS identified an additional \$324,000 owed to the District, which the District successfully collected. He also reports that further investigations by NBS resulted in \$1.1 million for the last forty years in tax assessments that are owed to the District. Based on those initial investigations, Chief Connolly believes there may be errors in the property tax roll leading to the Broadmoor Police providing service to parcels and residents whose property taxes do not go to the District. He further reports that over 300 parcels in the district are paying ad valorem taxes to Daly City and/ or unincorporated San Mateo County. He encourages the Commission to move to execute an additional agreement with NBS for \$18,500 because the tax rolls are prepared and verified in July.
 - (a) Public Comment:** Francis Hall, resident and father of Commissioner Hall, expresses concern that the hourly rates of NBS consultants will be in addition to the \$18,500 in the engagement agreement and that he fails to understand why this required a special meeting when the next commission meeting comes up in about two weeks.
 - (b) Tygarjas Bigstyck,** Pacifica resident, encourages the Commission to abide by the Brown Act and refrain from answering questions during the time reserved for public comment. He asks the Commission to follow up with questions about the likelihood of additional expenses on top of the \$18,500 in the engagement agreement.
 - (c) Anna Marie Chavez-Rey,** resident, stated that she believes the additional \$18,500 for NBS's services will be well worth it given the significant amounts the District has previously collected as a result of NBS's previously. As a precaution, she proposed setting a limit of no more than \$20,000 in case further funds are needed to complete the engagement.
 - (d) Tony Burchyns,** resident, expresses concerns about the lack factual support for statements regarding voter disenfranchisement in the accompanying staff report. Mr. Burchyns inquired whether any additional data or information is available to substantiate those claims.

Chief Connolly responds that the statements in the staff report are supported by documents the District received from the San Mateo County. He further states that the parcels in Section "B2" are about 76% miscoded for Daly City. Mr. Burchyns asks what the implications of that are for voting precincts. Chief Connolly responds that the miscoded parcels weren't placed in the proper voter precincts. He estimates that

anywhere from 3,500 to 5,000 people were disenfranchised from voting in Broadmoor. He clarifies, however, that NBS will not be looking at the voter aspect and will limit its work to property tax roll discrepancies.

Commissioner Hutchens states that \$18,500 is cheap for the amount of money involved here, but thinks that the Commissioner should limit the District's spending to \$25,000 without further approval.

Commissioner Hall expressed uncertainty about whether Chief Connolly was requesting the Commission to ratify NBS's previous findings or to approve a new agreement. Chief Connolly clarified that he is asking for both. Commissioner Hall then inquired whether the \$1.1 million NBS identified had actually been collected by the District. Chief Connolly confirmed that it has not. Commissioner Hall stated that she would appreciate additional detail regarding the expected revenue from NBS's additional work and suggested that the engagement agreement should reflect that level of specificity.

She also raised a concern about a clause in the proposed agreement, noting that while the District appears to be hiring NBS to verify data, the agreement includes language stating that "NBS will have no obligation to confirm that [information supplied by the District] is correct." In response, Counsel Davis explained that this language is standard boilerplate in such agreements.

Commissioner Aguerre states that "folks [should] pay their fair share." He asks whether putting a cap on the District's spending with NBS would affect the District's relationship with NBS. Counsel Davis clarifies that the only issue before the Commission is executing the agreement for \$18,500 in services from NBS, and the Commission cannot authorize additional spending without noticing a new item.

Commissioner Hutchens moves to accept the proposal and direct Chief Connolly to execute the agreement with NBS for services in exchange for a payment by the District not to exceed \$18,500. Commissioner Aguerre seconds the motion. Commissioner Hall abstains. The motion passes with Commissioners Hutchens and Aguerre voting in favor, and Commissioner Hall abstaining.

- 4. Adjournment.** Commissioner Hutchens moves to adjourn the meeting at 5:45 p.m. Commissioner Hall seconds. The motion passes unanimously.

Respectfully submitted,
/s/ Commissioner John V. Aguerre, Chair

Broadmoor Police Protection District

Minutes of the May 13, 2025 Regular Meeting

1. **Call to Order:** The meeting is called to order at 7:00 p.m. Commissioner Aguerre leads the Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, District Counsel Davis, and members of the public are also present.
3. **Public Comment:** Anna Marie Chavez-Rey asks how Commissioner Hall obtained a copy of an April 16, 2025 e-mail from Steven Chang to Chief Connolly forwarding a signed General Service Agreement, effective as of February 20, 2025. Commissioner Hall obtained the e-mail and agreement in response to a Public Records Act request.
4. **Chief's Report:** Chief Connolly reported an incident of disturbing the peace that occurred on 87th Street. The suspect was observed speeding down 87th and Sullivan, where they made contact with a second vehicle, resulting in a collision with a Daly City police vehicle. A police officer and his canine partner sustained injuries in the collision, though neither was seriously hurt. The suspect was transported to the hospital. The incident is being treated as a felony case and remains under investigation by Daly City detectives.
5. **(a-c) Previous Months' Minutes:** Chair Aguerre requested the removal of the March, April, and April 30 special meeting minutes from consideration. He was not comfortable addressing the minutes at this time without his notes."

(d) Treasurer's Report: Commissioner Hall pulls the treasurer's report from the consent agenda.

Public Comment: Victor Khedr asks why the Warrants reflect that the District bought two vehicle for \$60,000 each. He questions why vehicle purchases were categorized as repairs, not asset purchases. He further asks why the District is buying additional vehicles when the District has plenty of vehicles.

Commissioner Hall inquired why the vehicles were purchased without any prior discussion with the Commission, noting that the purchases were not included in the District's FY2024-2025 Budget. She also raised concerns regarding a \$3,000 payment to Lamorena & Chang for services under an agreement that Chief Connolly entered into February – several months before seeking Commission approval for that agreement. Commissioner Hall questioned Commissioner and Treasurer Hutchens about his authorization of expenditures that appear to violate District Policy which requires Commission approval for any expense exceeding \$2000. Commissioner Hutchens responded that, despite his role as Treasurer, he had not yet approved the expenditures in question.

The Commission continued discussion regarding whether the recent vehicle purchases were budgeted for FY2024–2025, and whether one of the vehicle purchases could have been delayed until the new fiscal year. It was noted that **Item #7311** in the FY2024–2025 Budget includes an equipment allocation of \$30,000. Further review confirmed that \$30,000 was indeed budgeted for a vehicle purchase in FY2024–2025, with an additional \$30,000 allocated for vehicle expenses in the forthcoming FY2025–2026 Budget.

Chief Connolly explained that the purchase involved two vehicles as part of a package deal, which included an additional \$20,000 of internal equipment and clarified that no funds had been allocated for vehicle purchases in the prior fiscal year.

Commissioner Aguerre suggested that the Commission consider adjusting or reallocating certain budgeted funds in order to take advantage of favorable purchasing opportunities.

Public Comment: Tygarjas Bigstyk, Pacifica resident, suggested that the Commission consider allowing Commissioners to ask questions before public comment. He noted that this approach might provide with a better understanding of the direction of the discussion, thereby enabling more informed and constructive public input during deliberations. The resident also inquired about the amount of discretionary spending ~~is~~ authority available to staff without requiring prior Commission approval.

Public Comment: Francis Hall, Broadmoor resident, and father of Commissioner Hall, asks whether the purchased vehicles are used or new. Commissioner Aguerre confirmed that they are used 2020 Ford vehicles.

Commissioner Aguerre proposes passing an amended FY2024-2025 budget to include spending on one of the vehicles and including the other vehicle on the yet-to-be passed FY2025-2026 budget. Commissioner Hall observes that, before concluding the discussion of the Treasurer's Report, she wants to note that the deposits sheet and the actuals appear to report inaccurately a refund from DBA Financial as revenue to the District. The Commission decided to agendaize the FY2024-2025 budget for amendments at the June meeting.

