BROADMOOR POLICE PROTECTION DISTRICT

Budget for Fiscal Year 2024/2025

CERTIFICATION OF APPROVED BUDGET

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It is hereby certified that the 2nd reading of the Proposed Budget for the Broadmoor Police Protection District for Fiscal Year ending on June 30, 2025, and presented to the Police Commission on June 10, 2024, by Interim Chief of Police / Interim District Manager Michael P. Connolly, is approved by the Broadmoor Police Commission at the regular meeting of the Board of Police Commissioners on June 10, 2024.

The 2024/2025 Budget is effective July 1, 2024.

Name and Title	Signature
James Kucharszky, Chairman	In Mulf
Marie Brizuela, Secretary	Marie Brizuela
Ralph Hutchens, Treasurer	Malph Hat

	FY2024-25		FY2023-24		Chang		ge	
		Amount	Amount		ount		%	
Sources	\$	3,200,000	\$	2,977,500		222,500	7.47%	
Requirements:								
Personnel Services		1,638,571		1,960,559		(321,988)	-16.42%	
Maintenance and Operation		1,149,790		1,372,725		(222,935)	-16.24%	
Total Requirements	\$	2,788,361	\$	3,333,284	\$	(544,923)	-16.35%	
			REPLANCED.					
Net Surplus (Deficit)	\$	411,639	\$	(355,784)	\$	767,423		

Broadmoor Police Protection District Adopted Budget Summary For Fiscal Year 2023-24 (as of April 30, 2024)

	7 2025-24 (as of April 30, 2024)		Budget v	s Actual	Variar	ice
			2023-24	Actuals as of	Favorable (Un	favorable)
Account #	Sources		Budget	4/30/24	\$	%
0913	Receipts - Trust Fund	\	5,000	-	(5,000)	-100.00%
1021	Current Yr Secured		1,400,000	1,507,617	107,617	7.14%
1031	Current Yr Unsecured		65,000	67,774	2,774	4.09%
1033	Prior Yr Unsecured		-	(379)	(379)	-100.00%
1041	CY SB 813 Secured Supplemental		35,000	31,995	(3,005)	-9.39%
1042	CY SB 813 Unsecured Supplemental		3 8	442	442	100.00%
1043/1045	PY SB 813 REDEM		(5)	1,396	1,396	100.00%
1046	ERAF Rebate		500,000	575,970	75,970	13.19%
1421	Court Fines		20,000	45,581	25,581	56.12%
1521	Interest Earnings		5,000	9,268	4,268	46.05%
1831	Homeowners Property Tax Re		2,500	2,273	(227)	-9.99%
2439	Other Special Charges		700,000	711,299	11,299	1.59%
2658	Other Miscellaneous Revenue		80,000	55,885	(24,115)	-43.15%
-	Asset Forfietures		5,000	-	(5,000)	-100.00%
(#)	Grant Revenues	_	160,000	186,931	26,931	14.419
	Total Revenues	\$	2,977,500	3,196,052	\$ 218,552	6.84%
4100	Salary and Wages		1,372,661	729,662	642,999	88.129
4300	Payroll Taxes		35,271	22,355	12,916	57.78%
4321	Retirement Plan		471,855	294,574	177,281	60.18%
4400	Health Plan (Kaiser)		80,772	113,042	(32,270)	-28.55%
5121	Clothing Supplies		13,500	1,445	12,055	834.22%
5156	Other Household Expense		13,300	5,333	7,967	149.39%
5199	Other Office Expense		45,000	21,595	23,405	108.389
5331	Memberships		14,850	15,556	(706)	-4.549
5416	Fuel and Lubrication		40,000	22,793	17,207	75.49%
5424	Radio Equipment Maintenance Expense		7,500	2,924	4,576	156.50%
5455	Other General Maintenance Expense		25,000	11,418	13,582	118.95%
5478	General Maintenance of Structure		13,250	5,123	8,127	158.64%
5638	Other Utility Expense		34,625	38,866	(4,241)	-10.919
5722/5838	Transportation and Lodging		15,000	23,007	(8,007)	-34.80%
5341	Legal Services		155,000	74,627	80,373	107.709
5858	Professional Contract Services		199,700	173,097	26,603	15.379
5876	Professional Services		35,500	40,951	(5,451)	-13.319
6731	Insurance		644,500	635,500	9,000	1.429
7311	Equipment		60,000	9,266	50,734	547.539
5611	Miscellanous		-,	760	(760)	-100.009
5200	School Crossing Guards		56,000	-	56,000	#DIV/0!
	Total Expenditures	\$	3,333,284	\$ 2,241,894	\$ 1,091,390	48.68%
	Excess of Revenues over (under) Expenditures	\$	(355,784)	\$ 954,158	\$ 1,309,942	

