

Broadmoor Police Protection District

Minutes of the June 10, 2025 Regular Meeting

1. **Call to Order:** The meeting is called to order at 7:00 p.m. Commissioner Aguerre leads the Pledge of Allegiance.
2. **Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, District Counsel Davis, Robyn Rose, CPA, and members of the public are also present.
3. **Closed Session:** Chair Aguerre states that the agendaized closed session will not occur because Golden State Risk Management Association's appointed counsel, Derek Haynes of Porter Scott, is unavailable "due to a family emergency."
4. **Public Comment: Marta Bookbinder**, Broadmoor resident, expressed her appreciation to the District for their prompt response to her recent call regarding unpermitted weekend construction near her residence. She also voiced her ongoing frustrations, with the frequent fireworks heard in the weeks around the Fourth of July noting that fireworks are illegal in unincorporated San Mateo County. Ms. Bookbinder shared that Chief Connolly had informed her of the County's anonymous tip line for reporting illegal fireworks and she expressed her support for increased public awareness of this resource.

Ms. Bookbinder was encouraged to also attend the Broadmoor Property Owners Association meeting. He also suggested including the fireworks tip line information in the community newsletter, *The Grapevine*, to help raise awareness.

Public Comment: Anna Marie Chavez-Rey, Broadmoor resident, notes that, because of the proximity to apartments, many non-Broadmoor residents are parking illegally near the corner of Wildwood Avenue and Maddux Drive. She asks if the District could issue parking stickers to residents or post additional signage regarding parking enforcement.

Commissioner Aguerre notes that parking permits can be controversial but that he would like to have the right thing done.

5. Chief's Report:

- a) **Administrative Follow-up:** The FY2025–2026 Budget was approved during the May meeting. Signatures are still needed for the official signature sheet associated with that action. Commissioners are reminded to complete this as soon as possible to finalize the record.

- b) **Fireworks:** Chief Connolly reported that a fireworks buyback event took place the previous Saturday, involving several cities in Northern San Mateo County. He reports that the District is collaborating with San Mateo County in responding to anonymous tips related to illegal fireworks activity. Additionally, the District is in the process of setting up an anonymous email tip line to further support enforcement efforts and community reporting.
- c) **Parking:** Chief Connolly shared that the District previously explored the implementation of a parking permits program. However, he noted that the Town of Colma has experienced challenges with its own permit system, raising concerns about effectiveness and feasibility. He emphasized that while the District does respond to parking complaints, Broadmoor is a community that actively supports the District. As residents are already assessed for services, the District aims to avoid a heavy-handed approach to enforcement within the neighborhood.
- d) **Police Chiefs' Meeting:** Chief Connolly also reports that, he attended a meeting of local police chiefs, and the group continues to develop a unified pursuit policy. He also reports that, due to the recent officer-involved fatal shooting in South San Francisco, two officers from the South San Francisco Police Department have been removed from duty, pending the state investigation of the shooting. The Chiefs also discussed the use of drones, particularly for surveilling and assessing incidents after a call but before an officer arrives. He reports that Broadmoor will likely not purchase its own drones, but will maintain relationships with neighboring police agencies that do have drones.
- e) **Special Olympics Torch Run:** Chief Connolly reports that three officers will participate in a run with other law enforcement agencies in advance of the Special Olympics. He notes that the officers are soliciting donations in support of their run, with the proceeds going to the Special Olympics.

6. Consent Agenda:

- 1. **March 11, April 8, April 30, and May 13, 2025 Meeting Minutes:** Chair Aguerre pulls meeting minutes for the four prior meetings. He shared some printed internet info on preparing meeting minutes with Commissioner Hall.
- 2. **Treasurer's Report:** Commissioner Hutchens moves to accept the June 2025 warrants and deposits. Commissioner Aguerre seconds. Commissioner Hall votes no. The motion passes 2-1.

7. Open Session

- (a) See item #3 above re the Closed Session.

- (b) Proposed Amendments to Commission Policy Handbook:** This is only a discussion item; not an action item. Commissioner Hall inquired about the process used to develop and draft the proposed amendments, including who was involved in their preparation.

