



**NOTICE OF REGULAR MEETING OF THE
BOARD OF POLICE COMMISSIONERS OF THE
BROADMOOR POLICE PROTECTION DISTRICT**

**The regular February 2024 meeting of the
Board of Police Commissioners will be held on**

Tuesday, February 13, 2024, at 7:00 p.m.

**at the District offices of the
Broadmoor Police Protection District at
388 88th Street
Broadmoor Vlg., California 94015**

**NO FOOD OR BEVERAGES WILL
BE PERMITTED IN THE MEETING ROOM**

**NO ANIMALS EXCEPT REGISTERED SERVICE ANIMALS
WILL PERMITTED IN THE MEETING ROOM**

**RULES OF ORDER AND DECORUM SET FORTH
IN RESOLUTION 2022/23-07 WILL BE ENFORCED**



BROADMOOR COMMISSIONERS
Hon. James Kucharszky
Hon. Ralph Hutchens
Hon. Marie Brizuela

AGENDA

REGULAR MEETING

Meeting to be held:

Tuesday, February 13, 2024, at 7:00 p.m.

**Broadmoor Police Department
388-88th Street
Broadmoor, Vlg., California 94015-1717**

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting should contact Lisa Hernandez [Administrative Assistant of the Police Department] at least 2 working days before the meeting at (650) 755-3840 and/or lhernandez@pd.broadmoor.ca.us. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

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1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **PUBLIC COMMENTS**

This time is provided for people to address the Commission or submit written communications on matters not on the Agenda. Anyone wishing to present oral comments on matters not on the agenda must approach the podium, state his or her name, and will have up to three minutes to present his or her oral comments. At the conclusion of all public comments on matters not on the Agenda, the Commission may respond to the public comments. Any request that requires Commission action will be set by the Commission for a future agenda or referred to staff.

4. **CONSENT AGENDA**

PREVIOUS MINUTES

- (a) Approval of minutes from January 2024 special meeting on January 4, 2024.
- (b) Approval of minutes from January 2024 regular meeting on January 9, 2024.

TREASURER'S REPORT

- (c) Approval of February 2024 Warrants and Deposits.

5. **CHIEF OF POLICE REPORT**

Chief Connolly will deliver his report.

6. **CLOSED SESSION** (Government Code §§54954.5(e) and 54975(b))

- (a) Personnel matter. Performance evaluation of Interim Chief of Police / Interim District Manager Michael P. Connolly.
- (b) Personnel matter. Discussion and action on renewing the employment contract of Interim Chief of Police / District Manager Michael P. Connolly.

7. **OPEN SESSION**

- (a) Report on all reportable action taken in Closed Session.
- (b) Discussion on formulating a records retention and purging policy. (Government Code §60200, *et seq.*)

8. **ADJOURNMENT**

Motion to adjourn.

