

**Broadmoor Police Protection District  
Minutes of the January 14, 2025 Regular Meeting**

1. **Call to Order:** Meeting is called to order at 7:00 p.m. Commissioner Aguerre leads Pledge of Allegiance.
2. **Roll Call:** Commissioners Hutchens and Aguerre are present. District Manager Connolly and members of the public are also present.
3. **Moment of Silence:** Commissioner Aguerre requests a moment of silence in the memory of late Commissioner Marie Brizuela.
4. **Investiture of Commissioner Elect Andrea M. Hall:** Commissioner Hutchens swears in Commissioner Hall. Commissioner Hall gives speech, outlining the steps the police protection district must take to recover from CalPERS embezzlement scandal, Brown Act violations, and August 2023 fiscal crisis.
5. **Roll Call #2:** Commissioners Hutchens, Aguerre, and Hall are present.
6. **Public Comment:**
  - (a) **Kathryn Slater Carter**, San Mateo Harbor District Commissioner and California Special Districts Association Board Member, speaks to recommend that the police protection district take advantage of the training and educational opportunities the CSDA provides.
  - (b) **Tony Medrano**, Broadmoor resident, addresses Commissioner Hall and suggests she will act to dissolve the police protection district. Commissioner Hall briefly responds, explaining that an open dialogue with residents is essential to the district's continued operations.
7. **Closed Session:** Commissioners go into closed session at 7:17 p.m. Commissioners receive update from Derek J. Haynes of Porter Scott regarding April 2025 demurrers and motion to strike pleadings in San Mateo County Superior Court Case No. 21-CIV-03905, *Five Points Tire Imports, Inc., et al. v. Broadmoor Police Protection District, et al.* Commissioners take no action as a result of update and return to open session at 7:41 p.m.
8. **Reorganization of the Commission:** Commissioner Aguerre moves to appoint himself Chair, Commissioner Hutchens Treasurer, and Commissioner Hall Secretary. Commissioner Hutchens seconds motion. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall voting against.
9. **Consent Agenda:** Commissioner Hall removes Treasurer's Report from the Consent Agenda because of Warrants missing description and in excess of \$2,000, which violates Commission Policy No. 3040.2.
  - (a) **December 2024 Regular Meeting Minutes.** Commissioner Aguerre moves to approve the minutes of the Commission's December 2024 Regular Meeting. The motion passes unanimously.

**10. Chief's Report:** Chief Connolly reports on district's law enforcement activities, including revival of volunteer reserve officer program which was disbanded in September 2021 as a result of litigation by former volunteer reserve officers. Sargeant Gamboa speaks about his efforts not just revive, but markedly improve the reserve programs with emphasis on training, professionalism, and respect for community.

**11. Treasurer's Report:** Commissioner Hall asks which Commission Resolution approved \$7,792 in expenditures with the description "Needs Description." Chief Connolly explains that it represents faulty Social Security payments to Ms. Hernandez, who also compiles the Treasurer's Report. Commissioner Hall asks which resolution has authorized a payment of \$9,625 to Davis Law Firm. Chief Connolly claims that there was a resolution "somewhere around December 2022." Commissioner Hall asks Commissioner Hutchens, Treasurer, whether he has reviewed the invoice from Davis Law Firm. Commissioner Hutchens responds that he has not reviewed the invoice for \$9,625 to Davis Law Firm. Commissioner Hall asks to agendaize (i) a proposal for guidelines on when it is appropriate for district staff to contact counsel and (ii) to develop guidelines for billing invoices from counsel for the February 2025 regular meeting. Commissioner Aguerre moves to approve the Treasurer's Report. Commissioner Hutchens seconds motion. The motion passes with Commissioners Aguerre and Hutchens voting in favor and Commissioner Hall voting against.

**12. Open Session:**

**(a) Policies for Mandatory Brown Act Training:** Commissioner Aguerre observes that all Commissioners are currently up-to-date on their mandatory ethics training. Commissioner Aguerre proposes incorporating California Special District Association's free training into the staff report regarding ethics training and reconsidering proposal at February 2025 meeting. Kathryn Slater Carter, San Mateo Harbor District Commissioner and California Special Districts Association Board Member, speaks to again recommend CSDA resources and offers to have CSDA staff member attend Commission meeting to present on how those resources might help the District. Commissioner Hall states that the staff at CSDA have been very helpful and accommodating.

**13. Next Meeting.** The Commission's next regular meeting will be February 11, 2025 at 7:00 p.m. at 388 88<sup>th</sup> Street.

**14. Adjournment.** Commissioner Aguerre moves to adjourn the meeting in the memory of the late Commissioner Marie Brizuela. Commissioner Hutchens seconds. The meeting is adjourned at 8:23 p.m.

Respectfully submitted,

/s/ Commissioner Andrea M. Hall, Secretary