

**BROADMOOR POLICE DEPARTMENT**



**RESOLUTION NO. 1998/1999-07**

*October 13, 1998*

WHEREAS the Board of Police Commissioners desires to undertake a certain project designated Local Law Enforcement Block Grant to be funded in part from funds made available through the Local Law Enforcement Block Grant Program administered by the Office of Criminal Justice Planning (hereafter referred to as OCJP).

NOW, THEREFORE, BE IT RESOLVED that the Chief of Police of the Broadmoor Police Protection District is authorized, on its behalf to submit the attached proposal to OCJP and is authorized to sign and approve on behalf of the Board the attached Grant Award Agreement including any extensions or amendments thereof.

BE IT FURTHER RESOLVED that the applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OCJP and that the cash match will be appropriated as required.

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OCJP disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Police Commissioners of the Broadmoor Police Protection District in a meeting thereof held on October 13, 1998, by the following:

Vote: Three

Ayes: Three

Noes: None

Absent: None

Signature: J. Wayne Johnson  
J. Wayne Johnson, Chairman

Date: October 13, 1998

ATTEST: Signature: Glynis A. Carreira  
Glynis A. Carreira, Secretary

Date: October 13, 1998

Chief of Police  
Timothy J. Guiney

Board of Police Commissioners  
J. Wayne Johnson  
Pierre D. Palengat  
Glynis A. Carreira

**388 EIGHTY-EIGHTH STREET  
BROADMOOR, CA 94015-1717  
(650) 755-3838  
FAX (650) 877-5425**



RESOLUTION NO. 1998/1999-06

October 13, 1998

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 8, 1998, the Commission ordered that a public hearing on Assembly Bill 3229 be continued; and

WHEREAS, at the meeting on October 13, 1998, which was continued from September 8, 1998, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes J. Wayne Johnson

Glynis Carreira  
Pierre D. Palengat

Noes none

Absent none

J. Wayne Johnson  
J. Wayne Johnson, Chairman

Glynis Carreira  
Glynis Carreira, Secretary

JOINT RESOLUTION OF THE  
BROADMOOR POLICE PROTECTION DISTRICT  
OF SAN MATEO COUNTY  
AND  
COLMA FIRE PROTECTION DISTRICT

\_\_\_\_\_  
Broadmoor Police Protection District

Resolution No. 98/99 -5

Colma Fire Protection District

Resolution No. ~~97/98~~ <sup>98/99</sup> -5

WHEREAS, on April 13, 1998, at the regular meeting of the Board of Fire Commissioners of the Colma Fire Protection District the Commission adopted Resolution No. ~~97/98~~ <sup>98/99</sup> -5 establishing and creating the Bureau of Fire Inspection, a law enforcement unit of the Colma Fire Protection District; and,

WHEREAS, the members of the Bureau of Fire Inspection are peace officers who will, from time to time in order to carry out their duties, need access to, and receive restricted information from, the United States Department of Justice, the California Department of Justice, and other agencies that provide such through the California Law Enforcement Telecommunications System ("CLETS") terminal and otherwise; and,

ADOPTED AND PASSED this Thirteenth Day of April 1998 by the Board of Commissioners of the Colma Fire Protection District.

Ayes Str AD  
Martin R. Curtis  
[Signature]

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

ATTEST: [Signature]  
Secretary

Str AD  
Chairman

ADOPTED AND PASSED this Fourteenth Day of April 1998 by the Board of Police Commissioners of the Broadmoor Police Protection District of San Mateo County.

Ayes Cheri D. O'Leary  
Myrus A. Lacciera

Noes \_\_\_\_\_

Absent J. Wayne Johnson

Abstain \_\_\_\_\_

ATTEST: Myrus A. Lacciera  
Secretary

Cheri D. O'Leary  
Act. Chairman



RESOLUTION NO. 98/99 <sup>09/20</sup> -03

---oOo---

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT  
OF SAN MATEO COUNTY

---

A RESOLUTION AUTHORIZING THE DISTRICT DIRECTOR  
TO APPROVE OR COMPROMISE AND PAY TORT CLAIMS

---

WHEREAS, it is in the interest of efficiency and in the public interest as well to permit the District Director to adjust, approve and speedily pay small claims against the district by persons who have proper claims for damages and who have presented timely and proper claims therefor in accordance with the provisions of Government Code §900, et seq.

NOW, THEREFORE, BE IT RESOLVED that the District Director, ~~with the advice and consent of District Counsel~~, is authorized and empowered to reject, in whole or in part, or approve, or compromise, claims against the District, not in excess of \$500.00, and pay or direct the payment of such claim conditioned upon the claimant's execution of full and unconditional release in a form approved by District Counsel.

BE IT FURTHER RESOLVED that the District Director shall report to the Commission, at the regularly scheduled meeting immediately following the payment of claim that such claim has been approved and/or compromised and paid, as provided above, and

that the claimant executed a full and unconditional release.

ADOPTED AND PASSED this Eleventh Day of August 1998.

Ayes J. Wayne Johnson  
Glynis Carreira  
Curtis D. Salenfort

Noes none

Absent none

ATTEST: Glynis Carreira  
Hon. Glynis Carreira  
Secretary

J. Wayne Johnson  
Hon. J. Wayne Johnson,  
Chairman



**Resolution 1998/1999 - 03**

*July 14, 1998*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |    |                           |          |
|----|---------------------------|----------|
| 1) | Single family dwelling    | \$190.00 |
| 2) | Multiple residential      | \$190.00 |
| 3) | Commercial and Industrial | \$490.00 |
| 4) | Un-improved property      | \$85.00  |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1998-99 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Commissioner Palengat  
Commissioner Carreira

Noes \_\_\_\_\_

Absent Chairman Johnson

Attest Glynis A. Carreira  
Glynis A. Carreira, Secretary

J. Wayne Johnson for  
J. Wayne Johnson, Chairman

RESOLUTION NO. 98/99 02

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT  
OF SAN MATEO COUNTY

---

A RESOLUTION APPROVING AND COMPROMISING  
A TORT CLAIM

---

WHEREAS, on or about May 7, 1998, a motor vehicle collision occurred between an automobile owned by the Broadmoor Police Protection District and operated by an employee of the District and a vehicle owned and operated by claimant Jeremiah Cruz; and,

WHEREAS, claimant presented a claim for damages within the time permitted therefor by statute;

WHEREAS, the District and the claimant have negotiated a compromise of claimant's claim due to many factors including liability.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the District will pay to claimant Jeremiah Cruz the total sum of \$499.00 as and for full and complete settlement and satisfaction of claimant's claim, and claimant shall execute a full and unconditional release in order to receive such payment.

ADOPTED AND PASSED this Fourteenth Day of July 1998

Ayes Commissioner Pedregon  
Commissioner Carreira

Noes \_\_\_\_\_

Absent Chairman Johnson

ATTEST:

Glynis Carreira  
Hon. Glynis Carreira  
Secretary

Jerie Pedregon  
Hon. J. Wayne Johnson,  
Chairman



Resolution 1998/1999 - 03

July 14, 1998

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- 1) Single family dwelling \$190.00
- 2) Multiple residential \$190.00
- 3) Commercial and Industrial \$490.00
- 4) Un-improved property \$85.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1998-99 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Commissioner Palengat  
Commissioner Carreira

Noes \_\_\_\_\_

Absent Chairman Johnson

Attest Glynis A. Carreira  
Glynis A. Carreira, Secretary

J. Wayne Johnson for  
J. Wayne Johnson, Chairman



**RESOLUTION NO. 1997/1998- 04**

April 14, 1998

**INITIATING PROCEEDINGS FOR REPRESENTATION  
OF INDEPENDENT SPECIAL DISTRICTS  
ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY  
AND FOR THE ADOPTION OF RULES AND REGULATIONS**

WHEREAS, California Government Code Sections 56300 et seq. provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorize LAFCO to adopt regulations affecting the function and services of special districts.

WHEREAS, the remaining process for selection of Independent Special District Members to the Local Agency Formation Commission requires that the president or chairman of each Independent Special District (or the designee by resolution) meet and determine a process to elect two Independent Special District representatives to the Local Agency Formation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

1. That the Board of Police Commissioners hereby appoints Commissioner Pierre Palengat to represent the Broadmoor Police Commission during the meetings relative to the countywide selection process for Independent Special District representatives to the Local Agency Formation Commission.
2. That the Board of Police Commissioners hereby grants full authority to Commissioner Palengat to act on behalf of the entire Board of Police Commissioners in voting and or other decision making issues relative to the representative selection process.
3. That a copy of this Resolution be provided at the time of the next Independent Special Districts Selection Committee meeting.

Ayes *Pierre D. Palengat*  
*Glynis A. Carreira*

Noes \_\_\_\_\_

Absent *J. Wayne Johnson*

*Glynis A. Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*, Chairman  
*Pierre Palengat* ACT. Chairman

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1998/1999 - 01**

July 14, 1998

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #4111 to Account #4161	\$ 24,672.00
From Account #4111 to Account #4171	\$ 10,987.00
From Account #4111 to Account #4311	\$ 4,770.00
From Account #4111 to Account #4321	\$ 2,409.00
From Account #4312 to Account #7311	\$ 4,805.00
From Account #4413 to Account #7311	\$ 17,826.00
From Account #4451 to Account #7311	\$ 1,000.00
From Account #4511 to Account #7311	\$ 5,898.00
From Account #5121 to Account #7311	\$ 782.00
From Account #5156 to Account #7311	\$ 461.00
From Account #5858 to Account #7311	\$ 11,786.00
From Account #5478 to Account #5455	\$ 13,798.00
From Account #5416 to Account #5876	\$ 7,088.00
From Account #5478 to Account #5876	\$ 1,702.00
From Account #5199 to Account #6731	\$ 1,725.00
From Account #5331 to Account #6731	\$ 813.00

Ayes Commission Carreira  
Commissioner Palengat

Noes \_\_\_\_\_

Absent Chairman Johnson

Attest Glynis Carreira  
Glynis Carreira, Secretary

Pierre Palengat FOR  
J. Wayne Johnson, Chairman

[This resolution is retroactive to FY 1997 - 1998]

Chief of Police Timothy J. Guiney	Board of Police Commissioners J. Wayne Johnson Pierre D. Palengat Glynis A. Carreira
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**388 EIGHTY-EIGHTH STREET  
BROADMOOR, CA 94015-1717  
(415) 755-3838  
FAX (415) 877-5425**



# BROADMOOR POLICE DEPARTMENT



## Resolution 1998/1999 - 01

July 14, 1998

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

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From Account #4111 to Account #4171	\$ 10,987.00
From Account #4111 to Account #4311	\$ 4,770.00
From Account #4111 to Account #4321	\$ 2,409.00
From Account #4312 to Account #7311	\$ 4,805.00
From Account #4413 to Account #7311	\$ 17,826.00
From Account #4451 to Account #7311	\$ 1,000.00
From Account #4511 to Account #7311	\$ 5,898.00
From Account #5121 to Account #7311	\$ 782.00
From Account #5156 to Account #7311	\$ 461.00
From Account #5858 to Account #7311	\$ 11,786.00
From Account #5478 to Account #5455	\$ 13,798.00
From Account #5416 to Account #5876	\$ 7,088.00
From Account #5478 to Account #5876	\$ 1,702.00
From Account #5199 to Account #6731	\$ 1,725.00
From Account #5331 to Account #7311	\$ 813.00

Ayes Commissioner Carreira  
Commissioner Palengat

Noes \_\_\_\_\_

Absent Chairman Johnson

Attest Glynis Carreira  
Glynis Carreira, Secretary

Pierre Palengat FOR  
J. Wayne Johnson, Chairman

[This resolution is retroactive to FY 1997 - 1998]

Chief of Police  
Noahy J. Guiney

Board of Police Commissioners  
J. Wayne Johnson  
Pierre D. Palengat  
Glynis A. Carreira

388 EIGHTY-EIGHTH STREET  
BROADMOOR, CA 94015-1717  
(415) 755-3838  
FAX (415) 877-5425

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1998/1999 - 01**

*July 14, 1998*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #4111 to Account #7311	\$ 42,558.00
From Account #4312 to Account #6731	\$ 2,538.00
From Account #4413 to Account #5455	\$ 13,789.00
From Account #5478 to Account #5876	\$ 8,790.00

Ayes Commissioner Carreira  
Commissioner Palengat

Noes \_\_\_\_\_

Absent Chairman Johnson

Attest. Glynis Carreira  
Glynis Carreira, Secretary

Pierre Palengat For  
J. Wayne Johnson, Chairman

*[This resolution is retroactive to FY 1997 - 1998]*



**Resolution 1997/1998 - 06**

*June 9 , 1998*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 1998-99 at the sum of \$ 1,264,597.00.

Ayes *J. Wayne Johnson*

*Glynis A. Carreira*

*Pierre D. Palengat*

Noes *none*

Absent *none*

Attest *Glynis Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT  
OF SAN MATEO COUNTY

---oOo---

RESOLUTION 1997/98 - 03

The Board of Police Commissioners of the Broadmoor Police Protection District of San Mateo County hereby considers and approves a claim by the California State Automobile Association Inter-Insurance Bureau ("Claimant") as follows:

WHEREAS, on or about March 25, 1997, Claimant filed in the Municipal Court Division of the San Mateo County Court a lawsuit against the District after the District's denial of a subrogated claim by Claimant for property damage arising from an automobile collision on or about September 26, 1996, involving a District vehicle;

WHEREAS, it is in the best interest of the taxpayers of the District to compromise and pay the claim as so compromised;

NOW, THEREFORE, BE IT RESOLVED that:

1. Claimant has agreed to accept the sum of \$1,000 as and for complete settlement and satisfaction of its claim; and,

2. The District shall agree to pay such compromised claim in exchange for a duly executed release in proper form and a dismissal with prejudice of its action entitled California State Automobile Association Inter-Insurance Bureau vs. Broadmoor Police Protection District, filed on March 25, 1997, in the Municipal Court Division of the San Mateo County Court as action no. C-155944.

ADOPTED AND PASSED this Ninth Day of December 1997.

Ayes

J. Wayne Johnson  
Glynis Carreira

Noes

none

Absent

PIERRE PALENGAT

ATTEST:

Glynis Carreira  
Hon. Glynis Carreira  
Secretary

J. Wayne Johnson  
Hon. J. Wayne Johnson  
Chairman



**RESOLUTION NO. 1997/1998-02**

*October 14, 1997*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 9, 1997, the Commission ordered that a public hearing on Assembly Bill 3229 be continued; and

WHEREAS, at the meeting on October 14, 1997, which was continued from September 9, 1997, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes *[Signature]*  
*Pierre D. Palengat*  
*Glynis A. Carreira*

Noes *None*

Absent *None*

*[Signature]*  
 J. Wayne Johnson, Chairman

*Glynis A. Carreira*  
 Glynis Carreira, Secretary



# BROADMOOR POLICE DEPARTMENT

Broadmoor, California

Reply to:

**OFFICE OF DISTRICT COUNSEL**

Post Office Box 5230

San Mateo, California 94402-0230

Telephone: [650] 349-0700

*Board of Police Commissioners*

J. Wayne Johnson

Pierre D. Palengat

Glynis Carreira

*Chief of Police*  
Timothy J. Guiney

*District Counsel*  
Paul M. Davis

December 3, 1997

Robert L. Anderson  
Legal Office  
California State Automobile Association  
100 Van Ness Avenue, Room 1700  
San Francisco, California 94102

In re: CSAA vs. Broadmoor Police  
San Mateo County Court no. C-155944

Dear Mr. Anderson:

In line with our telephone conference a couple of weeks ago, enclosed you will find a form of Resolution I will present to the Board of Police Commissioners on December 9, 1997, at its next regularly scheduled public meeting.

Very truly yours,

OFFICE OF DISTRICT COUNSEL

Paul M. Davis  
District Counsel

/at

Enclosure

**BROADMOOR POLICE DEPARTMENT**



To: G.S.

G.S.  
7/9/97

**Resolution 1997/1998 - 01**

July 8, 1997

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #5156 to Account #4161	\$ 270.00
From Account #4111 to Account #4161	\$ 38,691.00
From Account #4171 to Account #4161	\$ 7,953.00
From Account #4171 to Account #4311	\$ 220.00
From Account #4312 to Account #4311	\$ 2,756.00
From Account #4312 to Account #4321	\$ 42.00
From Account #4413 to Account #4321	\$ 684.00
From Account #4451 to Account #4321	\$ 1,000.00
From Account #5424 to Account #4321	\$ 1,228.00
From Account #5966 to Account #4321	\$ 270.00
From Account #5416 to Account #4511	\$ 4,729.00
From Account #5858 to Account #5121	\$ 3,023.00
From Account #5858 to Account #5199	\$ 1,913.00
From Account #5858 to Account #5331	\$ 570.00
From Account #5858 to Account #5638	\$ 1,470.00

Ayes J. Wayne Johnson  
Pierre D. Palengat  
Glynis Carreira

Noes none

Absent none

RECEIVED  
 COUNTY CONTROLLERS OFFICE  
 1997 JUL -9 A 11:30  
 COUNTY OF SAN MATEO  
 CALIFORNIA

Attest Glynis Carreira  
 Glynis Carreira, Secretary

J. Wayne Johnson  
 J. Wayne Johnson, Chairman

[This resolution is retroactive to FY 1996 - 1997]



**BROADMOOR POLICE DEPARTMENT**



**Resolution 1997/1998 - 01**

*July 8, 1997*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #4111 to Account #4161	\$ 38,961.00
From Account #4171 to Account #4161	\$ 7,953.00
From Account #4171 to Account #4311	\$ 220.00
From Account #4312 to Account #4311	\$ 2,756.00
From Account #4312 to Account #4321	\$ 42.00
From Account #4413 to Account #4321	\$ 684.00
From Account #4451 to Account #4321	\$ 1,000.00
From Account #5425 to Account #4321	\$ 1,228.00
From Account #5966 to Account #4321	\$ 270.00
From Account #5416 to Account #4511	\$ 4,729.00
From Account #5858 to Account #5121	\$ 3,022.00
From Account #5858 to Account #5199	\$ 1,913.00
From Account #5858 to Account #5331	\$ 569.00
From Account #5858 to Account #5638	\$ 1,470.00

Ayes J. Wayne Johnson  
Pierre D. Palengat  
Glynis Carreira

Noes none

Absent none

Attest Glynis Carreira  
 Glynis Carreira, Secretary

J. Wayne Johnson  
 J. Wayne Johnson, Chairman

*[This resolution is retroactive to FY 1996 - 1997]*

Chief of Police  
Timothy J. Guiney

Board of Police Commissioners  
 J. Wayne Johnson  
 Pierre D. Palengat  
 Glynis A. Carreira

388 EIGHTY-EIGHTH STREET  
 BROADMOOR, CA 94015-1717  
 (415) 755-3838  
 FAX (415) 877-5425



**Resolution 1996/1997 - 07**

*June 24, 1997*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- 1) Single family dwelling \$195.00
- 2) Multiple residential \$195.00
- 3) Commercial and Industrial \$690.00
- 4) Un-improved property \$110.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1997-98 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *[Signature]*  
*Pierre D. Palengat*  
*Glynis A. Carreira*

Noes *none*

Absent *none*

Attest *Glynis A. Carreira*  
 Glynis Carreira, Secretary

*[Signature]*  
 J. Wayne Johnson, Chairman



Resolution 1996/1997 - 06

June 24, 1997

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 1997-98 at the sum of \$ 1,148,307.00.

Ayes J. Wayne Johnson  
Glynis Carreira  
Pierre D. Palengat

Noes none

Absent none

Attest Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman



RESOLUTION NO. 1996/1997-05

March 11, 1997

WHEREAS, on January 28, 1997, the claim of Mario F. Giacobbi ("claimant") for \$481 which he presented on or about January 6, 1997, was rejected; and

WHEREAS, at the request of District Counsel the board agreed to reexamine and grant the claim in the interest of economy; and

NOW, THEREFORE, BE IT RESOLVED THAT the rejection of claimant's claim of \$481, which he presented on or about January 6, 1997, will be vacated and the claim will be approved in the full amount; provided, however, claimant executes and delivers to the Office of District Counsel, not later than the close of business on March 31, 1997, a full release of all claims in a form acceptable to the District Counsel. Unless such release is duly executed and delivered in a timely fashion, the rejection of claimant's claim shall stand undisturbed.

Ayes J. Wayne Johnson  
Pierre D. Palengat  
Glynis Carreira  
Noes none

Absent none

Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman

**BROADMOOR POLICE DEPARTMENT**



March 12, 1997

Mr. Warren Slocum, County Clerk-Recorder  
Hall of Justice and Records  
401 Marshall Street  
Redwood City, CA 94063-1636

Dear Mr. Slocum:

Enclosed please find a resolution and declaration which were adopted by the Board of Police Commissioners on March 11, 1997.

The purpose of this resolution and declaration is to adopt a special assessment for police protection services in the District and to authorize a special election for this purpose.

If you have any further questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in cursive script, appearing to read "J. Wayne Johnson".

J. Wayne Johnson, Chairman  
Board of Police Commissioners  
Broadmoor Police Protection District

JWJ/gl

WB JACKSON 312-5301



RESOLUTION no. 1996/1997-04

**A RESOLUTION OF THE BROADMOOR POLICE PROTECTION DISTRICT ADOPTING A SPECIAL ASSESSMENT FOR POLICE PROTECTION SERVICES**

The Board of Commissioners of the Broadmoor Police Protection District resolves as follows:

Section 1: The Board of Commissioners of the Broadmoor Police Protection District does hereby determine that in order to maintain present levels of police protection it is necessary to levy a special assessment for police protection services pursuant to the provisions of California Government Code Section 50075 et. seq.

Section 2: An annual special assessment is hereby levied on property within the boundaries of the Broadmoor Police Protection District as per the assessment schedule in Exhibit A, attached hereto and incorporated herein by reference.

Section 3: At the time of adoption of its annual budget, the District Board shall determine the precise amount of the special assessment to be levied during the ensuing fiscal year, which amount shall not exceed the rates set forth in Exhibit A hereto.

Section 4: A special assessment herein shall be levied commencing July 1, 1998, and shall be collected by the San Mateo County Tax Collector at the same time as and along with, and shall be subject to the same penalties as general ad valorem taxes collected by said tax collector. The assessment and penalty shall bear interest at the same rate as the rate for unpaid ad valorem property taxes until paid.

Section 5: The collection of the special assessment provided for herein shall not decrease the funds available from other sources of said Police Protection District in any year for a period of four years from the effective date hereof.

Section 6: The Board of Commissioners may from time to time adopt regulations necessary for the enforcement of administration of the special assessment provided for herein. Such regulations shall be consistent with the purpose and intent of this resolution.

Section 7: If any section of this resolution is held invalid or unenforceable by the final judgment of any court, then that section may be amended by the Board of Commissioners by a majority vote to conform with the judgment of such court, provided such amendment is consistent with the purpose and intent of this resolution.

Section 8: If any section, sub-section, sentence, phrase or clause of this resolution is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of this resolution. The people of the Broadmoor Police Protection District hereby declare that they would have adopted this resolution and each section, sub-section, phrase or clause thereof irrespective of the fact that any one or more sections, sub-sections, sentences, phrases or clauses be declared invalid.

Section 9: This resolution shall be submitted to the voters of the Broadmoor Police Protection District at a mail ballot election to be conducted within said District, and shall take effect immediately upon its confirmation by two-thirds (2/3rds) of the voters voting upon the proposition at said election.



PASSED AND ADOPTED by the Board of Commissioners of the Broadmoor  
Police Protection District on the 11th day of March, 1997, by the following vote:


AYES: Commissioner Johnson, Commissioner Palengat and  
Commissioner Carreira

NOES: NONE

ABSENT: NONE

  
CHAIRMAN, BOARD OF COMMISSIONERS

ATTEST:

  
SECRETARY



**A DECLARATION OF THE BOARD OF COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT  
CALLING A DISTRICT ELECTION FOR THE  
PURPOSE OF SUBMITTING TO THE ELECTORS OF  
SAID DISTRICT A PROPOSITION FOR ADOPTION OF  
A SPECIAL ASSESSMENT FOR POLICE PROTECTION**

WHEREAS, this Board did, on March 11, 1997, adopt resolution number 1996/1997-04 proposing to levy a special assessment for police protection pursuant to the provisions of California Government Code 50075 et. seq.; and

WHEREAS, Government Code Section 50075 et. seq. requires that proposition for approval of said special assessment shall be submitted to the voters of the District:

NOW, THEREFORE, it is hereby resolved, ordered and declared as follows:

1. An election shall be and is hereby ordered and will be held in the Broadmoor Police Protection District on May 20, 1997, at which election there shall be submitted to the qualified electors of the District the question of the levy of a special assessment for police protection, said proposition to read as follows:

MEASURE (A): (Special Assessment for for Police Protection)	Shall Resolution No. 1996/1997-04 of the Broadmoor Police Protection District levying an annual special assessment for police protection according to the schedule be approved?
---	---

2. The Board of Police Commissioners does hereby submit to the qualified electors of the District at said district election said measure as set forth in paragraph 1 of this resolution and designates and refers to said measure as the measure to be set forth on the ballots for use at said election.

3. The Board of Police Commissioners hereby requests that the district election be conducted as a mail ballot election under the auspices of Election Code Sections 1340 et. seq..

4. Said district election shall be held and conducted and the voters thereof canvassed and the returns thereof made and the result thereof ascertained and determined as herein provided; and in all particulars not prescribed by this resolution, said election shall be held as provided by law.

5. All persons qualified to vote at district elections in the District upon the date of the election herein provided for shall be qualified to vote upon the measure submitted at said district election.

6. There will be no polling places because the election will be conducted under the auspices of Election Code Section 1340 et. seq. Voted ballots will be mailed to the Registration Election Division of the San Mateo County Clerks Office located at 40 Tower Road, San Mateo, CA. 94402 or deposited at the Broadmoor Police Protection District Offices at 388--88th Street, Daly City, between 8 AM and 5 PM on May 20, 1997. Ballots received at the District Offices on May 20, 1997, shall be delivered to a representative of the County Clerks Office on May 20, 1997, and the Elections Officers shall canvass the ballots cast by 5 PM on May 21, 1997.

7. The Secretary of the District is ordered and directed to cause notice of the holding of said election to be given by publishing a copy of resolution 1996/1997-03 in the San Mateo County Times, a newspaper of general circulation within the District, once a week for two (2) consecutive weeks, the first publication to be made not less than fifteen (15) days before the time so fixed for said election.


8. The Secretary of the District is further ordered and directed to cause further notice of the holding of said special election to be given by posting a copy of this resolution on or near doors of the District's office and in two (2) other public places within the District for at least two (2) weeks before fixed for the election.

9. The Chief of Police is authorized to execute an agreement with the County of San Mateo for such necessary election services as the County Clerk may determine.

AYES: Commissioner Johnson, Commissioner Palengat and  
Commissioner Carreira

NOES: NONE

ABSENT: NONE

  
CHAIRMAN, BOARD OF POLICE COMMISSIONERS

ATTEST:

  
SECRETARY

**EXHIBIT A  
ASSESSMENT SCHEDULE**

Property subject to the special assessment shall be assessed according to the following schedule not to exceed the amounts stated for the respective fiscal year description:

	FY 98-99		FY 99-00		FY 00-01		FY 01-02	
	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
1) Single Family Dwelling	\$ 0	\$ 225	\$ 0	\$ 250	\$ 0	\$ 275	\$ 0	\$ 295
2) Multiple Residential (apartment, hotel, motels, rooming houses) per unit	\$ 0	\$ 225	\$ 0	\$ 250	\$ 0	\$ 275	\$ 0	\$ 295
3) Commercial & Industrial	\$ 0	\$ 495	\$ 0	\$ 550	\$ 0	\$ 635	\$ 0	\$ 695
4) Unimproved Property	\$ 0	\$ 89	\$ 0	\$ 99	\$ 0	\$ 115	\$ 0	\$ 125



**RESOLUTION NO. 1996/1997-03**

*October 29, 1996*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 10, 1996, the Commission ordered that a public hearing on Assembly Bill 3229 be continued; and

WHEREAS, at the meeting on October 29, 1996, which was continued from September 10, 1996, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement existing services and shall not be used to replace or supplant any funds for such services.

