



**NOTICE OF REGULAR MEETING OF THE
BOARD OF POLICE COMMISSIONERS OF THE
BROADMOOR POLICE PROTECTION DISTRICT**

**The regular September 2025 meeting of the
Board of Police Commissioners will be held on**

Tuesday, September 9, 2025, at 7:00 p.m.

**at the District offices of the
Broadmoor Police Protection District at
388 88th Street
Broadmoor Vlg., California 94015**

**NO FOOD OR BEVERAGES WILL
BE PERMITTED IN THE MEETING ROOM
WITH THE EXCEPTION OF DRINKING WATER**

**NO ANIMALS EXCEPT REGISTERED SERVICE ANIMALS
WILL PERMITTED IN THE MEETING ROOM**

**RULES OF ORDER AND DECORUM SET FORTH
IN RESOLUTION 2022/23-07 WILL BE ENFORCED**

**COPIES OF THE PUBLIC AGENDA PACKET
MAY BE INSPECTED AT THE DISTRICT OFFICE
DURING NORMAL BUSINESS HOURS**



BROADMOOR POLICE COMMISSION
Hon. Ralph Hutchens
Hon. John Aguerre
Hon. Andrea M. Hall

A G E N D A

REGULAR MEETING

Meeting to be held:

Tuesday, September 9, 2025, at 7:00 p.m.

**Broadmoor Police Department
388-88th Street
Broadmoor, Vlg., California 94015-1717**

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting should contact Lisa Hernandez [Administrative Assistant of the Police Department] at least 2 working days before the meeting at (650) 755-3840 and/or lhernandez@pd.broadmoor.ca.us. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

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1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

This time is provided for interested persons to address the Commission or submit written communications on matters not on the Agenda. Anyone wishing to present oral comments on matters not on the agenda must approach the podium, state his or her name, and will have up to three minutes to present his or her oral comments. At the conclusion of all public comments on matters not on the Agenda, the Commission may respond to the public comments. Any request that requires Commission action will be set by the Commission for a future agenda or referred to staff.

4. **CHIEF OF POLICE REPORT**

Chief Connolly will deliver his report.

5. **CONSENT AGENDA**

PREVIOUS MINUTES

- (a) Approval of Minutes from regular meeting on March 11, 2025. (Continued from April 8, 2025, May 13, 2025, June 10, 2025, July 8, 2025, and August 12, 2025, meetings.)
- (b) Approval of Minutes from regular meeting on April 8, 2025. (Continued from May 13, 2025, June 10, 2025, July 8, 2025, and August 12, 2025, meetings.)
- (c) Approval of Minutes from special meeting on April 30, 2025. (Continued from May 13, 2025, June 10, 2025, July 8, 2025, and August 12, 2025, meetings.)
- (d) Approval of Minutes from regular meeting on May 13, 2025. (Continued from June 10, 2025, July 8, 2025 and August 12, 2025, meetings.)
- (e) Approval of Minutes from regular meeting on June 10, 2025. (Continued from July 8, 2025, an August 12, 2025, meetings.)
- (f) Approval of Minutes from regular meeting on August 12, 2025.

TREASURER'S REPORT

- (g) Approval of September 2025 Warrants and Deposits.

6. REGULAR BUSINESS

- (a) Discussion and adoption of proposed amendments to the Commission Policy Handbook. (Follow-up from Item 7(c) on March 11, 2025, Agenda, Item 7(b) on June 10, 2025, Agenda, Item 7(b) on the July 8, 2025, Agenda, and Item 6(b) on the August 12, 2025, Agenda.) [Recommendation is to continue to October regular meeting.]
- (b) Discussion and action on changing date of November regular meeting, which falls on November 11, 2025, Veterans Day.
- (c) In order to maintain good order and adhere to a chain of command pending the adoption of proposed revisions to the Commission Policy Handbook the Chief of Police / District Manager seeks a temporary policy prohibiting any of the Commissioners from having any direct contact with District personnel, with the exception of the Chief of Police / District Manager, regarding District business unless the Commissioner is personally involved in a matter that involves a District police officer in his or her official capacity in such matter.

7. ADJOURNMENT

Motion to adjourn the meeting.