	FOR FISCAL YEAR 2022-23		Budget v	s Actual	Variance		
			2022-23	Actuals as of	Favorable (Uni	favorable)	
Account #	Sources		Budget	6/30/2023	\$	%	
0913	Receipts - Trust Fund		9,000	11,912	2,912	-100.00%	
1021	Current Yr Secured		1,400,000	1,599,714	199,714	12.48%	
1031	Current Yr Unsecured		70,000	62,535	(7,465)	-11.94%	
1033	Prior Yr Unsecured		<u>-</u>	142	142	-100.00%	
1041	CY SB 813 Secured Supplemental		42,000	56,709	14,709	25.94%	
1042	CY SB 813 Unsecured Supplemental		-	694	694	100.00%	
1043/1045	PY SB 813 REDEM		~	1,149	1,149	100.00%	
1046	ERAF Rebate		500,000	518,749	18,749	3.61%	
1421	Court Fines		40,000	25,223	(14,777)	-58.59%	
1521	Interest Earnings		10,000	6,827	(3,173)	-46.48%	
1831	Homeowners Property Tax Re		4,000	4,755	755	15.88%	
2439	Other Special Charges		700,000	754,630	54,630	7.24%	
2658	Other Miscellaneous Revenue		80,000	89,365	9,365	10.48%	
=	Asset Forfietures		-	7,922	7,922	-100.00%	
-	Grant Revenues		150,000	165,300	15,300	9.26%	
	Total Revenues	\$	3,005,000	3,305,626	\$ 300,626	9.09%	
4100	Salary and Wages		1,520,211	1,407,316	112,895	8.02%	
4300	Payroll Taxes		158,660	52,314	106,346	203.28%	
4321	Retirement Plan		224,742	645,426	(420,684)	-65.18%	
4400	Health Plan (Kaiser)		83,000	105,047	(22,047)	-20.99%	
5121	Clothing Supplies		13,500	8,101	5,399	66.65%	
5156	Other Household Expense		13,300	9,039	4,261	47.14%	
5199	Other Office Expense		40,000	48,343	(8,343)	-17.26%	
5331	Memberships		14,400	14,107	293	2.08%	
5416	Fuel and Lubrication		40,000	7,004	32,996	471.10%	
5424	Radio Equipment Maintenance Expense		2,500	1,980	520	26.26%	
5455	Other General Maintenance Expense		25,000	74,612	(49,612)	-66.49%	
5478	General Maintenance of Structure		13,250	3,965	9,285	234.17%	
5638	Other Utility Expense		34,625	47,984	(13,359)	-27.84%	
5722/5838	Transportation and Lodging		12,500	13,699	(1,199)	-8.75%	
5341	Legal Services		100,000	303,134	(203,134)	-67.01%	
5858	Professional Contract Services		196,700	227,078	(30,378)	-13.38%	
5876	Professional Services		54,350	51,480	2,870	5.57%	
6731	Insurance		630,054	637,132	(7,078)	-1.11%	
7311	Equipment		36,000	927	35,073	3783.50%	
5200	School Crossing Guards	-	55,000	27,082	27,918	103.09%	
	Total Expenditures	\$	3,267,792	\$ 3,685,770	\$ (417,978)	-11.34%	
	Excess of Revenues over (under) Expenditures	\$	(262,792)	\$ (380,144)	\$ (117,352)		

		F	Y2024-25	FY2	2023-24	Chan	ge
			Proposed	Ad	dopted		
Account #	Sources of Revenue		Amount	Aı	mount	\$	%
0913	Receipts - Trust Fund		10,000		5,000	5,000	100.00%
1021	Current Yr Secured		1,500,000		1,400,000	100,000	7.14%
1031	Current Yr Unsecured		60,000		65,000	(5,000)	-7.69%
1033	Prior Yr Unsecured		* = *		_	-	0.00%
1041	CY SB 813 Secured Supplemental		50,000		35,000	15,000	42.86%
1042	CY SB 813 Unsecured Supplemental		-		-	-	0.00%
1043/1045	PY SB 813 Redemption		1,000		-	1,000	0.00%
1046	ERAF Rebate		550,000		500,000	50,000	10.00%
1421	Court Fines		25,000		20,000	5,000	25.00%
1521	Interest Earnings		5,000		5,000	-	0.00%
1831	Homeowners Property Tax Refunds		4,000		2,500	1,500	60.00%
2439	Other Special Charges		750,000		700,000	50,000	7.14%
2658	Other Miscellaneous Revenue		80,000		80,000	-	0.00%
-	Asset Forfeitures		5,000		5,000	-	0.00%
-	Grant Revenue		160,000		160,000	-	0.00%
		\$	3,200,000	\$	2,977,500	\$ 222,500	7.47%