Commissioner Hutchens ~~moves~~ moved to accept the Treasurer's Report subject to the amendment of the FY2024-2025 budget. Commissioner Aguerre seconds. Commissioner Aguerre- yes. Commissioner Hutchens- yes. Commissioner Hall- no. Motion passes 2 to 1.

6. **Closed Session:** Commissioners go into closed session at 7:40 p.m. Conference with counsel regarding pending litigation. *Parenti, et al. v. Broadmoor Police, et al.* [Government Code §§54954.5(c) and 54956.9(d)(1)]
7. **Open Session:** Commission returns to Open Session at 7:59 p.m.
 - a) Conference with counsel regarding pending litigation. *Parenti, et al. v. Broadmoor Police, et al.* [Government Code §§54954.5(c) and 54956.9(d)(1)]
 - b) **Retention of Steven Chang, CPA:** Commissioner Hall expressed concern that Chief Connolly signed the agreement to retain Mr. Chang on February 26, 2025 - over more than two months prior to seeking Commission approval. She further noted that the agreement indicates Mr. Chang was hired to address CalPERS and tax issues that had not previously been disclosed to the Commission. Chief Connolly clarified that this agreement was to consult on two issues with a specific employee who was not correctly being reported to CalPERS and the tax identification issues. Chief Connolly explained that the tax issues arose when the District transitioned to a private payroll vendor and these issues impacted the BPPD tax filings. Both matters have been resolved. Chief Connolly also stated that he believes Mr. Chang is well qualified to assist with the District's financial matters due to his prior experience as the District's auditor. District Counsel Davis noted that the agreement with Mr. Chang includes a clause requiring the District to hold him harmless for any

liability arising from his services, as well as an arbitration provision. Counsel added that, if the Commission wishes, it may discuss and potentially renegotiate the terms of the agreement with Mr. Chang. Chair Aguerre moves to retain Mr. Chang as the District Chief Financial/Fiscal Officer. Commissioner Hutchens seconds the motion. Commissioner Hall abstains. Motion passes 2 to 1.

- c) **Advance First Reading of Budget to April 2025 Regular Meeting:** Commissioner Hutchens moves to advance the first reading of the FY2025-2026 to the Commission's April 2025 Regular Meeting. Commissioner Aguerre seconds. Commissioner Hall agrees. The Motion passes unanimously.
- d) **Advance Second Reading of Budget to May 2025 Regular Meeting:** Commissioner Hall asks if holding second reading on budget in May 2025 makes sense, given earlier decision to amend FY2024-2025 budget at June 2025 meeting. Counsel Davis expresses concern that delaying until June 2025 will not leave enough time to pass the final budget. Commissioner Hutchens moves to advance the second reading of the FY2025-2026 to the Commission's May 2025 Regular Meeting. Commissioner Aguerre seconds. Commissioner Hall abstains. Motion passes 2 to 1.
- e) **Fiscal Year 2025-2026 Budget:** Commissioner Hall asks why no funds were allocated for school crossing guards in the proposed budget. Chief Connolly explained that San Mateo County typically reimburses the cost, but no documentation had been provided indicating the expected reimbursement amount for the upcoming fiscal year. Commissioner Hall expressed discomfort with approving a budget that does not fully and accurately reflect the District's spending. She emphasized the importance of precise financial planning and effective cash management. Commissioner Aguerre confirmed with Counsel Davis that the budget may be amended at a later date to include funding for the school crossing guard program. Commissioner Hutchens moves to approve the FY2025-2026 Budget as presented. Commissioner Aguerre seconds. Commissioner Aguerre- yes. Commissioner Hutchens- yes. Commissioner Hall- no. Motion passes 2 to 1.
- f) **Special Parcel Tax Fiscal Year 2025-2026:**

Public Comment: Christine Taliva'a-Aguerre, Broadmoor resident and spouse of Commissioner Aguerre, asks what the proposed increase to the special parcel tax is. Commissioner Aguerre responds that the proposal is to keep the tax what it is currently, even though the Commission could vote to increase it by 5%.

Commissioner Hall asks if there is any provision under the law to allow the District to bank increases if the District's finances deteriorate. Counsel responds that the District would have to collect the increased amount and then provide a rebate, which would be administratively complicated. Commissioner Aguerre moves to approve and adopt Resolution No. 2024/25-04 continuing the FY2024-2025 Special Parcel Tax for Fiscal Year 2025-2026. Commissioner Hutchens seconds. Commissioner Hall abstains. The motion passes 2 to 1.

- 8. **Adjournment.** Commissioner Hutchens moves to adjourn the meeting. Commissioner Hall seconds. The motion passes unanimously. The meeting is adjourned.
- 9. **Next Meeting.** The Commission's next regular meeting will be June 10, 2025, at 7:00 p.m.

at 388 88th Street.

Respectfully submitted,
/s/ Commissioner John V. Aguerre, Chair

Broadmoor Police Protection District

Minutes of the June 10, 2025 Regular Meeting

1. **Call to Order:** The meeting is called to order at 7:00 p.m. Commissioner Aguerre leads the Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, District Counsel Davis, Robyn Rose, CPA, and members of the public are also present.
3. **Closed Session:** Chair Aguerre states that the agendaized closed session will not occur because Golden State Risk Management Association's appointed counsel, Derek Haynes of Porter Scott, is unavailable "due to a family emergency."
4. **Public Comment: Marta Bookbinder**, Broadmoor resident, expressed her appreciation to the District for their prompt response to her recent call regarding unpermitted weekend construction near her residence. She also voiced her ongoing frustrations, with the frequent fireworks heard in the weeks around the Fourth of July noting that fireworks are illegal in unincorporated San Mateo County. Ms. Bookbinder shared that Chief Connolly had informed her of the County's anonymous tip line for reporting illegal fireworks and she expressed her support for increased public awareness of this resource.

Ms. Bookbinder was encouraged to also attend the Broadmoor Property Owners Association meeting. He also suggested including the fireworks tip line information in the community newsletter, *The Grapevine*, to help raise awareness.

Public Comment: Anna Marie Chavez-Rey, Broadmoor resident, notes that, because of the proximity to apartments, many non-Broadmoor residents are parking illegally near the corner of Wildwood Avenue and Maddux Drive. She asks if the District could issue parking stickers to residents or post additional signage regarding parking enforcement.

Commissioner Aguerre notes that parking permits can be controversial but that he would like to have the right thing done.

5. Chief's Report:

- a) **Administrative Follow-up:** The FY2025–2026 Budget was approved during the May meeting. Signatures are still needed for the official signature sheet associated with that action. Commissioners are reminded to complete this as soon as possible to finalize the record.

- b) **Fireworks:** Chief Connolly reported that a fireworks buyback event took place the previous Saturday, involving several cities in Northern San Mateo County. He reports that the District is collaborating with San Mateo County in responding to anonymous tips related to illegal fireworks activity. Additionally, the District is in the process of setting up an anonymous email tip line to further support enforcement efforts and community reporting.
- c) **Parking:** Chief Connolly shared that the District previously explored the implementation of a parking permits program. However, he noted that the Town of Colma has experienced challenges with its own permit system, raising concerns about effectiveness and feasibility. He emphasized that while the District does respond to parking complaints, Broadmoor is a community that actively supports the District. As residents are already assessed for services, the District aims to avoid a heavy-handed approach to enforcement within the neighborhood.
- d) **Police Chiefs' Meeting:** Chief Connolly also reports that, he attended a meeting of local police chiefs, and the group continues to develop a unified pursuit policy. He also reports that, due to the recent officer-involved fatal shooting in South San Francisco, two officers from the South San Francisco Police Department have been removed from duty, pending the state investigation of the shooting. The Chiefs also discussed the use of drones, particularly for surveilling and assessing incidents after a call but before an officer arrives. He reports that Broadmoor will likely not purchase its own drones, but will maintain relationships with neighboring police agencies that do have drones.
- e) **Special Olympics Torch Run:** Chief Connolly reports that three officers will participate in a run with other law enforcement agencies in advance of the Special Olympics. He notes that the officers are soliciting donations in support of their run, with the proceeds going to the Special Olympics.