POSTED AT: WWW.BROADMOORPOLICE.COM
 BROADMOOR POLICE DEPARTMENT
 COLMA FIRE DEPARTMENT
 BROADMOOR COMMUNITY CENTER

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

09. SEPTEMBER 2025

Broadmoor Police Department

August 7-September 2, 2025

	DATE	TYPE	NUMBER	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
PETTY CASH							
	08/11/2025	Check	4974	Chuck Bonnici	REIM C BONNICI -PROS TARGETS/ACTION TARGET	5121-UNIFORMS AND SAFETY EQUIP	-313.16
	08/11/2025	Check	4975	Allison Drake	AND POSTAGE DNA KITS MAILING	5199a-General	-162.88
	08/21/2025	Check	4976	Roger Rouse	REIMB FOR NATL NIGHT OUT	5838-EMP EXPENSE REIMBURSEMENT & TRAINING	-279.73
	08/21/2025	Check	4977	RCFFA SMCO Memorial Service	SPONSORSHIP DONATION/MEMORIAL SERVICE	5331-PROFESSIONAL MEMBERSHIPS	-400.00
	08/21/2025	Check	4978	Ninnescah Valley Bank	CHEVY LEASE 27 OF 80	7311-VEHICLES & EQUIPMENT	-926.55
	08/21/2025	Check	4979	Pierce Fire Protection	INV 29546 FIRE EXTINGUISHERS SRVC	5876-PROFESSIONAL SPECIALIZED SERVICES	-110.00
	08/25/2025	Check	4980	LC Action Police Supply	INV 478953	5121-UNIFORMS AND SAFETY EQUIP	-959.22
	08/25/2025	Check	4981	Gabriel Carriel	REIMB OREILLY AUTO PART	5455-VEHICLE MAINTENANCE EXPENSE	-30.75
	08/25/2025	Check		VOIDED CHECK		5199 - OFFICE EXPENSE (now)	0.00
TOTAL PETTY							-\$3,182.29
GENERAL FUND							
	08/07/2025	Journal Entry	CALPERS 457B		CALPERS 457B PPE 8/2/25		-500.00
	08/08/2025	Journal Entry	PPE 8/2/25		TO RECORD PAYROLL FOR PPE 8/2/25		-26,601.40
	08/08/2025	Journal Entry	PPE 8/2/25		TO RECORD PAYROLL FOR PPE 8/2/25		-9,890.02
	08/11/2025	Journal Entry	CALPERS PPE 7/19/25		CALPERS CONTRIBUTION PPE 7/19/25		-16,112.06
	08/12/2025	Check	9526	California Police Chiefs Association	INV 11494 DUES FY25/26	5331-PROFESSIONAL MEMBERSHIPS	-231.00
	08/12/2025	Check	9527	Chase Card Services	DUE 08/19/25	5199a-General	-5,916.60
	08/12/2025	Check	9528	DALY CITY COLMA CHAMBER OF COMMERCE	MEMBERSHIP ONE YEAR 09/2025-09/2026	5331-PROFESSIONAL MEMBERSHIPS	-115.00
	08/15/2025	Journal Entry	ADP FEE		ADP PROCESSING FEE		-90.10
	08/15/2025	Journal Entry	ADP FEE		ADP PAYROLL PROCESSING FEE		-190.60
	08/19/2025	Check	9529	ANGEL ARMOR	INV 14059 RISE UTILITY CARRIER (2)	5121-UNIFORMS AND SAFETY EQUIP	-2,488.30
	08/19/2025	Check	9530	Wave	INV 0011661 NETWORK SVCS	5638-UTILITIES	-419.57
	08/19/2025	Check	9531	Wave	INV 103745901-0011661	5638-UTILITIES	-208.81
	08/19/2025	Check	9532	LexisNexis	INV 1100177042	5876-PROFESSIONAL SPECIALIZED SERVICES	-200.00
	08/19/2025	Check	9533	Royal Auto Body & Repair Center, Inc.	INV 24297 '17 FORD	5455-VEHICLE MAINTENANCE EXPENSE	-274.15
	08/19/2025	Check	9534	COLANTUONO, HIGHSMITH, WHATLEY PC	INV 66269 SVCS THROUGH 07/31/25	5341-LEGAL SERVICES	-1,105.00
	08/19/2025	Check	9535	Daly City Auto Repair	INV 106204/106001 '11 CV, '18 CHEVY	5455-VEHICLE MAINTENANCE EXPENSE	-942.65
	08/19/2025	Check	9536	Experian	INV 6000103391 JULY	5876-PROFESSIONAL SPECIALIZED SERVICES	-225.00
	08/19/2025	Check	9537	County of San Mateo Forensic Lab	INV 104877	5858-PROFESSIONAL CONTRACT SERV	-275.00
	08/19/2025	Check	9538	AT&T Mobility-FirstNet	INV 08102025 WIRELESS	5638-UTILITIES	-543.06
	08/19/2025	Check	9539	PG&E	DUE 08/25/25	5638-UTILITIES	-1,309.49
	08/19/2025	Check	9540	VERDANT	INV 905689707	5638-UTILITIES	-166.75
	08/20/2025	Journal Entry	CALPERS UAL/457B		CALPERS UNFUNDED ACCRUED LIABILITY AND 457B		-32,240.42