Ayes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Glynis Carreira, Secretary

\_\_\_\_\_  
J. Wayne Johnson, Chairman

**BROADMOOR POLICE DEPARTMENT**



**RESOLUTION NO. 1996/1997-02**

*September 10, 1996*

WHEREAS, certain employees of the District are participants in the California Public Employees Retirement System ("PERS"); and

WHEREAS, the District is required to make periodic contributions to several employees' PERS accounts within a specified period of time after the close of each payroll period; and

WHEREAS, the Board of Police Commissioners holds its regular meetings only once per month and in order to meet the deadline for the payment of such contributions the Commission would have to hold special meetings at least twice per month, solely for the purpose of authorizing the payment of such contributions, which would be neither practical nor feasible;

NOW, THEREFORE, BE IT RESOLVED that the Chief of Police/District Manager, or his designated representative, is hereby directed to approve and demand the drawing of warrants from the District's general fund, for the payment of such PERS contributions, who shall, immediately upon receipt of such warrants, pay such contributions to PERS so that such payments are made in a timely fashion and in compliance with the laws and rules relative to the time within which such contributions must be made; and

BE IT FURTHER RESOLVED that the Controller of the County of San Mateo, State of California, shall, immediately upon receipt from the Chief of Police/District Manager, or his designated representative, of a demand for a warrant pursuant to this Resolution, draw such warrant in favor of PERS, in the amount set forth in such demand therefor, and promptly notify the Chief of Police/District Manager, or his designated representative upon completion of the warrant for transmittal to PERS; and

BE IT FURTHER RESOLVED that the Chief of Police/District Manager, or his designated representative, shall present to the Board of Police Commissioners, at the general meeting of the Board immediately following the issuance of each demand for payment, copies of appropriate data for each demand since the last general meeting of the Board.

Ayes *J. Wayne Johnson*

*Pierre D. Palengat*

*Glynis A. Carreira*

Noes *none*

Absent *none*

*Glynis Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman



**BROADMOOR POLICE DEPARTMENT**



**Resolution 1996/1997 - 01**

*July 16, 1996*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #4111 to Account #4161	\$ 9,645.00
From Account #4171 to Account #4161	\$ 6,873.00
From Account #4311 to Account #4161	\$ 2,167.00
From Account #6731 to Account #4161	\$ 79.00
From Account #4321 to Account #4161	\$ 485.00
From Account #4451 to Account #4161	\$ 1,000.00
From Account #5199 to Account #4161	\$ 3,367.00
From Account #5331 to Account #4161	\$ 734.00
From Account #5341 to Account #4161	\$ 500.00
From Account #5416 to Account #4161	\$ 3,780.00
From Account #5638 to Account #4161	\$ 1,777.00
From Account #5858 to Account #4161	\$ 3,610.00
From Account #5858 to Account #4312	\$ 609.00
From Account #4411 to Account #4413	\$47,316.00
From Account #5858 to Account #4413	\$ 2,315.00
From Account #6731 to Account #4511	\$33,805.00
From Account #5858 to Account #5121	\$ 2,487.00
From Account #5858 to Account #5156	\$ 492.00
From Account #5858 to Account #5424	\$ 765.00
From Account #5858 to Account #5425	\$ 801.00
From Account #5858 to Account #5455	\$18,704.00
From Account #5858 to Account #5478	\$ 4,052.00
From Account #5472 to Account #5478	\$ 461.00
From Account #5472 to Account #5722	\$ 3,335.00
From Account #5472 to Account #5876	\$ 3,700.00
From Account #5472 to Account #7311	\$ 21.00
From Account #5423 to Account #4511	\$ 5,200.00
From Account #5472 to Account #4511	\$ 3,971.00

Ayes Wayne Johnson  
Glynis A. Carreira

Noes none

Absent \_\_\_\_\_

Attest Glynis A. Carreira  
Glynis A. Carreira, Secretary

Wayne Johnson  
J. Wayne Johnson, Chairman

*[This resolution is retroactive to FY 1995-1996]*

Chief of Police  
Timothy J. Guiney

Board of Police Commissioners  
J. Wayne Johnson  
Pierre D. Palengat  
Glynis A. Carreira

388 EIGHTY-EIGHTH STREET  
BROADMOOR, CA 94015-1717  
(415) 755-3838  
FAX (415) 877-5425



Resolution 1995/1996 - 08

June 11, 1996

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- 1) Single family dwelling \$255.00
- 2) Multiple residential \$255.00
- 3) Commercial and Industrial \$555.00
- 4) Un-improved property \$104.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1996-97 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes J. Wayne Johnson  
Pierre D. Palengat  
Glynis Carreira

Noes none

Absent none

Attest Glynis Carreira  
 Glynis Carreira, Secretary

J. Wayne Johnson  
 J. Wayne Johnson, Chairman



**Resolution 1995/1996 - 07**

*June 11, 1996*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 1996-97 at the sum of \$ 1,060,118.00.

Ayes *J. Wayne Johnson*

*Pierre D. Palengat*

*Glynis Carreira*

Noes *none*

Absent *none*

Attest *Glynis Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

1995/1996-06  
RESOLUTION OF INTENTION  
TO APPROVE A CONTRACT  
BETWEEN THE  
BOARD OF ADMINISTRATION  
OF THE  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
AND THE  
BOARD OF POLICE COMMISSIONERS  
OF THE  
BROADMOOR POLICE PROTECTION DISTRICT

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies in the Public Employees' Retirement System, making their employees members of said System, and sets forth the procedure by which participation may be accomplished; and

WHEREAS, one of the steps required in the procedure is the adoption by the governing body of the public agency of a resolution giving notice of intention to approve a contract for such participation of said agency in the Public Employees' Retirement System, which resolution shall contain a summary of the major provisions of the proposed retirement plan; and

WHEREAS, attached is a summary of the major provisions of the proposed plan;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the above agency gives, and it does hereby give notice of intention to approve a contract between said governing body and the Board of Administration of the Public Employees' Retirement System, providing for participation of said agency in said retirement system, a copy of said contract and a copy of the summary of the major provisions of the proposed plan being attached hereto, as an "Exhibit", and by this reference made a part hereof.

By 

Presiding Officer, J. Wayne Johnson

Title Chairman

May 14, 1996  
Date adopted and approved:



**Resolution 1995/1996 - 05**

*April 9, 1996*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo in the matter of Broadmoor Police Protection vs. Mok et. al., accept the sum of four-thousand dollars (\$ 4,000.00) from Defendants as full settlement of Broadmoor Police Protection District claim against Defendants.

Ayes *J. Wayne Johnson*

*Pierre Palengat*

*Glynis Carreira*

Noes *none*

Absent *none*

Attest *Glynis Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1995/1996 - 05**

*April 9, 1996*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo in the matter of Broadmoor Police Protection vs. Mok et. al., accept the sum of four-thousand dollars (\$ 4,000.00) from Defendants as full settlement of Broadmoor Police Protection District claim against Defendants.

Ayes *J. Wayne Johnson*

*Pierre Palengat*

*Glynis Carreira*

Noes *none*

Absent *none*

Attest *Glynis Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

BOARD OF POLICE COMMISSIONERS  
BROADMOOR POLICE PROTECTION DISTRICT  
COUNTY OF SAN MATEO  
STATE OF CALIFORNIA

---oOo---

RESOLUTION 1995/96- 04

The Board of Police Commissioners of the Broadmoor Police Protection District hereby repeals District Resolution 1990/91-08 and District Resolution 1995/96-02 and enacts the following District Resolution:

**WHEREAS**, the Board of Police Commissioners of the Broadmoor Police Protection District of the County of San Mateo finds that the district incurs costs and expenses in connection with the arrest and processing of arrested persons; and,

**WHEREAS**, it is in the best interest of the taxpayers of the District to place such financial burden, to the extent possible, upon those persons arrested for and convicted of offenses by requiring such persons to reimburse the District for costs and expenses incurred by the District in connection with such arrests;

**WHEREAS**, it is in the best interest of the taxpayers of the District to defray, to the extent possible, the administrative cost to the District of towing and storing or impounding motor vehicles and processing the paperwork relating to vehicles that have been towed and stored or impounded incident to an arrest by a member or employee of the District;

**NOW, THEREFORE, BE IT RESOLVED that:**

**SECTION 1:** (a) In all cases where a person is arrested without a warrant by a District police officer for a violation of section 23152 or section 23153 of the Vehicle Code; and such person is transported to a police station, correctional facility or other place of confinement, including First Chance North, or First Chance South, and such person is convicted, whether by plea of guilty, plea of no contest or by trial, of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, as follows:

(1) For offenses occurring on and after January 1, 1988, to and including December 31, 1990, the person shall be assessed the sum of \$250.00. This provision shall apply retrospectively to January 1, 1988.

(2) For offenses occurring from and after January 1, 1991, the person shall be assessed the sum of \$300.00, plus any costs and expenses, if any, charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(3) For offenses occurring from and after January 1, 1995, the person shall be assessed the sum of \$350.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1995.

(4) For offenses occurring from and after January 1, 1996, the person shall be assessed the sum of \$450.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1996.

(b) In all cases where a person is arrested, pursuant to a warrant, by a member of the Broadmoor Police Department and booked into a correctional facility or other place of confinement, and such person is convicted, whether by plea of guilty, plea of no contest or by trial, of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, the actual cost charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(c) The Chief of Police shall forthwith adopt appropriate procedures for implementing this program.

(d) The foregoing provisions shall also apply to arrests in those cases where a District police officer receives an arrestee from another agency or from a private person pursuant to a private person's or citizen's arrest.

**SECTION 2:** In all cases where a District police officer or District employee tows and stores or impounds any motor vehicle, as required or permitted by law, such vehicle shall not be released by the facility keeping such vehicle unless and until a written form of release is issued to that facility by the Chief of Police, or by a person designated by the Chief of Police to issue such release, authorizing the facility to release the stored or towed vehicle. As a condition precedent to the issuance of such form of release, the Chief of Police or the person authorized by the Chief of Police, shall demand and collect an administrative fee therefor as follows:

(a) For each Vehicle Release issued until March 31, 1996, the fee shall be \$70.00;

(b) For each release issued on and after April 1, 1996, the fee shall be \$80.00.

**SECTION 3:** (a) For good cause shown the Chief of Police may waive in whole or in part the assessment under Section 1 of this Resolution.



(b) A person seeking relief in whole or in part from the assessment under Section 1 of this Resolution shall file an application therefor on oath, on a form promulgated by the Chief of Police, which shall set forth the specific reasons justifying the relief requested. Such form shall be filed with the Records Clerk of the Police Department within twenty days of the date of the notice of assessment. The Chief of Police may, for good cause shown, extend the time within which to file the application for relief or permit the applicant to file his or application late, but in no event shall any extension be granted, or a late claim accepted, beyond thirty days from the date the claim should have been timely filed in the first instance. Not more than one extension of time shall be granted. Any application for relief from the assessment not timely filed or not filed in accordance with this provision shall be returned to the applicant and shall not be considered.

(c) If the applicant is dissatisfied with the decision of the Chief of Police, whether on the merits of an application for relief from the assessment or upon an application for an extension of time or for leave to present a late application, such applicant may request a review de novo by the Board of Police Commissioners of the decision of the Chief of Police. Such request for review shall be in writing and shall be filed with the Board of Police Commissioners not later than ten days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant. No special form or technical language is required. A letter requesting review of the decision of the Chief of Police shall be sufficient.

(d) In the event that no request for review of the decision of the Chief of Police is filed with the Board of Police Commissioners within the ten days specified in subdivision (c), the decision of the Chief of Police shall become final within the agency.

(e) For good cause shown the Board of Police Commissioners may extend the time within which to file a request for review of the Decision of the Chief of Police or grant leave to file a late request for such review. No extension of time beyond thirty days from the date the application should have been timely filed shall be granted, and no more than one application for an extension shall be granted. An application for an extension of time or an application for leave to file a late request for review shall be made in writing on oath filed with the Board of Police Commissioners within the times specified herein. An application for an extension of time or for leave to present a late application for relief from the assessment must be filed with the Board of Police Commissioners within thirty days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant unless the applicant has obtained an extension of time or leave has been granted to present a late application. The Board of Police Commissioners shall not grant any application for leave to file a late request for review beyond thirty days after a timely request for review should have been timely filed in the first instance.

(1) The decision of the Board of Police Commissioners shall be in writing and shall become final immediately upon rendition. The decision shall be delivered to the applicant personally, or it may be mailed to the applicant at the address shown in the application.

**SECTION 4:** No District police officer or District employee shall provide to any person or other entity, except allied law enforcement and other public agencies, copies of District police reports to which the person requesting such report is lawfully entitled to receive, without first demanding and collecting a fee of \$30.00 for each such report requested.

**SECTION 5:** No District police officer shall certify the correction of motor vehicle equipment violations specified in notices to appear issued by agencies other than the District, when such requests for certification are made at the District police station, without first demanding and collecting a fee of \$10.00 for each such certification.

**SECTION 6:** This Resolution shall become operative immediately upon, and in succession to, the repeal of the Resolution(s) repealed hereby.

ADOPTED AND PASSED this 12<sup>TH</sup> Day of March 1996.

Ayes J. Wayne Johnson  
Glynis Carreira  
Perri D. Palengot

Noes none

Absent none

ATTEST: Glynis Carreira  
Hon. Glynis Carreira  
Secretary

J. Wayne Johnson  
Hon. J. Wayne Johnson  
Chairman



**RESOLUTION NO. 1995/1996 - 03**

**February 13, 1996**

**INITIATING PROCEEDINGS FOR REPRESENTATION  
OF INDEPENDENT SPECIAL DISTRICTS  
ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY  
AND FOR THE ADOPTION OF RULES AND REGULATIONS**

WHEREAS, California Government Code Sections 56300 *et seq.* provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorize LAFCO to adopt regulations affecting the function and services of special districts.

WHEREAS, the remaining process for selection of Independent Special District Members to the Local Agency Formation Commission requires that the president or chairman of each Independent Special District (or the designee by resolution) meet and determine a process to elect two Independent Special District representatives to the Local Agency Formation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

1. That the Board of Police Commissioners hereby appoints Commissioner Pierre Palengat to represent the Broadmoor Police Commission during the meetings relative to the countywide selection process for Independent Special District representatives to the Local Agency Formation Commission.
2. That the Board of Police Commissioners hereby grants full authority to Commissioner Palengat to act on behalf of the entire Board of Police Commissioners in voting and or other decision making issues relative to the representative selection process.
3. That a copy of this Resolution be provided at the time of the next Independent Special Districts Selection Committee meeting.

Ayes *Pierre Palengat*  
*Glynis Carreira*

Noes \_\_\_\_\_

Absent *J. Wayne Johnson*  
 J. Wayne Johnson, Chairman

*Glynis Carreira*  
 Glynis Carreira, Secretary



Resolution 1995/1996 - 02

July 13, 1995

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorizes the San Mateo County Controllers Office to make the following account transfers:

From Account #2149 to Account #2169	\$ 1,090.00
From Account #2149 to Account #1210	\$ 4,730.00
From Account #6100 to Account #1210	\$ 4,205.00

Ayes J. Wayne Johnson  
Glynis Carreira

Noes NONE

Absent PIERRE PALENGAT

Attest Glynis Carreira  
Glynis A. Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman

[This resolution is retroactive to FY 1994-95]

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1995/1996 - 01**

*July 11, 1995*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |    |                           |          |
|----|---------------------------|----------|
| 1) | Single family dwelling    | \$245.00 |
| 2) | Multiple residential      | \$245.00 |
| 3) | Commercial and Industrial | \$545.00 |
| 4) | Un-improved property      | \$ 94.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1995-96 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes J. Wayne Johnson

Pierre D. Palengat

Glynis Carreira

Noes none

Absent none

Attest Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1994/1995 - 06**

*June 13, 1995*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorizes the San Mateo County Controllers Office to make the following account transfers:

From Account #1110 to Account #1210	\$ 3,000.00
From Account #1515 to Account #1210	\$ 2,000.00
From Account #1533 to Account #1210	\$10,200.00
From Account #2051 to Account #2031	\$ 319.00
From Account #2051 to Account #2133	\$ 1,060.00
From Account #2169 to Account #2133	\$ 1,210.00
From Account #2169 to Account #2191	\$ 1,842.00
From Account #2235 to Account #2191	\$ 560.00
From Account #2311 to Account #2425	\$ 1,120.00
From Account #2389 to Account #2425	\$ 1,235.00
From Account #2403 to Account #2425	\$ 988.00
From Account #2511 to Account #2425	\$ 500.00
From Account #2711 to Account #2425	\$ 822.00
From Account #2869 to Account #2425	\$ 177.00
From Account #2869 to Account #2889	\$ 21.00
From Account #1520 to Account #4399	\$ 5,996.00
From Account #1543 to Account #4399	\$ 1,000.00
From Account #2869 to Account #4399	\$ 1,814.00
From Account #6100 to Account #4399	\$ 5,718.00

Ayes *[Signature]*  
*Glynis A. Carreira*  
*Pierre D. Palengat*

Noes *[Signature]*

Absent *[Signature]*

Attest *Glynis A. Carreira*  
 Glynis A. Carreira, Secretary

*[Signature]*  
 J. Wayne Johnson, Chairman

Chief of Police  
 Timothy J. Guiney

Board of Police Commissioners  
 J. Wayne Johnson  
 Pierre D. Palengat  
 Glynis A. Carreira

388 EIGHTY-EIGHTH STREET  
 BROADMOOR, CA 94015-1717  
 (415) 755-3838  
 FAX (415) 877-5425

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1994/1995 - 05**

*June 13, 1995*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 1995-96 at the sum of \$ 889,324.00.

Ayes *J. Wayne Johnson*

*Glynis Carreira*

*Pierre Palengat*

Noes *none*

Absent *none*

Attest: *Glynis Carreira*  
Glynis Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

**BROADMOOR POLICE DEPARTMENT**



April 27, 1995

Mr. Peter Banning, Executive Officer  
Local Agency Formation Commission  
San Mateo County  
Hall of Justice  
Redwood City, CA 94063

Dear Mr. Banning:

Enclosed please find a copy of Broadmoor Police Commission Resolution 1994/1995 - 04 requesting proceedings for representation on this Formation Commission. I realize that it requires a majority of the 26 independent special districts in the county before the Commission will initiate further proceedings on this matter.

I would appreciate hearing from you upon a majority requesting representation.

Thank you,

*Timothy J. Guiney*  
Timothy J. Guiney  
Chief of Police

TJG/gl

Enclosure





RESOLUTION NO. 194/1995 - 04

April 11, 1995

INITIATING PROCEEDINGS FOR REPRESENTATION OF INDEPENDENT SPECIAL DISTRICTS ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY AND FOR THE ADOPTION OF RULES AND REGULATIONS

WHEREAS, California Government Code Sections 56300 et seq. provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorized LAFCO to adopt regulations affecting the function and services of special districts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

- 1. That the Board of Police Commissioners hereby proposes representation of independent special districts on the San Mateo County LAFCO.
2. That the Board of Police Commissioners hereby requests the adoption of Rules and Regulations, as described in Government Code Section 56451, in accordance with the procedure described in, inter alia, Government Code Section 56458(c).
3. That a copy of this Resolution be forwarded immediately to the Executive Officer of the San Mateo County LAFCO.

Ayes J. Wayne Johnson, Glynis Carreira, Pierre Palengat

Noes none

Absent none

Glynis Carreira, Secretary

J. Wayne Johnson, Chairman

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1994/1995 - 03**

*March 14, 1994*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #1110 to Account #1210	\$40,000.00
From Account #0750 to Account #1210	\$ 4,000.00
From Account #2403 to Account #1210	\$10,000.00
From Account #2425 to Account #1302	\$ 2,000.00
From Account #2425 to Account #1510	\$ 2,000.00

Ayes *J. Wayne Johnson*

*Glynis A. Carreira*

Noes *none*

Absent *PIERRE PALENGAT*

Attest *Glynis A. Carreira*  
Glynis A. Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman



**RESOLUTION 199~~8~~<sup>7</sup>/9~~8~~<sup>5</sup>-02**

The Board of Police Commissioners of the Broadmoor Police Protection District hereby repeals District Resolution 1990/91-08 and District Resolution 1993/94-04 and enacts the following District Resolution:

**WHEREAS**, the Board of Police Commissioners of the Broadmoor Police Protection District of the County of San Mateo finds that the district incurs costs and expenses in connection with the arrest and processing of arrested persons; and,

**WHEREAS**, it is in the best interest of the taxpayers of the District to place such financial burden, to the extent possible, upon those persons arrested for and convicted of offenses by requiring such persons to reimburse the District for costs and expenses incurred by the District in connection with such arrests;

**WHEREAS**, it is in the best interest of the taxpayers of the District to defray, to the extent possible, the cost to the District of towing and storing or impounding, and administratively processing such vehicles that have been towed and stored or impounded incident to an arrest by a member or employee of the District;

**NOW, THEREFORE, BE IT RESOLVED that:**

**SECTION 1:** (a) In all cases where a person is arrested without a warrant by a District police officer for a violation of section 23152 or section 23153 of the Vehicle Code, and such person is transported to a police station, correctional facility or other place of confinement, including First Chance North, or First Chance South, and is convicted of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, as follows:

(1) For offenses occurring on and after January 1, 1988, to and including December 31, 1990, the person shall be assessed the sum of \$250.00. This provision shall apply retrospectively to January 1, 1988.

(2) For offenses occurring from and after January 1, 1991, the person shall be assessed the sum of \$300.00, plus any costs and expenses, if any, charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(3) For offenses occurring from and after January 1, 1995, the person shall be assessed the sum of \$350.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1995.

(b) In all cases where a person is arrested, pursuant to a warrant, by a member of the Broadmoor Police Department and booked into a correctional facility or other place of confinement, and such person is convicted of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, the actual cost charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(c) The Chief of Police shall forthwith adopt appropriate procedures for implementing this program.

(d) The foregoing provisions shall also apply to arrests in those cases where a District police officer receives an arrestee from another agency or from a private person pursuant to a private person's or citizen's arrest.

**SECTION 2:** In all cases where a District police officer or District employee tows and stores or impounds any motor vehicle, as required or permitted by law, such vehicle shall not be released by the facility keeping such vehicle unless and until a written form of release is issued to that facility by the Chief of Police, or by a person designated by the Chief of Police to issue such release, authorizing the facility to release the stored or towed vehicle. As a condition precedent to the issuance of such form of release, the Chief of Police or the person authorized by the Chief of Police, shall demand and collect an administrative fee therefor as follows:

(a) For each release issued to and including March 31, 1991, the fee shall be \$30.00;

(b) For each release issued on and after April 1, 1991, the fee shall be \$40.00;

(c) For each release issued on and after September 1, 1993, the fee shall be \$50.00.

(d) For each release issued on and after March 15, 1995, the fee shall be \$70.00.

**SECTION 3:** (a) For good cause shown the Chief of Police may waive in whole or in part the assessment under Section 1 of this Resolution.

(b) A person seeking relief in whole or in part from the assessment under Section 1 of this Resolution shall file an application therefor on oath, on a form promulgated by the Chief of Police, which shall set forth the specific reasons justifying the relief requested. Such form shall be filed with the Records Clerk of the Police Department within twenty days of the date of the notice of assessment. The Chief of Police may, for good cause shown, extend the time within which to file the application for relief or permit the applicant to file his or application late, but in no event shall any extension be granted, or a late claim accepted, beyond thirty days from the date the claim should have been timely filed in the first instance. Not more than one extension of time shall be granted. Any application for relief from the assessment not timely filed or not filed in accordance with this provision shall be returned to the applicant and shall not be considered.

(c) If the applicant is dissatisfied with the decision of the Chief of Police, whether on the merits of an application for relief from the assessment or upon an application for an extension of time or for leave to present a late application, such applicant may request a review de novo by the Board of Police Commissioners of the decision of the Chief of Police. Such request for review shall be in writing and shall be filed with the Board of Police Commissioners not later than ten days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant. No special form or technical language is required. A letter requesting review of the decision of the Chief of Police shall be sufficient.

(d) In the event that no request for review of the decision of the Chief of Police is filed with the Board of Police Commissioners within the ten days specified in subdivision (c), the decision of the Chief of Police shall become final within the agency.

(e) For good cause shown the Board of Police Commissioners may extend the time within which to file a request for review of the Decision of the Chief of Police or grant leave to file a late request for such review. No extension of time beyond thirty days from the date the application should have been timely filed shall be granted, and no more than one application for an extension shall be granted. An application for an extension of time or an application for leave to file a late request for review shall be made in writing on oath filed with the Board of Police Commissioners within the times specified herein. An application for an extension of time or for leave to present a late application for relief from the assessment must be filed with the Board of Police Commissioners within thirty days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant unless the applicant has obtained an extension of time or leave has been granted to present a late

application. The Board of Police Commissioners shall not grant any application for leave to file a late request for review beyond thirty days after a timely request for review should have been timely filed in the first instance.

(1) The decision of the Board of Police Commissioners shall be in writing and shall become final immediately upon rendition. The decision shall be delivered to the applicant personally, or it may be mailed to the applicant at the address shown in the application.

**SECTION 4:** Effective September 1, 1993, no District police officer or District employee shall provide to any person or other entity, except allied law enforcement and other public agencies, copies of District police reports to which the person requesting such report is lawfully entitled to receive, without demanding and collecting a fee of \$30.00 for each such report requested.

**SECTION 5:** Effective September 1, 1993, no District police officer shall certify the correction of motor vehicle equipment violations specified in notices to appear issued by agencies other than the District, when such requests for certification are made at the District police station, without demanding and collecting a fee of \$10.00 for each such certification.

**SECTION 6:** This Resolution shall become operative immediately upon and in succession to the repeal of the Resolutions repealed hereby.

ADOPTED AND PASSED this 14<sup>TH</sup> Day of March 1995.

Ayes *[Signature]*  
Glynis Carreira

Noes *none*

Absent PIERRE PALENGAT

ATTEST: *Glynis Carreira*  
Hon. Glynis Carreira  
Secretary

*[Signature]*  
Hon. J. Wayne Johnson  
Chairman



Resolution 1999/2000 - 02

July 13, 1999

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- 1) Single family dwelling \$248.00
- 2) Multiple residential \$248.00
- 3) Commercial and Industrial \$548.00
- 4) Un-improved property \$ 97.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1999-2000 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes J. Wayne Johnson

Glynis A. Carreira

Noes none

Absent PIERRE PALENGAT

Attest Glynis A. Carreira  
Glynis A. Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman



**ELECTION RESULTS**  
**MENLO PARK CITY ELEMENTARY SCHOOL DISTRICT MEASURE A RESULTS**

**SPECIAL MAIL BALLOT ELECTION**  
**MAY 16, 2000**

**BROADMOOR POLICE PROTECTION DISTRICT**  
 SPECIAL TAX (2/3 VOTER APPROVAL REQUIRED)

**MEASURE A**

Shall District Resolution 1999/2000-09, which would replace the present special tax on real property by a new special tax on real property, commencing July 1, 2000, at the rate specified in the Resolution and annually reviewed, for police protection and related services be approved?

**Semi-Official Election Night Results, Final Report**

While we are aiming for a 9:00PM report time, this election is hand counted. We will post results as soon as they are available.

<b>Total Precincts</b>	<b>5</b>	
<b>Registration</b>	<b>2049</b>	
<b>Ballots Cast</b>	<b>1078</b>	<b>52.61%</b>
	<b>(5 of 5 Precincts Reporting)</b>	
<b>YES</b>	<b>967</b>	<b>90.21%</b>
<b>NO</b>	<b>105</b>	<b>9.79%</b>



Copy

**AMENDED RESOLUTION 1999/2000 - 09**

**A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE PROTECTION DISTRICT CALLING A DISTRICT ELECTION FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE DISTRICT A PROPOSAL FOR THE ADOPTION OF A QUALIFIED SPECIAL TAX FOR POLICE PROTECTION, CRIME PREVENTION AND EMERGENCY RESPONSE SERVICES, AND TO INCREASE THE DISTRICT'S APPROPRIATIONS LIMIT.**

**WHEREAS**, since 1948 the residents and merchants of the Broadmoor Police Protection District of San Mateo County ("District") have been provided with law enforcement and police protection services, at a level substantially above that which otherwise would not be available to them; and,

**WHEREAS**, since the inception of the District the residents and merchants have enjoyed a relatively crime-free community, wholly inconsistent with the surrounding area, due entirely to the enhanced law enforcement and police protection services provided by the District's police department, and that such services have since the inception of the District been funded in part by a qualified special tax; and,

**WHEREAS**, pursuant to the provisions of Government Code section 50075 et. seq., this Board does hereby adopt a resolution proposing to levy a qualified special tax for police protection, crime prevention, emergency response services and any other authorized District activities; and,

**WHEREAS**, Section 4 of Article XIII A of the California Constitution and Government Code section 50075 et. seq. authorize the District, upon approval of two-thirds of the electorate voting on the measure, to levy a qualified special tax following notice and public hearing; and,

**WHEREAS**, the District presently has in place a qualified special tax imposed upon real property which will expire on June 30, 2002, and will not continue unless a new qualified special tax is adopted.