			FY2024-25	FY2023-24		Change	
Account #	Personnel Services		Amount	Amount	MICHAELL	\$	%
4100	Salary and Wages		1,087,794	1,372,661	and the	(284,866)	-20.75%
4300	Payroll Taxes		23,241	35,271		(12,030)	-34.119
4412	Retirement Plan		392,944	471,855		(78,912)	-16.729
4400	Health Plan (Kaiser)		134,592	 80,772		53,820	66.639
		\$	1,638,571	\$ 1,960,559	\$	(321,988)	
	Maintenance and Operation	_					
5121	Clothing Supplies		3,000	13,500		(10,500)	-77.789
5156	Other Household Expense		10,000	13,300	#1 N	(3,300)	-24.819
5199	Other Office Expense		30,000	45,000		(15,000)	-33.339
5331	Professional Memberships		15,800	14,850		950	6.409
5416	Fuel and Lubrication		25,000	40,000		(15,000)	-37.509
5424	Radio Equipment Maintenance Expense		4,660	7,500	1	(2,840)	-37.87
5455	Other General Maintenance Expense		10,000	25,000		(15,000)	-60.009
5478	General Maintenance of Structure		10,000	13,250		(3,250)	-24.53
5638	Other Utility Expense		42,330	34,625		7,705	22.25
5722	Transportation and Lodging		25,000	15,000		10,000	66.679
5341	Legal Services		105,000	155,000	Î.	(50,000)	-32.269
5858	Other Professional Contract Services		199,000	199,700		(700)	-0.35
5876	Other Professional Services		46,000	35,500		10,500	29.589
6731	Insurance		534,000	644,500		(110,500)	-17.159
7311	Vehicles and Equipment		30,000	60,000		(30,000)	-50.009
5200	School Crossing Guards		60,000	56,000		4,000	7.149
_		\$	1,149,790	\$ 1,372,725	\$	(222,935)	
	Total Funds Requested	\$	2,788,361	\$ 3,333,284	\$	(544,923)	-16.35

0913 Receipts - Trust Fund

Year	Actual
FY21	11,076.56
FY22	13,008.48
FY23	11,912.65
	35,997.69
Average	11,999.23
Budgeted	10,000,00

Definition: Revenue received from the State related to State Disability or other Payroll-related reimbursements.

Property Taxes

Account # 1021 - Current Yr Secured

Year	Actual
FY21	1,438,593.52
FY22	1,490,646.46
FY23	1,599,713.68
	4,528,953.66
Average	1,509,651.22
Budgeted	1)500,000,00

Account # 1031 - Current Yr Unsecured

Year	Actual
FY21	65,431.80
FY22	59,087.21
FY23	62,535.08
	187,054.09
Average	62,351.36
Budgeted	60,000,00
	NOSEMBER DATABLE TO THE

Definition: Property Tax received on real property, both residential and nonresidential



Definition: Property Tax received on business and personal property

Budgeted based on FY22 & FY23 revenue received.

Account # 1033 - Prior Yr Unsecured

Definition: Previous year property tax received or on real property, both residential and nonresidential (can be negative if property values are assessed lower or owner appeals amt due)

Year	Actual
FY21	1,120.91
FY22	(798.03)
FY23	142.46
	465.34
Average	155.11
Budgeted	

3-yr trend fluctuated and the balance is insignificant, thus no amount will be budgeted.

Account # 1041 - CY SB 813 Secured Supplemental

Definition: Property Tax received because of change in ownership or new construction on real property

Year	Actual
FY21	47,754.91
FY22	46,056.71
FY23	56,708.88
	150,520.50
Average	50,173.50
Budgeted	50,000.00

Upward trend in amounts received, thus increased budgeted amount based on average.

Account # 1042 - CY SB 813 Unsecured Supplemental

Definition: Property Tax received because of change in ownership or new construction on business or personal property

Year	Actual
FY21	101.64
FY22	177.23
FY23	693.67
	972.54
Average	324.18
Budgeted	

3-yr trend fluctuated and the balance is insignificant, thus no amount will be budgeted.

Account # 1043/1045 - PY SB 813

Definition: Prior years property tax received because of change in ownership or new construction

Year	Actual
FY21	-
FY22	1,588.40
FY23	1,149.01
•	2,737.41
Average	912.47
Budgeted	1,000.00

Increased budgeted amount based on average over the past 2-yrs.