6. Consent Agenda:

- 1. **March 11, April 8, April 30, and May 13, 2025 Meeting Minutes:** Chair Aguerre pulls meeting minutes for the four prior meetings. He shared some printed internet info on preparing meeting minutes with Commissioner Hall.
- 2. **Treasurer's Report:** Commissioner Hutchens moves to accept the June 2025 warrants and deposits. Commissioner Aguerre seconds. Commissioner Hall votes no. The motion passes 2-1.

7. Open Session

- (a) See item #3 above re the Closed Session.

- (b) Proposed Amendments to Commission Policy Handbook:** This is only a discussion item; not an action item. Commissioner Hall inquired about the process used to develop and draft the proposed amendments, including who was involved in their preparation.

She raised specific concerns regarding a provision in Policy 3040.2 that would allow District employees to spend up to \$5,000 without prior Commission approval. Additionally, she questioned the proposed language stating that “fees charged for services provided by the state, outside agencies and entities, including the County of San Mateo, are among things, things that will not require specific approval of the Police Commission and are deemed pre-approved.” Chief Connolly responded that the intent of the proposed language was to streamline District operations by covering routine expenditures already included in the annually approved budget. He noted that the changes are intended to reflect standard practices for pre-approved, budgeted items.

A discussion followed regarding Commissioner Hall’s concerns, including the public's ability to submit written comments and have them read into the record during meetings. This item has been tabled and will be agendaized for continued discussion at the July meeting. Commissioner questions will be addressed at that time.

- (c) Public Comment: Anna Marie Chavez-Rey,** resident, asks what the various colors in the proposed changes represent. Black is the current policy and the colors are various revisions.

Commissioner Hall suggests that the handbook should be amended to allow written public comment. Commissioner Aguerre agrees that it is essential for the Commission to be open to community feedback, regardless of the medium.

8. Confirmation of Chief’s Nomination of Dominic Gamboa to Commander: Effective July 1, 2025. (Resolution 2002/2003 [Amended] Section 2(a)(iv))

- a) **Public Comment: Christine Taliva’a-Aguerre,** Broadmoor resident and spouse of Commissioner Aguerre, asks whether Sargeant/Commander Gamboa is transitioning from a volunteer to a paid position. Commissioner Aguerre confirms that Sargeant/Commander Gamboa has a part-time paid position, although he supervises the volunteer reserve officers. Mrs. Taliva’a-Aguerre states she would like Sargeant/Commander Gamboa to be promoted to Commander.
- b) Commissioner Hutchens moves that Sargeant Gamboa be promoted to Commander. Commissioner Aguerre seconds. Commissioner Hall abstains in light of a text message she received the same day from Sargeant/Commander Gamboa. The motions carry 2-0.

9. Approve Transfer of \$30,000 from FY2024-2025 Budget to FY2025-2026 Budget

Commissioner Hall asks Ms. Rose to explain where the transfer to accommodate the purchase of two extra vehicles is reflected in the amended budget. Ms. Rose explains that in the FY2025-2026 budget account 7311 will be increased to \$60,000 from \$30,000, and the account name will be changed to “Vehicles and Equipment.”

Public Comment: Francis Hall, Broadmoor resident and father of Commissioner Hall, questioned if this was regarding the vehicle purchase discussed at the May meeting – specifically, whether the District purchased one or two vehicles for the \$60,000 expenditure and whether they were fully equipped. Commissioner Aguerre confirmed that the District purchased two fully equipped vehicles for a total of \$60,000.

Commissioner Hutchens moves to rollover of \$30,000 by deducting from account number 7311, in the FY2024-2025 budget and charging \$30,000 to account number 7311 in the FY2025-2026 budget. Commissioner Hall seconds. Commissioner Aguerre votes yes. The motion passes unanimously.

(e) ~~10.~~ Contract with Metro Mobile Communications

Chief Connolly explains that the District has been using outdated radios for several years now and purchasing new radios is essential to comply with best practices and possible mandates regarding encryption. Commissioner Aguerre asks how much more it might cost to encrypt the radios. Chief Connolly confirms it would cost \$1,000 per radio to encrypt the radios.

Commissioner Hutchens moves to approve the contract with Metro Mobile Communications for the purchase of 23 police radios to replace the existing radios at a cost of approximately \$26,022.34 and direct the chief of police district manager to sign the contract. Commissioner Hall seconds the motion. Commissioner Aguerre votes yes. The motion passes unanimously.

10. ~~11~~ Adjournment: Commissioner Hutchens moves to adjourn the meeting. Commissioner Hall seconds. The motion passes unanimously. The meeting is adjourned at 8:23 p.m.

11. Next Meeting. The Commission’s next regular meeting will be July 8, 2025, at 7:00 p.m. at 388 88th Street.

Respectfully submitted,

/s/ Commissioner John V. Aguerre, Chair

Broadmoor Police Protection District

Minutes of the July 8, 2025 Regular Meeting

1. **Call to Order:** Meeting is called to order at 7:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager/Chief Connolly, Counsel Davis, and members of the public are also present.
3. **Closed Session per Government Code section 54956.9:** At 7:06 p.m., the Commissioners go into closed session to receive updates from GSRMA appointed defense counsel, Derek Haynes, and GSRMA adjuster Brenda Eldredge regarding *Parenti, et al.v. The Broadmoor Police Protection District, et al.*, San Mateo Superior Court Case No. 21-CIV-03905
4. **Public Comment:** (a) Marta Bookbinder is pleased that there appeared to be fewer fireworks in Broadmoor this year than in prior years, but remains concerned that the fireworks that are set off could set fires. She hopes that the District can work with other agencies in Northern San Mateo County to deter fireworks and fires.

(b) **Sergeant Gabriel Carriel** thanks the Commission for approving spending on new radios for the officers who have found that the new radios are clearer, louder, and more reliable because of their longer-lasting batteries.

(c) **Commissioner Andrea Hall** expresses concern that the vendor that handles parking ticket appeals does not provide ticket recipients with an adequate opportunity to be heard regarding their parking tickets, which creates frustration among community residents. She suggests that the Commission should consider writing a letter to the San Mateo County Court Procurement Department, encouraging it consider other, possibly more responsive vendors.
5. **Chief's Report:** Chief Connolly reports that there appeared to be fewer Fourth of July fireworks this year, but the District's officers confiscated fireworks in two separate incidents. The District's officers also helped in Pacifica.

Chief Connolly also reports that the District hired NBS to investigate escaped revenue. NBS "continu[es] to review available data sources from the State Board of Equalization, the LAFCo Commission, and the San Mateo County Assessor's Office. . . NBS experts to continue this review and analysis through July with findings based on discrepancies notated in a final project memorandum anticipated in August."
6. **March 11, April 8, April 30, May 13, and June 10, 2025 Minutes:** Chair Aguerre "ha[s] provided a draft of some updated minutes that [he] feel[s] comfortable with. . ." Commissioner Hall expresses concern that Commissioner Aguerre has not provided a redline, any indication of what he has changed from the draft minutes, or his reasons for making any change. She states that she cannot approve Chair Aguerre's unilaterally revised minutes without a redline and comparing the proposed changes to the recorded

meetings. No action is taken.