**WHEREAS**, since the passage of Proposition 13, the voters of the District have consistently and overwhelming cast their votes to impose a qualified special tax upon the real property situated in the District so that the residents and merchants of the District will continue to receive the enhanced law enforcement and police protection services to which they have become accustomed and which they have had in place since 1948; and,

**WHEREAS**, this Board has determined and declared that such a qualified special tax is necessary and vital in order for the District to remain viable and to continue to provide the special benefits of substantially enhanced police protection, crime prevention, emergency response service and all other authorized District activities; and,

**WHEREAS**, this Board finds and determines that without the qualified special tax proposed by this Resolution, there will be a shortfall in revenue, and that each and every fiscal year thereafter there will be a similar shortfall in revenue to the extent that the District would not be able to remain viable unless the proposed qualified special tax is imposed.

**NOW, THEREFORE**, it is hereby resolved, ordered and declared as follows:

**Section 1:** Subject to voter approval this Board hereby proposes to repeal, on June 30, 2000, the existing qualified special tax provided by District Resolution No. 1996/1997-04, and adopt a new qualified special tax to go into effect on July 1, 2000, for the purpose of maintaining the District's continued viability, and to enable the District to continue to be able to provide police protection, crime prevention, emergency response services, and all other authorized District activities.

**Section 2:** The qualified special tax for the first year (Fiscal Year 2000/2001) shall be assessed against each parcel of real property situated entirely or partly within the District in accordance with subparagraphs (a) through (e) of this paragraph. A "parcel", for the purpose of this Resolution, is defined as any unit of land situated entirely or partly within the District which now either has a separate Assessor's Parcel Number and/or which now receives, or which will hereafter receive, a separate tax bill from the San Mateo County Tax Collector. In the event of a conflict between these two definitions, the "separate tax bill" definition shall control. All property that would otherwise be exempt from the imposition of property taxes will also be exempt from the imposition of the qualified special tax provided herein.

(a) **Single Family Dwellings:** A single family dwelling unit is a single structure unit, without any outhouse, ancillary apartment, or "in-law" unit that provides a place of abode, on a parcel of land which is used by one or more persons as the place of abode of such persons, where the use and occupancy thereof is exclusively for residential purposes. Any incidental use of such property for "in-home" businesses such as bookkeeping, seamstress, secretarial, and other such incidental home-business use shall not affect this classification. This classification also includes condominium units and cooperative units. Each condominium unit and cooperative unit shall constitute a separate assessable and taxable unit or parcel for the purposes of this special tax. Each such parcel falling within this category shall be assessed a qualified special tax of \$297.

(b) **Multiple Dwelling Units:** Multiple dwelling units are apartment houses, motels, boarding rooms, single family dwellings with any outhouse or what is commonly referred to as an "in-law" unit or units, or one or more apartment units therein or thereon, or any other structure or structures intended or used as a place of abode, whether temporary or permanent, or other structures which are entirely or substantially self-contained living units and which provide

amenities for bathing, cooking, and places to sleep, on one or more parcels of land. Each such apartment, motel room, boarding room, outhouse, "in-law", or self-contained unit shall constitute a separate assessable and taxable unit. Each such parcel falling within this category shall pay a qualified special tax of \$297 per assessable unit.

(c) **Residential Board or Care Facility:** A residential board or care facility is any single family dwelling or multiple dwelling, on one or more parcels of land, which provides long or short term care for compensation, permanent or temporary housing of any kind. This includes rest homes, convalescent homes, and rooming houses. The assessment shall be made based upon the maximum number of beds authorized by law or by a permit issued, whether or not such beds are occupied. In cases where the maximum number of authorized beds is exceeded, the qualified special tax shall be based upon the maximum number of beds authorized plus each bed in excess of the authorized amount. In cases where no maximum number of beds is authorized, the assessment shall be based on the highest number of beds each facility had on the premises at any single time during each fiscal year. A fiscal year is defined as twelve consecutive months beginning on July 1 every year, and ending on June 30 of the year immediately following. Each such parcel falling within this category shall pay a qualified special tax of \$249 per bed, based upon the foregoing criteria. The proper official of the District may require the operators of such facilities to execute a statement of facts under penalty of perjury material to the assessment.

(d) **Commercial Unit:** A commercial unit is a parcel of land, whether or not improved, on which is carried on a business or commercial purpose, or unimproved property situated in an area zoned or intended for commercial use, except multiple family dwellings or residential board and care units. Each such parcel falling within this category shall pay a qualified special tax of \$645.

(e) **Unimproved Residential Property**: Unimproved residential property is a parcel of land wholly without any improvements of any kind whatsoever and situated in an area which is zoned solely for residential use. Each such parcel falling within this category shall pay a qualified special tax of \$99.

**Section 3:** In connection with the proposal of the proposed qualified special tax, this Board further proposes to increase the District's appropriations limit per fiscal year, in an amount equal to the increased levy of qualified special tax for such year, as provided herein and as permitted by Article XIII B, Section 4 of the California Constitution.

**Section 4:** In advance of each fiscal year, commencing Fiscal Year 2001/2002, the Board, after notice and hearing, shall annually review the qualified special tax specified in Section 2, and each subparagraph thereof, and shall continue such tax at the same rate for the next fiscal year, unless the Board determines that such tax should either be decreased or increased, in which event the Board shall fix the amount for the next fiscal year immediately following the hearing. The maximum amount of any annual increase the Board may fix shall not exceed 5% of the qualified special tax in effect at the time of the annual review.

**Section 5:** An election shall be and it is hereby ordered. The Board hereby requests that the San Mateo County Clerk ("County Clerk") to submit to the voters of the District on May 16<sup>th</sup>, 2000, the following ballot measure:

**BROADMOOR POLICE PROTECTION DISTRICT QUALIFIED SPECIAL  
TAX FOR POLICE PROTECTION, CRIME PREVENTION AND  
EMERGENCY RESPONSE SERVICES**

Shall District Resolution 1999/2000-09, which would replace the present special tax on real property by a new special tax on real property, commencing July 1, 2000, at the rate specified in the Resolution and annually reviewed, for police protection and related services be approved?

**Section 6:** The District election shall be held and conducted, and the voters thereof canvassed, and the returns thereof be made, and the results thereof ascertained and determined as herein provided, in accordance with the applicable provisions of the Elections Code.

**Section 7:** All persons qualified to vote at District elections in the District, upon the date of the election herein provided for, shall be qualified to vote upon the measure submitted at the District election.

**Section 8:** The Chief of Police/District Manager is hereby instructed to cause a duly certified copy of this Resolution, which constitutes the order to hold and conduct an election and formal notice of such election, to be delivered to the Assessor-County Clerk-Recorder no later than February 18, 2000.

**Section 9:** The Chief of Police/District Manager is authorized and fully empowered to execute an agreement, on behalf of and in the District's name, with the County of San Mateo for such necessary election services as the Assessor-County Clerk-Recorder may determine pursuant to law.

**Section 10:** Upon voter approval of the proposed measure, the County Controller is instructed to place the qualified special tax as a charge on the tax roll commencing with the 2000-2001 fiscal year, and the San Mateo County Tax Collector is instructed to collect the qualified special tax at the same time, and subject to, the same penalties as the general ad valorem taxes

collected by the Tax Collector. The qualified special tax and penalty shall bear interest at the same rate as the rate for unpaid ad valorem property taxes until paid.

**Section 11:** The qualified special tax so levied shall become a lien upon the properties against which taxes are assessed and collectible, and such tax lien shall be collectible and enforceable as any other such tax lien upon or against real property.

**Section 12:** The collection of the qualified special tax provided for herein shall not in any way, directly or indirectly, from the effective date hereof, decrease the funds available to the District from other sources from which the District receives revenue. Nor shall the collection of such qualified special tax in any way, directly or indirectly, be used to offset or be applied as any form of credit against any funds the District is entitled to receive from all sources.

**Section 13:** District Resolution No. 1996/1997-04 shall be repealed effective June 30, 2000, and the qualified special tax provided by this Resolution shall go into effect on July 1, 2000, provided this Resolution is approved by the voters. In the event this Resolution and its ballot measure are not approved by the voters, District Resolution No. 1996/1997-04 shall continue in full force and effect without lapse or change until it expires by its own terms or unless it is amended or repealed by another resolution and ballot measure or as provided by law.

**Section 14:** The Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by any body or official authorized by law to canvass the returns of the election, and this Board hereby consents to such consolidation and canvass.

**Section 15:** The Board of Police Commissioners hereby requests that the district election be conducted as a mail ballot election as provided by, and pursuant to, the provisions of Elections Code section 4000, et seq.

**Section 16:** The Board of Police Commissioners hereby requests that the Office of the Assessor-County Clerk-Recorder-Registrar cause all notices required by law in connection herewith to be published and posted, as the case may be, in the manner prescribed by law.

**Section 17:** If any part, subpart, section, subsection, sentence, clause, phrase, paragraph, subparagraph, or provision of this Resolution is determined to be and is declared invalid for any reason, such invalidity shall not affect the validity of the remainder of this Resolution. The people of the Broadmoor Police Protection District hereby declare that they would have adopted this Resolution, and each part, subpart, section, subsection, sentence, clause, phrase, paragraph, subparagraph and provision hereof irrespective of the fact that any one or more parts, subparts, sections, subsections, sentences, clauses, phrases, paragraphs, subparagraphs, or provisions be determined and declared to be invalid.

*REGULARLY PASSED AND ADOPTED this 17<sup>th</sup> day of February, 2000.*

Ayes Glynis Carreira  
Terri D. Palengat

J. Wayne Johnson

Noes none

Absent none

Attest Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson, Chairman



TRANSMISSION VERIFICATION REPORT

TIME : 09/20/2010 03:55  
NAME :  
FAX :  
TEL :  
SER.# : C0J504560

DATE, TIME 09/20 03:53  
FAX NO./NAME 9-17074454901  
DURATION 00:02:15  
PAGE(S) 03  
RESULT OK  
MODE STANDARD  
ECM



**BROADMOOR POLICE DEPARTMENT**  
388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

## Facsimile Transmission Record

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Date 09/20/10 Time \_\_\_\_\_ Page one of 9

From Chief Gregory Love

Recipient's Fax Number (707) 445-4901

*Please deliver this entire transmission to:*

Name CAPT. TIM CITRO

Agency HUMBOLDT FIRE DIST.



**BROADMOOR POLICE DEPARTMENT**

388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

# Facsimile Transmission Record

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Date 09/20/10 Time \_\_\_\_\_ Page one of 9

From Chief Gregory Love

Recipient's Fax Number (707) 445-4901

*Please deliver this entire transmission to:*

Name CAPT. TIM CITRO

Agency HUMBOLDT FIRE DIST.

Regarding SPECIAL TAX

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ORIGINAL DOCUMENT:**

WILL BE RETAINED

WILL BE MAILED

WILL BE DESTROYED

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT OF SAN MATEO COUNTY  
RESOLUTION NO.: 99/00-11

---

A RESOLUTION ACCEPTING, CERTIFYING AND APPROVING  
THE ELECTION RESULTS OF THE SPECIAL ELECTION OF  
MAY 16, 2000, PASSING MEASURE "A", AND  
RATIFYING AMENDED RESOLUTION 00/01-09  
REPEALING ON JUNE 30, 2000, DISTRICT RESOLUTION 96/97-04  
AND IMPLEMENTING ON JULY 1, 2000, THE SPECIAL TAX  
APPROVED BY THE VOTERS ON MAY 16, 2000, AS MEASURE "A"

---

WHEREAS, on February 17, 2000, this Board passed and adopted Amended Resolution 99/00-09, which proposed to repeal the current special tax and impose a new and different special tax and fixed a special election therefor to be held on May 16, 2000, submitting to the voters of the District for approval Amended Resolution 99/00-09, as required by the statutes and the Constitution of the State of California, before the proposed special tax can be implemented; and,

WHEREAS, consistent with the statutes and the Constitution of the State of California, the special election was held on May 16, 2000, and the voters of the District at the said special election passed Measure "A" and approved Amended Resolution 99/00-09.

NOW, THEREFORE, BE IT RESOLVED THAT the results of the special election on May 16, 2000, passing Measure "A" and approving Amended Resolution 99/00-09, are hereby accepted and approved;

BE IT FURTHER RESOLVED that, consistent with the passage of Measure "A" and the approval of Amended Resolution 99/00-09, this Board ratifies, adopts and implements in its entirety Amended Resolution 99/00-09, and each, every and all of its provisions.

BE IT FURTHER RESOLVED that the Clerk of this Board shall forthwith cause a true copy of this Resolution and a true copy of Amended Resolution 99/00-09, each duly certified as such by the clerk of this Board, and true copy of the election results of the special election on May 16, 2000 passing Measure "A" and approving Amended Resolution 99/00-09, duly certified as by the Elections Officer of the County of San Mateo, State of California, to be transmitted to the Tax Collector of the County of San Mateo, State of California, who shall forthwith, and consistent with the provisions of Amended Resolution 99/00-09, take all steps necessary and required by law to forthwith implement the special tax provided thereby.

ADOPTED AND PASSED this 13<sup>th</sup> Day of <sup>July</sup> June 2000.

Ayes *J. Wayne Johnson*

*Glynis A. Carreira*

*[Signature]*

Noes *[Signature]*

Absent *[Signature]*

ATTEST: *Glynis Carreira*  
Hon. Glynis Carreira  
Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson  
Chairman

## CERTIFICATE OF CHIEF ELECTIONS OFFICER

In the Matter of the CANVASS OF THE VOTE CAST         )  
at the BROADMOOR POLICE PROTECTION DISTRICT         )  
SPECIAL MAIL BALLOT ELECTION held on May 16, 2000     )

**I, WARREN SLOCUM**, Chief Elections Officer of the County of San Mateo, State of California hereby certify;

**THAT** an election was held within the boundaries of the BROADMOOR POLICE PROTECTION DISTRICT on Tuesday, May 16, 2000, for the purpose of submitting MEASURE A to the qualified electors and; I caused to have processed and recorded the votes from the canvass of all ballots cast at said election within the boundaries of the BROADMOOR POLICE PROTECTION DISTRICT.

**I HEREBY FURTHER CERTIFY** that the record of votes cast at said election are set forth in Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth at length.

**IN WITNESS WHEREOF**, I hereunto affix my hand and seal this 17<sup>th</sup> day of May, 2000, and file this date with the Governing Body of the BROADMOOR POLICE PROTECTION DISTRICT.



**WARREN SLOCUM**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder



# Warren Slocum

Chief Elections Officer & Assessor-County Clerk-Recorder

40 Tower Road  
San Mateo, CA 94402-4098  
phone 650.312.5222  
fax 650.312.5348

May 18, 2000

Chief Timothy J. Guiney  
Broadmoor Police Protection District  
P.O. Box 306  
Colma, CA 94014

Dear Chief Guiney,

Subject: Certificate of the Chief Elections Officer for  
the Broadmoor Police Protection District  
Special Mail Ballot Election held May 16, 2000

Attached hereto is the Chief Elections Officer's Certification in connection with  
the subject election held on May 16, 2000.

Sincerely,

A handwritten signature in black ink that reads "Wm Jackson".

William Jackson  
Manager, Registration-Elections Division

Enclosures



# CERTIFICATE OF CHIEF ELECTIONS OFFICER

In the Matter of the CANVASS OF THE VOTE CAST )  
at the BROADMOOR POLICE PROTECTION DISTRICT )  
SPECIAL MAIL BALLOT ELECTION held on May 16, 2000 )

**I, WARREN SLOCUM**, Chief Elections Officer of the County of San Mateo, State of California hereby certify;

**THAT** an election was held within the boundaries of the BROADMOOR POLICE PROTECTION DISTRICT on Tuesday, May 16, 2000, for the purpose of submitting MEASURE A to the qualified electors and; I caused to have processed and recorded the votes from the canvass of all ballots cast at said election within the boundaries of the BROADMOOR POLICE PROTECTION DISTRICT.

**I HEREBY FURTHER CERTIFY** that the record of votes cast at said election are set forth in Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth at length.

**IN WITNESS WHEREOF**, I hereunto affix my hand and seal this 17<sup>th</sup> day of May, 2000, and file this date with the Governing Body of the BROADMOOR POLICE PROTECTION DISTRICT.



**WARREN SLOCUM**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder

**SAN MATEO COUNTY,  
CALIFORNIA**

**SPECIAL MAIL  
BALLOT ELECTION**

**STATEMENT OF VOTES CAST**

**BROADMOOR POLICE PROTECTION DISTRICT  
MEASURE A**

<u>5 PRECINCTS</u>	<u>REGISTERED VOTERS</u>	<u>BALLOTS CAST</u>	<u>TURNOUT PERCENTAGE</u>	<u>YES</u>	<u>NO</u>
5101	638	324	50.78%	296	27
5102	635	374	58.90%	336	37
5103	577	334	57.89%	301	29
5104	199	46	23.12%	34	12
5701	*NEV	-	-	-	-
GRAND TOTAL	2049	1078	52.61%	967	105

\*NEV: No Eligible Voters





THE REGULARLY SCHEDULED MONTHLY MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE PROTECTION DISTRICT HAS BEEN CHANGED TO 7:00 PM ON TUESDAY, THE 20<sup>th</sup> OF JUNE, 2000, AT THE BROADMOOR POLICE DEPARTMENT LOCATED AT 388-88<sup>th</sup> STREET.

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**EXECUTIVE SESSION**

**PREVIOUS MINUTES**

**TREASURES REPORT**

**CHIEF OF POLICE REPORT**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS** -- Discussion of the seat vacancy on the Broadmoor Police Commission. It is anticipated that the vacancy will be filled by appointment. Letters of interest should be submitted to the Board of Commissioners. No phone calls or mailings will be accepted.

**COLMA FIRE COMMISSION REPORT** -- Commissioner Carreira

**LAFCO REPORT**

**RESOLUTIONS**

**ADJOURNMENT**

POSTED AT: BROADMOOR POLICE DEPARTMENT  
COLMA FIRE DEPARTMENT  
BROADMOOR COMMUNITY CENTER

Members of the public are welcome to attend and speak on any issue.

Entry Time 9 a.m. ————— Post Time 4 a.m.



**Resolution 1999/2000 - 12**

*June 20, 2000*

**A RESOLUTION APPOINTING JOSEPH P. SHERIDAN TO THE POSITION OF POLICE COMMISSIONER TO FILL THE REMAINDER OF THE VACANT TERM**

WHEREAS, Commissioner Pierre D. Palengat resigned effective May 25, 2000, leaving a vacancy on the Board of Police Commissioners, with a term set to expire in November 2001; and

WHEREAS, the Commission has determined to fill the vacancy by appointment in conformity with Health and Safety Code Section 20068 and Government Code Section 1780;

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District that the Board hereby appoints Joseph P. Sheridan to the position of Commissioner for the remainder of the unexpired term commencing on June 20, 2000.

Ayes J. Wayne Johnson

Glynis A. Carreira

Noes none

Absent \_\_\_\_\_

Attest Glynis A. Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman

**Resolution 1999/2000 - 12**

*June 20, 2000*

**A RESOLUTION APPOINTING {} TO THE POSITION OF  
POLICE COMMISSIONER TO FILL THE REMAINDER OF  
THE VACANT TERM**

WHEREAS, Commissioner Pierre D. Palengat resigned effective May 25, 2000, leaving a vacancy on the Board of Police Commissioners, with a term set to expire in November 2001; and

WHEREAS, the Commission has determined to fill the vacancy by appointment in conformity with Health and Safety Code Section 20068 and Government Code Section 1780;

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District that the Board hereby appoints {} to the position of Commissioner for the remainder of the unexpired term commencing on June 20, 2000.

Ayes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_

Attest \_\_\_\_\_  
Glynis Carreira, Secretary

\_\_\_\_\_  
J. Wayne Johnson, Chairman

820 Thornhill Drive  
Broadmoor, CA 94015  
(650) 758-2877

June 7, 2000

J. Wayne Johnson, Chairman  
Broadmoor Police Protection District  
388-88<sup>th</sup> Street  
Broadmoor, CA 94015-1717

Dear Commissioner Johnson:

Please accept this letter of intention for an appointment to the Board of Police Commissioners for the Broadmoor Police Protection District.

My desire for this position stems from both my long-term residency, and my employment as a police officer for the district of Broadmoor. My employment there had allowed me the opportunity to work in many different divisions of the department, one of which was the department's clerk. This administrative position gave me first hand knowledge of the internal structure of special protection districts.

In 1997, I was appointed, and subsequently elected, to the position of Fire Commissioner for the Colma Fire District. I have worked on many local and county-wide issues that affect this district. I am currently the district's representative to the San Mateo County Special Districts Association, which deals with issues regarding LAFCO, and I am on the board of directors for the San Mateo County Pre-Hospital Emergency Services Medical Group which was instrumental in providing first responder paramedic service. I do understand that if I am appointed, I will render my resignation with the Colma Fire District.

The accumulation of my experiences, administratively and as a law enforcement official, only adds to my enthusiastic approach in dealing with the public safety issues facing special districts.

My selection for the position of Police Commissioner will benefit the residents, business owners and visitors to the district of Broadmoor because of my strong work ethic and commitment.

Thank you for any consideration you may give this request. Please contact me at your convenience if you have any further questions regarding this application.

Respectfully submitted,



Joseph Sheridan

**JOHN L AND MARY LOUISE MOSS**

1033 Gilman Drive  
Colma, California 94015

USA

Home Phone 1-650-992-2829  
e-mail [jlmoss@earthlink.net](mailto:jlmoss@earthlink.net)  
Fax 1-650-992-8566

June 13, 2000

Chief of Police  
Broadmoor Police Department  
ATTN: Board of Commissioners  
388 - 88<sup>th</sup> Street  
Broadmoor, California 94015

Gentlemen,

It is my understanding that there will be a vacancy on the Broadmoor Police Commission. I am interested in this position.

I am currently semi-retired, and my wife and I are interested in becoming more involved in community affairs in Broadmoor. She has recently been appointed to the Broadmoor Property Owner's Board. We have been residents of Broadmoor for 28 years.

I am a strong supporter of the Broadmoor Police Department, believing that above any other thing it establishes us as a separate community within North San Mateo County. I also believe that our community is blessed with the best Police Department in the county; a Department that truly honors the phrase "to protect and serve."

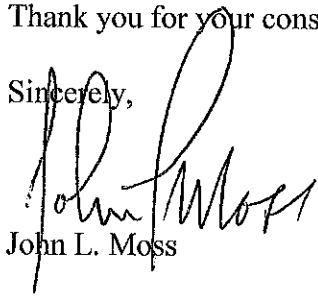
While I do not have any direct Police experience, other than a few years as a San Francisco Special Police Officer (not closely related to real police work) during the early 1970s, I have, thru social contact with many police officers, my relationship to my son who is a career California Highway Patrol Officer, and assistance I have been able to provide, from time to time, to various Police Crime Labs, developed some understanding of police activities.

I am an honorably discharged veteran of the United States Army, and served for a time both in a Department of Army Civilian capacity, and as a reservist, with the 380<sup>th</sup> Military Police Crime Lab which was, at the time of my service, at Oakland Army Terminal. I was an administrative specialist with that unit. I worked in retail sales for 37 years, and was the store manager for 25 of those years.

I am currently a charter associate member of the California Sheriff's Association.

Thank you for your consideration. If I can provide any further information, please call upon me.

Sincerely,

  
John L. Moss

Broadmoor Police Protection District  
Chairman Wayne Johnson  
388 88<sup>th</sup> Street  
Broadmoor, CA. 94015

Thursday, May 25, 2000

Dear Chairman Johnson:

Let me start by congratulating the districts on its recent overwhelming approval win of measure "A".

As you know, I have been dealing with a family illness as well as on-going problem with my own health over the last several years. After great deliberation and advice from my doctor, I have decided to resign my seat on the Board of Directors for the Broadmoor Police Protection District, effective immediately. This decision has been a difficult one for me and has been under consideration for some time. I do not take this step lightly and hope you will respect my decision. I feel that this is the right time to step down and that the district is functioning very well at this time.

I will continue to support the District as much as possible and wish the Broadmoor family and community the best in the future.

Respectfully,

  
Pierre D. Palengat

**BROADMOOR POLICE DEPARTMENT**



June 21, 2000

John L. Moss  
1033 Gilman Dr  
Colma, CA 94015

Dear John L. Moss:

Thank you for your letter of interest to fill the anticipated vacancy on the Board of Commissioners, Broadmoor Police Protection District, dated June 13, 2000.

At the monthly meeting of the Commission, June 20, 2000, the letters of interest were reviewed and another candidate was selected.

At this time, I will amiably invite you to attend our regularly scheduled meetings that are held on the second Tuesday of each month at 7:00 PM. We continually encourage members of the community to attend the open, public, Commission meetings so that they are more informed as to the inter-workings as well as the expenditures of the Broadmoor Police Protection District.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Wayne Johnson".

J. Wayne Johnson, Chairman  
Broadmoor Police Protection District

Chief of Police  
Timothy J. Guiney

Board of Police Commissioners

J. Wayne Johnson  
Pierre D. Palengat  
Glynis A. Carreira

**388 EIGHTY-EIGHTH STREET  
BROADMOOR, CA 94015-1717  
(650) 755-3838  
FAX (650) 877-5425**

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT OF SAN MATEO COUNTY  
RESOLUTION NO.: 99/00-11

---

A RESOLUTION ACCEPTING, CERTIFYING AND APPROVING  
THE ELECTION RESULTS OF THE SPECIAL ELECTION OF  
MAY 16, 2000, PASSING MEASURE "A", AND  
RATIFYING AMENDED RESOLUTION 00/01-09  
REPEALING ON JUNE 30, 2000, DISTRICT RESOLUTION 96/97-04  
AND IMPLEMENTING ON JULY 1, 2000, THE SPECIAL TAX  
APPROVED BY THE VOTERS ON MAY 16, 2000, AS MEASURE "A"

---

WHEREAS, on February 17, 2000, this Board passed and adopted Amended Resolution 99/00-09, which proposed to repeal the current special tax and impose a new and different special tax and fixed a special election therefor to be held on May 16, 2000, submitting to the voters of the District for approval Amended Resolution 99/00-09, as required by the statutes and the Constitution of the State of California, before the proposed special tax can be implemented; and,

WHEREAS, consistent with the statutes and the Constitution of the State of California, the special election was held on May 16, 2000, and the voters of the District at the said special election passed Measure "A" and approved Amended Resolution 99/00-09.

NOW, THEREFORE, BE IT RESOLVED THAT the results of the special election on May 16, 2000, passing Measure "A" and approving Amended Resolution 99/00-09, are hereby accepted and approved;

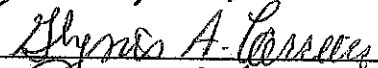


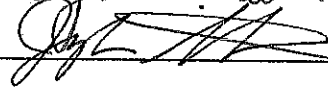
BE IT FURTHER RESOLVED that, consistent with the passage of Measure "A" and the approval of Amended Resolution 99/00-09, this Board ratifies, adopts and implements in its entirety Amended Resolution 99/00-09, and each, every and all of its provisions.

BE IT FURTHER RESOLVED that the Clerk of this Board shall forthwith cause a true copy of this Resolution and a true copy of Amended Resolution 99/00-09, each duly certified as such by the clerk of this Board, and true copy of the election results of the special election on May 16, 2000 passing Measure "A" and approving Amended Resolution 99/00-09, duly certified as by the Elections Officer of the County of San Mateo, State of California, to be transmitted to the Tax Collector of the County of San Mateo, State of California, who shall forthwith, and consistent with the provisions of Amended Resolution 99/00-09, take all steps necessary and required by law to forthwith implement the special tax provided thereby.

ADOPTED AND PASSED this 13<sup>th</sup> Day of <sup>July</sup>~~June~~ 2000.