	08/22/2025	Journal Entry	PPE 8/16/25		TO RECORD PAYROLL FOR PPE 8/16/25		-26,159.88
	08/22/2025	Journal Entry	PPE 8/16/25		TO RECORD PAYROLL FOR PPE 8/16/25		-10,130.39
	08/25/2025	Check	9541	VERDANT	INV 905713216 CONTRACT ID 9778000	5638-UTILITIES	-322.60
	08/25/2025	Check	9542	County of San Mateo, PSC	FY25-26 Q1 BILLING	5858-PROFESSIONAL CONTRACT SERV	-1,163.00
	08/25/2025	Check	9543	Davis Law Firm	JULY 2025	5341-LEGAL SERVICES	-4,525.00
	08/25/2025	Check	9544	Flyers Energy, LLC	INV 4344817/4326791	5416-FUEL AND LUBRICATION	-2,262.84
	08/25/2025	Check	9545	Kaiser Foundation Health Plan	SEPT 2025	4413 HEALTH PLAN	-10,075.24
	08/25/2025	Check	9546	DBA FINANCIAL, INC	#271102342	6731-INSURANCE NON MEDICAL AND EDD	-41,316.65
	08/25/2025	Check	9547	Public Storage	SEPT RENT	5638-UTILITIES	-627.00
	08/25/2025	Check	9548	Public Storage	COMR02 SEPT RENT	5638-UTILITIES	-480.45
	08/25/2025	Check	9549	Sharp Electronics Corporation	INV 9005440316	5478-GENERAL CONTRACT MAINTENANCE	-330.24
	08/25/2025	Check	9550	AT&T-Calnet	INV 23831454	5638-UTILITIES	-350.77
	08/25/2025	Check	9551	NBS	INV 202508-2758	5876-PROFESSIONAL SPECIALIZED SERVICES	-1,500.00
	08/25/2025	Check	9552	TEA	INV 49477	MAINTENANCE & REPLACEMENT	-185.00
	08/25/2025	Check	9553	Bay Contract Maintenance, Inc.	INV 33551 AUGUST 2025	5156-CLEANING & JANITORIAL SUPPLIES	-550.10
	08/25/2025	Check	9554	NevTec	SEPT BILLING INV 43728, 43544	5858-PROFESSIONAL CONTRACT SERV	-4,597.50
	08/27/2025	Check	9555	CAL AUTO BODY	INV 85813	5465-VEHICLE MAINTENANCE EXPENSE	-20.48
	08/27/2025	Check	9556	Gabriel Carriel	REIMB SGAUS #D055998884	5838-EMP EXPENSE REIMBURSEMENT & TRAINING	-35.00
	08/27/2025	Check	9557	MICHAEL DAVIS	REIMB SGAUS #7C99CB9BB3	5838-EMP EXPENSE REIMBURSEMENT & TRAINING	-35.00
	08/27/2025	Check	9558	SERGIO RAMIRES	POLICE ACADEMY TRNG	5838-EMP EXPENSE REIMBURSEMENT & TRAINING	-5,249.00
	08/27/2025	Check	9559	Chris Poteat	REIMB SGAUS #89B6116275	5838-EMP EXPENSE REIMBURSEMENT & TRAINING	-35.00
	08/28/2025	Journal Entry	CALPERS 457		CALPERS 457B		-500.00
	08/28/2025	Journal Entry	CALPERS CONTR		CALPERS CONTRIBUTION PPE 8/2/25		-11,424.62
TOTAL GF							-\$85,255.34

Tuesday, September 02, 2025 06:28 PM GMTZ



COUNTY OF SAN MATEO
DEPOSIT PERMIT

Permit Number

(1) TITLE OF DEPOSITING ORGANIZATION Broadmoor Police Department			(2) No. of Depositing Org. 02500		(3) Preparation Date 9/3/2025		(4) Reference Date		
(5) ACCOUNT DESCRIPTION			(6) C O D E S					(7) AMOUNT	
	Pay	Schedule	References	GL ORG.	GL Object	JL ORG.	JL Object	Dollars	Cents
DMV LOCAL AGY COLLECTIONS			90-1342	2500	2658			645.00	
SMCO COURT - FINE COLLECTIONS JULY 2025			64-1278	2500	2658			1,745.02	
CITY OF PACIFICA-REIMBURSEMENT 4TH OF JULY DETAIL			90-118	2500	2658			845.00	
								\$3,235.02	
(8) Remark SEPTEMBER GENERAL FUND DEPOSIT						DISTRIBUTION OF TOTAL	TOTAL		
							Cards	\$3,235.02	
							Checks		
							Coins		
							Currency		
							Wires		
							Other		
(9) I hereby certify that the total amount listed above represents collections received by me for the above named fund and during the period of 08/07/2025-09/03/2025 INTERIM CHIEF MICHAEL P. CONNOLLY DEPARTMENT HEAD				(10) The monies listed above have been received in the County Treasury. County Treasury By _____ DEPUTY			(11) I approved deposit of the above monies in the County Treasury. County Controller By _____ DEPUTY		