POSTED AT: WWW.BROADMOORPOLICE.COM
BROADMOOR POLICE DEPARTMENT
COLMA FIRE DEPARTMENT
BROADMOOR COMMUNITY CENTER

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



Broadmoor Police Department
Warrants Report February 2024

Account	Date	Name	Description	Account	Amount
SMCO - General Fund Cash	01/08/2024	--	--	--	\$ 0.00
SMCO - General Fund Cash	01/16/2024	DBA FINANCIAL, INC	INSURANCE DUE JANUARY 1STACCOUNT 271100508	6731-INSURANCE	-\$ 52,661.79
SMCO - General Fund Cash	01/22/2024	STATE COMPENSATION INSURANCE FUND	INV 1001629193 DUE 02/01/24	6731-INSURANCE	-\$ 5,322.08
SMCO - General Fund Cash	01/22/2024	LexisNexis	DUE 11/30/23 INV 20231031	5876-OTHER PROFESSIONAL SERVICE	-\$ 200.00
SMCO - General Fund Cash	01/22/2024	Sharp Business Systems	DUE 12/23/23	5478-Other Contract Maintenance	-\$ 24.50
SMCO - General Fund Cash	01/22/2024	STAR SMOG DEPOT	SMOG 2011 CHEVY AND 2016 EXPLORER	5455-VEHICLE AND EQUIP REPAIRS	-\$ 73.50
SMCO - General Fund Cash	01/22/2024	Davis Law Firm	NOVEMBER INVOICE	5341-LEGAL NOTICES	-\$ 2,600.00
SMCO - General Fund Cash	01/22/2024	Peninsula Uniforms	INV 203202	5121-UNIFORMS AND SAFETY EQUIP	-\$ 247.05
SMCO - General Fund Cash	01/22/2024	Flyers Energy, LLC	INV DUE 12/30/23	5416-FUEL AND LUBRICATION	-\$ 1,350.28
SMCO - General Fund Cash	01/22/2024	AT&T-Calnet	DUE 01/04/24	5638-Other Utility Expense	-\$ 530.05
SMCO - General Fund Cash	01/22/2024	Bay Contract Maintenance, Inc.	INV 30847 DUE 12/10/23 INV 30948 DUE 12/03/23	5156-OTHER HOUSEHOLD EXPENSE	-\$ 587.95
SMCO - General Fund Cash	01/22/2024	Chase Card Services	DUE 01/19/24	5199a-General	-\$ 6,433.27
SMCO - General Fund Cash	01/22/2024	NevTec	INV 38309 DUE 01/02/24	5858-OUTSIDE PROF CONTRACT SERV	-\$ 4,361.00
SMCO - General Fund Cash	01/22/2024	Wave	INV 0010574 PAST AND PRESENT DUES NETWORK SERVICESDUE 01/23/24	5638-Other Utility Expense	-\$ 836.22
SMCO - General Fund Cash	01/22/2024	Wave Broadband	INV 0010574 HIGH SPEED INTERNET	5638-Other Utility Expense	-\$ 208.81
SMCO - General Fund Cash	01/22/2024	City of Daly City	WATER BILL DUE 01/23/24	5638-Other Utility Expense	-\$ 150.16
SMCO - General Fund Cash	01/22/2024	Kaiser Foundation Health Plan	FEBRUARY MEDICAL	4413 KAISER HEALTH INSURANCE	-\$ 11,216.03
SMCO - General Fund Cash	01/22/2024	AT&T Mobility-FirstNet	INV 01102024 WIRELESS SERVICEDUE 01/25/24	5638-Other Utility Expense	-\$ 463.32
SMCO - General Fund Cash	01/22/2024	PG&E	ENERGY STATEMENT DUE 01/26/24	5638-Other Utility Expense	-\$ 1,536.09
SMCO - General Fund Cash	01/22/2024	Lamarena & Chang	INV 238352023 AUDIT	5876-OTHER PROFESSIONAL SERVICE	-\$ 12,000.00
SMCO - General Fund Cash	01/25/2024	TEA	INV 48545	5424-Radio/Telecomm Equip Main	-\$ 180.00
SMCO - General Fund Cash	01/25/2024	Flyers Energy, LLC	INV 3668795	5416-FUEL AND LUBRICATION	-\$ 1,119.48
SMCO - General Fund Cash	01/25/2024	BERKSHIRE HATHAWAY	ACCT 334062 DUE 02/01/24	6731-INSURANCE	-\$ 3,134.49
SMCO - General Fund Cash	01/25/2024	Ninnescah Valley Bank	TAHOE LEASE PAYMENT 8 OF 60	7311-FIXED ASSETS - EQUIPMENT	-\$ 976.55
SMCO - General Fund Cash	01/25/2024	DBA FINANCIAL, INC	ACCT 271100508 DUE 02/01/2024	6731-INSURANCE	-\$ 47,874.37
SMCO - General Fund Cash	01/25/2024	Sharp Business Systems	INV 9004647922 COPY FEES BW/COLOR DEC 2023	5199e-Small Equipment	-\$ 443.26