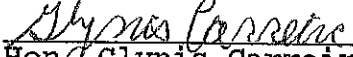
Ayes 






Noes none

Absent none

ATTEST:   
Hon. Glynis Carreira  
Secretary

  
Hon. J. Wayne Johnson  
Chairman



# Warren Slocum

Chief Elections Officer & Assessor-County Clerk-Recorder

40 Tower Road  
San Mateo, CA 94402-4098  
phone 650.312.5222  
fax 650.312.5348

July 11, 2005

Mr. Gregory Love, Police Chief  
Broadmoor Police Protection District  
388 - 88th Street  
Broadmoor, CA 94015-1717

**Re:** November 8, 2005 Consolidated Special Statewide Election

Dear Mr. Love:

Enclosed is a copy of the notice that is scheduled to be published in the public notice section of the San Mateo County Times on July 15, 2005.

Please keep a copy of this for your records. This copy may also be used to post in your office as notice to any interested persons regarding the election if Members to your Board.

Please feel free to call me at (650)312-5370 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Mark Numainville".

Mark Numainville  
Elections Specialist/Filing Officer

Enclosure



## **Notice of Local Offices to be Filled at the Consolidated Special Statewide Election**

NOTICE IS HEREBY GIVEN that a consolidated Statewide Special Election shall be held on Tuesday, the 8<sup>th</sup> day of November 2005.

NOTICE IS HEREBY GIVEN TO ALL QUALIFIED PERSONS that local elections will be held in the following school and special districts of the County of San Mateo, State of California, for the purpose of electing members to the governing boards and boards of directors of those districts as follows:

### School Districts:

- San Mateo County Community College District: two 4-year terms
- Belmont-Redwood Shores School District: three 4-year terms
- Burlingame School District: three 4-year terms
- Hillsborough City School District: three 4-year terms
- Jefferson Elementary School District: three 4-year terms
- Millbrae School District: three 4-year terms
- Portola Valley School District: three 4-year terms
- Redwood City School District: two 4-year terms, one 2-year term
- San Bruno Park Elementary School District: three 4-year terms
- San Carlos School District: three 4-year terms
- San Mateo Union High School District: three 4-year terms
- San Mateo-Foster City School District: three 4-year terms
- Sequoia Union High School District: two 4-year terms
- Woodside School District: three 4-year terms

Qualifications for the offices as set forth in the Education Code are:

Members of the Governing Board: Any registered voter who is a resident of the school district, and who is not disqualified by the Constitution or laws of the state from holding a civil office.

### Special Districts:

- Bayshore Sanitary District: two 4-year terms
- Broadmoor Police Protection District: two 4-year terms
- Coastside County Water District: two 4-year terms
- Colma Fire Protection District: one 4-year term, one 2-year term
- East Palo Alto Sanitary District: two 4-year terms, one 2-year term
- Granada Sanitary District: three 4-year terms
- Half Moon Bay Fire Protection District: two 4-year terms
- Highlands Recreation District: two 4-year terms
- Ladera Recreation District: three 4-year terms
- Los Trancos County Water District: three 4-year terms

Special Districts (continued):

Menlo Park Fire Protection District: three 4-year terms  
Mid-Peninsula Water District: three 4-year terms  
Montara Water and Sanitary District: three 4-year terms  
Point Montara Fire Protection District: two 4-year terms  
Skyline County Water District: three 4-year terms, one 2-year term  
West Bay Sanitary District: two 4-year terms  
Westborough Water District: two 4-year terms, one 2-year term  
Woodside Fire Protection District: one 4-year term  
Midcoast Community Council: four 4-year terms

Qualifications for the offices as set forth in the Principal Acts are:

Member, Board of Directors: Must be a voter of the District, or as otherwise specified in the Principal Act of the District.

Nomination documents for eligible persons desiring to declare candidacy for any of the elective offices may be obtained from the office of the Registration-Elections Division, 40 Tower Road, San Mateo, (650) 312-5370, on or after July 18, 2005 and must be filed not later than 5:00 P.M. on August 12, 2005. If nomination documents for an eligible incumbent are not filed by the later date and hour, any person other than the incumbent shall have until 5:00 P.M. on August 17, 2005 to file nomination documents for the elective office.

Appointments to each elective office will be made by the supervising authority as prescribed by Education Code §§5326 and 5328 and Elections Code §§10407 and 10515 in the event there are no candidates or an insufficient number of candidates for such office and that a petition for an election is not filed within the time prescribed by law, that is by 5:00 P.M. on August 17, 2005.

NOTICE IS HEREBY GIVEN that voted Absentee and Provisional Ballots for the Consolidated Special Statewide Election, held on Tuesday, the 8<sup>th</sup> day of November, 2005, shall be tallied at the location given below:

County of San Mateo  
Registration-Elections Division  
40 Tower Road  
San Mateo, CA 94402

NOTICE IS FURTHER GIVEN that at such election the polls will be open from the hour of 7:00 A.M. to the hour of 8:00 P.M., on the day thereof.

Dated: July 11, 2005



---

Warren Slocum, Chief Elections Officer  
& Assessor-County Clerk-Recorder



Institute for Intergovernmental Research  
P.O. Box 12729  
Tallahassee, Florida 32317

---

To: Chief Gregory Love

Company: Broadmoor P. D.

Fax Number: 1(650)7559732

Phone Number:

From: Eric Agrillo

Fax Number: (850) 385-4563

Phone Number (850) 385-0600 X 266

Time Sent: Friday, Jul 15, 2005 02:51PM

Pages: 3

Description: BJA State and Local Anti-Terrorism Training

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Attached is a flyer for the Bureau of Justice Assistance (BJA) State and Local Anti-Terrorism Training (SLATT) being held in Modesto, California on August 18-19, 2005. We would like to encourage a member from your agency to attend. Seating is limited to 100 participants. You may make as many copies needed in order to register multiple people.

IIR

# SLATT®



BJA Bureau of Justice Assistance

*State and Local Anti-Terrorism Training*

**August 18-19, 2005**

**Modesto, California**

## Who Should Attend

State, local, and federal law enforcement officers responsible for investigating and/or monitoring terrorist and criminal extremist groups or individuals will want to attend this workshop. Participants should possess basic investigative skills or have previous experience in the collection and analysis of criminal information. Persons pending assignment to a unit with responsibilities in the areas of information gathering and/or investigation of terrorism and criminal extremism would also benefit from this training.

## Course Topics (tentative)

- ◆ Terrorism Overview
- ◆ International Terrorism
- ◆ Domestic Terrorism
- ◆ Recognizing Terrorist Indicators and Warning Signs
- ◆ Explosives and Explosive Devices
- ◆ Suicide Bombers
- ◆ Officer Safety Issues

## Instructors

Experts, many with national recognition in the subject area, will provide instruction.

## Cohosted by

- ◆ Modesto Police Department
- ◆ Western States Information Network® (WSIN)

**A Two-Day  
Workshop on  
State and Local  
Anti-Terrorism  
and Criminal  
Extremism**

## Training Location

Modesto Police Department  
600 10<sup>th</sup> Street  
Modesto, CA 95353  
(209) 572-9500

## Cost

There is no registration fee. This workshop is made possible through funding from the Bureau of Justice Assistance (BJA), Office of Justice Programs, to the Institute for Intergovernmental Research® (IIR). Travel, lodging, and per diem expenses are the responsibility of the attendee.

Overnight accommodations are offered at a government rate of \$78, plus tax, at the

Doubletree Hotel Modesto, (209) 526-6000, or \$61, plus tax, at the Best Western Town House Lodge, (209) 524-7261.

## Registration

Register early to reserve your space. Class size is limited to 80 attendees. Complete the registration form online at <http://registration.iir.com/SLATT>, or complete the form on the reverse side of this flyer and return via fax. Use the following information when registering online:

User name: SLATTINV14

Password: mc818attraining

**No Registration Fee**

# SLATT Registration

## State and Local Anti-Terrorism Training

Modesto, California  
August 18-19, 2005

Two ways  
to register:

### Online:

<http://registration.iir.com/SLATT>  
User name: SLATTINV14  
Password: mc818attraining

### By Fax:



TO:

SLATT Registration Desk

Fax: (850) 385-4563

FROM:

\_\_\_\_\_  
\_\_\_\_\_

### Registration:

There is no registration fee. Complete the registration form for each person either online or by fax.

Once your registration is received and accepted, IIR staff will e-mail or fax a confirmation memo. For security reasons, only those individuals having a confirmed advance registration will be admitted to the workshop, and no registrations will be accepted at the door. Law enforcement credentials will be required at check-in. Workshop check-in will begin at 7:30 a.m. on August 18. The workshop schedule is 8:00 a.m. to 5:00 p.m. on August 18-19.

### Questions?

For questions regarding registration, call IIR at (800) 446-0912, extension 266 or 294.

Accommodations will be made for individuals with disabilities as defined by the Americans with Disabilities Act (ADA). Contact IIR for further information.

### Registration: (Please Type or Print)

\_\_\_\_\_  
Name (For certificate and attendee list)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Division/Task Force

\_\_\_\_\_  
Agency/Department

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone Fax

\_\_\_\_\_  
E-mail Address



Resolution 1999/2000 - 10

March 14, 2000

WHEREAS, the Board of Police Commissioners has recognized that Timothy J. Guiney, Chief of Police, has undergone surgical treatment which will require an extended period of time for recovery; and

WHEREAS, in the absence of the Chief of Police, it is required that an Acting Chief of Police be named;

NOW, THEREFORE, BE IT RESOLVED that Captain Gregory Love of the Broadmoor Police Department be appointed the Acting Chief of the Broadmoor Police Department from March 14, 2000, until the return of the Chief of Police.

Ayes J. Wayne Johnson  
Pierre D. Palengat  
Glynis Carreira

Noes none

Absent none

Attest Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman



**BROADMOOR POLICE DEPARTMENT**



June 21, 2000

Joseph Sheridan  
820 Thornhill Dr  
Broadmoor, CA 94015

Dear Joseph Sheridan:

Thank you for your letter of interest to fill the anticipated vacancy on the Board of Commissioners, Broadmoor Police Protection District, dated June 7, 2000.

At the monthly meeting of the Commission, June 20, 2000, the letters of interest were reviewed and you were selected as the successful candidate.

At this time, I want to extend my heartfelt congratulations and I look forward to a long lasting, amicable, working relationship as a Member of the Board of Commissioners, Broadmoor Police Protection District.

Sincerely,

A handwritten signature in cursive script, appearing to read "J. Wayne Johnson".

J. Wayne Johnson, Chairman  
Broadmoor Police Protection District

**BROADMOOR POLICE DEPARTMENT**



June 21, 2000

Secretary of The State  
P.O. Box 944225  
Sacramento, Ca 94244-2250

To whom it may concern:

Please find attached two **STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING;**  
**SEC/STATE LP/SF 405 (REV 12/96)** forms in accordance with Government Code Section 53051.

One form is the resignation of **Pierre P. Palengat** and the second form is the appointed replacement, **Joseph P. Sheridan** as a Member of the Board, Broadmoor Police Protection District.

I may be contacted via telephone, Monday – Thursday, 8:00 AM – 5:00 PM, at 650 755-3838, should you need any further information. In my absence, Acting Chief of Police Greg Love may also be able to assist you.

Sincerely,

A handwritten signature in cursive script that reads "J. Wayne Johnson".

J. Wayne Johnson, Chairman

Attachments

Chief of Police  
Timothy J. Guiney

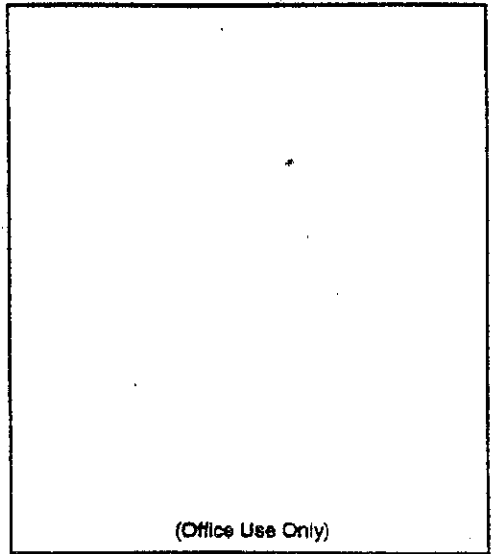
Board of Police Commissioners  
J. Wayne Johnson

Glynis A. Carreira

388 EIGHTY-EIGHTH STREET  
BROADMOOR, CA 94015-1717  
(650) 755-3838  
FAX (650) 877 5425



State of California  
 Bill Jones  
 Secretary of State



STATEMENT OF FACTS  
 ROSTER OF PUBLIC AGENCIES FILING  
 (Government Code Section 53051)

Instructions:

1. Complete and mail to: Secretary of State,  
 P.O. Box 944225, Sacramento, CA 94244-2250 (916) 653-3984
2. A street address must be given as the official mailing address or as  
 the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, please include information on an 8½ X 11 page.

New Filing  Update

Legal name of Public Agency: BROADMOOR POLICE PROTECTION DISTRICT

Nature of Update: PIERRE D. PALONGAT, 388-88TH STREET, BROADMOOR, CA 94015-1717  
RESIGNED.

County: SAN MATEO

Official Mailing Address: 388-88TH STREET  
BROADMOOR, CA 94015-1717

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): CHAIRMAN

Name: J. WAYNE JOHNSON Address: 388-88TH STREET, BROADMOOR, CA 94015-1717

Secretary or Clerk (Indicate Title): SECRETARY

Name: GLYNIS A. CARREIRA Address: 388-88TH STREET, BROADMOOR, CA 94015-1717

Members:

Name: _____	Address: _____
Name: _____	Address: _____
Name: _____	Address: _____
Name: _____	Address: _____
Name: _____	Address: _____

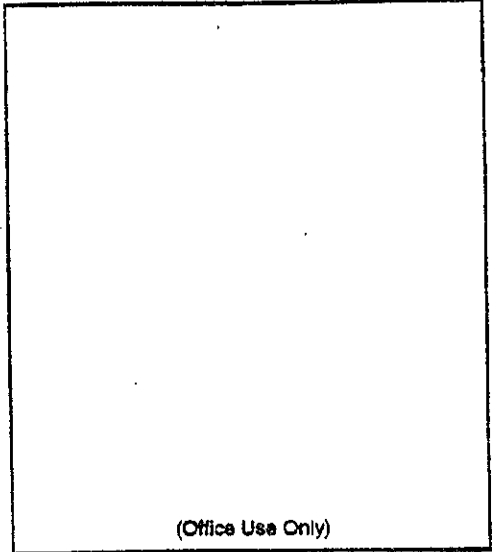
Date: 06/20/2000

Signature

J. Wayne Johnson, Chairman  
 Typed Name and Title



State of California  
 Bill Jones  
 Secretary of State



STATEMENT OF FACTS  
 ROSTER OF PUBLIC AGENCIES FILING  
 (Government Code Section 53051)

Instructions:

1. Complete and mail to: Secretary of State,  
 P.O. Box 944225, Sacramento, CA 94244-2250 (916) 653-3984
2. A street address must be given as the official mailing address or as  
 the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, please include information on an 8½ X 11 page.

New Filing  Update

Legal name of Public Agency: BROADMOOR POLICE PROTECTION DISTRICT

Nature of Update: APPOINTMENT OF JOSEPH P. SHERIDAN TO FILL VACANCY.

County: SAN MATEO

Official Mailing Address: 388-88TH STREET  
BROADMOOR, CA 94015-1717

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): CHAIRMAN

Name: J. WAYNE JOHNSON Address: 388-88TH STREET, BROADMOOR, CA 94015-1717

Secretary or Clerk (Indicate Title): SECRETARY

Name: GLYNIS A. CARREIA Address: 388-88TH STREET, BROADMOOR, CA 94015-1717

Members:

Name: JOSEPH P. SHERIDAN Address: 388-88TH ST, BROADMOOR, CA 94015-1717

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date: 06/20/2000

Signature

J. Wayne Johnson, Chairman

Typed Name and Title

2

## Notice of Special Meeting

A SPECIAL MEETING CONTINUED FROM THE REGULARLY SCHEDULED MEETING OF FEBRUARY 8, 2000, OF THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE PROTECTION DISTRICT WILL BE HELD AT 4:00 PM ON THURSDAY, THE 17<sup>TH</sup> OF FEBRUARY, AT THE BROADMOOR POLICE DEPARTMENT LOCATED AT 388-88TH STREET.

### SPECIAL MEETING AGENDA

1. **ROLL CALL**
2. Vote to take immediate action on item from previous Commission meeting of February 8, 2000, (Per § 5494.2(2) Governmnet Code).
3. **NEW BUSINESS** – Correction and admendment to previously adopted Resoultion 1999/2000-09 allowing ballot by mail for qualified special tax measure.
4. **ADJOURNMENT**

POSTED AT:       BROADMOOR POLICE DEPARTMENT  
                  COLMA FIRE DEPARTMENT  
                  BROADMOOR COMMUNITY CENTER

Members of the public are welcome to attend and speak on any issue.

§ 54954

GOVERNMENT CODE

requested notice pursuant to Section 54956, by the most rapid means of communication available at the time.

(Amended by Stats.1997, c. 253 (S.B.138), § 3.)

§ 54954.1. Mailed notice to persons who filed written request; time; duration and renewal of requests; fee

\* \* \* Any person may request that a copy of the agenda, or a copy of all the documents constituting the agenda packet, of any meeting of a legislative body \* \* \* be mailed \* \* \* to that person \* \* \*. Upon receipt of the written request, the legislative body \* \* \* or its designee shall cause the requested materials to be mailed at the time the agenda is posted pursuant to Section 54954.2 and 54956 or upon distribution to all, or a majority of all, of the members of a legislative body, whichever occurs first. Any request for \* \* \* mailed copies of agendas or agenda packets shall be valid for \* \* \* the calendar year in which it is filed \* \* \*, and must be renewed following January 1 of each year. \* \* \* The legislative body may establish a fee for mailing the agenda or agenda packet, which fee shall not exceed the cost of providing the service. Failure of \* \* \* the requesting person to receive the \* \* \* agenda or agenda packet pursuant to this section shall not constitute grounds for \* \* \* invalidation of the actions of the legislative body \* \* \* taken at the meeting for which the \* \* \* agenda or agenda packet was not received.

(Amended by Stats.1997, c. 253 (S.B.138), § 4.)

§ 54954.2. Agenda; posting; action on other matters

(a) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public.

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(Amended by Stats.1997, c. 253 (S.B.138), § 5.)

§ 54954.6. New or increased taxes or assessments; public meetings and public hearings; joint notice requirements

(a)(1) Before adopting any new or increased general tax or any new or increased assessment, the legislative body of a local agency shall conduct at least one public meeting at which local officials shall allow public testimony regarding the proposed new or increased general tax or new or increased assessment in addition to the noticed public hearing at which the legislative body proposes to enact or increase the general tax or assessment.

For purposes of this section, the term "new or increased assessment" does not include any of the following:

Additions or changes indicated by underline; deletions by asterisks \* \* \*





# Warren Slocum

Chief Elections Officer & Assessor-County Clerk-Recorder

40 Tower Road  
San Mateo, CA 94402-4098  
phone 650.312.5222  
fax 650.312.5348

February 28, 2000

The Honorable J. Wayne Johnson, Chairman  
Board of Police Commissioners  
Broadmoor Police Protection District  
388 Eighty-Eighth St.  
Broadmoor, CA 94015-5424

Dear Commissioner Johnson,

Enclosed you will find the Service Agreement for the Broadmoor Police Protection District and the County of San Mateo for the May 16, 2000 Special Mail Ballot Election.

Please read over the agreement and sign and date the last page. Return the agreement as soon as possible to the County of San Mateo at:

Registration-Elections Division  
Attention: Linda Tulett  
40 Tower Road  
San Mateo, CA 94402

Thank you for your attention in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Linda Tulett", with a long horizontal flourish extending to the right.

Linda Tulett  
Candidate Filing Officer

Enclosure

SERVICE AGREEMENT FOR THE PROVISION OF ELECTION  
SERVICES BETWEEN THE BROADMOOR POLICE PROTECTION DISTRICT AND  
SAN MATEO COUNTY ASSESSOR-COUNTY CLERK-RECORDER

This agreement, entered into this 9 day of MAY, 2000, by and between the Broadmoor Police Protection District and San Mateo County Assessor-County Clerk-Recorder (hereinafter referred to as County Clerk);

WHEREAS, it is necessary and desirable that the County Clerk be retained for the purpose of conducting an election for the Broadmoor Police Protection District (hereinafter referred to as District);

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

SERVICES TO BE PERFORMED BY THE BROADMOOR POLICE PROTECTION DISTRICT:

- 1) No later than the 88th day prior to the election the District will request the Board of Supervisors through the County Clerk to conduct a mail ballot election for the Broadmoor Police Protection District on May 16, 2000, and will request services of the County Clerk.
- 2) The County Clerk will publish the Notice of Election and the Notice to File Arguments For or Against the measure.
- 3) The District will submit to the County Clerk the exact ballot wording to be voted on by the 88th day prior to the election.
- 4) The County Clerk will prepare and deliver to the printer the ballot pamphlet information containing, as applicable, ballot measure, tax rate statement, impartial analysis, arguments for or against and rebuttals thereto. The last day for primary arguments (300 words) to be submitted is February 28, 2000. The last day for rebuttal arguments (250 words) and impartial analysis is March 9, 2000.
- 5) The District will review and sign off on the sample ballot and official ballot wording for the District's Measures.

SERVICES TO BE PERFORMED BY COUNTY CLERK:

- 1) The County Clerk will select the sample and official ballot printer(s).
- 2) The County Clerk will prepare and deliver to the printer the official ballot information.
- 3) The County Clerk will issue, receive and process mail ballots.



- 4) The County Clerk will prepare a Canvass of Votes Cast and submit a Certificate of County Clerk to the District.
- 5) The County Clerk will conduct other various and miscellaneous election activities as required including but not limited to all those required of the District's Election Official, other than those described under "Services to be Performed by the Broadmoor Police Protection District".

TERMS:

This agreement shall be in effect for the performance of all services incident to the preparation and conduct of the election to be held on May 16, 2000.

In the event the County Clerk is unable to perform services required under this Agreement, as a result of employer/employee relation conditions, vendor conditions or other conditions beyond the control of the County Clerk, the County Clerk will be relieved of all obligations under this Agreement. The County Clerk may terminate this agreement after giving 72 hours written notice and the County Clerk will be relieved of all obligations.


This agreement can be mutually terminated upon a 30 day written notice.

CONSIDERATION:

In consideration of the performance of services and supplies provided by the County Clerk, the Broadmoor Police Protection District shall pay to the County Clerk a sum equal to the actual cost of such services and supplies.

The Broadmoor Police Protection District shall make payment within 30 days of receipt of invoice from County Clerk.

DISTRICT:

Signature:  Date: 5/9/2000

Print Name: J. WAYNE JOHNSON

Title: CHAIRMAN, BOARD OF COMMISSIONERS

COUNTY:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**RESOLUTION 1999/2000 - 09**

**A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE PROTECTION DISTRICT CALLING A DISTRICT ELECTION FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE DISTRICT A PROPOSAL FOR THE ADOPTION OF A QUALIFIED SPECIAL TAX FOR POLICE PROTECTION, CRIME PREVENTION AND EMERGENCY RESPONSE SERVICES, AND TO INCREASE THE DISTRICT'S APPROPRIATIONS LIMIT.**

**WHEREAS**, since 1948 the residents and merchants of the Broadmoor Police Protection District of San Mateo County ("District") have been provided with law enforcement and police protection services, at a level substantially above that which otherwise would not be available to them; and,

**WHEREAS**, since the inception of the District the residents and merchants have enjoyed a relatively crime-free community, wholly inconsistent with the surrounding area, due entirely to the enhanced law enforcement and police protection services provided by the District's police department, and that such services have since the inception of the District been funded in part by a qualified special tax; and,

**WHEREAS**, pursuant to the provisions of Government Code section 50075 et. seq., this Board does hereby adopt a resolution proposing to levy a qualified special tax for police protection, crime prevention, emergency response services and any other authorized District activities; and,

**WHEREAS**, Section 4 of Article XIII A of the California Constitution and Government Code section 50075 et. seq. authorize the District, upon approval of two-thirds of the electorate voting on the measure, to levy a qualified special tax following notice and public hearing; and,

**WHEREAS**, the District presently has in place a qualified special tax imposed upon real property which will expire on June 30, 2002, and will not continue unless a new qualified special tax is adopted.

**WHEREAS**, since the passage of Proposition 13, the voters of the District have consistently and overwhelmingly cast their votes to impose a qualified special tax upon the real property situated in the District so that the residents and merchants of the District will continue to receive the enhanced law enforcement and police protection services to which they have become accustomed and which they have had in place since 1948; and,

**WHEREAS**, this Board has determined and declared that such a qualified special tax is necessary and vital in order for the District to remain viable and to continue to provide the special benefits of substantially enhanced police protection, crime prevention, emergency response service and all other authorized District activities; and,

**WHEREAS**, this Board finds and determines that without the qualified special tax proposed by this Resolution, there will be a shortfall in revenue, and that each and every fiscal year thereafter there will be a similar shortfall in revenue to the extent that the District would not be able to remain viable unless the proposed qualified special tax is imposed.

**NOW, THEREFORE**, it is hereby resolved, ordered and declared as follows:

**Section 1:** Subject to voter approval this Board hereby proposes to repeal, on June 30, 2000, the existing qualified special tax provided by District Resolution No. 1996/1997-04, and adopt a new qualified special tax to go into effect on July 1, 2000, for the purpose of maintaining the District's continued viability, and to enable the District to continue to be able to provide police protection, crime prevention, emergency response services, and all other authorized District activities.

**Section 2:** The qualified special tax for the first year (Fiscal Year 2000/2001) shall be assessed against each parcel of real property situated entirely or partly within the District in accordance with subparagraphs (a) through (e) of this paragraph. A "parcel", for the purpose of this Resolution, is defined as any unit of land situated entirely or partly within the District which now either has a separate Assessor's Parcel Number and/or which now receives, or which will hereafter receive, a separate tax bill from the San Mateo County Tax Collector. In the event of a conflict between these two definitions, the "separate tax bill" definition shall control. All property that would otherwise be exempt from the imposition of property taxes will also be exempt from the imposition of the qualified special tax provided herein.

(a) **Single Family Dwellings:** A single family dwelling unit is a single structure unit, without any outhouse, ancillary apartment, or "in-law" unit that provides a place of abode, on a parcel of land which is used by one or more persons as the place of abode of such persons, where the use and occupancy thereof is exclusively for residential purposes. Any incidental use of such property for "in-home" businesses such as bookkeeping, seamstress, secretarial, and other such incidental home-business use shall not affect this classification. This classification also includes condominium units and cooperative units. Each condominium unit and cooperative unit shall constitute a separate assessable and taxable unit or parcel for the purposes of this special tax. Each such parcel falling within this category shall be assessed a qualified special tax of \$297.

(b) **Multiple Dwelling Units:** Multiple dwelling units are apartment houses, motels, boarding rooms, single family dwellings with any outhouse or what is commonly referred to as an "in-law" unit or units, or one or more apartment units therein or thereon, or any other structure or structures intended or used as a place of abode, whether temporary or permanent, or other structures which are entirely or substantially self-contained living units and which provide

amenities for bathing, cooking, and places to sleep, on one or more parcels of land. Each such apartment, motel room, boarding room, outhouse, "in-law", or self-contained unit shall constitute a separate assessable and taxable unit. Each such parcel falling within this category shall pay a qualified special tax of \$297 per assessable unit.

(c) **Residential Board or Care Facility:** A residential board or care facility is any single family dwelling or multiple dwelling, on one or more parcels of land, which provides long or short term care for compensation, permanent or temporary housing of any kind. This includes rest homes, convalescent homes, and rooming houses. The assessment shall be made based upon the maximum number of beds authorized by law or by a permit issued, whether or not such beds are occupied. In cases where the maximum number of authorized beds is exceeded, the qualified special tax shall be based upon the maximum number of beds authorized plus each bed in excess of the authorized amount. In cases where no maximum number of beds is authorized, the assessment shall be based on the highest number of beds each facility had on the premises at any single time during each fiscal year. A fiscal year is defined as twelve consecutive months beginning on July 1 every year, and ending on June 30 of the year immediately following. Each such parcel falling within this category shall pay a qualified special tax of \$249 per bed, based upon the foregoing criteria. The proper official of the District may require the operators of such facilities to execute a statement of facts under penalty of perjury material to the assessment.

(d) **Commercial Unit:** A commercial unit is a parcel of land, whether or not improved, on which is carried on a business or commercial purpose, or unimproved property situated in an area zoned or intended for commercial use, except multiple family dwellings or residential board and care units. Each such parcel falling within this category shall pay a qualified special tax of \$645.