Account # 1046- ERAF Rebate

Definition: Additional Property Tax received because of excess monies remaining in the Educational Revenue Augmentation Fund (ERAF) that was not distributed to required schools and special education programs.

Year	Actual
FY21	434,235.55
FY22	566,781.17
FY23	518,748.76
	1,519,765.48
Average	506,588.49
Budgeted	1550,000.00

Increased budgeted Excess ERAF based on preliminary distributions projected by the County of San Mateo.

Account # 1831 - Homeowner's Property Tax Refunds

Definition: Additional Property Tax revenue received on properties that are no longer eligible for the Homeowner's Property Tax Exemption allowable by State legislation.

Year	Actual
FY21	4,234.73
FY22	4,485.14
FY23	4,755.10
	13,474.97
Average	4,491.66
Budgeted	4,000,00

Increased budgeted amount based on average over the past 3-yrs.

Court Fines

Account #1421 - Court Fines

Year	Actual
FY21	45,761.05
FY22	24,762.71
FY23	25,223.26
	95,747.02
Average	31,915.67

Budgeted



Increased budgeted amount based on prior 2-yr average.

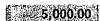
Interest

Account #1521 - Interest Earnings

Definition: Includes interest from County Pooled Investments

Year	Actual
FY21	12,642.86
FY22	8,763.91
FY23	6,826.95
	28,233.72
Average	9,411.24

Budgeted



Downward trend in interest revenue received so budgeted:

Other Revenue

Account #2439 - Other Special Charges

Definition: Additional Property tax revenue received from BPD's Override Tax on property within the District

Year	Actual		
FY21	718,592.14	160,000	
FY22	716,207.14	125,056	
FY23	754,629.66	12423776.00%	1,800
	Officer III (Inter		
	POST/FTO		
	Pay/Bilingual)	110,883	
		98,530	
Average		98,530	
Vacant		-	
			Increased amount received due to higher
Budgeted	750,000,00		Override Tax rate assessed in the prior year.

Account #2658 - Other Miscellaneous Revenue

Definition: Monies received from Tows, Prints, State Mandated Costs, Security detail

Year	Actual
FY21	75,239.03
FY22	70,423.78
FY23	89,365.09
	235,027.90
Average	78,342.63
Budgeted	80,000,00

Account - Grant Revenue

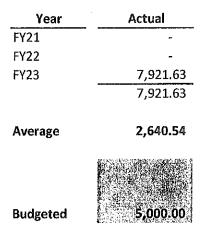
Definition: Monies received from COPS/SLESF Grant

Year	Actual
FY21	171,054.10
FY22	161,284.90
FY23	165,300.24
	497,639.24
Average	165,879.75
Budgeted	160,000,00
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Budgeted same as prior year which is consistent with average amount received over the past 3-yrs.

Account - Asset Forfeitures

Definition: Asset forfeitures (money/narcotics) received from Fed/State



Budgeted same as prior year. This is a new account designated for forfeited funds received.

Account #s 4111/4161 - Full-Time and Part-Time Salaries & Wages

Name	Classification	Yearly	
Connolly	Chief	160,000	-
Carriel	Sgt II (FTO Pay/Bilingual)	125,056	**
Davis	Corporal I (Adv POST/FTO Pay)	124,238	***
	Officer III (Inter POST/FTO		**
Poteat	Pay/Bilingual)	110,883	***
Simas	Officer II Basic	98,530	
Thompson	Officer II Basic	98,530	
Vacant	Vacant Officer I Basic		
3 Officers	Per Diem Officers (As Needed)	109,593	
Hernandez	Executive Assistant	74,880	
Drake PT Assistant		30,000	_
		1,022,794	
13 Holidays		35,000	-
Total Full-Time Salary:		1,057,794	
Account #s 4171/4	1172 - Overtime	30,000	
Total Salaries:		1,087,794	-
Total Salary and Wages		1,087,794	

Notes

^{**} Bilingual Pay stipend of \$50/pay period

^{***}Field Training Officer (while conducting training) stipend of \$150/month

Medicare Coverage

Account #s 4311/4312 - Payroll Taxes

Medicare Coverage Required For Employees Hired After April 1, 1986. Deduction is 1.45%.

Eligible employees in this category.

Total Wages In This Category X 1.45%

13,241

F.I.C.A. (Social Security) - 6.2% Total Wages

10,000 *

Total Payroll Taxes - Employer Portion

^{*} Sworn police officers do not participate in Social Security (FICA Tax).