- 7. Treasurer's Report:** Commissioner Hutchens inquires about the County's reimbursement schedule for the crossing guard. Chief Connolly responds that it is reimbursed quarterly. Commissioner Hall asks why there are two payroll entries for a single month. Chief Connolly responds that the two entries possibly reflect different classifications or possibly overtime versus regular pay. Commissioner Hutchens moves to accept the warrants and deposits for the prior month. Commissioner Aguerre seconds the motion. The motion passes unanimously.

8. Proposed Amendments to Commission Handbook

Commissioner Hall states that she is "concerned that there's no staff report describing what problems or issues these edits seek to address" because without that background information, the proposed edits "could possibly be misconstrued as retaliatory." She also expresses concerns that there are no provisions outlining a process for future revisions, such as, for example, recording and broadcasting the Commission Meetings.

Christine Aguerre, Chair Aguerre's wife, asks what Commissioner Hall means by "staff report." Commissioner Hall explains that she means a "report detailing the pros and cons" and "describing the background for how this item came to be on the board's agenda."

Elaina Lima asks who is responsible for writing the staff report. Chair Aguerre responds that "I would say I get an opportunity to take a peek at the staff report and see what that looks like," and "I don't have any problem taking a look at annotations and try to address a staff report."

Commissioner Hutchens asks who was involved in the changes. Chair Aguerre responds that it was he, Counsel David, and Chief Connolly. He states that he would like to table the amendments to the Commission Handbook.

Chief Connolly asks whether some of the provisions could be passed now. Chair Aguerre responds that he would prefer to address the amendments comprehensively.

- 9. Adjournment.** Commissioner Hutchens moves to adjourn the meeting. Commissioner Hall seconds. The motion passes unanimously. The meeting is adjourned at 8:01 p.m.

10. Next Meeting. The Commission's next regular meeting will be August 11, 2025 at 7:00 p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

Broadmoor Police Protection District
Minutes of the August 12, 2025 Regular Meeting

1. **Call to Order:** Meeting is called to order at 7:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, Counsel Davis, and members of the public are also present.
3. **Public Comment:** (a) Officer Thompson (Badge 2210) stated that Commissioner Hall has requested records from Peace Officer Standards and Training ("POST"). He recalled that during her campaign, she had told him her "goal was to get rid of the Broadmoor Police Department" and to help him find a job with the Sheriff's Department if that happened. He said these actions demonstrated a "consistent pattern of a lack of decorum" and were "creating a hostile work environment" that lowered morale and exposed the District to liability." Commissioner Hall by explaining that any citizen can make such a request and clarified that her intent "has always been to improve transparency and efficiency in providing public safety services."
- (b) Officer Carroll expressed that PRA requests under Commissioner Hall's name were perceived as coming from "the Commissioner," which made officers feel "under the microscope by the people they are supposed to be working with." He also criticized her for posting information about an officer's disciplinary history, which is actually posted on the POST website, calling it "abhorrent." Carroll urged her to "come ride with us" to see the work officers perform. Commissioner Hall responded that she had never published any records that were not published and she had made the request using her personal e-mail and mailing addresses in an effort "to get a holistic picture of the District." Officer Carroll proceeded to accuse Commissioner Hall's Public Records Act request of being "the obvious telltale signs of a bully" and that she "do[es] not like cops." Commissioner Hall took exception to this remark because her father is a Vietnam veteran who served in the military police and who worked on the San Francisco Sheriff's Department among other law enforcement agencies. She demands that Officer Carroll cease disrespecting her father and her relationship with him, especially when her father is attendance. Commissioner Hall leaves the meeting at 7:22 p.m. Commissioner Hall returns at 7:23 p.m.
- (c) Christine Taliva'a-Aguerre, Broadmoor resident and Chair Aguerre's wife, described Chair Aguerre's campaign meet-and-greet, a political event, which Chief Connolly had directed uniformed officers to attend. She complains that Commissioner Hall photographed the uniformed officers on duty attending a political event to support her husband.
- (c) Francis Hall, Broadmoor resident and Commissioner Hall's father complains that the Commission meetings have become forum for personal disputes, not governance. He states "All I have heard tonight are complaints about my daughter. If we are calling for

civility, then officers must meet that standard as well.” Chair Aguerre responds that “Negative comments go along with positive comments—it’s part of public discourse. What matters is focusing on consensus and the good of the community. Let’s conduct ourselves with courtesy.” Commissioner Hall added that transparency through access to records is central to effective public participation.

4. **Chief of Police Report:** Chief Connolly reported that call volume had been relatively slow during the summer months. He attended a LAFCO meeting where additional data was requested. He also noted that several officers attended the California Reserve Police Officers Conference in Lake Tahoe, presenting on topics such as artificial intelligence in policing and cryptocurrency fraud investigations. Commissioner Hall asked whether LAFCO had criticized the District and its lack of governance, which seems mostly driven by petty interpersonal squabbles, rather than a concern for serving taxpayers and residents. Chief Connolly responded that comments were made, but he would need to review his notes before reporting in detail.
5. **March 11, April 8, April 30, May 13, June 10, and July 8, 2025 Minutes:** The Commission considered approval of the preceding months’ minutes. Commissioner Hall, as Secretary, objected to edits proposed by other commissioners as having no logic, principled basis. She explains that her minutes are especially fulsome because “[t]hese minutes are the only way the public can know what happens here. If we reduce them to a few lines, residents lose the only record they have.” She added: “It feels disrespectful when changes are made to my work as Secretary. I want to provide full and complete information to this community.” Chair Aguerre emphasized consistency and efficiency. After extended discussion, a motion was made to table approval of the March 11, April 8, April 30, May 13, and June 10, 2025 pending further revision. Commissioner Aguerre moves to approve the July 8, 2025 minutes.
Roll Call Vote:
Commissioner Hall: No
Commissioner Hutchins: Yes
Chair Aguerre: Yes
Motion Passed 2–1.
6. **Treasurer’s Report:** Christine Taliva Aguerre questioned nearly \$7,000 in legal fees, asking “Why are we paying for outside counsel when we already have a legal representative?” Chief Connolly explained that specialized legal assistance had been retained for Public Records Act issues and other matters. Commissioner Hall also explained that the cost of responding to PRA requests depends on the volumes of records requested and the attorney’s hourly rates and that she generally believed Best Best & Krieger’s billing for this service to be fair. added context: “Law firm billing depends on the volume of records requested and the attorneys’ hourly rates. It isn’t unusual for PRA compliance to generate substantial legal costs.”
7. **Claim of Jose Ramon Laines:** The Commission reviewed a staff report prepared by Counsel Davis regarding a Government Tort Claim filed by Mr. Jose Ramon Laines. Commissioner Hutchens and Commissioner Aguerre state that they do not believe the

District is responsible for sidewalk maintenance in the area where Mr. Laines' alleged injuries occurred. Commissioner Hall thanked Counsel Davis for preparing the report.

Francis Hall, Commissioner Hall's father, stated that he had recently paid \$9,000 to repair the sidewalk outside of his home and "[t]he sidewalks are the responsibility of either the business or the resident, plain and simple. Commissioner Hall clarifies that her vote depends entirely on the staff report submitted to the Commission, not her father's recent experience repairing the sidewalk.

Commissioner Hutchens moves to reject the Government Claim of Jose Ramon Laines. Chair Aguerre seconds.

Roll Call Vote:

Commissioner Hall: Yes

Commissioner Hutchins: Yes

Chair Aguerre: Yes

Motion Passed 3-0.