She raised specific concerns regarding a provision in Policy 3040.2 that would allow District employees to spend up to \$5,000 without prior Commission approval. Additionally, she questioned the proposed language stating that “fees charged for services provided by the state, outside agencies and entities, including the County of San Mateo, are among things, things that will not require specific approval of the Police Commission and are deemed pre-approved.” Chief Connolly responded that the intent of the proposed language was to streamline District operations by covering routine expenditures already included in the annually approved budget. He noted that the changes are intended to reflect standard practices for pre-approved, budgeted items.

A discussion followed regarding Commissioner Hall’s concerns, including the public's ability to submit written comments and have them read into the record during meetings. This item has been tabled and will be agendaized for continued discussion at the July meeting. Commissioner questions will be addressed at that time.

- (c) Public Comment: Anna Marie Chavez-Rey,** resident, asks what the various colors in the proposed changes represent. Black is the current policy and the colors are various revisions.

Commissioner Hall suggests that the handbook should be amended to allow written public comment. Commissioner Aguerre agrees that it is essential for the Commission to be open to community feedback, regardless of the medium.

8. Confirmation of Chief’s Nomination of Dominic Gamboa to Commander: Effective July 1, 2025. (Resolution 2002/2003 [Amended] Section 2(a)(iv))

- a) **Public Comment: Christine Taliva’a-Aguerre,** Broadmoor resident and spouse of Commissioner Aguerre, asks whether Sargeant/Commander Gamboa is transitioning from a volunteer to a paid position. Commissioner Aguerre confirms that Sargeant/Commander Gamboa has a part-time paid position, although he supervises the volunteer reserve officers. Mrs. Taliva’a-Aguerre states she would like Sargeant/Commander Gamboa to be promoted to Commander.
- b) Commissioner Hutchens moves that Sargeant Gamboa be promoted to Commander. Commissioner Aguerre seconds. Commissioner Hall abstains in light of a text message she received the same day from Sargeant/Commander Gamboa. The motions carry 2-0.

9. Approve Transfer of \$30,000 from FY2024-2025 Budget to FY2025-2026 Budget

Commissioner Hall asks Ms. Rose to explain where the transfer to accommodate the purchase of two extra vehicles is reflected in the amended budget. Ms. Rose explains that in the FY2025-2026 budget account 7311 will be increased to \$60,000 from \$30,000, and the account name will be changed to “Vehicles and Equipment.”

Public Comment: Francis Hall, Broadmoor resident and father of Commissioner Hall, questioned if this was regarding the vehicle purchase discussed at the May meeting – specifically, whether the District purchased one or two vehicles for the \$60,000 expenditure and whether they were fully equipped. Commissioner Aguerre confirmed that the District purchased two fully equipped vehicles for a total of \$60,000.

Commissioner Hutchens moves to rollover of \$30,000 by deducting from account number 7311, in the FY2024-2025 budget and charging \$30,000 to account number 7311 in the FY2025-2026 budget. Commissioner Hall seconds. Commissioner Aguerre votes yes. The motion passes unanimously.

(e) ~~10.~~ Contract with Metro Mobile Communications

Chief Connolly explains that the District has been using outdated radios for several years now and purchasing new radios is essential to comply with best practices and possible mandates regarding encryption. Commissioner Aguerre asks how much more it might cost to encrypt the radios. Chief Connolly confirms it would cost \$1,000 per radio to encrypt the radios.

Commissioner Hutchens moves to approve the contract with Metro Mobile Communications for the purchase of 23 police radios to replace the existing radios at a cost of approximately \$26,022.34 and direct the chief of police district manager to sign the contract. Commissioner Hall seconds the motion. Commissioner Aguerre votes yes. The motion passes unanimously.

10. ~~11~~ Adjournment: Commissioner Hutchens moves to adjourn the meeting. Commissioner Hall seconds. The motion passes unanimously. The meeting is adjourned at 8:23 p.m.

11. Next Meeting. The Commission’s next regular meeting will be July 8, 2025, at 7:00 p.m. at 388 88th Street.

Respectfully submitted,
/s/ Commissioner John V. Aguerre, Chair