(e) **Unimproved Residential Property**: Unimproved residential property is a parcel of land wholly without any improvements of any kind whatsoever and situated in an area which is zoned solely for residential use. Each such parcel falling within this category shall pay a qualified special tax of \$99.

**Section 3:** In connection with the proposal of the proposed qualified special tax, this Board further proposes to increase the District's appropriations limit per fiscal year, in an amount equal to the increased levy of qualified special tax for such year, as provided herein and as permitted by Article XIII B, Section 4 of the California Constitution.

**Section 4:** In advance of each fiscal year, commencing Fiscal Year 2001/2002, the Board, after notice and hearing, shall annually review the qualified special tax specified in Section 2, and each subparagraph thereof, and shall continue such tax at the same rate for the next fiscal year, unless the Board determines that such tax should either be decreased or increased, in which event the Board shall fix the amount for the next fiscal year immediately following the hearing. The maximum amount of any annual increase the Board may fix shall not exceed 5% of the qualified special tax in effect at the time of the annual review.

**Section 5:** An election shall be and it is hereby ordered. The Board hereby requests that the San Mateo County Clerk ("County Clerk") to submit to the voters of the District on May 16<sup>th</sup>, 2000, as Measure "A", the following ballot measure:

**BROADMOOR POLICE PROTECTION DISTRICT QUALIFIED  
SPECIAL TAX FOR POLICE PROTECTION, CRIME PREVENTION  
AND EMERGENCY RESPONSE SERVICES**

Shall District Resolution No. 1999/2000-09 of the Broadmoor Police Protection District be approved? District Resolution No. 1999/2000-09, if approved, would repeal on June 30, 2000, District Resolution No. 1996/97-04 which currently imposes a qualified special tax on real property and would establish a new qualified special tax on real property commencing on July 1, 2000 (fiscal year 2000/2001). The new proposed qualified special tax would impose an annual tax upon: (i) each single family dwelling parcel in the amount of \$297; (ii) each multiple dwelling parcel in the amount of \$297 per dwelling unit; (iii) each residential care facility parcel in the amount of \$249 per bed; (iv) each commercial parcel in the amount of \$645; and, (v) each unimproved property parcel in the amount of \$99. District Resolution No. 1999/2000-09 would also require the Board of Police Commissioners to annually review the qualified special tax and to continue the existing rate, or decrease or increase such rate, after notice and hearing. The maximum amount of any annual increase the Board may set shall not exceed 5% of the qualified special tax in effect at the time of the review.

**Section 6:** The District election shall be held and conducted, and the voters thereof canvassed, and the returns thereof be made, and the results thereof ascertained and determined as herein provided, in accordance with the applicable provisions of the Elections Code.

**Section 7:** All persons qualified to vote at District elections in the District, upon the date of the election herein provided for, shall be qualified to vote upon the measure submitted at the District election.

**Section 8:** The Chief of Police/District Manager is hereby instructed to cause a duly certified copy of this Resolution, which constitutes the order to hold and conduct an election and formal notice of such election, to be delivered to the Assessor-County Clerk-Recorder no later than February 11, 2000.

**Section 9:** The Chief of Police/District Manager is authorized and fully empowered to execute an agreement, on behalf of and in the District's name, with the County of San Mateo for such necessary election services as the Assessor-County Clerk-Recorder may determine pursuant to law.

**Section 10:** Upon voter approval of the proposed measure, the County Controller is instructed to place the qualified special tax as a charge on the tax roll commencing with the 2000-2001 fiscal year, and the San Mateo County Tax Collector is instructed to collect the qualified special tax at the same time, and subject to, the same penalties as the general ad valorem taxes collected by the Tax Collector. The qualified special tax and penalty shall bear interest at the same rate as the rate for unpaid ad valorem property taxes until paid.

**Section 11:** The qualified special tax so levied shall become a lien upon the properties against which taxes are assessed and collectible, and such tax lien shall be collectible and enforceable as any other such tax lien upon or against real property.

**Section 12:** The collection of the qualified special tax provided for herein shall not in any way, directly or indirectly, from the effective date hereof, decrease the funds available to the District from other sources from which the District receives revenue. Nor shall the collection of such qualified special tax in any way, directly or indirectly, be used to offset or be applied as any form of credit against any funds the District is entitled to receive from all sources.

**Section 13:** District Resolution No. 1996/1997-04 shall be repealed effective June 30, 2000, and the qualified special tax provided by this Resolution shall go into effect on July 1, 2000, provided this Resolution is approved by the voters. In the event this Resolution and its ballot measure are not approved by the voters, District Resolution No. 1996/1997-04 shall





**RESOLUTION NO. 1999/2000 - 08**

*December 14, 1999*

**INITIATING PROCEEDINGS FOR REPRESENTATION  
OF INDEPENDENT SPECIAL DISTRICTS  
ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY  
AND FOR THE ADOPTION OF RULES AND REGULATIONS**

WHEREAS, California Government Code Sections 56300 et seq. provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorize LAFCO to adopt regulations affecting the function and services of special districts.

WHEREAS, the remaining process for selection of Independent Special District Members to the Local Agency Formation Commission requires that the president or chairman of each Independent Special District (or the designee by resolution) meet and determine a process to elect two Independent Special District representatives to the Local Agency Formation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

1. That the Board of Police Commissioners hereby appoints Commissioner Pierre Palengat to represent the Broadmoor Police Commission during the meetings relative to the countywide selection process for Independent Special District representatives to the Local Agency Formation Commission.
2. That the Board of Police Commissioners hereby grants full authority to Commissioner Palengat to act on behalf of the entire Board of Police Commissioners in voting and or other decision making issues relative to the representative selection process.
3. That a copy of this Resolution be provided at the time of the next Independent Special Districts Selection Committee meeting.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
*Pierre D. Palengat*

Noes \_\_\_\_\_

Absent *none*

*J. Wayne Johnson*  
 J. Wayne Johnson, Chairman

*Glynis A. Carreira*  
 Glynis Carreira, Secretary



**RESOLUTION NO. 1999/2000-07**

*November 23, 1999*

WHEREAS the Board of Police Commissioners desires to undertake a certain project designated Local Law Enforcement Block Grant to be funded in part from funds made available through the Local Law Enforcement Block Grant Program administered by the Office of Criminal Justice Planning (hereafter referred to as OCJP).

NOW, THEREFORE, BE IT RESOLVED that the Chief of Police of the Broadmoor Police Protection District is authorized, on its behalf to submit the attached proposal to OCJP and is authorized to sign and approve on behalf of the Board the attached Grant Award Agreement including any extensions or amendments thereof.

BE IT FURTHER RESOLVED that the applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OCJP and that the cash match will be appropriated as required.

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OCJP disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Police Commissioners of the Broadmoor Police Protection District in a meeting thereof held on November 23, 1999, by the following:

Vote: Three

Ayes: Three

Noes: None

Absent: None

Signature:

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

Date: November 23, 1999

ATTEST: Signature:

*Glynis A. Carreira*  
Glynis A. Carreira, Secretary

Date: November 23, 1999



**RESOLUTION NO. 1999/2000-06**

*October 12, 1999*

WHEREAS, at the regular meeting of the Board of Police Commissioners on October 12, 1999, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 12, 1999, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes J. Wayne Johnson  
Pierre D. Palengat  
Glynis A. Carreira

Noes none

Absent none

J. Wayne Johnson  
 J. Wayne Johnson, Chairman

Glynis Carreira  
 Glynis Carreira, Secretary



Resolution 1999/2000 - 04

August 10, 1999

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 1999-2000 at the sum of \$ 1,073,816.00.

Ayes J. Wayne Johnson

Pierre D. Palengat

Glynis A. Carreira

Noes none

Absent none

Attest Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman



Resolution 1999/2000 - 03

July 13, 1999

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #4111 to Account #4161	\$ 7,730.00
From Account #4111 to Account #4171	\$ 1,159.00
From Account #4111 to Account #4311	\$ 1,556.00
From Account #4111 to Account #4511	\$ 8,305.00
From Account #4111 to Account #5722	\$ 905.00
From Account #4111 to Account #5876	\$ 2,045.00
From Account #4111 to Account #6731	\$ 2,365.00

Ayes J. Wayne Johnson  
Glynis A. Carreira

Noes none

Absent PIERRE PALENGAT

Attest Glynis Carreira  
Glynis Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman

[This resolution is retroactive to FY 1998 - 1999]

**BROADMOOR POLICE DEPARTMENT**



**Resolution 1999/2000 - 02**

*July 13, 1999*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |    |                           |          |
|----|---------------------------|----------|
| 1) | Single family dwelling    | \$248.00 |
| 2) | Multiple residential      | \$248.00 |
| 3) | Commercial and Industrial | \$548.00 |
| 4) | Un-improved property      | \$ 97.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 1999-2000 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *Wayne Johnson*

*Glynis A. Carreira*

Noes *none*

Absent *PIERRE PALENGAT*

Attest *Glynis A. Carreira*  
Glynis A. Carreira, Secretary

*J. Wayne Johnson*  
J. Wayne Johnson, Chairman

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT OF SAN MATEO COUNTY

RESOLUTION NO.: 99/00 01

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A RESOLUTION EMPOWERING THE DISTRICT TO  
FINANCE INSURANCE PREMIUMS AND  
APPOINTING THE CHIEF OF POLICE/DISTRICT  
MANAGER, AND CAPTAIN OF POLICE,  
TO SIGN AN INSURANCE PREMIUM FINANCING  
AGREEMENT ON BEHALF OF THE DISTRICT

---

WHEREAS, in order to qualify for and obtain a discounted rate for the financing of insurance premiums it is required that the Broadmoor Police Protection District of San Mateo County be empowered to borrow funds in order to pay for its insurance premiums; and,

WHEREAS, the financing institution requires the agent of the District who executes the financing agreement be duly authorized and empowered by the District to do so.

NOW, THEREFORE, BE IT RESOLVED that the District be, and it hereby is, duly authorized and empowered to borrow funds in order to pay its insurance premiums; and,

BE IT FURTHER RESOLVED that the Chief of Police and the Captain of Police, and each of them hereby individually is, duly appointed and empowered to execute all insurance premium financing agreements on behalf of the District with the same force and effect as though such agreements had been specifically authorized by an act of this Commission and signed by and on behalf of the Commission.

ADOPTED AND PASSED this 13<sup>th</sup> Day of July 1999.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*

Noes *none*

Absent *PIERRE PALENGAT*

ATTEST: *Glynis A. Carreira*  
Hon. Glynis Carreira  
Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson  
Chairman

BOARD OF POLICE COMMISSIONERS  
BROADMOOR POLICE PROTECTION DISTRICT  
COUNTY OF SAN MATEO  
STATE OF CALIFORNIA

---oOo---

RESOLUTION 1998/99-08

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A RESOLUTION INCREASING THE FEES AND  
CHARGES TO BE ASSESSED IN CONNECTION WITH  
D.U.I. ARRESTS AND TOWED VEHICLES

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The Board of Police Commissioners of the Broadmoor Police Protection District hereby amends District Resolution 1995/96-04 as follows:

**WHEREAS**, the Board of Police Commissioners of the Broadmoor Police Protection District of the County of San Mateo finds that the district incurs costs and expenses in connection with the arrest and processing of arrested persons; and,

**WHEREAS**, it is in the best interest of the taxpayers of the District to place such financial burden, to the extent possible, upon those persons arrested for and convicted of offenses by requiring such persons to reimburse the District for costs and expenses incurred by the District in connection with such arrests;

**WHEREAS**, it is in the best interest of the taxpayers of the District to defray, to the extent possible, the administrative cost to the District of towing and storing or impounding motor vehicles and processing the paperwork relating to vehicles that have been towed and stored or impounded incident to an arrest by a member or employee of the District.

**NOW, THEREFORE, BE IT RESOLVED that:**

**SECTION 1:** (a) In all cases where a person is arrested without a warrant by a District police officer for a violation of section 23152 or section 23153 of the Vehicle Code, and such person is transported to a police station, correctional facility or other place of confinement, including First Chance North, or First Chance South, and such person is convicted, whether by plea of guilty, plea of no contest or by trial, of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, as follows:

(1) For offenses occurring on and after January 1, 1988, to and including December 31, 1990, the person shall be assessed the sum of \$250.00. This provision shall apply retrospectively to January 1, 1988.



(2) For offenses occurring from and after January 1, 1991, the person shall be assessed the sum of \$300.00, plus any costs and expenses, if any, charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(3) For offenses occurring from and after January 1, 1995, the person shall be assessed the sum of \$350.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1995.

(4) For offenses occurring from and after January 1, 1996, the person shall be assessed the sum of \$450.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1996.

(5) For offenses occurring from and after January 1, 1999, the person shall be assessed the sum of \$500.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1999.

(b) In all cases where a person is arrested, pursuant to a warrant, by a member of the Broadmoor Police Department and booked into a correctional facility or other place of confinement, and such person is convicted, whether by plea of guilty, plea of no contest or by trial, of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, the actual cost charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(c) The Chief of Police shall forthwith adopt appropriate procedures for implementing this program.

(d) The foregoing provisions shall also apply to arrests in those cases where a District police officer receives an arrestee from another agency or from a private person pursuant to a private person's or citizen's arrest.

**SECTION 2:** In all cases where a District police officer or District employee tows and stores or impounds any motor vehicle, as required or permitted by law, such vehicle shall not be released by the facility keeping such vehicle unless and until a written form of release is issued to that facility by the Chief of Police, or by a person designated by the Chief of Police to issue such release, authorizing the facility to release the stored or towed vehicle. As a condition precedent to the issuance of such form of release, the Chief of Police or the person authorized by the Chief of Police, shall demand and collect an administrative fee therefor as follows:

(a) For each Vehicle Release issued until March 31, 1996, the fee shall be \$70.00;

(b) For each release issued on and after April 1, 1996, the fee shall be \$80.00.

(c) For each release issued on and after June 1, 1999, the fee shall be \$100.00, unless the vehicle was towed pursuant to Vehicle Code §22651(h) or §22651(p), in which case the fee shall be \$125.00.

**SECTION 3:** (a) For good cause shown the Chief of Police may waive in whole or in part the assessment under Section 1 of this Resolution.

(b) A person seeking relief in whole or in part from the assessment under Section 1 of this Resolution shall file an application therefor on oath, on a form promulgated by the Chief of Police, which shall set forth the specific reasons justifying the relief requested. Such form shall be filed with the Records Clerk of the Police Department within twenty days of the date of the notice of assessment. The Chief of Police may, for good cause shown, extend the time within which to file the application for relief or permit the applicant to file his or application late, but in no event shall any extension be granted, or a late claim accepted, beyond thirty days from the date the claim should have been timely filed in the first instance. Not more than one extension of time shall be granted. Any application for relief from the assessment not timely filed or not filed in accordance with this provision shall be returned to the applicant and shall not be considered.

(c) If the applicant is dissatisfied with the decision of the Chief of Police, whether on the merits of an application for relief from the assessment or upon an application for an extension of time or for leave to present a late application, such applicant may request a review de novo by the Board of Police Commissioners of the decision of the Chief of Police. Such request for review shall be in writing and shall be filed with the Board of Police Commissioners not later than ten days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant. No special form or technical language is required. A letter requesting review of the decision of the Chief of Police shall be sufficient.

(d) In the event that no request for review of the decision of the Chief of Police is filed with the Board of Police Commissioners within the ten days specified in subdivision (c), the decision of the Chief of Police shall become final within the agency.

(e) For good cause shown the Board of Police Commissioners may extend the time within which to file a request for review of the Decision of the Chief of Police or grant leave to file a late request for such review. No extension of time beyond thirty days from the date the application should have been timely filed shall

be granted, and no more than one application for an extension shall be granted. An application for an extension of time or an application for leave to file a late request for review shall be made in writing on oath filed with the Board of Police Commissioners within the times specified herein. An application for an extension of time or for leave to present a late application for relief from the assessment must be filed with the Board of Police Commissioners within thirty days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant unless the applicant has obtained an extension of time or leave has been granted to present a late application. The Board of Police Commissioners shall not grant any application for leave to file a late request for review beyond thirty days after a timely request for review should have been timely filed in the first instance.

(1) The decision of the Board of Police Commissioners shall be in writing and shall become final immediately upon rendition. The decision shall be delivered to the applicant personally, or it may be mailed to the applicant at the address shown in the application.

**SECTION 4:** No District police officer or District employee shall provide to any person or other entity, except allied law enforcement and other public agencies, copies of District police reports to which the person requesting such report is lawfully entitled to receive, without first demanding and collecting a fee of \$30.00 for each such report requested.

**SECTION 5:** No District police officer shall certify the correction of motor vehicle equipment violations specified in notices to appear issued by agencies other than the District, when such requests for certification are made at the District police station, without first demanding and collecting a fee of \$10.00 for each such certification.

ADOPTED AND PASSED this 8<sup>TH</sup> Day of June 1999.

Ayes *J. Wayne Johnson*  
*Glynis Carreira*  
*Terri D. Valenzuela*

Noes *none*

Absent *none*

ATTEST: *Glynis Carreira*  
Hon. Glynis Carreira  
Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson  
Chairman



**Broadmoor  
Police**

**To:** Ms Alana Pijuan Tujadi – San Mateo County Controller's Office

Pony Mail CTL-135

**From:** Sergeant Richard Martinez (Fax) County Line 5425

**CC:** (Grant File)

**Date:** December 6, 2001

**Re:** Request for Release of Grant Funds AB 3229

---

Attached you will find Broadmoor Police Protection District Resolution Number 2001/2002-05 for the current grant year. Please transfer the grant funds being held in trust at your earliest opportunity.

Please call me if you have any questions, I can be reached during dayshift hours 0700 – 1700 at 755-3840 or San Mateo County extension 5425.

Respectfully,

Richard Martinez

Sergeant of Police

*Chie E,  
FYI  
sent TODAY  
via pony  
RM 79-1*



RESOLUTION NO. 2001/2002-05

October 9, 2001

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 11, 2001, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 9, 2001, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

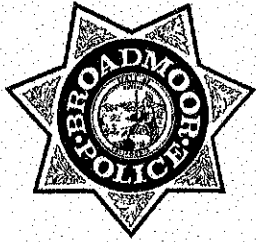
Ayes *[Signature]*  
*[Signature]*  
*[Signature]*

Noes *none*

Absent *none*

*[Signature]*  
 Hon. J. Wayne Johnson, Chairman

*[Signature]*  
 Hon. Joseph P. Sheridan, Secretary



**To:** Ms Alana Pijuan Tujadi – San Mateo County Controller's Office

Pony Mail CTL-135

**From:** Sergeant Richard Martinez (Fax) County Line 5425

**CC:** (Grant File)

**Date:** December 6, 2001

**Re:** Request for Release of Grant Funds AB 3229

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Attached you will find Broadmoor Police Protection District Resolution Number 2001/2002-05 for the current grant year. Please transfer the grant funds being held in trust at your earliest opportunity.

Please call me if you have any questions, I can be reached during dayshift hours 0700 – 1700 at 755-3840 or San Mateo County extension 5425.

Respectfully,

Richard Martinez

Sergeant of Police



RESOLUTION NO. 2001/2002-05

October 9, 2001

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 11, 2001, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 9, 2001, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and

2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and

3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes [Signature]  
[Signature]  
[Signature]

Noes none

Absent none

[Signature]  
Hon. Joseph P. Sheridan, Secretary

[Signature]  
Hon. J. Wayne Johnson, Chairman



**Resolution 2001/2002 - 4**

*September 11, 2001*

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A resolution to approve of transaction for sale of Police Headquarters property (388 – 88<sup>th</sup> Street, Daly City) and lease – purchase of commercial condominium to be located at the 87<sup>th</sup> Street Plaza Project

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WHEREAS, the Broadmoor Police Protection District ("the District") has been approached by a developer group, consisting of Thomas A. Dailey, Trustee, R. Yvonne Dailey, Ray P. Mathews, Robert J. Daily, and Muir Station Associates, and assigns, ("the Purchasers"), with a proposal to purchase property owned by the District, currently used as the police headquarters, and commonly known as 388-88<sup>th</sup> Street, Daly City, California ("the Property") and to lease a newly constructed office building of approximately 3,000 square feet, located at the corner of Edgeworth Avenue and 88<sup>th</sup> Street in Daly City ("the Replacement Property") contained within a commercial development known as the 87<sup>th</sup> Street Plaza, located on property immediately adjacent to the Property.

WHEREAS, the Purchasers have further proposed to convert the Replacement Property to a commercial condominium, within a specified period; and

WHEREAS, the Board of Police Commissioners has determined that it is in the best interests of the District to sell the Property, lease the Replacement Property and purchase the commercial condominium, under the negotiated terms described to the Board of Police Commissioners;

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the District as follows:

1. That Timothy J. Guiney, District Manager of the District, is authorized to execute all contracts, escrow instructions, deeds, leases and other documents and to open any bank accounts, as may be necessary to accomplish the sale of the Property, the lease of the Replacement Property and the purchase of the commercial condominium as described above.



2. And, that the District Manager is authorized to execute a lease agreement for temporary replacement quarters for the police department as he may determine is suitable, to be used until the construction of the Replacement Property is substantially completed.

Ayes J. Wayne Johnson  
Thyris A. Carreira

Noes none

Absent JOSEPH P. SHERIDAN

Attest

Hon. Joseph P. Sheridan, Secretary

J. Wayne Johnson  
Hon. J. Wayne Johnson, Chairman



**Resolution 2001/2002 - 03**

*September 11, 2001*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2001-2002 at the sum of \$ 1,607,570.00.

Ayes J. Wayne Johnson  
Glynis A. Carreira

Noes none

Absent JOSEPH P. SHERIDAN

Attest Hon. Joseph P. Sheridan, Secretary Hon. J. Wayne Johnson, Chairman



**Resolution 2001/2002 - 02**

*July 10, 2001*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |   |          |
|---|----------|
| 1) Single family dwelling                       | \$308.00 |
| 2) Multiple residential                         | \$308.00 |
| 3) Residential Board or Care Facility (Per Bed) | \$259.00 |
| 4) Commercial and Industrial                    | \$675.00 |
| 5) Un-improved property                         | \$101.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2001-2002 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *J. Wayne Johnson*  
*Joseph P. Sheridan*  
*Glynis A. Carreira*  
 Noes *none*  
 Absent *none*

Attest *Glynis A. Carreira*  
 Glynis A. Carreira, Secretary

*J. Wayne Johnson*  
 J. Wayne Johnson, Chairman



**Resolution 2001/2002 - 01**

*July 10, 2001*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following routine end of F/Y account transfers per the attached document.

From Account #7311 to Account #4161	\$20,026.00	From Account #7311 to Account #5416	\$ 8,290.00
From Account #7311 to Account #4171	\$17,054.00	From Account #7311 to Account #5638	\$ 1,549.00
From Account #7311 to Account #4311	\$ 5,481.00	From Account #7311 to Account #5722	\$ 3,519.00
From Account #7311 to Account #4511	\$ 4,755.00	From Account #7311 to Account #5858	\$25,686.00
From Account #7311 to Account #5121	\$ 1,943.00	From Account #7311 to Account #5876	\$ 4,750.00
From Account #7311 to Account #5331	\$ 5,220.00	From Account #8611 to Account #5858	\$ 9,834.00

Ayes

*Wayne Johnson*  
*Robert P. Stok*  
*Glynis A. Carreira*

Noes

*none*

Absent

*none*

Attest

*Joseph Sheridan*  
 Joseph Sheridan, Secretary

*Wayne Johnson*  
 J. Wayne Johnson, Chairman

*[This resolution is retroactive to FY 2000 - 2001]*



**RESOLUTION NO. 2000/2001-06**

*October 10, 2000*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 12, 2000, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 10, 2000, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
*[Signature]*

Noes *none*

Absent *none*

*J. Wayne Johnson*  
 Hon. J. Wayne Johnson, Chairman

*[Signature]*  
 Hon. Joseph P. Sheridan, Secretary





**RESOLUTION NO. 2000/2001-06**

*October 10, 2000*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 12, 2000, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 10, 2000, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes *Wayne Johnson*

*Glynis A. Carreira*

*Joseph P. Sheridan*

Noes *none*

Absent *none*

*Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

*Joseph P. Sheridan*  
Hon. Joseph P. Sheridan, Secretary

**BROADMOOR POLICE DEPARTMENT**



**Resolution 2000/2001 - 01**

July 13, 2000

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers:

From Account #4511 to Account #4111	\$10,817.00	From Account #4312 to Account #6731	\$ 3.00
From Account #5455 to Account #4111	\$12,149.00	From Account #5156 to Account #6731	\$ 48.00
From Account #8611 to Account #4111	\$35,000.00	From Account #5199 to Account #6731	\$ 730.00
		From Account #5331 to Account #6731	\$ 675.00
From Account #5416 to Account #4161	\$ 3,360.00	From Account #5341 to Account #6731	\$ 500.00
		From Account #5416 to Account #6731	\$ 8.00
From Account #4171 to Account #4321	\$ 596.00	From Account #5424 to Account #6731	\$ 367.00
From Account #4311 to Account #4321	\$ 561.00	From Account #5455 to Account #6731	\$ 11.00
From Account #4413 to Account #4321	\$ 5,299.00	From Account #5478 to Account #6731	\$ 5,000.00
From Account #4451 to Account #4321	\$ 1,000.00	From Account #5638 to Account #6731	\$ 68.00
From Account #5876 to Account #4321	\$ 8,288.00	From Account #5722 to Account #6731	\$ 885.00
		From Account #5858 to Account #6731	\$17,120.00
From Account #5455 to Account #5121	\$ 2,209.00	From Account #5876 to Account #6731	\$ 784.00
		From Account #5966 to Account #6731	\$ 1,200.00
From Account #2439 to Account #6731	\$ 4,589.00	From Account #7311 to Account #6731	\$ 4,470.00

Ayes J. Wayne Johnson  
Glynis Carreira  
[Signature]

Noes none

Absent none

Attest Glynis Carreira  
 Glynis Carreira, Secretary

J. Wayne Johnson  
 J. Wayne Johnson, Chairman

[This resolution is retroactive to FY 1999 - 2000]



Resolution 2000/2001 - 02

July 13, 2000

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- 1) Single family dwelling \$295.00
- 2) Multiple dwelling units \$295.00
- 3) Residential Board or Care Facility \$247.00
- 4) Commercial unit \$643.00
- 5) Un-improved property \$ 97.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2000-2001 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes J. Wayne Johnson

Glynis Carreira

[Signature]

Noes none

Absent none

Attest Glynis A. Carreira  
Glynis A. Carreira, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman



BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT OF SAN MATEO COUNTY

RESOLUTION NO.: 2000/01- 2

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A RESOLUTION APPOINTING RUSSELL MOSS, ASSISTANT  
CITY MANAGER OF THE CITY OF SOUTH SAN FRANCISCO,  
AS HEARING OFFICER TO HEAR AND DETERMINE  
PERSONNEL MATTER INVOLVING DENNIS A. GARCIA

---

WHEREAS, on August 8, 2000, this Board was informed by Acting Police Chief Gregory Love that he will propose that personnel action be taken against employee Dennis A. Garcia in connection with an incident occurring in the City of Morgan Hill on or about December 11, 1999, in which Dennis A. Garcia was involved; and,

WHEREAS, before any personnel action may be taken against an employee, such employee is entitled to a full and fair hearing by a neutral hearing officer of the specific charges and evidence against such employee; and,

WHEREAS, Russell Moss, assistant city manager and personnel hearing officer of the City of South San Francisco, is a neutral person and has agreed to perform the duties of such hearing officer in this case;

NOW, THEREFORE, BE IT RESOLVED THAT Russell Moss be, and he hereby is, duly appointed to hear and decide the personnel issue stemming from the incident on or about December 11, 1999, in the City of Morgan Hill in which Dennis A. Garcia was involved;

BE IT FURTHER RESOLVED that Russell Moss shall in this case have the full power and authority, to the exclusion of the Chief of Police/District Manager or any person acting for or on his behalf, and he hereby is, fully empowered, in the event he finds that Dennis A. Garcia is subject to discipline, to impose such discipline that he in his sole discretion deems appropriate, up to and including termination of employment, subject to the employee's right of review or appeal as spelled out in the collective bargaining agreement or memorandum of understanding governing the same. In the event Russell Moss finds that Dennis A. Garcia is subject to discipline, any discipline he may impose shall have the same force and effect as though such discipline had been imposed by the Chief of Police/District Manager; and,

BE IT FURTHER RESOLVED that the District will indemnify, defend and hold harmless Russell Moss and the City of South San Francisco from any and all claims, demands and causes of action arising out of, or that may be asserted by reason of, the services Russell Moss will perform pursuant to this Resolution.