- 8. Proposed Amendments to Commission Handbook:** Commissioner Hall reiterates her concerns that there remains, after three months, no staff report explaining the rationale for or process behind the proposed edits. Commissioner Hall further suggested that "confidential" might be more appropriate than "restricted," but warned against overbroad definitions that could limit transparency. Commissioner Aguerre moves to direct "staff to put a staff report together for this item 6b which is the discussion and adoption of the proposed amendments to the Commission policy handbook. . . ." Commissioner Hall seconds, provided that the staff report contain "background as to why these amendments were necessary, why specific amendments were necessary, . . . [and a] thorough description of the process undertaken to compile the amendments.' Commissioner Aguerre moves again to direct staff to compile a report "includ[ing] the process of the description for the amendments" and "collaboratively synthesiz[ing] how we collaborated on them, the pros and cons to the changes." Commissioner Hall seconds.

Roll Call Vote:

Commissioner Hall: Yes

Commissioner Hutchins: Yes

Chair Aguerre: Yes

Motion Passed 3-0.

- 9. Broadcast and/or Recording of Open Session Meetings:** Commissioner Aguerre states that he thinks broadcasting meetings may benefit the community because it may foster "greater public participation." Commissioner Hall states that she agrees that "there are many good reasons that the commission should, should record and broadcast its meetings" but would still like to see a staff report describing what those broadcasts might look like and whether they would allow for remote public comment. Chief Connolly states that drafting staff reports to explain the District's decision making process imposes too great a burden on the District because the District lacks a "robust

staff to go out and do an in-depth analysis to come back to kick it around a table.” He describes staff reports as “a lot of busy work.” Commissioner Hall responds that the time necessary to draft a fulsome staff report explaining the District’s logic is the cost of providing transparency to the District’s voters. Commissioner Aguerre states that he believes a staff report would be valuable to the Commissioner to understand what broadcasts might look like and what costs they would impose upon the District. The item was continued for staff review. No vote taken.

10. Adjournment. Commissioner Hutchens moves to adjourn the meeting. Commissioner Hall seconds. The motion passes unanimously. The meeting is adjourned at 9:58 p.m.

11. Next Meeting. The Commission’s next regular meeting will be September 9, 2025 at 7:00 p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

Broadmoor Police Protection District

Minutes of the September 17, 2025 Regular Meeting (Rescheduled from September 9, 2025)

1. **Call to Order:** Meeting is called to order at 7:02 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. Sergeant Gabriel Carroll, Counsel Davis, and members of the public are also present.
3. **Public Comment:** (a) John Aguerre, in his capacity as a private individual, extends his condolences to the Fraternal Order of Peace Officers. He states he recently attended the 77th Annual Fire, Police, Sheriffs, and Park Rangers ceremony at St. Cecilia's church in San Francisco. He recites a prayer for St. Michael, the patron saint of law enforcement officers, from a prayer card he received at the ceremony.

(b) Kathryn Slater Carter, President of the Harbor District Board and the Montara Water & Sanitary District, but speaking in her capacity as a private citizen and former nearby business owner, notes that the District continues to lack remote access for its meetings and urges the Commission to adopt a solution to allow the community remote access to the meetings for greater transparency and accessibility. She states that this is the only meeting she has attended recently that does not have a Zoom or other electronic meeting option, noting the lack of parking at the facility and suggesting that broadcasting meetings is now standard practice. She offers to provide contact information for district managers who could assist with implementation.

(c) Officer Matthew Carroll, President of the Broadmoor Police Officers Association, raised concerns about Commissioner Hall's conduct at the last meeting and offered an Instagram post about her recently deceased cat as evidence of a "current social media account" and one of Commissioner Hall's "little lies." Commissioner Hall responds that she recognizes that Officer Carroll has "a lot of strong emotions," and she is interested in hearing more about the source of those emotions from Officer Carroll, but she does not believe this is an appropriate forum. Officer Carroll responds that Commissioner Hall is lying and obfuscating the truth. Commissioner Aguerre advises that "we are not going back and forth."

(d) Francis Hall, Broadmoor resident and Commissioner Hall's father, states that his recollection of the prior meeting differs from Officer Carroll's account, and he believes Officer Carroll has "behaved inappropriately."

4. Chief of Police Report (delivered by Sergeant Carriel)

Sergeant Carriel reports on recent incidents, including a vandalism case at Ben Franklin, where the suspect was taken into custody, and a vehicle theft that morning, where the vehicle was quickly recovered and the suspect apprehended and taken to the county jail. He reports no significant crime trends. Commissioner Hall asks about the stabbing at Daly City BART earlier in the day. Sergeant Carriel clarified that Broadmoor PD did not respond but monitored on radio, noting it was a BART investigation and appeared to be an isolated incident rather than a random

act.

5. Consent Agenda

Commissioner Aguerre pulls the meeting minutes and Treasurer's Report from the consent agenda for individual consideration.

5(a) Approval of Minutes from March 11, 2025 Regular Meeting:

Commissioner Hall objects to edits proposed by Commissioner Aguerre, stating she continues to not understand the source or driving force behind the edits and cannot vote for the proposed draft minutes. Commissioner Hutchens states the Commission needs to "get on top of" approving the backlog of minutes. Commissioner Aguerre explains his revisions are intended to remove subjective bias. Commissioner Hall questions why Commissioner Aguerre removed an item that occurred after the meeting was called to order from the March minutes, asking how that reflects subjective bias. Commissioner Aguerre responds, "[t]hat's a fair point."

Kathryn Slater Carter suggests that the Commissioners attend the California Special Districts Association training on secretary duties and consider action-only minutes; Commissioner Hall responds she will not use action minutes until the District records or broadcasts meetings and that she has already registered to attend.

First Vote on Unrevised March 11, 2025 Minutes:

- Motion by Commissioner Hall to approve the minutes she submitted in her capacity as the Board's duly elected secretary
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Aye), Aguerre (Nay) - Motion passes 2-1

Commissioner Hutchens then requests to recall his vote, having misunderstood the motion.

Motion to Recall Prior Vote:

- Motion by Commissioner Aguerre
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Nay), Aguerre (Aye) - Motion passes 2-1

Second Vote on Unrevised March 11, 2025 Minutes:

- Motion by Commissioner Hall to approve the minutes she submitted in her capacity as the Board's duly elected secretary
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Nay), Hall (Aye), Aguerre (Nay) - Motion fails 1-2

Vote on March 11, 2025 Minutes Revised By Chair Aguerre:

- Motion by Commissioner Aguerre to approve his alternative version to allegedly remove "subjective bias" and citations to the Government Code
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Nay), Aguerre (Aye) - Motion passes 2-1

5(b) Approval of Minutes from April 8, 2025 Regular Meeting:

Commissioner Hall questions specific edits including Commissioner Aguerre's decision to change "He reports that the district is working to use software to compile crime statistics to use predictive policing" to just "Chief Connolly reports that crime in Broadmoor remains low," asking where the subjective bias exists in reporting what the Chief stated. Commissioner Aguerre responds, "My comments are designed to be general, and I really don't have anything else to add."

Vote on Unrevised April 8, 2025 Minutes:

- Motion by Commissioner Hall to approve the minutes she submitted in her capacity as the Board's duly elected secretary
- No second - Motion dies

Vote on April 8, 2025 Minutes Revised by Chair Aguerre:

- Motion by Commissioner Aguerre to approve the version of the minutes he has taken upon himself to revise.
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Nay), Aguerre (Aye) - Motion passes 2-1

5(c) Approval of Minutes from April 30, 2025 Regular Meeting:

Commissioner Hall questions why Chair Aguerre has changed her minutes from stating that a resident "expresses concern about factual support for statements regarding voter disenfranchisement in the accompanying staff report" to say he expressed concern about the lack of factual support for statements regarding voter disenfranchisement in the accompanying staff report, Mr. Burchins inquired whether any additional data or information is available to substantiate those claims." She asks Chair Aguerre how the failure to include the extra sentence expresses bias. Chair Aguerre concedes "[t]hat is not necessarily biased."

