



**NOTICE OF REGULAR MEETING OF THE
BOARD OF POLICE COMMISSIONERS OF THE
BROADMOOR POLICE PROTECTION DISTRICT**

**The regular October 2025 meeting of the
Board of Police Commissioners will be held on**

Tuesday, October 14, 2025, at 7:00 p.m.

**at the District offices of the
Broadmoor Police Protection District at
388 88th Street
Broadmoor Vlg., California 94015**

**NO FOOD OR BEVERAGES WILL
BE PERMITTED IN THE MEETING ROOM
WITH THE EXCEPTION OF DRINKING WATER**

**NO ANIMALS EXCEPT REGISTERED SERVICE ANIMALS
WILL PERMITTED IN THE MEETING ROOM**

**RULES OF ORDER AND DECORUM SET FORTH
IN RESOLUTION 2022/23-07 WILL BE ENFORCED**

**COPIES OF THE PUBLIC AGENDA PACKET
MAY BE INSPECTED AT THE DISTRICT OFFICE
DURING NORMAL BUSINESS HOURS**



BROADMOOR POLICE COMMISSION
Hon. Ralph Hutchens
Hon. John Aguerre
Hon. Andrea M. Hall

A G E N D A

(Amended)

REGULAR MEETING

Meeting to be held:

Tuesday, October 14, 2025, at 7:00 p.m.

**Broadmoor Police Department
388-88th Street
Broadmoor, Vlg., California 94015-1717**

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting should contact Lisa Hernandez [Administrative Assistant of the Police Department] at least 2 working days before the meeting at (650) 755-3840 and/or lhernandez@pd.broadmoor.ca.us. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

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1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

This time is provided for interested persons to address the Commission or submit written communications on matters not on the Agenda. Anyone wishing to present oral comments on matters not on the agenda must approach the podium, state his or her name, and will have up to three minutes to present his or her oral comments. At the conclusion of all public comments on matters not on the Agenda, the Commission may respond to the public comments. Any request that requires Commission action will be set by the Commission for a future agenda or referred to staff.

4. **CHIEF OF POLICE REPORT**

Chief Connolly will deliver his report.

5. **CLOSED SESSION**

- (a) Discussion on renewing the District's employment contract with Chief Connolly.

6. **CONSENT AGENDA**

PREVIOUS MINUTES

- (a) Approval of Minutes of September 17, 2025, meeting.

TREASURER'S REPORT

- (g) Approval of October 2025 Warrants and Deposits.

7. **REGULAR BUSINESS**

- (a) Discussion and adoption of proposed amendments to the Commission Policy Handbook. (Follow-up from Item 7(c) on March 11, 2025, Agenda, Item 7(b) on June 10, 2025, Agenda, Item 7(b) on the July 8, 2025, Agenda, Item 6(b) on the August 12, 2025, Agenda and Item 6(a) on the September 17, 2025, Agenda.
- (b) Discussion and action on renewing the District's employment contract with Chief Connolly and revising compensation package.

8. **ADJOURNMENT**

Motion to adjourn the meeting.

