

Broadmoor Police Protection District

Minutes of the April 30, 2025 Special Meeting

- 1. Call to Order:** Meeting is called to order at 5:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
- 2. Roll Call:** Commissioners Aguerre, Hall, and Hutchens are present. District Manager Connolly, District Counsel Davis, and members of the public are also present.
- 3. Discussion and Action to Expand NBS's Scope of Work:** Chief Connolly states in its initial audit of parcel taxes for Fiscal Year 2024-2025, NBS identified an additional \$324,000 owed to the District, which the District successfully collected. He also reports that further investigations by NBS resulted in \$1.1 million for the last forty years in tax assessments that are owed to the District. Based on those initial investigations, Chief Connolly believes there may be errors in the property tax roll leading to the Broadmoor Police providing service to parcels and residents whose property taxes do not go to the District. He further reports that over 300 parcels in the district are paying ad valorem taxes to Daly City and/ or unincorporated San Mateo County. He encourages the Commission to move to execute an additional agreement with NBS for \$18,500 because the tax rolls are prepared and verified in July.
 - (a) Public Comment:** Francis Hall, resident and father of Commissioner Hall, expresses concern that the hourly rates of NBS consultants will be in addition to the \$18,500 in the engagement agreement and that he fails to understand why this required a special meeting when the next commission meeting comes up in about two weeks.
 - (b) Tygarjas Bigstyck,** Pacifica resident, encourages the Commission to abide by the Brown Act and refrain from answering questions during the time reserved for public comment. He asks the Commission to follow up with questions about the likelihood of additional expenses on top of the \$18,500 in the engagement agreement.
 - (c) Anna Marie Chavez-Rey,** resident, stated that she believes the additional \$18,500 for NBS's services will be well worth it given the significant amounts the District has previously collected as a result of NBS's previously. As a precaution, she proposed setting a limit of no more than \$20,000 in case further funds are needed to complete the engagement.
 - (d) Tony Burchyns,** resident, expresses concerns about the lack factual support for statements regarding voter disenfranchisement in the accompanying staff report. Mr. Burchyns inquired whether any additional data or information is available to substantiate those claims.

Chief Connolly responds that the statements in the staff report are supported by documents the District received from the San Mateo County. He further states that the parcels in Section "B2" are about 76% miscoded for Daly City. Mr. Burchyns asks what the implications of that are for voting precincts. Chief Connolly responds that the miscoded parcels weren't placed in the proper voter precincts. He estimates that

anywhere from 3,500 to 5,000 people were disenfranchised from voting in Broadmoor. He clarifies, however, that NBS will not be looking at the voter aspect and will limit its work to property tax roll discrepancies.

Commissioner Hutchens states that \$18,500 is cheap for the amount of money involved here, but thinks that the Commissioner should limit the District's spending to \$25,000 without further approval.

Commissioner Hall expressed uncertainty about whether Chief Connolly was requesting the Commission to ratify NBS's previous findings or to approve a new agreement. Chief Connolly clarified that he is asking for both. Commissioner Hall then inquired whether the \$1.1 million NBS identified had actually been collected by the District. Chief Connolly confirmed that it has not. Commissioner Hall stated that she would appreciate additional detail regarding the expected revenue from NBS's additional work and suggested that the engagement agreement should reflect that level of specificity.

She also raised a concern about a clause in the proposed agreement, noting that while the District appears to be hiring NBS to verify data, the agreement includes language stating that "NBS will have no obligation to confirm that [information supplied by the District] is correct." In response, Counsel Davis explained that this language is standard boilerplate in such agreements.

Commissioner Aguerre states that "folks [should] pay their fair share." He asks whether putting a cap on the District's spending with NBS would affect the District's relationship with NBS. Counsel Davis clarifies that the only issue before the Commission is executing the agreement for \$18,500 in services from NBS, and the Commission cannot authorize additional spending without noticing a new item.

Commissioner Hutchens moves to accept the proposal and direct Chief Connolly to execute the agreement with NBS for services in exchange for a payment by the District not to exceed \$18,500. Commissioner Aguerre seconds the motion. Commissioner Hall abstains. The motion passes with Commissioners Hutchens and Aguerre voting in favor, and Commissioner Hall abstaining.

- 4. Adjournment.** Commissioner Hutchens moves to adjourn the meeting at 5:45 p.m. Commissioner Hall seconds. The motion passes unanimously.

Respectfully submitted,
/s/ Commissioner John V. Aguerre, Chair