Vote on Unrevised April 30, 2025 Minutes:

- Motion by Commissioner Hall to approve the minutes she submitted in her capacity as the Board's duly elected secretary
- No second - Motion dies

Vote on Revised April 30, 2025 Minutes:

- Motion by Commissioner Aguerre to approve the version of the minutes he has taken upon himself to revise.
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Nay), Aguerre (Aye) - Motion passes 2-1

5(d) Approval of Minutes from May 13, 2025 Regular Meeting:

Commissioner Hall asserts the revisions are inappropriate and undermine her authority as secretary, stating that if Commissioner Aguerre wanted to draft the minutes, he ought to have nominated himself to be secretary. Commissioner Aguerre responds that "in general terms, for all these minutes, I am just looking to have an objective summary of items and business specific to the district."

Vote on Unrevised May 13, 2025 Minutes:

- Motion by Commissioner Hall to approve the minutes she submitted in her capacity as the Board's duly elected secretary
- No second - Motion dies

Vote on Revised May 13, 2025 Minutes:

- Motion by Commissioner Aguerre to approve the version of the minutes he has taken upon himself to revise.
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Nay), Aguerre (Aye) - Motion passes 2-1

5(d) Approval of Minutes from June 10, 2025 Regular Meeting:

Commissioner Hall states that she continues to believe Chair Aguerre's edits to her minutes "have no reasonable or rational basis, that they are based in personal animus against me and a lack of respect for my position here as secretary, and consequently, a lack of respect for the people here and their right to transparency."

Vote on Unrevised June 10, 2025 Minutes:

- Motion by Commissioner Hall to approve the minutes she submitted in her capacity as the Board's duly elected secretary
- No second - Motion dies

Vote on Revised June 10, 2025 Minutes:

- Motion by Commissioner Aguerre to approve the version of the minutes he has taken upon himself to revise.
- Second by Commissioner Hutchens
- Roll Call: Hutchens (Aye), Hall (Nay), Aguerre (Aye) - Motion passes 2-1

5(f) Approval of Minutes from August 12, 2025 Regular Meeting:

After a collaborative discussion, the Commission agrees to several corrections, including:

- Adding "District" before "Counsel Davis" in roll call
- Writing out "Peace Officers Standards and Training" for the POST acronym
- Correcting Christine Aguerre's hyphenated last name to "Taliva-Aguerre"
- Removing three lines regarding Government Code Section 3206
- Correcting spelling of "Hutchens" throughout

Vote on August 12, 2025 Minutes with Agreed Revisions:

- Motion by Commissioner Hall to approve with discussed edits
- Second by Commissioner Aguerre
- Roll Call: Hutchens (Aye), Hall (Aye), Aguerre (Aye) - Motion passes 3-0

5(g) Treasurer's Report - September 2025 Warrants and Deposits:

Commissioner Hall notes the District is paying for an officer to attend the academy and commends this as a positive step. Sergeant Carroll provides details about the future officer who started as a reserve officer and will graduate from the academy September 29th, bringing the District one more full-time officer. He notes the competitive environment for recruiting, with all

unaffiliated academy attendees being recruited by agencies, but states this individual specifically wants to work for Broadmoor.

Vote on September 2025 Treasurer's Report:

- Motion by Commissioner Hutchens to accept warrants and deposits
- Second by Commissioner Hall
- Roll Call: Hutchens (Aye), Hall (Aye), Aguerre (Aye) - Motion passes 3-0

6. Regular Business:

6(a) Discussion and Adoption of Proposed Amendments to Commission Policy Handbook:

Commissioner Aguerre recommends continuing this item to the October 2025 meeting pending a staff report in progress.

Motion to Continue:

- Motion by Commissioner Aguerre to continue to October 2025 meeting
- Second by Commissioner Hall
- Roll Call: Hutchens (Aye), Hall (Aye), Aguerre (Aye) - Motion passes 3-0

6(b) Discussion and Action on Changing November Meeting Date:

Because the regular November meeting falls on Veterans Day (November 11, 2025), the Commission discusses alternative dates.

Motion to Reschedule November Meeting:

- Motion by Commissioner Aguerre to move the November meeting to Wednesday, November 12, 2025 at 7:00 p.m.
- Second by Commissioner Hall
- Roll Call: Hutchens (Aye), Hall (Aye), Aguerre (Aye) - Motion passes 3-0

6(c) Temporary Policy Regarding Commissioner Contact with District Personnel:

The item proposes a temporary policy pending adoption of handbook revisions, prohibiting commissioners from direct contact with district personnel except the Chief/District Manager regarding district business, unless personally involved in a matter involving a district officer in an official capacity. Commissioner Hall expresses concerns, including a lack of staff report, undefined terms ("temporary," "direct contact," "district personnel," "district business"), and a potential chilling effect on events such as the recent First Responders Gathering. She also raises concerns about consolidating authority in the Chief/District Manager in light of LAFCO recommendation that the District hire a separate District Manager.

Sergeant Carriel explains the chain of command rationale - that questions should go through proper channels as patrol officers may not have authority or information that supervisors would have. He acknowledges the balance between maintaining order and not being overly restrictive

Francis Hall, Broadmoor Resident and Commissioner Hall's father, questions whether this consolidation of authority undermines the Commission's oversight role.

Kathryn Slater Carter suggests tabling for better definition and specificity, noting vague language opens potential for misinterpretation and disputes.

Commissioner Aguerre states he reads it as applying only to district business matters, not prohibiting casual interactions or community engagement events. Discussion continues about the need for clarification between “request or order” versus “any direct contact.”

Motion to Table:

- Motion by Commissioner Hall to table to October 2025 meeting for staff to refine language
- Second by Commissioner Aguerre
- Roll Call: Hutchens (Aye), Hall (Aye), Aguerre (Aye) - Motion passes 3-0

7. Adjournment:

Commissioner Hutchens moves to adjourn the meeting at 8:57 p.m. Commissioner Aguerre seconds.

Roll Call Vote: Hutchens (Aye), Hall (Aye), Aguerre (Aye) - Motion passes 3-0

Next Meeting: The Commission’s next regular meeting will be October 14, 2025 at 7:00 p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

**Broadmoor Police Protection District
Minutes of the October 14, 2025 Regular Meeting**

1. **Call to Order:** Meeting is called to order at 7:04 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. Chief of Police and District Manager Michael Connolly, District Counsel Davis, and members of the public are also present.
3. **Public Comment:** (a) Laura Hughes-Godby, resident, raises concerns regarding the District's special tax notices she received for the years 2022-2026. The latest tax statements appear to treat her parcel as multi-family, when it is only a single-family residence. She states that she has approached NBS but has not received a satisfactory response. She states that she is upset that the tax change was apparently "done in error, that this was done without proof that I'm not I am a single family, that it was applied that stating that I am a multi-unit, when I'm not a multi-unit, I'm not an assisted living" and now the onus has been placed upon her to prove that her long-time family home is, in fact, a single-family home.

Chief Connolly responds that there have been nine or ten complaints since the 2025-2026 assessments were sent out, but he is working to correct these disputed parcels and "there's always going to be some margin of error."

Commissioner Hall asks Ms. Hughes-Godby to reach out to her to work to correct the status of her parcel. Chair Aguerre also expresses that he appreciates Ms. Hughes-Godby's comments and attendance and looks forward to engaging with her to correct any errors.