POSTED AT: WWW.BROADMOORPOLICE.COM
 BROADMOOR POLICE DEPARTMENT
 COLMA FIRE DEPARTMENT
 BROADMOOR COMMUNITY CENTER

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

OCTOBER 2025							
Broadmoor Police Department							
September 3-October 8, 2025							
	DATE	TRANSACTION	CHECK NUMBER	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
PETTY CASH FUND							
	09/16/2025	Check	4983	Ninnescah Valley Bank	CHEVY LEASE 28 OF 60	7311-VEHICLES & EQUIPMENT	-926.55
	09/24/2025	Check	4984	Metro Mobile Communications	10/18/25 Balance Due in Full	5424-RADIO EQUIP MAINTENANCE &	-11,398.03
Total Petty							-\$12,324.58
General Fund							
	09/04/2025	Check	9560	Matthew Carroll	REIMB SGAUS #E31547A0C6	5838-EMP EXPENSE REIMBURSEMENT &	-35.00
	09/05/2025	Journal Entry	PPE 8/30/25		TO RECORD PAYROLL FOR PPE 8/30/25		-26,787.74
	09/05/2025	Journal Entry	PPE 8/30/25		TO RECORD PAYROLL FOR PPE 8/30/25		-10,163.11
	09/09/2025	Journal Entry	CALPERS PPE 8/16/25		CALPERS CONTRIBUTION PPE 8/16/25		-10,847.19
	09/09/2025	Journal Entry	CALPERS PY		CALPERS CONTRIBUTION PLAN 3034 PRIOR YEARS		-5,000.00
	09/09/2025	Journal Entry	CALPERS GASB 68 FEE		CALPERS GASB 68 REPORTING SERVICES FEE		-700.00
	09/11/2025	Check	9561	Chase Card Services	MISC OFFICE EXPENSE	5190a-General	-5,581.34
	09/18/2025	Check	9562	BEST BEST AND KRIEGER	#1039530 July and August 2025	5341-LEGAL SERVICES	-5,417.50
	09/18/2025	Check	9563	CAL AUTO BODY	#18932 '16 FORD, #18870 '17 FORD	5455-VEHICLE MAINTENANCE EXPENSE	-1,328.06
	09/18/2025	Check	9564	Kaiser Foundation Health Plan	OCTOBER 2025	4413 HEALTH PLAN	-10,075.24
	09/18/2025	Check	9565	PG&E	DUE 09/22/25	5638-UTILITIES	-1,687.17
	09/18/2025	Check	9566	AT&T Mobility-FirstNet	WIRELESS	5638-UTILITIES	-543.07
	09/18/2025	Check	9567	Dunnigan Psychological	INV 2491 AND 2492	5876-PROFESSIONAL SPECIALIZED SERVICES	-1,300.00
	09/18/2025	Check	9568	Wave	#129949201-0011722	5638-UTILITIES	-419.57
	09/18/2025	Check	9569	Wave	#103745901-0011722	5638-UTILITIES	-208.81
	09/18/2025	Check	9570	VERDANT	INV 905730125	5638-UTILITIES	-166.75
	09/18/2025	Check	9571	STATE COMPENSATION INSURANCE FUND	INV 1003042559 SEPT 2025	6731-INSURANCE NON MEDICAL AND EDD	-3,210.09
	09/18/2025	Check	9572	DBA FINANCIAL, INC	ACCT 271102342	6731-INSURANCE NON MEDICAL AND EDD	-41,316.65
	09/18/2025	Check	9573	Porter Scott	INV.197079 JULY 2025	5341-LEGAL SERVICES	-4,220.00
	09/18/2025	Check	9574	GREGORY MAR	REIMBURSE AFP CA. RESERVE	5838-EMP EXPENSE REIMBURSEMENT & TRAINING	-425.00
	09/18/2025	Check	9575	Flyers Energy, LLC	INV 4375398/4358286	5416-FUEL AND LUBRICATION	-2,093.43
	09/18/2025	Check	9576	Daly City Auto Repair	INV 106429	5455-VEHICLE MAINTENANCE EXPENSE	-983.31
	09/18/2025	Check	9577	OCCUPATIONAL HEALTH CENTERS	INV 87943036 RD	5876-PROFESSIONAL SPECIALIZED SERVICES	-468.00
	09/18/2025	Check	9578	COLANTUONO, HIGHSMITH, WHATLEY PC	INV 66748 THRU AUG	5341-LEGAL SERVICES	-1,572.50
	09/18/2025	Check	9579	City of Daly City	WATER 06/24/25-08/22/25	5638-UTILITIES	-131.00
	09/18/2025	Check	9580	C.J. BROWN CPA	AUG 2025	5876-PROFESSIONAL SPECIALIZED SERVICES	-436.00
	09/18/2025	Check	9581	County of San Mateo ISD	JULY 2025	5858-PROFESSIONAL CONTRACT SERV	-82.25
	09/18/2025	Check	9582	SAN MATEO COUNTY NARCOTICS TASK FORCE	FY25/26 CONTRIBUTION COST	5331-PROFESSIONAL MEMBERSHIPS	-4,812.00
	09/19/2025	Journal Entry	PPE 9/13/25		TO RECORD PAYROLL FOR PPE 9/13/25		-29,148.53
	09/19/2025	Journal Entry	PPE 9/13/25		TO RECORD PAYROLL FOR PPE 9/13/25		-11,218.05
	09/24/2025	Check	9583	Experian	AUG MINIMUM	5876-PROFESSIONAL SPECIALIZED SERVICES	-225.00
	09/24/2025	Check	9584	AAA Smart Home	INV9438304 SEPT 2025	5478-GENERAL CONTRACT MAINTENANCE	-34.20
	09/24/2025	Check	9585	GREAT AMERICA FINANCIAL SVS	INV 40095070	5478-GENERAL CONTRACT MAINTENANCE	-337.69
	09/24/2025	Check	9586	AT&T-Calnet	INV23979192	5638-UTILITIES	-344.48