Retirement Plan

Account # 4321 - Retirement Plan (CalPERS)

CalPERS Rates for FY2024-25
One Sworn Officer PLAN 3034 (CLASSIC) 30,293 27.32% CalPERS rate - Employer Portion
Four Officers/Chief of Police PLAN 25403 (PEPRA) 95,968 13.76% CalPERS rate - Employer Portion
Executive Assistant PLAN 26444 (MISC) 5,893 7.87% CalPERS rate - Employer Portion
Unfunded Accrued Liability - Classic, PEPRA & Miscellaneous Safety
Plans (\$21,732.50/month) 260,790

Total Retirement Plan 392,944

Health Plan

Account # 4413 - Kaiser Health Plan

Health, Dental, Vision, Life Insurance and Retirement Benefits*

Currently we have 6 employees in this category.

Kaiser Small Business Plan (\$11,216/month) 134,592

Total Medicare Coverage 134,592

^{*} Employee responsible for all cost after retirement

Uniform Clothing and Equipment

Account # 5121 - Clothing Supplies

Uniforms and Safety Equipment

Household Expense

Account # 5156 - Other Household Expense

Cleaning and Janitorial Supplies

Decontamination, Cleaning, bathroom needs, Tissue/paper towels, etc.

Other Office Expense

Account # 5199 a-e - Office Expenses

Office supplies, Stationary, Misc. Forms, Ammunition, Cleaning, Meals, Recognition and Minor Equipment

5199-a: General Office Supplies 30,000

Total Office Expenses 30,000

Professional Memberships

Account # 5331 - Memberships

San Mateo County Police Chiefs and Sheriffs Association	1,000
LAFCO	1,650
San Mateo County Narcotics Task Force	4,750
California Police Chiefs Association	-
International Association of Police Chiefs	-
FBI National Academy Association	
California Special Districts Association	8,000
Daly City/Colma Chamber of Commerce	250
San Mateo County 100 Club	150
Total	15,800

Fuel and Lubrication

Account # 5416 - Fuel and Lubrication

Radio Equipment Maintenance

Account # 5424 - Radio Equipment Maintenance

To	otal 4	1.660
Metro Mobile Communication	2	2,500
TEA - Radio Maintenance (\$180/month)	2	2,160

Other Equipment Maintenance

Account # 5455 - Other General Maintenance Expense

Repairs to vehicles and equipment (including parts and labor)

General Contract Maintenance

Account # 5478 - General Contract Maintenance

Extended Vehicle Service Contracts

Sharp Copy machine, RMI Mechanical Contract (facilities), Power Maintenance (facilities), AAA Smart Alarm

Other Utility & Facility Expense

Account # 5638 - Other Utility & Facility Expenses

	Total	42,330
Storage Unit Rental/ Condo Association		12,330
Phone, PG&E, Water, Internet, and Garbage Collection Fees		30,000

Transportation and Lodging

Account #s 5722/5838 - Miscellaneous Employee Expense Reimbursement & Training

Use d for P.O.S.T., Colma Police Range Fee, Reimbursement for Training, Travel/Subsistence, and annual award dinner

Contractual Services

Account # 5858 - Other Professional Contract Services

County Communications / Dispatch	110,000
County Information Services (Background Check Fees)	3,000
County Forensics / Medical	10,000
County Warrant Services	15,000
NevTec Contract - IT	40,000
Lexipol - Duty Manual	15,000
Sunridge Systems	6,000
Tota	al 199,000

Legal Services

Account # 5341 - Legal Notices

	Total	105,000
Davis Law Firm - Police Commission Counsel		45,000
Porter Scott - GSRMA Legal Representation		20,000
Best, Best & Krieger - CalPERS Specialist		40,000

Professional and Specialized Services

Account # 5876 - Other Professional Services

	Total	46,000
ADP Payroll Processing Service Fee		6,500
Fiscal Consultants (Bookkeeping and Payroll Services)		6,000
District Audit Fees		25,000
Lexis Nexis		2,000
Experian		3,500
Pre-Employment Screenings		3,000

Insurance

Account # 6731 - Insurance

	Total	534,000
Auto Insurance (Berkshire Hathaway)		36,000
Unemployment (State Compensation Insurance Fund)	4 - 4	66,000
General Liability, AD&D, Property, Structure Insurance (DBA Financial, Inc)		432,000

Vehicles and Equipment

Account # 7311 - Fixed Assets/Equipment

Vehicles - Lease/Purchase plus outfitting		30,000
	Total	30,000

School Crossing Guards

Account # 5200 - School Crossing Guards

All Cities Management Services