4. **Chief of Police Report:** Chief Connolly reports that during his two-week absence, his staff carried on and addressed issues with no major problems arising. He summarizes a meeting with the North County Chiefs' Association:

(a) Drone Usage and Mutual Aid: Chief Connolly reports that during a recent North County Chiefs' Association Meeting, the topic of drones emerged. He reports that Broadmoor has no drones, drone policy, or drone usage, but could ask one of its partners agencies if the District's officers required the use of a drone.

(b) Federal Immigration Officers: Chief Connolly reports that the North County Chiefs have also noticed an increased presence of federal immigration officers in Northern San Mateo County, but that the federal officers have not engaged in some of the more visible enforcement tactics seen in other jurisdictions. He states that he believes the visibility of federal immigration officers may well increase in the area, given that they already have a large presence working at the San Francisco International Airport.

(c) NBS Audit Follow-Up: Chief Connolly states that less than ten people have complained about the revised parcel taxes resulting from the 2024 NBS audit. He reports that complaints are referred back to a hotline staffed by NBS. addresses the NBS parcel

billing process, stating that "less than 10 people have called back with complaints about the bills" and that calls received by the Assessor's Office were all referred back to NBS, which has a hotline. He explains that this is the first time the District has used a professional auditing firm to assess properties and find additional parcel tax revenue. He promises to speak with Ms. Hughes-Godby the following day to ensure her parcel is being taxed accurately.

(d) Public Records Act Request: Chief Connolly reports that there has been a public records act request for records related to the Officer that has just completed the academy. Although, as a peace officer, he has sworn an oath to uphold the state constitution, he complains that citizens exercising their rights to public records under Article I, Section 3(b) of the California constitution has "a very chilling effect to a brand new officer coming into the world of law enforcement as a uniformed police officer who's still in training, who just graduated from the police academy last week." He continues to opine that allowing California citizens to exercise their constitutional rights "lowers morale," and that he has a low opinion of anyone who exercises their constitutional right to request public records because he thinks they ought to speak to him as the Chief first.

Commissioner Hall explains that the citizens of California have a right to request records from public agencies, and she will defend their exercise of that right. Chief Connolly responds that he has "to look out for the well-being of [his] officers."

Francis Hall, resident and Commissioner Hall's father, comments that when he graduated from the police academy in the 1970s, he had been told that "if you're a police officer, you're always under the limelight.

5. Closed Session on Public Employee Performance Evaluation For Interim

Chief/District Manager: Commission Hall objects that the agenda listed this closed session as considering the renewal of a contract, which is not a proper subject of a closed session under Government Code section 54957. Counsel Davis responds that the only thing that will be discussed in the closed session is a performance review of chief. Commissioner Hall explains that the agenda does not comply with the safe harbor for the description of such sessions under Government Code section 54954.5(e). The Commission enters closed session at 7:26 p.m. The Commission reconvenes in open session at 7:57 p.m. with no reportable action taken in closed session.

6. Consent Agenda

Christine Taliva'a-Aguerre, Broadmoor resident and Chair Aguerre's wife, asks about a \$4,200 payment to Porter Scott law firm on the warrants. Chief Connolly clarifies that Porter Scott represents the District and the Golden State Risk Management Association in ongoing litigation against the District. Chief Connolly notes that, although the prior month's warrants were approved, the Commissioners did not sign the warrant sheet. The Commissioners agree to sign the prior month's warrant sheet at the conclusion of the meeting.

(a) Approval of Minutes from September 17, 2025 Regular Meeting and

(b) October 2025 Warrants

Commissioner Hall moves to approve both items on the Consent Agenda (September 17, 2025 minutes and October 2025 warrants and deposits). Second: Chair Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously.

7. Regular Business:

(a) Discussion and Adoption of Proposed Amendments to Commission Policy Handbook:

Commissioner Aguerre recommends continuing this item to the November 12, 2025 meeting pending a staff report in progress. No objection is raised.

(b) Action on Renewal of the District's Contract With And Compensation Increase For Chief Connolly and Revision of Compensation Package:

Commissioner Hutchens raises that he would like to explore making Chief Connolly permanent as opposed to interim chief. Commissioner Hall states that she would like to have a discussion about the process of appointing a permanent chief. Commissioner Aguerre reminds the Commissioners that that item was not agendaized and is not properly before the Commission.

Chief Connolly explains that he is a long-time law enforcement officer and resident of Broadmoor and he is very proud of his record of service to the Broadmoor community. He remarks that he has served as Chief with compensation well below that of chiefs of other agencies in San Mateo County and the District does not subsidize his health insurance. He requests that the Commission increase his compensation to \$175,000 from \$160,000.

Commissioner Hall asks how Chief Connolly has arrived at the \$175,000 given that a few months ago the Commission had passed a budget fixing his salary at a lower amount. Chief Connolly responds that he thinks that the District will have a steady and sustainable increase in income because of additional parcel tax revenue he anticipates will be collected.

Commissioner Hutchens states that he favors increasing Chief Connolly's compensation so that it is competitive with other law enforcement agencies.

Francis Hall, resident and Commissioner Hall's father, asks Chief Connolly if he has ever wanted to go to another agency. Chief Connolly responds that, in the past, he had applied to the Colma Police Department and hoped to merge the two agencies, but, given his residence in the District, he does not want to work anywhere else.

Anne Marie Chavez Rey, resident, states that she supports increasing Chief Connolly's pay given that he has "done a good job over the last five, six years" he has served as Broadmoor's

Chief. She states that she does not think the increase to \$175,000 will even make his pay competitive with other law enforcement agencies.

Christine Taliva'a-Aguerre, Broadmoor resident and Chair Aguerre's wife, notes that she works in the County Assessor's Office and has personally observed that the District is issuing escape tax bills for as much as \$17,000. She believes that, as a result of the increased parcel taxes, the District has adequate revenue to increase Chief Connolly's compensation.

Christine Hall, resident an Commissioner Hall's mother, notes that California state employees receive a raise of three percent this year, which she hopes the Commission will consider. She asks how much of a raise the officers received. Chief Connolly responds that the officers received five percent over two years.

Commissioner Aguerre states that \$175,000 sounds like a good deal and he does not believe the increase is unreasonable in light of Chief Connolly's performance.

Commissioner Hall clarifies that she understands that Chief Connolly has never had a raise and so conceivably he has banked raises during his time at the District, but she remains concerned that the Commission is spending money beyond what was contained in the 2025-2026 budget.

Commissioner Aguerre confirms the contract renewal will run from January 12, 2026 to January 11, 2027.

Commissioner Hutchens moves to extend the contract from January 12, 2026 to January 11, 2027 and to increase Chief Connolly's compensation from \$13,332.50 per month to \$14,583.33 per month. **Chair Aguerre seconds.**

Roll Call Vote:

Commissioner Hutchens: Aye
Commissioner Hall: Nay
Chair Aguerre: Aye

The motion passes 2-1.

8. Adjournment:

Commissioner Hutchens moves to adjourn the meeting at 8:36 p.m. Commissioner Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye
Commissioner Hall: Aye
Chair Aguerre: Aye

The motion passes unanimously.

Next Meeting: The Commission's next regular meeting will be November 12, 2025 at 7:00 p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary

**Broadmoor Police Protection District
Minutes of the October 15, 2025 Special Meeting**

1. **Call to Order:** Meeting is called to order at 7:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. Chief of Police and District Manager Michael Connolly, District Counsel Davis, and members of the public are also present. Outside counsel, Michael Colantuono of Colantuono Highsmith & Whatley PC is present via Teams.

3. October 10, 2025 NBS Report

(a) Commissioner Discussion

Commissioner Hall questions whether NBS was authorized to review dispatch records, noting this was not part of the April 30 proposal. She states the original scope was limited to correcting parcel maps and records for prospective tax collection. Chief Connolly explains that dispatch records were requested as supporting documents to verify the District's assertion of jurisdiction over the areas in question, noting the records belong to San Mateo County.