	09/24/2025	Check	9587	County of San Mateo Forensic Lab	INV104903	5858-PROFESSIONAL CONTRACT SERV	-640.00
	09/24/2025	Check	9588	Davis Law Firm	AUGUST 2025	5341-LEGAL SERVICES	-5,975.00
	09/24/2025	Check	9589	Lamorena & Chang	INV 23905 CONSULTING 4/1/25-08/31/25	5876-PROFESSIONAL SPECIALIZED SERVICES	-3,718.75
	09/24/2025	Check	9590	NBS	#2025-2915 DIST BOUNDARY AUDIT	5876-PROFESSIONAL SPECIALIZED SERVICES	-1,000.00
	09/24/2025	Check	9591	Peninsula Uniforms	INV216885/217914 RAMIREZ, VERNAL	5121-UNIFORMS AND SAFETY EQUIP	-1,582.53
	09/24/2025	Check	9592	TEA	INV 49518	MAINTENANCE & REPLACEMENT	-185.00
	09/24/2025	Check	9593	Public Storage	OCTOBER RENT SPACE 2182	5638-UTILITIES	-627.00
	09/24/2025	Check	9594	Public Storage	OCT RENT 2025 COMR02	5638-UTILITIES	-480.45
	09/29/2025	Journal Entry	CALPERS 8/30/25		CALPERS CONTRIBUTION PPE 8/30/25		-11,282.26
	09/29/2025	Journal Entry	CALPERS 8/30/26		CALPERS UNFUNDED LIABILITY		-31,740.42
	10/01/2025	Check	9595	EMERGENCY VEHICLE EQUIPMENT	INV 25-055	5455-VEHICLE MAINTENANCE EXPENSE	-1,932.69
	10/01/2025	Check	9596	IRVINE & JACHENS, INC	INV 5057	5121-UNIFORMS AND SAFETY EQUIP	-520.81
	10/01/2025	Check	9597	NevTec	INV 44033 OCT BILLING	5858-PROFESSIONAL CONTRACT SERV	-3,890.50
	10/01/2025	Check	9598	Power Maintenance	INV 34269 YEARLY RENEWAL 10/25-10/26	5478-GENERAL CONTRACT MAINTENANCE	-2,400.00
	10/01/2025	Check	9599	Productive Printing	INV 38706 FORMS	5199 - OFFICE EXPENSE (new)	-264.90
	10/01/2025	Check	9600	Clintas	INV 8407767718 MED. CABINET	5876-PROFESSIONAL SPECIALIZED SERVICES	-129.80
	10/01/2025	Check	9601	Bay Contract Maintenance, Inc.	INV 33734 DEEP CLEAN	5156-CLEANING & JANITORIAL SUPPLIES	-534.94
	10/01/2025	Check	9602	VERDANT	INV 905755508	5638-UTILITIES	-322.60
	10/01/2025	Check	9603	LC Action Police Supply	INV 480205	5121-UNIFORMS AND SAFETY EQUIP	-248.72
	10/01/2025	Check	9604	NBS	INV 3284 MULTI YR TAX AUDIT \$13,000.00	5876-PROFESSIONAL SPECIALIZED SERVICES	-13,911.38
	10/03/2025	Journal Entry	PPE 9/27/25		TO RECORD PAYROLL FOR PPE 9/27/25		-29,051.95
	10/03/2025	Journal Entry	PPE 9/27/25		TO RECORD PAYROLL FOR PPE 9/27/25		-10,631.54
	10/04/2025	Journal Entry	CALPERS 457B		CALPERS 457B PPE 9/13/25		-500.00
	10/04/2025	Journal Entry	CALPERS 457B		CALPERS 457B PPE 9/27/25		-500.00
TOTAL GF							-\$303,289.97



COUNTY OF SAN MATEO
DEPOSIT PERMIT

Permit Number

(1) TITLE OF DEPOSITING ORGANIZATION Broadmoor Police Department	(2) No. of Depositing Org. 02500	(3) Preparation Date 10/8/2025	(4) Reference Date							
(5) ACCOUNT DESCRIPTION		(6) C O D E S						(7) AMOUNT		
		Pay	Schedule	References	GL ORG.	GL Object	JL ORG.	JL Object	Dollars	Cents
DMV LOCAL AGY COLLECTIONS				90-1342	2500	2658			1,418.00	
SMCO COURT - FINE COLLECTIONS AUGUST 2025				64-1278	2500	2658			1,036.56	
									\$2,454.56	
(8) Remark: OCTOBER GENERAL FUND DEPOSIT							TOTAL			
							DISTRIBUTION OF TOTAL	Cards	\$2,454.56	
								Checks		
								Coins		
								Currency		
								Wires		
								Other		
(9) I hereby certify that the total amount listed above represents collections received by me for the above named fund and during the period of 09/04/2025-10/08/2025 INTERIM CHIEF MICHAEL P. CONNOLLY DEPARTMENT HEAD					(10) The monies listed above have been received in the County Treasury. County Treasury By _____ DEPUTY			(11) I approved deposit of the above monies in the County Treasury. County Controller B: _____ DEPUTY		