ADOPTED AND PASSED this Eighth Day of August 2000.

Ayes *Sybil Alarcon*  
*[Signature]*  
*[Signature]*

Noes *none*

Absent *none*

ATTEST: *[Signature]*  
Hon. Joseph P. Sheridan  
Secretary

*[Signature]*  
Hon. J. Wayne Johnson  
Chairman



Resolution 2000/2001 - 03

August 8, 2000

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 2000-2001 at the sum of \$ 1,143,315.

Ayes J. Wayne Johnson

Glynis A. Carreira

[Signature]

Noes none

Absent none

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

[Signature]  
Hon. J. Wayne Johnson, Chairman



**RESOLUTION NO. 2000/2001- 04**

*September 12, 2000*

**INITIATING PROCEEDINGS FOR REPRESENTATION  
OF INDEPENDENT SPECIAL DISTRICTS  
ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY  
AND FOR THE ADOPTION OF RULES AND REGULATIONS**

WHEREAS, California Government Code Sections 56300 et seq. provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorize LAFCO to adopt regulations affecting the function and services of special districts.

WHEREAS, the remaining process for selection of Independent Special District Members to the Local Agency Formation Commission requires that the president or chairman of each Independent Special District (or the designee by resolution) meet and determine a process to elect two Independent Special District representatives to the Local Agency Formation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

1. That the Board of Police Commissioners hereby appoints Commissioner Joseph P. Sheridan to represent the Broadmoor Police Commission during the meetings relative to the countywide selection process for Independent Special District representatives to the Local Agency Formation Commission.
2. That the Board of Police Commissioners hereby grants full authority to Commissioner Sheridan to act on behalf of the entire Board of Police Commissioners in voting and or other decision making issues relative to the representative selection process.
3. That a copy of this Resolution be provided at the time of the next Independent Special Districts Selection Committee meeting.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
*Joseph P. Sheridan*

Noes none

Absent none

*J. Wayne Johnson*  
 Hon. J. Wayne Johnson, Chairman

*Joseph P. Sheridan*  
 Hon. Joseph P. Sheridan, Secretary

Chief of Police  
 Timothy J. Guiney

Board of Police Commissioners  
 J. Wayne Johnson  
 Joseph P. Sheridan  
 Glynis A. Carreira

**388 EIGHTY-EIGHTH STREET  
 BROADMOOR, CA 94015-1717  
 (415) 755-3838  
 FAX (415) 877-5425**



**Resolution 2000/2001 - 5**

*September 12, 2000*

WHEREAS, the Board of Police Commissioners has recognized that Timothy J. Guiney, Chief of Police, has undergone surgical treatment which will require an extended period of time for recovery; and

WHEREAS, in the absence of the Chief of Police, it is required that an Acting District Manager be named;

NOW, THEREFORE, BE IT RESOLVED that Captain Gregory Love of the Broadmoor Police Department be appointed the Acting District Manager for the Broadmoor Police Protection District, until the return of the Chief of Police.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
*J.P. Sheridan*

Noes *none*

Absent *none*

\_\_\_\_\_

Attest *J.P. Sheridan*  
Hon. Joseph P. Sheridan, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

BOARD OF POLICE COMMISSIONERS OF THE  
BROADMOOR POLICE PROTECTION DISTRICT OF SAN MATEO COUNTY

RESOLUTION NO.: 2000/01- 7

---

A RESOLUTION DESIGNATING AND CLASSIFYING  
POLICE DEPARTMENT STATION OFFICER

---

WHEREAS, the civilian, non-peace officer employee of the District who provides the duties of records custodian, district clerk, and secretary to the Chief of Police, among other things, has been in existence since the inception of the District; and,

WHEREAS, no formal or official title or designation has been assigned to that position;

NOW, THEREFORE, BE IT RESOLVED THAT the civilian, non-peace officer employee of the District who is responsible for the day-to-day handling of records, processing of paperwork, and secretary to the Chief of Police is classified and designated as Station Officer, and the position shall be known as such.

ADOPTED AND PASSED this Tenth Day of October 2000.

Ayes

[Signature]  
[Signature]  
[Signature]

Noes

none

Absent

none

ATTEST:

[Signature]  
Hon. Joseph P. Sheridan  
Secretary

[Signature]  
Hon. J. Wayne Johnson  
Chairman

BROADMOOR POLICE DEPARTMENT	OCTOBER 2000
JOB DESCRIPTION	STATION OFFICER

#### DEFINITION

Under supervision, to perform a variety of specialized typing, computer data entry, word processing; clerical work involving the processing, filing and maintenance of police department records, reports and documents; do related work as required.

#### EXAMPLES OF DUTIES

Prepare materials for and process all types of warrants, fingerprint records and stolen and abandoned vehicle records; sort, index, route and make copies of reports and related documents; assist citizens at the police department front counter; take a variety of reports, answer questions, provide directions, etc.; aid in the completion of a variety of application and complaint forms; receive and process parking and traffic citations; check records and information by use of the police department computer system; maintain various logs of warrant, subpoenas, vehicles, etc.; post monies received for fines and forfeitures; compute the distribution of fines and forfeitures to the District; take incoming business related telephone calls; collect fees at the front office counter; etc.

#### OTHER DUTIES

Receive legal process (subpoenas, summons, and other legal process) on behalf of the Department or members of the Department; use and read maps to provide directions to inquiring citizens; release property to citizens; transcribe audio tapes; package items for shipment in the U. S. mail; secure information from files and reports for authorized personnel or parties; extract information from reports and transfer it into the records computer by data entry using computer keyboard and monitor; prepare transmittal sheets for bail monies; compose a variety of correspondence to traffic offenders, arrested persons' court appearance times and dates or other reasons, as well as typing letters, envelopes, etc., for other departmental personnel; provide the public with general information and refer incoming telephone calls to appropriate personnel; write and issue receipts for purchases of copies of reports, vehicle releases, citation corrections and finger print and other processing fees; keep current on all laws and requirements concerning release of criminal offender record information.

#### SPECIAL REQUIREMENTS

**Ability to:** Use independent judgment and initiative particularly when dealing with the public; establish and maintain cooperative working relationships with citizens, peers, police personnel and employees in other departments; remain calm and exercise good judgment; may be required to work evenings, weekends, holidays, etc.; sit for long periods of time at a desk; view a computer screen while using a computer keyboard and doing data entry; stretch, kneel, stoop, bend and twist body when viewing, locating or retrieving files, obtaining reports, additional supplies, etc..

BROADMOOR POLICE DEPARTMENT	OCTOBER 2000
JOB DESCRIPTION	STATION OFFICER

**Vision:** Ability to read and comprehend written documents, computer screens, postage meter numbers, typewriter and computer keyboard, copy and facsimile machine instructions, etc..

**Hearing:** Ability to hear police radio transmissions, telephone conversations, normal conversation and verbal instructions

#### DESIRABLE QUALIFICATIONS

**Knowledge of:** Police Department policies, procedures, rules and regulations; modern office methods, English language (usage, spelling, grammar, punctuation, etc.); basic arithmetic (adding, subtracting, multiplying, dividing, etc.).

**Ability to:** Learn to retain and use department policies and procedures and to explain them to the public; maintain a variety of records, reports, files, etc.; communicate clearly (orally and in writing) with the public; understand and follow oral and written instructions; perform clerical procedures of a modern law enforcement department; obtain information from written reports; and do data entries into the departmental computer system analyze situations accurately and adopt effective courses of action.

**Skills:** Attend and successfully complete a 40-hour basic records course and related course offered by an accredited California community college; ability to use and operate a number of machines including, but not limited to: a multi-line telephone switchboard, a police computer (keyboard and monitor), a facsimile machine, a copy machine, an electric typewriter, a postage meter machine, a computer aided dispatch keyboard and screen and a state computer keyboard and monitor; ability to type at a speed of at least 40 words per minute; use of any computer system with speed and accuracy; ability to use police radios as well as hand-held portables and use of proper radio codes.

**Age:** At least 18 years of age at the time of appointment.

#### EXPERIENCE

A typical qualifying background would be at least one year of clerical experience, preferably in a law enforcement agency.

#### EDUCATION

High school graduate or equivalent.





RESOLUTION NO.: 2000/2001--08

---

A RESOLUTION APPOINTING RUSSELL MOSS, ASSISTANT CITY MANAGER OF THE CITY OF SOUTH SAN FRANCISCO, AS HEARING OFFICER TO HEAR AND DETERMINE PERSONNEL MATTER INVOLVING DENNIS A. GARCIA

---

WHEREAS, on November 14, 2000, this Board was informed by Acting Police Chief Gregory Love that he will propose that personnel action be taken against employee Dennis A. Garcia in connection with an incident occurring in the City of Morgan Hill on or about December 11, 1999, in which Dennis A. Garcia was involved; and,

WHEREAS, before any personnel action may be taken against an employee, such employee is entitled to a full and fair hearing by a neutral hearing officer of the specific charges and evidence against such employee; and,

WHEREAS, Russell Moss, Assistant City Manager and personnel hearing officer of the City of South San Francisco, is a neutral person and has agreed to perform the duties of such hearing officer in this case;

NOW, THEREFORE, BE IT RESOLVED THAT Russell Moss be, and he hereby is, duly appointed to hear and decide the personnel issue stemming from the incident on or about December 11, 1999, in the City of Morgan Hill in which Dennis A. Garcia was involved;

BE IT FURTHER RESOLVED that Russell Moss shall in this case have the full power and authority, to the exclusion of the Chief of Police/District Manager or any person acting for or

on his behalf, and he hereby is, fully empowered, in the event he finds that Dennis A. Garcia is subject to discipline, to impose such discipline that he in his sole discretion deems appropriate, up to and including termination of employment, subject to the employee's right of review or appeal as spelled out in the collective bargaining agreement or memorandum of understanding governing the same. In the event Russell Moss finds that Dennis A. Garcia is subject to discipline, any discipline he may impose shall have the same force and effect as though such discipline had been imposed by the Chief of Police/District Manager; and,

~~BE IT FURTHER RESOLVED~~ that the District will indemnify, defend and hold harmless Russell Moss and the City of South San Francisco from any and all claims, demands and causes of action arising out of, or that may be asserted by reason of, the services Russell Moss will perform pursuant to this Resolution.

ADOPTED AND PASSED this Fourteenth Day of November 2000.

Ayes J. Wayne Johnson

Dennis A. Carreras

[Signature]

Noes none

Absent none

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

[Signature]  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

(650) 755-3838  
Fax (650) 877-5425

## Resolution 2003/2004 - 03

*August 12, 2003*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 2003-2004 at the sum of \$ 1,762,968.

Ayes

*J. Wayne Johnson*  
*[Signature]*

Noes

*none*

Absent

*G. CARREIA*

Attest

*[Signature]*  
Hon. Joseph P. Sheridan, Secretary

*[Signature]*  
Hon. J. Wayne Johnson, Chairman

TRANSMISSION VERIFICATION REPORT

TIME : 08/20/2003 19:40

DATE, TIME	08/20 19:39
FAX NO./NAME	3637888
DURATION	00:00:38
PAGE(S)	02
RESULT	OK
MODE	STANDARD ECM



**Broadmoor Police Department**  
388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717  
650-755-3838 Fax 650-755-9732

## Facsimile Transmission Record

### NOTICE

The document being faxed is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee to agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us at the above address via the United States Postal Service.

Date 09-20-03 Time 7:40 PM Page one of 2  
From GREGORY LOVE  
Recipient's Fax Number (650) 363-7888

*Please Deliver This Entire Transmission To:*

Name JUAN RAIGOZA  
Agency CONTROLLER'S OFFICE  
Regarding CAPITAL ASSESSMENT RESOLUTION  
Comment \_\_\_\_\_

We are transmitting from a Brother MFC4350 automatic facsimile, Fax number (650)755-9732. If you do not receive all the pages indicated on this transmission record, please call (650) 755-3840, as soon as possible.

#### ORIGINAL DOCUMENT:

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# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2003/2004 - 02

July 8, 2003

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$339.00
2)	Multiple residential	\$339.00
3)	Residential Board or Care Facility (Per Bed)	\$284.00
4)	Commercial and Industrial	\$743.00
5)	Un-improved property	\$111.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2003-2004 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Glynis A. Carreira  
[Signature]  
\_\_\_\_\_

Noes \_\_\_\_\_

Absent J. Wayne Johnson  
\_\_\_\_\_

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

Glynis A. Carreira  
Hon. J. Wayne Johnson, Chairman  
Glynis A. Carreira



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carrera  
Hon. Joseph P. Sheridan

## Resolution 2003/2004 - 01

July 8, 2003

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers.

From Account #4111 to Account #4171	\$ 6,148.00
From Account #4114 to Account #4413	\$ 4,726.00
From Account #4111 to Account #5331	\$ 513.00
From Account #4111 to Account #5876	\$ 8,448.00
From Account #4111 to Account #6731	\$ 9,179.00

Ayes

*[Signature]*  
*Glynis Carrera*

Noes

Absent

*Wayne Johnson*

Attest

*[Signature]*  
Hon. Joseph P. Sheridan, Secretary

*[Signature]*  
Hon. J. Wayne Johnson, Chairman  
*Glynis A Carrera*

[This resolution is retroactive to FY 2002 – 2003]





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
*Interim Chief of Police*

*Board of Police Commissioners*  
**Hon. J. Wayne Johnson**  
**Hon. Glynis A. Carreira**  
**Hon. Joseph P. Sheridan**

November 13, 2002

Ms. Marylin Keller  
Disability Determination Section, Unit 432  
California Public Employees' Retirement System  
P.O. Box 2796  
Sacramento, CA 95812-2796

Re: Timothy J. Guiney  
567-76-1273

Dear Ms. Keller:

Relative to the above captioned member, please find enclosed Broadmoor Police Protection District Resolution number 2002/2003-07 which was unanimously passed and adopted by our Board of Police Commissioners as requested by your Agency. A copy of your original correspondence is enclosed as well.

If you have any questions, please do not hesitate to contact me at (650) 755-3840.

Very truly yours,

A handwritten signature in black ink, appearing to read "Gregory Love".

Gregory Love  
Interim Chief of Police  
Broadmoor Police Department

GI./kac

Enclosure





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Interim Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Gilbert A. Carrera  
Hon. Joseph P. Sheridan

## AMENDED RESOLUTION NO. 2002/2003-07

October 8, 2002

Pursuant to authority delegated to me by action of the Board of Police Commissioners of the Broadmoor Police Protection District (hereinafter referred to as Agency) dated October 8, 2002, under section 21034, Government Code, and after review of medical and other evidence relevant thereto, I hereby determine that Timothy J. Guiney, a local safety member of the Public Employee's Retirement System, employed by the Agency is incapacitated within the meaning of the Public Employee's Retirement Law for performance of his duties in the position of Chief of Police.

Pursuant to such authority I also determine that such incapacity is a result of injury or disease arising out of and in the course of his employment as a local safety member. I certify that neither the Agency nor the member has filed a petition for determination under Government Code Section 21026, to be made by the Workers' Compensation Appeals Board.

I hereby certify that the member was separated from his employment in the position of Chief of Police after expiration of his leave rights under section 21164, Government Code, effective December 21, 2002, and that no dispute as to the expiration of such leave rights is pending.

His last day on pay status is December 21, 2002.

There is not a possibility of third party liability.

Advanced Disability Pension payments will not be made.

The primary disabling condition is cardio-vascular.

The member's disabling condition is not a direct consequence of a violent act perpetrated upon the member's person or did not occur during the performance of those portions of the member's duties which are particularly hazardous and dangerous.

  
Hon. Joseph P. Sheridan, Commissioner  
Secretary, Board of Police Commissioners  
Broadmoor Police Protection District



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Interim Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2002/2003-07

October 8, 2002

Pursuant to authority delegated to me by action of the Board of Police Commissioners of the Broadmoor Police Protection District (hereinafter referred to as Agency) dated October 8, 2002, under section 21173, Government Code, and after review of medical and other evidence relevant thereto, hereby determine that Timothy J. Guiney a local safety member of the Public Employee's Retirement System, employed by the Agency is incapacitated within the meaning of the Public Employee's Retirement Law for performance of his duties in the position of Chief of Police.

A petition for determination under Government Code section 21166 whether such disability is the result of injury or disease arising out of and in the course of his employment by the Agency, in which he was a local safety member, has been filed with the Workers' compensation Appeals Board. A certified copy of such a determination will be provided when rendered.

I hereby certify that the member was separated from his employment in the position of Chief of Police after expiration of his leave rights under section 21164, Government Code, effective December 21, 2002, and that no dispute as to the expiration of such leave rights is pending.

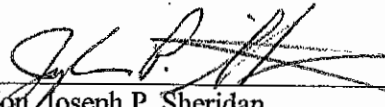
His last day on pay status is December 21, 2002.

There is not a possibility of third party liability.

Advanced Disability Pension payments will not be made.

The primary disabling condition is cardio-vascular.

The member's disabling condition is not a direct consequence of a violent act perpetrated upon the member's person or did not occur during the performance of those portions of the member's duties which are particularly hazardous and dangerous.

  
Hon. Joseph P. Sheridan  
Secretary, Board of Police Commissioners  
Broadmoor Police Protection District



**Benefit Services Division**

P.O. Box 2796

Sacramento, CA 95812-2796

(916) 326-3232; (800) 352-2238

TDD - (916) 326-3240; FAX (916) 658-1280

Reply To: Unit 432

Refer To: 567-76-1273

November 01, 2002

Broadmoor Police Protection District  
388 88th Street  
Broadmoor, CA 94015

Dear Personnel Officer:

Enclosed is a copy of the application which is being filed with your agency for a determination of the member's disability, in accordance with Section 21154 and 21156, Government Code. It is required that you make this determination within six months of this request unless the local safety member waives the requirements of this provision (Government Code Section 21157).

Under the California Public Employees' Retirement Law, disability means the incapacity of a member for the performance of duty in public services for permanent or extended and uncertain duration, as determined on the basis of competent medical opinion. Disability is not necessarily an inability to perform every function of a given position. Rather, the courts have concluded that the test in any case is whether the employee can substantially perform the duties of the position he occupies. These criteria apply whether the member is being retired or is being reinstated from disability retirement.

Disputed questions regarding the industrial relationship of the disabling injury to the member's work will be resolved by the Workers' Compensation Appeals Board. In the event there is no dispute, such a finding can be made by the employer. A Workers' Compensation Award is not sufficient evidence that a local safety member is disabled for retirement purposes. There must be a specific finding under Government Code Section 21166, by the employer, with respect to the disability for which the member will be retired.

If it is determined that the member is not disabled for the performance of his or her duties, a Resolution to that effect must be filed with the System. Please refer to Sample resolution No. 1, Benefits Procedures, Procedures Manual for Public Agency reporting to the Public Employees' Retirement System. If the member is found to be disabled, the following will apply:

The Retirement System will require at least the following documentation:

1. A finding that disability exists.

PERS-BAS-175-W (3/96)

**California Public Employees' Retirement System**  
**Lincoln Plaza - 400 P Street - Sacramento, CA 95814**

2a. A finding by your agency as to whether or not the disability is industrial.

2b. In case of a dispute, a Findings and Award by the WCAB, resolving the industrial relationship.

3. A certified statement (Resolution) by the local agency, last day member is on payroll. In case of a dispute regarding the member's effective date of retirement, a request must be filed with the WCAB for Finding of Fact to determine on what date the member's condition became permanent and stationary. That date then becomes the effective date of retirement (Government Code Section 21164).

4. A statement identifying the type of disability retirement determined, i.e., non-industrial disability retirement or industrial disability retirement. A member must have minimum of five years of credited service to qualify for non-industrial disability retirement. If a member does not meet the minimum service requirements for disability retirement, he may still qualify by re-depositing previously withdrawn contributions, or contributing an amount for service rendered prior to membership with the System. Time during which the member is absent from State service by reason of injury or illness, which is determined within one year after the end of such absence to be job-related, shall be considered as time spent in State service for the purpose of qualification for retirement and death benefits.

5. A statement by the agency to the effect that there is, or is not, a possibility of third-party liability present, if member's disability was caused by negligence or an intentional act of a party other than employer.

6. A statement identifying the reason for the disability, i.e. orthopedic, psychological, cardio-vascular, internal, neurological or other.

7. If advance disability pension payments will be paid to the member, include the monthly amount. Also include where the reimbursement check should be mailed.

8. If the employee was hired after 1/1/80, include the following in accordance with Government Code Section 21417:

a. Was the disability the result of an injury which was a direct consequence of a violent act perpetrated upon his or her person?

b. Did the disability occur during the performance of those portions of his or her duties which are particularly hazardous and dangerous?

(For the particularly hazardous and dangerous exception to apply the disability must have occurred during the performance of job duties which had an especially high risk of danger when compared to other duties which were performed. It is not sufficient that the

overall job duties were hazardous or dangerous to some degree; the exception pertains to hazards or dangers which stand above or apart from the expected hazards of the job. This exception does not apply simply because a member has an inherently hazardous and dangerous job.)

All such documentation submitted by your agency must be signed by the governing body or its lawful delegate (City Manager, Chief Administrative Officer, County Executive, or other comparable individual). If the governing body chooses to delegate the responsibility of making a determination, a certified copy of the delegation order of this authority must accompany the finding by such delegate in each instance.

Under the law, if a person (other than the employer) caused an injury that results in certain CalPERS benefits being paid, then CalPERS has the right to recover from the responsible person up to one-half of the total retirement benefit costs payable due to this injury. This right is known as a "right of subrogation". (Government Code section 20250 et seq.) Accordingly, the Retirement System request that you, as the local agency, send us copies of all injury reports sent to the State Compensation Insurance fund (or your Workers' Compensation carrier) concerning any and all injuries sustained by this employee.

Please advise us if you are aware our member is pursuing a claim (other than a Workers' Compensation claim) against any person or entity for the same injuries that also entitle the member to a disability retirement from CalPERS.

We hope the above information is helpful to you. If you have any questions, please call.

Sincerely,



Marilyn Keller  
Disability Determination Section

Enclosure: Copy of BAS-369D & BAS-183B

cc: Timothy Guiney



Benefit Services Division, P.O. Box 942711, Sacramento, CA 94229-2711  
 Telecommunications Device for the Deaf - (916) 326-3240 • (800) 352-2238

RECEIVED  
 SACRAMENTO - PERS  
 For CalPERS Use Only

62 OCT 22 PM 10:45

# Disability Retirement Election Application

- Disability Retirement  
 Service Pending Disability Retirement  
 Industrial Disability Retirement  
 Service Pending Industrial Disability Retirement

Important: Local Safety Members Should Not Complete Sections C and D.

For CalPERS Use Only  Employer Application

## Section A - Member Information

S67-76-1273 Social Security Number  
 TIMOTHY First Name J. Middle Initial GUINEY Last Name  
 643 SANTA BARBARA AVE. Mailing Address  
 Male  Female 09/16/49 Date of Birth  
 MILLBRAE City 650 583-8988 Home Phone  
 CA, 94030-1126 State ZIP Country 650 755-0321 Work Phone

## Section B - Retirement Information

12/22/2002 Retirement Date (Required Only for Service Pending)  
 BROADMOOR POLICE PROTECTION DIST. Employer  
 CHIEF OF POLICE Position Title (Do Not Abbreviate)

Final Compensation Period: / / From / / To  
 (If any period is higher than last 12 or 36 months.)

Other California Public Retirement Systems:  Yes  No If yes, complete the section below.

Name of System From To Date of Retirement  
 Dates of Service Credited

## Section C - Workers' Compensation Information

If you filed a Workers' Compensation claim, please provide the following information.

Workers' Compensation Carrier  
 Name of Adjuster Reviewed by C. JANG  
 Telephone Number  
 Mailing Address City State C. JANG ZIP  
 Claim Number(s) Relating to Alleged Disability Keyed by  
 Date of Injury (ies) Date 10/22/02 Run time 6

Name: TIMOTHY J. GUINNEY Social Security Number: 567-76-1273

Section J - Member Signature & Notary

(When the member is submitting the application and completes Section E, notarization is required.)

I hereby certify, under the penalty of perjury, that the information submitted hereon is true and correct to the best of my knowledge. I understand that to request cancellation of this application I must notify CalPERS before the mailing of my first retirement allowance check.

I am not married.

Timothy J. Guinney  
Members Signature

10/18/2002  
Date

Spouses Signature

Date

Application submitted on behalf of a member by a person other than the employer.

Printed Name of Person Submitting Application

Relationship to Member

Address

Daytime Phone Number

Signature

Date

CALIFORNIA

State of

County of

On OCTOBER 18, 2002 before me, TIMOTHY GUINNEY, personally known to me or

Notary Seal

proven to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

Witness my hand and official seal OR authorized CalPERS representative signature.

Philip Kohlensperger  
Representative's Signature

PERS-RPS-II/SFRD  
Position Title

Date

Section K - Employer-Originated Application

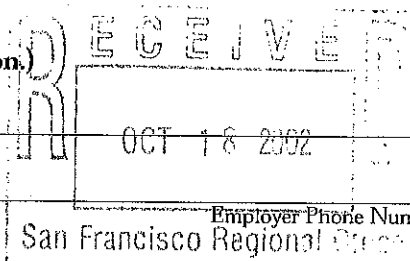
(To be completed if the employer is submitting the application.)

Printed Name of Authorized Signature

Title

Employer's Authorized Signature

Date



Employer Phone Number

San Francisco Regional Office



perpetrated upon his or her person or occurred during the performance of those portions of his or her duties which are particularly hazardous and dangerous (Government Code Section 21417).

For the particularly hazardous and dangerous exception to apply you must show that your disability occurred during the performance of job duties which had an especially high risk of danger when compared to other duties which you performed. It is not sufficient that the overall job duties were hazardous or dangerous to some degree; the exception pertains to hazards or dangers which stand above or apart from the expected hazards of the job. This exception does not apply simply because a member has an inherently hazardous and dangerous job.

If you are notified by CalPERS that your disability application has been approved, and upon receipt of a separation document from your employer reflecting your last day on the payroll, we will send you additional information under separate cover.

If at any time prior to the mailing of your first warrant you wish to receive a refund of your accumulated contributions in a lump sum in lieu of a retirement allowance, you may do so by sending written notification to the return address shown above. You should be advised that membership in the Retirement System terminates upon the mailing of a warrant refunding contributions, making you ineligible for future benefits unless you return to employment covered by CalPERS Government Code Section 20340).

If you have any questions, please contact us.

Sincerely,



Marilyn Keller  
Disability Determination Section

Enclosure: BAS-175

cc: Broadmoor Police Protection District



BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT

---oOo---

**RESOLUTION NO. 2002/2003 – 11**

A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT  
AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT  
RISK MANAGEMENT AUTHORITY – WORKERS  
COMPENSATION COVERAGE PROGRAM

WHEREAS, the Broadmoor Police Protection District (the "District") is a special district duly organized and existing under the laws of the State of California;

WHEREAS, the District, upon authorization of the Board of Police Commissioners, may pursuant to Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California, commencing with Section 6500 (the "JPA Law"), enter into a joint exercise of powers agreement with one or more other public agencies pursuant to which such contracting parties may jointly exercise any power common to them;

WHEREAS, certain special districts have heretofore entered into a joint exercise of powers agreement pursuant to the JPA Law (the "Joint Exercise of Powers Agreement") under which the Special District Risk Management Authority (the "Authority") has been created to, among other things, establish pools for self-insured losses and purchasing excess insurance and administrative services in connection with joint protection programs;

WHEREAS, the Broadmoor Police Protection District is a member of the Authority, has executed the most current Joint Exercise of Powers Agreement and participates in at least one joint protection program;

WHEREAS, the Authority offers a Workers' Compensation coverage program to its members; and

WHEREAS, the Broadmoor Police Protection District wishes to participate in the Workers' Compensation Program;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. Declaration of the Board of Police Commissioners. This District Board of Police Commissioners hereby specifically finds and declares that the actions authorized hereby constitute and are with respect to public affairs of the District, and that the statements, findings

and determinations of the District set forth in the preambles above and of the documents approved herein are true and correct.

SECTION 2. Participation in Workers' Compensation Program. The Chairman of the District is authorized on behalf of the District, to execute, acknowledge and deliver this resolution approving the District's participation in the Authority's Workers' Compensation Program in accordance terms and conditions of the Joint Exercise of Powers Agreement and Bylaws.