Commissioner Hall reads from the April 30 staff report about miscoded properties and asks what errors NBS identified. Chief Connolly responds that NBS identified 76 parcels that Broadmoor officers patrol and have jurisdiction over that are not listed in the proper tax rate area (TRA). Commissioner Hall questions the basis for this assertion. Chief Connolly cites historical data.

Commissioner Hall notes that the report also includes work by HDL, a subcontractor the District never directly retained, which identified only one error resulting in \$57.53 in recovered revenue. She asks how much the District paid for this result. Chief Connolly states the contract approved by the Board was for no more than \$18,000, which has not been fully spent. Commissioner Hall expresses concern that the District spent \$18,000 to recover \$57.53.

Chief Connolly clarifies that NBS has not reached the full \$18,000 contract amount and recently billed approximately \$13,000.

Commissioner Aguerre references the NBS memorandum showing approximately \$147,000 in potential revenue from the 76 identified parcels. Chief Connolly confirms this figure represents post-ERAF shares and special taxes, noting it does not include the annual ad valorem tax share. Commissioner Aguerre states this represents a potentially significant return on the \$18,000 investment and expresses his view that the Commission has a fiduciary responsibility to pursue money owed to the District.

(b) Public Comment

Francis Hall, resident and Commissioner Hall's father, comments that the revenue

projected as a result of the NBS appears to be speculative and little more than a “lottery ticket.”

Christine Taliva’a Aguerre, resident and Commissioner Aguerre’s wife, observes that the NBS audit includes streets that have always received police services from the District and she believes that the District should be fairly compensated for the services it provides there.

A longtime Broadmoor resident asks about a significant increase in his parcel tax assessment. Commissioner Aguerre notes this is not an agenda item but suggests the resident speak his wife, Christine Taliva’a Aguerre, and Chief Connolly after the meeting.

(c) Outside Counsel Discussion

Commissioner Aguerre asks about the likelihood of recovering the funds identified in the report.

Michael Colantuono, outside counsel appearing remotely from Grass Valley, explains there are two questions: (1) whether the parcels are legally in the District, which requires reviewing historical records from the Board of Equalization, and (2) if they are in the District but not in the proper tax rate area, how to get it fixed. He states that typically such errors are fixed by asking the county auditor to correct them without litigation. He does not anticipate a lawsuit will be necessary.

Commissioner Hall asks whether Mr. Colantuono recently represented Half Moon Bay in similar litigation. Mr. Colantuono clarifies that case involved a dispute among three parties to a joint powers agreement, which resulted in an expensive, decade-long lawsuit. Commissioner Hall questions whether Broadmoor has resources comparable to Half Moon Bay. Mr. Colantuono responds that he is aware Broadmoor is a small district and efficiency is important, which is why he has discouraged pursuing litigation.

Commissioner Hall explains she would never authorize Mr. Colantuono to file a lawsuit on behalf of the District because he has sent her letters, threatening to sue her, apparently on behalf of District employees and has admitted he is adverse to her. He also appeared (remotely) at a recent San Mateo LAFCo meeting, accusing her of wrongdoing. She questions his ability to represent the Commission, which includes her. She also criticizes his decision to appear remotely when the Commission has long denied Broadmoor’s taxpayers the same opportunity to participate in the meetings remotely.

Mr. Colantuono responds that he appears by Zoom for special counsel clients to avoid charging travel time. He acknowledges there is adversity between Commissioner Hall and the District, and he will represent the District even when it requires disagreeing with her. Commissioner Hall reminds Mr. Colantuono that she has received the most votes of any person ever elected to the Broadmoor Police Commission.

Chief Connolly asks whether Mr. Colantuono believes there is merit to moving forward based on the NBS report. Mr. Colantuono responds there is "smoke here" and while it's unclear if there's "fire," if the District is correct, this could represent significant ongoing

revenue. He believes pursuing the analysis is worthwhile as it will either produce substantial funds or provide certainty.

Mr. Colantuono estimates the work will take approximately one month to review historical records and communicate findings to the county auditor. If an agreement is reached, corrections could be implemented for the next tax cycle in August 2026. There may be some backward-looking relief, likely at least one year, though he would need to confirm the statute regarding how far back recovery is possible.

Commissioner Aguerre states he believes the Commission has a responsibility to confirm whether these properties are within District boundaries and whether the District is entitled to tax revenue from them. He views taking no action as a disservice to the District and supports moving forward to obtain clarity and potentially recover funds owed.

Commissioner Hall asks what “moving forward” means and what deliverables the District would receive. Mr. Colantuono explains he would analyze the records and report findings in an appropriate format (email or formal memo), then communicate with the county to persuade them of the legal status of the parcels. If there is agreement, the county would prepare most necessary documents.

Commissioner Hall references a prior unsuccessful attempt to recover revenue from the county regarding banking service charges and questions why this effort would turn out differently. Mr. Colantuono responds that if the District is correct about the parcels being in the District, he would expect the county to fix it; if not, he would expect the county to explain why not. When pressed on his confidence level, Mr. Colantuono states he has not yet done the work but finds the NBS report “confidence inspiring,” even though he has not yet reviewed the underlying basis for their conclusions.

Commissioner Hall notes that during the April Special Meeting Chief Connolly stated that Mr. Colantuono had advised him to have NBS perform this work, which Mr. Colantuono will now charge to review.

Commissioner Hutchens moves to proceed with the process to cause correction of all state and local records and maps, including tax rate area coding, to properly reflect parcels from which the District is entitled to receive tax revenue and to recover lost revenue.

Commissioner Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passed unanimously.

4. Retention of Colantuono Highsmith & Whatley PC

Mr. Colantuono estimates costs at less than \$50,000, with short-term work likely half that amount or less, depending on the volume of records to review. He cannot provide a

precise estimate without reviewing the documents but will provide more reliable information once he has them. His discounted hourly rate for the District is \$450 (down from his full rate of \$625). He does not require a retainer from public agencies.

Commissioner Hall questions whether a new engagement letter is needed and whether Mr. Colantuono's conflicts counsel would prefer one. Mr. Colantuono states his existing contract is broad enough for this project, though he is willing to execute a new contract if the District prefers. He explains his firm manages conflicts internally and has provided necessary consents in contracts with the District, the county, and potentially other jurisdictions.

Commissioners discuss using separate billing codes or matter numbers to distinguish this work from other matters. Mr. Colantuono agrees to use separate billing as directed by the District.

Commissioner Hall states she would never vote to hire Mr. Colantuono in light of his admission that he is adverse to her and that he has advised the District to engage in a business transaction with NBS from which he now stands to benefit.

Commissioner Hutchens moves to engage Colantuono Highsmith & Whatley PC and Michael Colantuono to represent the District in connection with Agenda Item 3(a) to correct all state and local records and maps, including the Tax Rate Area coding, to properly reflect and identify all parcels of real estate from which the District was and still is entitled to receive tax and related revenue, and to recover tax and related revenue lost as a result of inaccurate records and maps, with a separate billing code or matter number to distinguish this work from other matters. Commissioner Aguerre seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Nay

Chair Aguerre: Aye

The motion passes 2-1.

5. Adjournment:

Commissioner Hutchens moves to adjourn. Commissioner Hall seconds.

Roll Call Vote:

Commissioner Hutchens: Aye

Commissioner Hall: Aye

Chair Aguerre: Aye

The motion passes unanimously.

Next Meeting: The Commission's next regular meeting will be November 12, 2025 at 7:00

p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner Andrea M. Hall, Secretary