SMCO - General Fund Cash	01/25/2024	Experian	INV 2409017426 MEMBERSHIP FEES AND CHARGE	5876-OTHER PROFESSIONAL SERVICE	-\$ 552.00
SMCO - General Fund Cash	01/25/2024	AAA Smart Home	INV 8448041 MONITOR ALARM SYSTEM	5478-Other Contract Maintenance	-\$ 34.20
SMCO - General Fund Cash	01/25/2024	Cintas	INV 8406595354 MEDICINE CABINET SUPPLIES	5876-OTHER PROFESSIONAL SERVICE	-\$ 123.90
SMCO - General Fund Cash	01/25/2024	Sharp Business Systems	INV 81723493 JANUARY LEASE	5199e-Small Equipment	-\$ 291.56
SMCO - General Fund Cash	01/25/2024	Daly City Auto Repair	INV 1013032015 FORD 2017 FORD	5455-VEHICLE AND EQUIP REPAIRS	-\$ 945.51
SMCO - General Fund Cash	01/30/2024	Central Self Storage	FEB RENT	5638-Other Utility Expense	-\$ 524.00
SMCO - General Fund Cash	01/30/2024	Central Self Storage	FEB CAM CHARGES	5638-Other Utility Expense	-\$ 453.25
SMCO - General Fund Cash	01/30/2024	Bay Contract Maintenance, Inc.	INV 30036 REISSUE - LOST CHECK PER VENDOR STOP PAYMENT ON ORIGINAL CK #8047	5156-OTHER HOUSEHOLD EXPENSE	-\$ 494.70
SMCO - General Fund Cash	01/30/2024	Bay Contract Maintenance, Inc.	INV 30541 SEPTEMBER CLEANING 2023	5156-OTHER HOUSEHOLD EXPENSE	-\$ 494.70
SMCO - General Fund Cash	02/07/2024	County of San Mateo Forensic Lab	INV 104423 DUE 12/30/23	5858-OUTSIDE PROF CONTRACT SERV	-\$ 410.00
SMCO - General Fund Cash	02/07/2024	Davis Law Firm	DECEMBER LEGAL FEES	5341-LEGAL NOTICES	-\$ 2,250.00
SMCO - General Fund Cash	02/07/2024	SAFEGUARD BUSINESS SYSTEMS	INV 9003184948 LASER CHECKS BANKING	5199a-General	-\$ 426.03
SMCO - General Fund Cash	02/07/2024	County of San Mateo ISD	DECEMBER 2023 CHARGES	5858-OUTSIDE PROF CONTRACT SERV	-\$ 82.25
SMCO - General Fund Cash	02/07/2024	Bay Contract Maintenance, Inc.	INV 30992 DECEMBER CLEANERS	5156-OTHER HOUSEHOLD EXPENSE	-\$ 494.70
SMCO - General Fund Cash	02/07/2024	AT&T-Calnet	INV 21027018 DUE 02/05/24	5638-Other Utility Expense	-\$ 556.68
SMCO - General Fund Cash	02/07/2024	BPOA	REIMBURSEMENT 4TH QUART 2023 UNION DUES	Uncategorized Expense	-\$ 3,375.00
					-\$165,988.73
Wednesday, February 07, 2024 08:21 PM UTC					



COUNTY OF SAN MATEO
DEPOSIT PERMIT

Permit Number

(1) TITLE OF DEPOSITING ORGANIZATION Broadmoor Police Department				(2) No. of Depositing Org. 02500		(3) Prepration Date Feb-24		(4) Reference Date		
(5)	(6) C O D E S							(7) AMOUNT		
ACCOUNT DESCRIPTION	Pay	Schedule	References	GL ORG.	GL Object	JL ORG.	JL Object	Dollars	Cents ✓	
DMV LOCAL AGENCY COLLECTION			90-1342	2500	2658			88.00		
COPS/SLESF			90-3582	2500	2658			12,297.39		
								\$12,385.39		
(8) Remarks:							TOTAL			
							DISTRIBUTION OF TOTAL	Cards	\$12,385.39	
								Checks		
								Coins		
								Crrency		
								Wires		
								Other		
(9) I hererby certify that the total amount listed above represents collections received by me for the above named fund and during the period of 01/05/2024-02/07/2024 INTERIM CHIEF MICHAEL P. CONNOLLY DEPARTMENT HEAD				(10) The monies listed above have been received in the County Treasury. County Treasury By _____ DEPUTY			(11) I approved deposit of the above monies in the County Treasury. County Controller B: _____ DEPUTY			