SECTION 3. Attestation. The District Secretary is hereby authorized and directed to attest the signature of the authorized signatory, as may be required or appropriate in connection with the execution and delivery of this resolution.

SECTION 4. Further Actions. The Authorized Officers are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate, carry out, give effect to and comply with the terms and intent of this resolution. Such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

SECTION 5. Effective Date. This resolution shall take effect immediately upon its passage.

I, HEREBY CERTIFY that the foregoing resolution was adopted by the Board of Police Commissioners of the District at a meeting held on the 10<sup>th</sup> day of June, 2003, by the following roll call vote:

Ayes J. Wayne Johnson  
Glynis A. Carrera

Noes NONE

Absent JOSEPH P. SHERIDAN

Attest Glynis A. Carrera  
Hon. Joseph Sheridan, Secretary  
Glynis A. Carrera.

J. Wayne Johnson  
Hon. J. Wayne Johnson, Chairman

BOARD OF POLICE COMMISSIONERS  
BROADMOOR POLICE PROTECTION DISTRICT  
COUNTY OF SAN MATEO  
STATE OF CALIFORNIA

---oOo---

RESOLUTION 2002/03- 10

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A RESOLUTION INCREASING THE FEES AND  
CHARGES TO BE ASSESSED IN CONNECTION WITH  
D.U.I. ARRESTS AND TOWED VEHICLES

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The Board of Police Commissioners of the Broadmoor Police Protection District hereby amends District Resolution 1998/99-08 as follows:

**WHEREAS**, the Board of Police Commissioners of the Broadmoor Police Protection District of the County of San Mateo finds that the district incurs costs and expenses in connection with the arrest and processing of arrested persons; and,

**WHEREAS**, it is in the best interest of the taxpayers of the District to place such financial burden, to the extent possible, upon those persons arrested for and convicted of offenses by requiring such persons to reimburse the District for costs and expenses incurred by the District in connection with such arrests;

**WHEREAS**, it is in the best interest of the taxpayers of the District to defray, to the extent possible, the administrative cost to the District of towing and storing or impounding motor vehicles and processing the paperwork relating to vehicles that have been towed and stored or impounded incident to an arrest by a member or employee of the District.

**NOW, THEREFORE, BE IT RESOLVED that:**

**SECTION 1:** (a) In all cases where a person is arrested without a warrant by a District police officer for a violation of section 23152 or section 23153 of the Vehicle Code, and such person is transported to a police station, correctional facility or other place of confinement, including First Chance North, or First Chance South, and such person is convicted, whether by plea of guilty, plea of no contest or by trial, of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, as follows:

(1) For offenses occurring on and after January 1, 1988, to and including December 31, 1990, the person shall be assessed the sum of \$250.00. This provision shall apply retrospectively to January 1, 1988.

(2) For offenses occurring from and after January 1, 1991, the person shall be assessed the sum of \$300.00, plus any costs and expenses, if any, charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(3) For offenses occurring from and after January 1, 1995, the person shall be assessed the sum of \$350.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1995.

(4) For offenses occurring from and after January 1, 1996, the person shall be assessed the sum of \$450.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1996.

(5) For offenses occurring from and after January 1, 1999, the person shall be assessed the sum of \$500.00, plus any fees charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1999.

(b) In all cases where a person is arrested, pursuant to a warrant, by a member of the Broadmoor Police Department and booked into a correctional facility or other place of confinement, and such person is convicted, whether by plea of guilty, plea of no contest or by trial, of any offense as a result of that arrest, such person shall be assessed, and he or she shall reimburse the District, the actual cost charged to the District by the correctional facility or other place of confinement. This provision shall apply retrospectively to January 1, 1991.

(c) The Chief of Police shall forthwith adopt appropriate procedures for implementing this program.

(d) The foregoing provisions shall also apply to arrests in those cases where a District police officer receives an arrestee from another agency or from a private person pursuant to a private person's or citizen's arrest.

**SECTION 2:** In all cases where a District police officer or District employee tows and stores or impounds any motor vehicle, as required or permitted by law, such vehicle shall not be released by the facility keeping such vehicle unless and until a written form of release is issued to that facility by the Chief of Police, or by a person designated by the Chief of Police to issue such release, authorizing the facility to release the stored or towed vehicle. As a condition precedent to the issuance of such form of release, the Chief of Police or the person authorized by the Chief of Police, shall demand and collect an administrative fee therefor as follows:

(a) For each Vehicle Release issued until March 31, 1996, the fee shall be \$70.00;

(b) For each release issued on and after April 1, 1996, the fee shall be \$80.00.

(c) For each release issued on and after June 1, 1999, the fee shall be \$100.00, unless the vehicle was towed pursuant to Vehicle Code §22651(h) or §22651(p), in which case the fee shall be \$125.00.

(d) For each release issued on and after June 1, 1999, the fee shall be \$100.00, unless the vehicle was towed pursuant to Vehicle Code §22651(h) or §22651(p), in which case the fee shall be \$150.00.

**SECTION 3:** (a) For good cause shown the Chief of Police may waive in whole or in part the assessment under Section 1 of this Resolution.

(b) A person seeking relief in whole or in part from the assessment under Section 1 of this Resolution shall file an application therefor on oath, on a form promulgated by the Chief of Police, which shall set forth the specific reasons justifying the relief requested. Such form shall be filed with the Records Clerk of the Police Department within twenty days of the date of the notice of assessment. The Chief of Police may, for good cause shown, extend the time within which to file the application for relief or permit the applicant to file his or application late, but in no event shall any extension be granted, or a late claim accepted, beyond thirty days from the date the claim should have been timely filed in the first instance. Not more than one extension of time shall be granted. Any application for relief from the assessment not timely filed or not filed in accordance with this provision shall be returned to the applicant and shall not be considered.

(c) If the applicant is dissatisfied with the decision of the Chief of Police, whether on the merits of an application for relief from the assessment or upon an application for an extension of time or for leave to present a late application, such applicant may request a review de novo by the Board of Police Commissioners of the decision of the Chief of Police. Such request for review shall be in writing and shall be filed with the Board of Police Commissioners not later than ten days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant. No special form or technical language is required. A letter requesting review of the decision of the Chief of Police shall be sufficient.

(d) In the event that no request for review of the decision of the Chief of Police is filed with the Board of Police Commissioners within the ten days specified in subdivision (c), the decision of the Chief of Police shall become final within the agency.

(e) For good cause shown the Board of Police Commissioners may extend the time within which to file a request for review of the Decision of the Chief of Police or grant leave to file a late request for such review. No extension of time beyond thirty days from the date the application should have been timely filed shall be granted, and no more than one application for an extension shall be granted. An application for an extension of time or an application for leave to file a late request for review shall be made in writing on oath filed with the Board of Police Commissioners within the times specified herein. An application for an extension of time or for leave to present a late application for relief from the assessment must be filed with the Board of Police Commissioners within thirty days from the date the decision of the Chief of Police is delivered personally or by mail to the applicant unless the applicant has obtained an extension of time or leave has been granted to present a late application. The Board of Police Commissioners shall not grant any application for leave to file a late request for review beyond thirty days after a timely request for review should have been timely filed in the first instance.

(1) The decision of the Board of Police Commissioners shall be in writing and shall become final immediately upon rendition. The decision shall be delivered to the applicant personally, or it may be mailed to the applicant at the address shown in the application.

**SECTION 4:** No District police officer or District employee shall provide to any person or other entity, except allied law enforcement and other public agencies, copies of District police reports to which the person requesting such report is lawfully entitled to receive, without first demanding and collecting a fee of \$30.00 for each such report requested.

**SECTION 5:** No District police officer shall certify the correction of motor vehicle equipment violations specified in notices to appear issued by agencies other than the District, when such requests for certification are made at the District police station, without first demanding and collecting a fee of \$10.00 for each such certification.

ADOPTED AND PASSED this \_\_\_\_\_ Day of April 2003

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
*[Signature]*  
Noes *none*  
Absent *none*

ATTEST: *Glynis A. Carreira*  
Hon. Glynis Carreira  
Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson  
Chairman

BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT

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Resolution No. 2002/2003 – 09 *[Amended]*

A RESOLUTION ESTABLISHING CLASSES OF  
SERVICE OF DISTRICT EMPLOYEEES

WHEREAS, the Board of Police Commissioners has determined that it is in the best interest of the District and its employees that such employees' employment with the District fall into a classification, and that classes of service for such employees will provide the District and its employees with definite and specific guidelines, rights and duties not inconsistent with, contrary to, or prohibited by, the laws and constitution of the United States and the laws and constitution of the State of California.

THEREFORE, BE IT RESOLVED that effective June 1, 2003, all employment with the District, except as otherwise provided by Resolution of this Board, shall be classified as follows:

1. NON-CIVIL SERVICE EMPLOYMENT:

Employment with the District is non-civil service and shall not be governed by, or subject to, any civil service law, ordinance, rule, or regulation of any kind. All employment with the District shall be governed exclusively by this Resolution, subject to, and not inconsistent with, the laws and

constitution of the United States, and the laws and constitution of the State of California

2. CLASSES OF EMPLOYMENT:

(a) Class I Service:

(i) Class I service shall consist of only those public safety employees who are employed on a full-time permanent basis as peace officers whose sole or primary occupation is such employment.

(ii) Class I employees shall be tenured, except the Chief of Police, Commander of Police, and those Class I employees who are on probation. Probationary Class I employees shall not become tenured until they successfully complete the period of probation of not less than eighteen months from the date of their appointment, or such longer period of time the Chief of Police may without cause, prior to the expiration of probation, establish for such employee.

(iii) The Chief of Police shall be appointed by a majority vote of the Police Commission and may be removed from office without cause by a majority vote of the Police Commission. In the event of the removal of the Chief of Police, he or she shall, at his or her request, be restored to his or her last full-time, tenured position, if any, with the District, without loss of seniority with respect to date-of-hire.

(iv) The Commander of Police shall be appointed by the Chief of Police, subject to the approval of a majority vote of the Police Commission,



and may be removed by the Chief of Police without cause and without the approval of the Police Commission. In the event of the removal of the Commander of Police, he or she shall, at his or her request, be restored to his or her last full-time, tenured position, if any, with the District, without loss of seniority with respect to date-of-hire.

(b) Class II Service:

Class II service shall consist of all public safety employees employed as peace officers except those employees who fall within Class I service. Class II employees shall include all employees hired pursuant to a grant, employees hired for a specific duration, volunteer members, employees pursuant to a contract of employment, and part-time employees, none of whom shall be tenured or be deemed tenured.

(c) Class III Service:

Class III service shall consist of all non-public safety employees employed in all non-peace officer capacities on a full-time or part-time basis. Full-time Class III employees shall be tenured upon the satisfactory completion of their probationary period, which shall be not less than eighteen months from the date of appointment, or such longer period of time the Chief of Police may without cause, prior to the expiration of probation, establish for such employee.

3. CLASS I PROBATION AND P.O.S.T. BASIC CERTIFICATE:

(a) Class I Employees:

Class I employees shall be on probation for a period of eighteen months from the date of appointment, unless such period is extended by the Chief of Police prior to the expiration thereof. The Chief of Police may without cause extend the period of probation prior to the expiration thereof. The Chief of Police may reinstate a non-probationary employee to a period of probation only with just cause and in accordance with the laws of the State of California and the agreement between the employee's bargaining unit and the District, to the extent such agreement provides therefore.

(b) Class II Employees:

Class II employees, who are employed for compensation on full-time basis or on a part time basis of at least twenty hours per week, on a grant, or as a contract employee for either a specified or indefinite term, or who, either at the time of appointment or at any time thereafter, possess a certificate of completion of the Basic Course from a P.O.S.T. accredited Police Academy, and who would be eligible to receive a P.O.S.T. Basic Certificate upon satisfactory completion of probation if such Class II employee were a Class I employee, shall be eligible to apply for such Basic Certificate so long as such employee satisfactorily performs his or her service for the same eighteen month probationary period of time required of a Class I employee, either from the date of appointment, if such employee has satisfactorily completed a

Basic Academy at the time of appointment, or after the date appointment but from the date the employee satisfactorily completes a Basic Academy, in which event the Class II employee may apply for his or her P.O.S.T. Basic Certificate, although such employee shall remain a Class II employee for all purposes.

4. DISMISSAL:

The Chief of Police may at any time and without cause release, dismiss, or discharge any employee, except a Class I employee or a Class III employee who is no longer on probation, from service with the District.

5. SERVICE CLASSIFICATION:

The class of each employee's service shall in a writing signed by the employee and the Chief of Police.

3. CHANGE OF CLASSIFICATION:

An employee's classification may be changed only in writing signed by the employee and the Chief of Police.

4. COMPENSATION AND BENEFITS:

The rate of compensation and benefits to the employees shall be fixed as follows:

(a) The rate of compensation and benefits of Class I employees shall be fixed by written agreement between the employee and the District if such employee is not represented by and a member of a bargaining unit.

(b) The rate of compensation and benefits of Class I employees who are represented by a bargaining unit shall be by written agreement between the District and the designated representative of the employee's bargaining unit.

(c) The rate of compensation of Class II employees shall be fixed by written agreement between the employee and the Chief of Police. Class II employees shall not be eligible for or receive any benefits not specifically required by law, including, but without limitation to, vacation pay, sick pay, pension or retirement benefits, and medical and dental coverage, beyond the compensation agreed upon, except those benefits specifically enumerated in writing and signed by the employee and Chief of Police.

(d) The term "benefits" includes all of those benefits not specifically required by law that are set forth in the memorandum of understanding or contract between the District and the employees' bargaining unit, which from time to time may change.

5. CONSTRUCTION:

(a) Nothing contained in this Resolution is intended to modify, alter, change, or in any way interfere with the employees' rights and entitlements afforded such employee by law and/or by the agreement between the District and the employees' bargaining unit.

(b) Nothing contained in this Resolution is intended to limit or restrict the existing authority of the Chief of Police to impose discipline upon an employee.

ADOPTED AND PASSED this 10<sup>th</sup> Day of June 2003.

Ayes Wayne Johnson  
Glynis A Carreira

Noes NONE

Absent JOSEPH P. SHERIDAN

ATTEST:

Glynis A Carreira  
Hon. Joseph P. Sheridan  
Secretary Glynis A Carreira.

Wayne Johnson  
Hon. J. Wayne Johnson  
Chairman

BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT

---oOo---

Resolution No. 2002/2003 – 09 *[Amended]*

A RESOLUTION ESTABLISHING CLASSES OF  
SERVICE OF DISTRICT EMPLOYEEES

WHEREAS, the Board of Police Commissioners has determined that it is in the best interest of the District and its employees that such employees' employment with the District fall into a classification, and that classes of service for such employees will provide the District and its employees with definite and specific guidelines, rights and duties not inconsistent with, contrary to, or prohibited by, the laws and constitution of the United States and the laws and constitution of the State of California.

THEREFORE, BE IT RESOLVED that effective June 1, 2003, all employment with the District, except as otherwise provided by Resolution of this Board, shall be classified as follows:

1. NON-CIVIL SERVICE EMPLOYMENT:

Employment with the District is non-civil service and shall not be governed by, or subject to, any civil service law, ordinance, rule, or regulation of any kind. All employment with the District shall be governed exclusively by this Resolution, subject to, and not inconsistent with, the laws and

constitution of the United States, and the laws and constitution of the State of California

2. CLASSES OF EMPLOYMENT:

(a) Class I Service:

(i) Class I service shall consist of only those public safety employees who are employed on a full-time permanent basis as peace officers whose sole or primary occupation is such employment.

(ii) Class I employees shall be tenured, except the Chief of Police, Commander of Police, and those Class I employees who are on probation. Probationary Class I employees shall not become tenured until they successfully complete the period of probation of not less than eighteen months from the date of their appointment, or such longer period of time the Chief of Police may without cause, prior to the expiration of probation, establish for such employee.

(iii) The Chief of Police shall be appointed by a majority vote of the Police Commission and may be removed from office without cause by a majority vote of the Police Commission. In the event of the removal of the Chief of Police, he or she shall, at his or her request, be restored to his or her last full-time, tenured position, if any, with the District, without loss of seniority with respect to date of hire.

(iv) The Commander of Police shall be appointed by the Chief of Police, subject to the approval of a majority vote of the Police Commission,

and may be removed by the Chief of Police without cause and without the approval of the Police Commission. In the event of the removal of the Commander of Police, he or she shall, at his or her request, be restored to his or her last full-time, tenured position, if any, with the District, without loss of seniority with respect to date-of-hire.

(b) Class II Service:

Class II service shall consist of all public safety employees employed as peace officers except those employees who fall within Class I service. Class II employees shall include all employees hired pursuant to a grant, employees hired for a specific duration, volunteer members, employees pursuant to a contract of employment, and part-time employees, none of whom shall be tenured or be deemed tenured.

(c) Class III Service:

Class III service shall consist of all non-public safety employees employed in all non-peace officer capacities on a full-time or part-time basis. Full-time Class III employees shall be tenured upon the satisfactory completion of their probationary period, which shall be not less than eighteen months from the date of appointment, or such longer period of time the Chief of Police may without cause, prior to the expiration of probation, establish for such employee.



3. CLASS I PROBATION AND P.O.S.T. BASIC CERTIFICATE:

(a) Class I Employees:

Class I employees shall be on probation for a period of eighteen months from the date of appointment, unless such period is extended by the Chief of Police prior to the expiration thereof. The Chief of Police may without cause extend the period of probation prior to the expiration thereof. The Chief of Police may reinstate a non-probationary employee to a period of probation only with just cause and in accordance with the laws of the State of California and the agreement between the employee's bargaining unit and the District, to the extent such agreement provides therefore.

(b) Class II Employees:

Class II employees, who are employed for compensation on full-time basis or on a part time basis of at least twenty hours per week, on a grant, or as a contract employee for either a specified or indefinite term, or who, either at the time of appointment or at any time thereafter, possess a certificate of completion of the Basic Course from a P.O.S.T. accredited Police Academy, and who would be eligible to receive a P.O.S.T. Basic Certificate upon satisfactory completion of probation if such Class II employee were a Class I employee, shall be eligible to apply for such Basic Certificate so long as such employee satisfactorily performs his or her service for the same eighteen month probationary period of time required of a Class I employee, either from the date of appointment, if such employee has satisfactorily completed a

Basic Academy at the time of appointment, or after the date appointment but from the date the employee satisfactorily completes a Basic Academy, in which event the Class II employee may apply for his or her P.O.S.T. Basic Certificate, although such employee shall remain a Class II employee for all purposes.

4. DISMISSAL:

The Chief of Police may at any time and without cause release, dismiss, or discharge any employee, except a Class I employee or a Class III employee who is no longer on probation, from service with the District.

5. SERVICE CLASSIFICATION:

The class of each employee's service shall in a writing signed by the employee and the Chief of Police.

3. CHANGE OF CLASSIFICATION:

An employee's classification may be changed only in writing signed by the employee and the Chief of Police.

4. COMPENSATION AND BENEFITS:

The rate of compensation and benefits to the employees shall be fixed as follows:

(a) The rate of compensation and benefits of Class I employees shall be fixed by written agreement between the employee and the District if such employee is not represented by and a member of a bargaining unit.

(b) The rate of compensation and benefits of Class I employees who are represented by a bargaining unit shall be by written agreement between the District and the designated representative of the employee's bargaining unit.

(c) The rate of compensation of Class II employees shall be fixed by written agreement between the employee and the Chief of Police. Class II employees shall not be eligible for or receive any benefits not specifically required by law, including, but without limitation to, vacation pay, sick pay, pension or retirement benefits, and medical and dental coverage, beyond the compensation agreed upon, except those benefits specifically enumerated in writing and signed by the employee and Chief of Police.

(d) The term "benefits" includes all of those benefits not specifically required by law that are set forth in the memorandum of understanding or contract between the District and the employees' bargaining unit, which from time to time may change.

5. CONSTRUCTION:

(a) Nothing contained in this Resolution is intended to modify, alter, change, or in any way interfere with the employees' rights and entitlements afforded such employee by law and/or by the agreement between the District and the employees' bargaining unit.

(b) Nothing contained in this Resolution is intended to limit or restrict the existing authority of the Chief of Police to impose discipline upon an employee.

ADOPTED AND PASSED this 10<sup>th</sup> Day of June 2003.

Ayes J. Wayne Johnson  
Glynis A. Carreira

Noes NONE

Absent JOSEPH R. SHERIDAN

ATTEST:

Glynis A. Carreira  
Hon. Joseph P. Sheridan  
Secretary Glynis A. Carreira.

J. Wayne Johnson  
Hon. J. Wayne Johnson  
Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

(650) 755-3838  
Fax (650) 877-5425

## RESOLUTION NO. 2002/2003-06

October 8, 2002

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 10, 2002, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 8 2002, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes

*J. Wayne Johnson*  
*Shynis A. Carrara*  
*[Signature]*

Noes

*none*

Absent

*none*

*[Signature]*  
Hon. Joseph P. Sheridan, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

(650) 755-3838  
Fax (650) 877-5425

## RESOLUTION NO. 2002/2003- 04

August 13, 2002

### INITIATING PROCEEDINGS FOR REPRESENTATION OF INDEPENDENT SPECIAL DISTRICTS ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY AND FOR THE ADOPTION OF RULES AND REGULATIONS

WHEREAS, California Government Code Sections 56300 et seq. provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorize LAFCO to adopt regulations affecting the function and services of special districts.

WHEREAS, the remaining process for selection of Independent Special District Members to the Local Agency Formation Commission requires that the president or chairman of each Independent Special District (or the designee by resolution) meet and determine a process to elect two Independent Special District representatives to the Local Agency Formation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

1. That the Board of Police Commissioners hereby appoints Commissioner Joseph P. Sheridan to represent the Broadmoor Police Commission during the meetings relative to the countywide selection process for Independent Special District representatives to the Local Agency Formation Commission.
2. That the Board of Police Commissioners hereby grants full authority to Commissioner Sheridan to act on behalf of the entire Board of Police Commissioners in voting and or other decision making issues relative to the representative selection process.
3. That a copy of this Resolution be provided at the time of the next Independent Special Districts Selection Committee meeting.

Ayes J. Wayne Johnson  
Dynis A. Carretero  
[Signature]

Noes none

Absent none

J. Wayne Johnson  
 Hon. J. Wayne Johnson, Chairman

[Signature]  
 Hon. Joseph P. Sheridan, Secretary



**BROADMOOR POLICE DEPARTMENT**

388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

(650) 755-3838  
Fax (650) 877-5425

**Resolution 2002/2003 - 03**

*August 13, 2002*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 2002-2003 at the sum of \$ 1,839,055.

Ayes *Sydney A. Carrasco*

*J. Wayne Johnson*

*[Signature]*

Noes *none*

Absent *none*

Attest *[Signature]*  
Hon. Joseph P. Sheridan, Secretary

*[Signature]*  
Hon. J. Wayne Johnson, Chairman



**Resolution 2002/2003 - 02**

*July 9, 2002*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |   |          |
|---|----------|
| 1) Single family dwelling                       | \$323.00 |
| 2) Multiple residential                         | \$323.00 |
| 3) Residential Board or Care Facility (Per Bed) | \$271.00 |
| 4) Commercial and Industrial                    | \$708.00 |
| 5) Un-improved property                         | \$106.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2002-2003 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *J. Wayne Johnson*  
*Glynn A. Carneiro*

Noes *none*

Absent *JOSEPH SHERIDAN*

Attest *Glynn A. Carneiro* *J. Wayne Johnson*  
Hon. Joseph P. Sheridan, Secretary Hon. J. Wayne Johnson, Chairman



**BROADMOOR POLICE DEPARTMENT**



**Resolution 2002/2003 - 01**

*July 9, 2002*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers.

From Account #4111 to Account #4511	\$48,470.00	From Account #4111 to Account #5722	\$ 2,364.00
From Account #4111 to Account #5121	\$ 4,726.00	From Account #4111 to Account #5858	\$16,014.00
From Account #4111 to Account #5424	\$14,005.00	From Account #4111 to Account #7311	\$ 1,884.00
From Account #4111 to Account #5455	\$ 8,982.00	From Account #4111 to Account #5722	\$ 3,519.00
From Account #4111 to Account #5638	\$16,263.00		

Ayes *H. Wayne Johnson*  
*Glynis A. Carreira*

Noes *none*

Absent *JOSEPH SHERIDAN*

Attest *Glynis A. Carreira*  
 Hon. Joseph Sheridan, Secretary

*H. Wayne Johnson*  
 Hon. J. Wayne Johnson, Chairman

*[This resolution is retroactive to FY 2002 – 2003]*

**Office of Controller**



**TOM HUENING  
CONTROLLER**

**COUNTY OF SAN MATEO**

555 COUNTY CENTER, 4<sup>TH</sup> FLOOR • REDWOOD CITY • CALIFORNIA 94063

ROBERT G. ADLER  
ASSISTANT CONTROLLER

KANCHAN K. CHARAN  
DEPUTY CONTROLLER

TELEPHONE: (650) 363-4777

FAX: (650) 363-7888

[www.co.sanmateo.ca.us/controller/](http://www.co.sanmateo.ca.us/controller/)

January 22, 2003

To: Broadmoor Police Department  
388 – 88<sup>th</sup> Street  
Broadmoor, Ca 94015-1717

FROM: Lorna S. Uy, Division Chief, General Accounting

SUBJECT: **CITIZENS OPTION FOR PUBLIC SAFETY (COPS) PROGRAM**

The following is our computation of your share of the SLESF/COPS Program, Chapter 134, Statutes of 1998, that was received on October 16, 2002. Your share as calculated below will be credited to your investment account with the County Treasury if you are a participant in the County Treasury Investment Pool. However, if your City does not maintain an investment account with the County Treasury then a check for the amount stated below is enclosed.

Amount received from the State of California.....\$2,484,689.00

**THIS IS YOUR SHARE** .....\$100,000.00

If you have any questions, please call me at (650) 599-1148.



Resolution 2001/2002-08

March 12, 2002

A RESOLUTION ESTABLISHING AND CLASSIFYING POSITION AS POLICE CLERK

WHEREAS, the civilian, non-peace officer employee of the District who provides the duties of records custodian, district clerk, and secretary to the Chief of Police, among other things, has been in existence since the inception of the District; and,

WHEREAS, this position was previously classified as Station Officer by District Resolution No. 2000/2001-07; and,

WHEREAS, this Board has by District Resolution 2001/2002-07 repealed District Resolution 2000/2001-07 has abolished and eliminated the classification and position of Station Officer as of March 13, 2002.

WHEREAS, this Board has determined that a new position within the police department should be created to provide some of the same services previously provided by the former Station Officer, plus some additional services as well.

NOW, THEREFORE, BE IT RESOLVED THAT effective March 13, 2002, there is hereby created the classification and position of Police Clerk, which shall be divided into two separate salary categories, namely, Police Clerk I an entry-level position and Police Clerk II a journey-level position. The job description and duties are outlined in the documents titled "Job Description - Police Clerk I," and "Job Description - Police Clerk II."

Ayes J. Wayne Johnson  
Glynis A. Carreira  
J.P. Sheridan

Noes none

Absent none

Attest J.P. Sheridan  
Joseph P. Sheridan, Secretary

J. Wayne Johnson  
J. Wayne Johnson, Chairman

BROADMOOR POLICE DEPARTMENT	MARCH 2002
JOB DESCRIPTION	POLICE CLERK I

#### DEFINITION

Police Records Clerk I is an entry-level position in the Police Records Division requiring average knowledge and computer experiences. Under direct supervision, to perform a variety of specialized typing, computer data entry, word processing; clerical work involving the processing, filing and maintenance of police department records, reports and documents; do related work as required.

#### EXAMPLES OF DUTIES

Prepare materials for and process all types of warrants, fingerprint records and stolen and abandoned vehicle records; sort, index, route and make copies of reports and related documents; assist citizens at the police department front counter; take a variety of reports, answer questions, provide directions, etc.; aid in the completion of a variety of application and complaint forms; receive and process parking and traffic citations; check records and information by use of the police department computer system; maintain various logs of warrant, subpoenas, vehicles, etc.; post monies received for fines and forfeitures; compute the distribution of fines and forfeitures to the District; take incoming business related telephone calls; collect fees at the front office counter; etc.

#### OTHER DUTIES

Use and read maps to provide directions to inquiring citizens; release property to citizens; transcribe audio tapes; package items for shipment in the U. S. mail; secure information from files and reports for authorized personnel or parties; extract information from reports and transfer it into the records computer by data entry using computer keyboard and monitor; prepare transmittal sheets for bail monies; compose a variety of correspondence to traffic offenders, arrested persons' court appearance times and dates or other reasons, as well as typing letters, envelopes, etc., for other departmental personnel; provide the public with general information and refer incoming telephone calls to appropriate personnel; write and issue receipts for purchases of copies of reports, vehicle releases, citation corrections and finger print and other processing fees; keep current on all laws and requirements concerning release of criminal offender record information.

#### SPECIAL REQUIREMENTS

**Ability to:** Use independent judgment and initiative particularly when dealing with the public; establish and maintain cooperative working relationships with citizens, peers, police personnel and employees in other departments; remain calm and exercise good judgment; may be required to work evenings, weekends, holidays, etc.; sit for long periods of time at a desk; view a computer screen while using a computer keyboard and doing data entry; stretch, kneel, stoop, bend and

BROADMOOR POLICE DEPARTMENT	MARCH 2002
JOB DESCRIPTION	POLICE CLERK I

twist body when viewing, locating or retrieving files, obtaining reports, additional supplies, etc..

**Vision:** Ability to read and comprehend written documents, computer screens, postage meter numbers, typewriter and computer keyboard, copy and facsimile machine instructions, etc..

**Hearing:** Ability to hear police radio transmissions, telephone conversations, normal conversation and verbal instructions

#### DESIRABLE QUALIFICATIONS

**Knowledge of:** Police Department policies, procedures, rules and regulations; modern office methods, English language (usage, spelling, grammar, punctuation, etc.); basic arithmetic (adding, subtracting, multiplying, dividing, etc.).

**Ability to:** Learn to retain and use department policies and procedures and to explain them to the public; maintain a variety of records, reports, files, etc.; communicate clearly (orally and in writing) with the public; understand and follow oral and written instructions; perform clerical procedures of a modern law enforcement department; obtain information from written reports; and do data entries into the departmental computer system analyze situations accurately and adopt effective courses of action.

**Skills:** Attend and successfully complete a 40-hour basic records course and related course offered by an accredited California community college; ability to use and operate a number of machines including, but not limited to: a multi-line telephone switchboard, a police computer (keyboard and monitor), a facsimile machine, a copy machine, an electric typewriter, a postage meter machine, a computer aided dispatch keyboard and screen and a state computer keyboard and monitor; ability to type at a speed of at least 40 words per minute; use of any computer system with speed and accuracy; ability to use police radios as well as hand-held portables and use of proper radio codes.

**Age:** At least 18 years of age at the time of appointment.

#### EXPERIENCE

A typical qualifying background would be at least one year of clerical experience, preferably in a law enforcement agency.

#### EDUCATION

High school graduate or equivalent.

BROADMOOR POLICE DEPARTMENT	MARCH 2002
JOB DESCRIPTION	POLICE CLERK II

### DEFINITION

Police Records Clerk II is a journey-level position in the Police Records Division requiring average knowledge and computer experiences. Under general supervision, to perform a variety of specialized typing, computer data entry, word processing; clerical work involving the processing, filing and maintenance of police department records, reports and documents; do related work as required.

### EXAMPLES OF DUTIES

Prepare materials for and process all types of warrants, fingerprint records and stolen and abandoned vehicle records; sort, index, route and make copies of reports and related documents; assist citizens at the police department front counter; take a variety of reports, answer questions, provide directions, etc.; aid in the completion of a variety of application and complaint forms; receive and process parking and traffic citations; check records and information by use of the police department computer system; maintain various logs of warrant, subpoenas, vehicles, etc.; post monies received for fines and forfeitures; compute the distribution of fines and forfeitures to the District; take incoming business related telephone calls or route them to the appropriate person or voice mail for proper handling, collect fees at the front office counter; etc.

### OTHER DUTIES

Use and read maps to provide directions to inquiring citizens; release property to citizens; transcribe audio tapes; package items for shipment in the U. S. mail; secure information from files and reports for authorized personnel or parties; extract information from reports and transfer it into the records computer by data entry using computer keyboard and monitor; prepare transmittal sheets for bail monies; compose a variety of correspondence to traffic offenders, arrested persons' court appearance times and dates or other reasons, process and file cases and reports with the prosecutor's office and the courts, act as secretary to the Chief of Police, as well as typing letters, envelopes, etc., for other departmental personnel; provide the public with general information and refer incoming telephone calls to appropriate personnel; write and issue receipts for purchases of copies of reports, vehicle releases, citation corrections and finger print and other processing fees; keep current on all laws and requirements concerning release of criminal offender record information, maintain an adequate sufficient supply of police and office materials, and place orders to replenish the same when needed, and such other duties within the foregoing general description that may from time-to-time be assigned by the Chief of Police.

BROADMOOR POLICE DEPARTMENT	MARCH 2002
JOB DESCRIPTION	POLICE CLERK II

### SPECIAL REQUIREMENTS

**Ability to:** Use independent judgment and initiative particularly when dealing with the public; establish and maintain cooperative working relationships with citizens, peers, police personnel and employees in other departments; remain calm and exercise good judgment; may be required to work evenings, weekends, holidays, etc.; sit for long periods of time at a desk; view a computer screen while using a computer keyboard and doing data entry; stretch, kneel, stoop, bend and twist body when viewing, locating or retrieving files, obtaining reports, additional supplies, etc..

**Vision:** Ability to read and comprehend written documents, computer screens, postage meter numbers, typewriter and computer keyboard, copy and facsimile machine instructions, etc..

**Hearing:** Ability to hear police radio transmissions, telephone conversations, normal conversation and verbal instructions

### DESIRABLE QUALIFICATIONS

**Knowledge of:** Police Department policies, procedures, rules and regulations; modern office methods, English language (usage, spelling, grammar, punctuation, etc.); basic arithmetic (adding, subtracting, multiplying, dividing, etc.).

**Ability to:** Learn to retain and use department policies and procedures and to explain them to the public; maintain a variety of records, reports, files, etc.; communicate clearly (orally and in writing) with the public; understand and follow oral and written instructions; perform clerical procedures of a modern law enforcement department; obtain information from written reports; and do data entries into the departmental computer system analyze situations accurately and adopt effective courses of action.

**Skills:** Attend and successfully complete a 40-hour basic records course and related course offered by an accredited California community college; ability to use and operate a number of machines including, but not limited to: a multi-line telephone switchboard, a police computer (keyboard and monitor), a facsimile machine, a copy machine, an electric typewriter, a postage meter machine, a computer aided dispatch keyboard and screen and a state computer keyboard and monitor; ability to type at a speed of at least 40 words per minute; use of any computer system with speed and accuracy; ability to use police radios as well as hand-held portables and use of proper radio codes.

BROADMOOR POLICE DEPARTMENT	MARCH 2002
JOB DESCRIPTION	POLICE CLERK II

**Age:** At least 18 years of age at the time of appointment.

**EXPERIENCE**

A typical qualifying background would be at least one year of clerical experience, preferably in a law enforcement agency.

**EDUCATION**

High school graduate or equivalent.



SALARY SCHEDULE  
EFFECTIVE MARCH 12, 2002

<i>POSITION</i>	<i>HOURLY</i>	<i>MONTHLY</i>	<i>ANNUALLY</i>
<b>POLICE CLERK I</b>	<b>15.613</b>	<b>\$2,706.25</b>	<b>\$32,475.04</b>
	16.400	\$2,842.67	\$34,112.00
	17.212	\$2,983.41	\$35,800.96
	18.075	\$3,133.00	\$37,596.00
<b>POLICE CLERK II</b>	<b>17.400</b>	<b>\$3,016.00</b>	<b>\$36,192.00</b>
	18.275	\$3,167.67	\$38,012.00
	19.187	\$3,325.75	\$39,908.96
	20.137	\$3,490.41	\$41,884.96



Resolution 2001/2002-07

March 12, 2002

A RESOLUTION REPEALING DISTRICT RESOLUTION 2000/2001-07 AND ABOLISHING AND ELIMINATING THE CLASSIFICATION AND POSITION OF STATION OFFICER

WHEREAS, the civilian, non-peace officer employee of the District who provides the duties of records custodian, district clerk, and secretary to the Chief of Police, among other things, has been in existence since the inception of the District; and,

WHEREAS, this position was previously classified as Station Officer by District Resolution No. 2000/01-07; and,

WHEREAS, this Board has determined that such classification and position should be abolished and eliminated, and the resolution creating the same should be repealed.

NOW, THEREFORE, BE IT RESOLVED THAT effective March 13, 2002, District Resolution No. 2000/2001-07 is hereby repealed in its entirety, and the classification and position of Station Officer is hereby abolished and eliminated.

Ayes: [Signature] J. Wayne Johnson
[Signature] Glynis A. Carreira
[Signature] J. P. Sheridan
Noes: none
Absent: none

Attest [Signature] Joseph P. Sheridan, Secretary

[Signature] J. Wayne Johnson, Chairman

**Office of Controller**



**TOM HUENING  
CONTROLLER**

**COUNTY OF SAN MATEO**

555 COUNTY CENTER, 4<sup>TH</sup> FLOOR • REDWOOD CITY • CALIFORNIA 94063

ROBERT G. ADLER  
ASSISTANT CONTROLLER

KANCHAN K. CHARAN  
DEPUTY CONTROLLER

TELEPHONE: (650) 363-4777

FAX: (650) 363-7888

[www.co.sanmateo.ca.us/controller/](http://www.co.sanmateo.ca.us/controller/)

September 26, 2006

TO: Broadmoor Police Protection District  
Attn: Gregory Love, Chief of Police  
388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

FROM: Bob Adler, Assistant Controller

SUBJECT: **SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND**

For fiscal year 2006-2007, your Supplemental Law Enforcement Services Fund (COPS) share is \$100,000.00. Before we can make the transfer, we must have your approved authorization resolution or expenditure plan.

This change in practice and law relates to Government Code Section 30061 (b):  
“...the auditor shall not transfer those moneys to a recipient agency until the Supplemental Law Enforcement Oversight Committee certifies receipt of an approved expenditure plan from the governing board of that agency.”  
(Underlining added for emphasis.)

The resolutions should be submitted to Ms. Alana Pijuan-Tugadi at this address: 555 County Center, 4<sup>th</sup> Floor, Redwood City, CA 94063.

Should you have any questions about this change, please contact Robyn Rose at (650) 599-1086 or [rrose@co.sanmateo.ca.us](mailto:rrose@co.sanmateo.ca.us).



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2006/2007 - 03

July 19, 2006

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$379.00
2)	Multiple residential	\$379.00
3)	Residential Board or Care Facility (Per Bed)	\$316.00
4)	Commercial and Industrial	\$828.00
5)	Un-improved property	\$123.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2006-2007 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Glynis A Carreira  
[Signature]

Noes [Signature]

Absent none

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

[Signature]  
Hon. J. Wayne Johnson, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2006/2007 - 02

*July 19, 2006*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 2006 - 2007 at the sum of \$ 1,918,616.00.

Ayes *J. Wayne Johnson*

*Glynis A. Carreira*

*Joseph P. Sheridan*

Noes \_\_\_\_\_

Absent \_\_\_\_\_

*none*

Attest *Joseph P. Sheridan*  
Hon. Joseph P. Sheridan, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

**Office of Controller**



**TOM HUENING  
CONTROLLER**

**COUNTY OF SAN MATEO**

555 COUNTY CENTER, 4<sup>TH</sup> FLOOR • REDWOOD CITY • CALIFORNIA 94063

ROBERT G. ADLER  
ASSISTANT CONTROLLER

KANCHAN K. CHARAN  
DEPUTY CONTROLLER

TELEPHONE: (650) 363-4777

FAX: (650) 363-7888

[www.co.sanmateo.ca.us/controller/](http://www.co.sanmateo.ca.us/controller/)

DATE: May 23, 2006  
TO: Fiscal Officers of Special Districts  
FROM: Lorna Buehler, Office of County Controller *LB*  
SUBJECT: Year-End Closing Deadlines

---

The following are the deadlines for FY 05-06 year-end closing for special districts.

**June 30 - Deadline** for final FY 05-06 Deposit Permit due to the Treasurer.  
(Treasurer's instruction: All deposit permit requests must be in the Treasurer's office by NOON on June 30, 2006. For districts that mail in their deposits should make sure their checks are in the mail by Wednesday, June 28. The districts that hand deliver their deposits should have the deposits brought to the Treasurer's office as early as possible on the 30<sup>th</sup> to allow time for processing).

**July 10 - Deadline** for journal entries affecting cash to the Controller.

**July 7 - Deadline** for payment requests and/or invoices for goods & services delivered to the controller on or before June 30.

**July 7 - Deadline** for final budget changes (transfer of appropriations) for FY 05-06 to the Controller.

**July 13 - Deadline** for journal entries NOT affecting cash (i.e. revenue & expenditure accruals, adjusting/reclassifying JE) to the Controller.

Thank you for the kind attention and cooperation. Please call (650) 599-1137 or email me at [lbuehler@co.sanmateo.ca.us](mailto:lbuehler@co.sanmateo.ca.us) for any questions.



**Broadmoor Police Department**  
 388 Eighty-Eighth Street  
 Broadmoor, CA 94015-1717  
 650-755-3838 Fax 650-755-9732

## Facsimile Transmission Record

### NOTICE

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Date 7/10/06 Time 1035 Page one of 2  
 From Gina Reyes  
 Recipient's Fax Number (650) 599-1139

*Please Deliver This Entire Transmission To:*

Na Elaine H. / Lorna B.  
 A Greg: Miller's Office  
Journal entries  
the following entries. I will  
to you. Thank you.

*Please have this resolution sent to County.*  
*Ther*  
*Randy*

automatic facsimile, Fax number (650)755-9732. If you do not  
 mission record, please call (650) 755-3840, as soon as possible.

- WILL BE REINDEXED
- WILL BE MAILED
- WILL BE DESTROYED

TRANSMISSION VERIFICATION REPORT

TIME : 07/10/2006 10:54  
NAME : BROADMOOR PD  
FAX : 6507559732  
TEL :

DATE, TIME 07/10 10:53  
FAX NO./NAME 5991139  
DURATION 00:00:39  
PAGE(S) 02  
RESULT OK  
MODE STANDARD  
ECM



**Broadmoor Police Department**  
388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717  
650-755-3838 Fax 650-755-9732

**Facsimile Transmission Record**

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Date 7/10/06 Time 1035 Page one of 2  
From Gina Reyes  
Recipient's Fax Number (650) 599-1139

*Please Deliver This Entire Transmission To:*

Name Elaine H. / Lorna B.  
Agency Controller's Office  
Regarding FY 05-06 Journal entries  
Comment Please make the following entries. I will





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2005/2006-02

*October 11, 2005*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 13<sup>th</sup>, 2005, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 11<sup>th</sup> 2005, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes

*J. Wayne Johnson*  
*Joseph P. Sheridan*

Noes

*none*

Absent

*CARREIRA*

*Joseph P. Sheridan*  
Hon. Joseph P. Sheridan, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

*"Dedicated to Service"*



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2005/2006 - 01

July 12, 2005

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$364.00
2)	Multiple residential	\$364.00
3)	Residential Board or Care Facility (Per Bed)	\$304.00
4)	Commercial and Industrial	\$796.00
5)	Un-improved property	\$118.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2005-2006 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Glynis A. Carreira  
[Signature]

Noes Johnson

Absent none

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

[Signature]  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## BROADMOOR POLICE PROTECTION DISTRICT CERTIFICATION TO AND INDEMNIFICATION OF THE COUNTY OF SAN MATEO

WHEREAS, the BROADMOOR POLICE PROTECTION DISTRICT has requested that the County of San Mateo (the "County") collect the BROADMOOR POLICE PROTECTION DISTRICT SPECIAL TAX (the "Charge") through the County's property tax roll; and

WHEREAS, Charges that are placed on the County's property tax roll must not violate Proposition 218 or otherwise violate applicable laws and regulations,

NOW, THEREFORE, the undersigned represents and warrants to the County, and hereby indemnifies the County, as follows:

1. The undersigned, as a duly authorized representative of the hereby represents and warrants, to the best of the undersigned's knowledge, that the Charge does not violate Proposition 218, nor is the Charge otherwise illegal in any respect.

2. In consideration of the County's collection of the Charge through the County's property tax roll for the 2005-06 fiscal year and every fiscal year thereafter, the hereby agrees to indemnify and save harmless the County, its officers, agents, employees and servants from all claims, suits or actions of every name, kind or description, brought for, or on account of, the County's collection of the Agency's Charge, including but not limited to the payment of any and all attorney's fees. The Agency shall have the right to select counsel or to use its own counsel, in its discretion, in the County's defense. The duty of the Agency to indemnify and save harmless, as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

Dated: 07-25-05

By: *Gregory Love*

Title: DISTRICT MANAGER/CHIEF OF POLICE





# BROADMOOR POLICE DEPARTMENT

388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

(650) 755-3838  
Fax (650) 755-9732

## RESOLUTION NO. 2004/2005-03

*October 12, 2004*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 8<sup>th</sup>, 2004, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 12<sup>th</sup> 2004, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes

*J. Wayne Johnson*  
*Dynis A. Carrera*  
*J.P. [Signature]*

Noes

*none*

Absent

*none*

*J.P. [Signature]*  
Hon. Joseph P. Sheridan, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2004/2005 - 01

*July 13, 2004*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers.

From Account #4111 to Account #4171	\$ 7,087.00
From Account #4111 to Account #4451	\$ 218.00
From Account #4111 to Account #5416	\$ 1,414.00

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*

Noes *none*

Absent *SHERIDAN*

Attest *Glynis A. Carreira*  
Hon. Joseph Sheridan, Secretary  
Chairman

*J. Wayne Johnson*  
Hon. J. Wayne Johnson,

*[This resolution is retroactive to FY 2003 – 2004]*



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2004/2005 - 02

July 13, 2004

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |    |  |          |
|----|--|----------|
| 1) | Single family dwelling                       | \$353.00 |
| 2) | Multiple residential                         | \$353.00 |
| 3) | Residential Board or Care Facility (Per Bed) | \$295.00 |
| 4) | Commercial and Industrial                    | \$773.00 |
| 5) | Un-improved property                         | \$115.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2004-2005 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Glynis A. Carreira

J. Wayne Johnson

Noes none

Absent SHERIDAN

Attest Glynis A. Carreira  
Hon. Joseph P. Sheridan, Secretary  
Glynis A. Carreira

J. Wayne Johnson  
Hon. J. Wayne Johnson, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2004/2005 - 04

*June 14, 2005*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 2005 - 2006 at the sum of \$ 1,842,467.

Ayes Wayne Johnson

Glynis A. Carreira

[Signature]

Noes none

Absent none

Attest

[Signature]  
Joseph P. Sheridan, Secretary

Wayne Johnson  
J. Wayne Johnson, Chairman

BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT

---oOo---

Resolution No. 03/04 - 08

A RESOLUTION APPOINTING CHIEF OF POLICE,  
ASSISTANT CHIEF OF POLICE, and  
APPROVING APPOINTMENT OF COMMANDER OF POLICE

WHEREAS, at 12:00 midnight on December 15, 2002, Timothy J. Guiney, Jr., retired from the service of the District as its Chief of Police; and,

WHEREAS, the appointment of a successor Chief of Police is necessary and required; and,

WHEREAS, the Police Commission, after considering eligible candidates to fill the position of Chief of Police, finds that Assistant Chief of Police Gregory Love shall succeed to the position of Chief of Police; and,

WHEREAS, Timothy J. Guiney, Jr., has offered to become a member of the Volunteer Forces Division of the police department and serve as the department's Assistant Chief of Police in a volunteer capacity, and that such service would be in the best interest of the District; and,

WHEREAS, the Police Commission, has determined that a new position, Commander of Police, is necessary for the efficient administration of the police department; and,



WHEREAS, after considering the eligible candidates to fill the newly created position of Commander of Police, and upon the request of the Chief of Police designate Gregory Love, Ralph Cole should be approved;

NOW, THEREFORE, BE IT RESOLVED that effective 12:01 a.m. on December 16, 2002, the following appointments are hereby made:

1. Gregory Love is appointed Chief of Police; and,
2. Timothy J. Guiney, Jr., is appointed Assistant Chief of Police.

BE IT FURTHER RESOLVED that the Chief's nomination and appointment of Ralph Cole as Commander of Police is hereby approved and ratified.

ADOPTED AND PASSED this 11<sup>th</sup> Day of March 2003.

Ayes Wayne Johnson  
Glynis A. Carreira  
J. H. H.

Noes none

Absent none

ATTEST:

Glynis A. Carreira  
Hon. Glynis Carreira,  
Secretary

Wayne Johnson  
Hon. J. Wayne Johnson  
Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2003/2004-05

*April 13, 2004*

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BROADMOOR POLICE PROTECTION DISTRICT AUTHORIZING AND GOVERNING THE USE OF VOLUNTEERS

**WHEREAS**, various residents of this community perform volunteer services on behalf of this district without compensation; and

**WHEREAS**, it is the desire of the Board of Directors of this district to provide worker's compensation benefits to these volunteers; and

**WHEREAS**, under *Labor Code Section 3363.5* this district by resolution of this Board of Directors may designate volunteer unsalaried person to be deemed employees of this district for workers' compensation purposes and thereby entitle them to workers' compensation benefits for any injury sustained while performing services for this district. (This language is from labor code section 3363.5.)

**NOW, THEREFORE, BE IT RESOLVED THAT** a volunteer unsalaried person performing volunteer services for this district under the direction and control of the Board of Directors of this district shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of such services pursuant to *Labor Code Section 3363.5*

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
*Joseph P. Sheridan*

Noes *none*

Absent *none*

Attest

*Joseph P. Sheridan*  
Hon. Joseph P. Sheridan, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2003/2004 - 06

*April 13, 2004*

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BROADMOOR POLICE PROTECTION DISTRICT AUTHORIZING AND GOVERNING THE USE OF VOLUNTEERS

**WHEREAS**, the Broadmoor Police Protection District is a governmental agency form pursuant to Section 20000 of the California Health & Safety Code;

**WHEREAS**, the Board of Directors of the District finds that persons who volunteer their time and efforts on behalf of the District are a valuable asset in the operation of the District and the performance of services provided by the District;

**WHEREAS**, the Board of Directors recognizes that the use of volunteers creates risk both to the volunteers and to third parties; and

**NOW, THEREFORE, BE IT RESOLVED** that it is the policy of the Board of Directors of the Broadmoor Police Protection District, until such policy shall be amended or rescinded:

1. That the services and contributions of volunteers is encouraged;
2. That persons volunteering time and services shall do so in accordance with descriptions developed outlining their function(s) and approved by the Board;
3. That the District will conduct appropriate orientation and training of volunteers;
4. That persons volunteering time and services on behalf of the District shall comply with all policies of this Board that apply to employees, including policies related to safe work habits, policies relating to driving personal or District vehicles on District related business, and other such policies;

5. That persons volunteering time and services on behalf of the District shall be guided and supervised by appropriate employees and/or officials of the District, to ensure that services are performed in a safe and appropriate manner;
6. That the District will ensure that volunteers are, to the extent applicable, provided workers' compensation coverage; and
7. That the District recognizes that it may be liable for third party losses caused by the acts and/or omissions of volunteers. Performing on behalf of the District.

Ayes Wayne Johnson  
Dynis A. Correia  
[Signature]

Noes none

Absent none

\_\_\_\_\_

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

Wayne Johnson  
Hon. J. Wayne Johnson, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2006/2007 - 06

*May 8, 2007*

---oOo---

### A RESOLUTION MODIFYING THE DUTIES OF POLICE CLERK AND CHANGING THE TITLE TO POLICE CLERK – EXECUTIVE SECRETARY

WHEREAS, on May 8, 2007, at the regularly scheduled meeting of the Board of Police Commissioners of the Broadmoor Police Protection District, the Board determined upon the recommendation of the Chief of Police that it would be in the best interest of the police department and the People of the District that the job description of the current Police Clerk be expanded to include the position of Executive Secretary to the Chief of Police at no additional compensation;

NOW, THEREFORE, BE IT RESOLVED that effective June 1, 2007, the position of Police Clerk is hereby expanded to include the duties of Executive Secretary to the Chief of Police;

BE IT FURTHER RESOLVED that effective June 1, 2007, the job title "Police Clerk" is hereby changed to "Police Clerk – Executive Secretary"; and,

*"Dedicated to Service"*

BE IT FURTHER RESOLVED that the District employee who occupies the position of Police Clerk – Executive Secretary shall continue to be hired by, and shall serve solely and exclusively at the pleasure of, the Chief of Police.

ADOPTED AND PASSED this 8<sup>th</sup> Day of May 2007.

Ayes Walter Johnson  
[Signature]

Noes Glynis Almeida

Absent [Signature]

[Signature]  
Hon. Joseph P. Sheridan, Secretary

Glynis Almeida  
Hon. Glynis A. Carreira, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2007/2008 - 03

*September 11, 2007*

WHEREAS, at the regular meeting of the Board of Police Commissioners on August 14<sup>th</sup>, 2007, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on September 11<sup>th</sup> 2007, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs.

Ayes Glynis A. Carreira

J. Wayne Johnson

Joseph P. Sheridan

Noes none

Absent none

Glynis A. Carreira  
Hon. Glynis A. Carreira, Chairman

Joseph P. Sheridan  
Hon. Joseph P. Sheridan, Secretary



Broadmoor Police Department  
 388 Eighty-Eighth Street  
 Broadmoor, CA 94015-1717

# Facsimile Transmission Record

## NOTICE

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Date 12/3/07 Time 3:13 pm Page one of 2  
 From Gina Reyes  
 Recipient's Fax Number (650) 599-1139

*Please deliver this entire transmission to:*

Name ALANA  
 Agency SMCO Controller's Ofc.  
 Regarding SLESF FUNDS  
 Comments PLEASE CALL WHEN CHECK IS  
 READY FOR PICK UP. THANK YOU.

We are transmitting from a Brother IntelliFAX 2800 automatic facsimile. If you do not receive all the pages indicated on this transmission record, please call (650) 755-3840, as soon as possible.

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# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2007/2008 - 02

July 10, 2007

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |   |          |
|---|----------|
| 1) Single family dwelling                       | \$379.00 |
| 2) Multiple residential                         | \$379.00 |
| 3) Residential Board or Care Facility (Per Bed) | \$316.00 |
| 4) Commercial and Industrial                    | \$828.00 |
| 5) Un-improved property                         | \$123.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2007-2008 as noted above, and to furnish the Controllers Office with appropriate data.

STATE OF CALIFORNIA }  
COUNTY OF SAN MATEO } ss

I, GREGORY LOVE, Chief of Police of the Broadmoor Police Protection District, and District Manager thereof, do hereby certify that the foregoing is a full, true and correct copy of the original on file in my office, and that I have carefully compared the same with the original.

Witness my hand and seal of said District  
this 11<sup>th</sup> day of JULY 2007

GREGORY LOVE  
Chief of Police, Broadmoor Police Protection District  
By Gregory Love Title CHIEF OF POLICE

Ayes Glynis A. Carreira

Joseph P. Sheridan

John A. Johnson

Noes NONE

Absent NONE

Attest Joseph P. Sheridan  
Hon. Joseph P. Sheridan, Secretary

Glynis A. Carreira  
Hon. Glynis A. Carreira, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2007/2008 - 01

July 10, 2007

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers.

From Account #8821 to Account #4161	\$104,970.00	From Account #4111 to Account #4312	\$ 734.00
From Account #4111 to Account #4161	\$ 5,792.00	From Account #4111 to Account #4511	\$ 681.00
From Account #4111 to Account #4171	\$ 10,541.00	From Account #4111 to Account #5121	\$ 4,089.00
From Account #4111 to Account #4174	\$ 2,461.00	From Account #4111 to Account #5156	\$ 2,537.00
From Account #4111 to Account #4311	\$ 6,945.00	From Account #4111 to Account #5199	\$ 2,464.00
From Account #4111 to Account #5416	\$ 2,122.00	From Account #4111 to Account #5331	\$ 666.00
From Account #4111 to Account #5876	\$ 9,675.00	From Account #4111 to Account #8611	\$30,188.00

Ayes Glynis A Carreira

J Wayne Johnson

Joseph P Sheridan

Noes none

Absent none

Attest

Joseph P Sheridan  
Hon. Joseph Sheridan, Secretary

Glynis A Carreira  
Hon. Glynis A. Carreira, Chairman

[This resolution is retroactive to FY 2006 – 2007]

**"Dedicated to Service"**



**Broadmoor Police Department**  
 388 Eighty-Eighth Street  
 Broadmoor, CA 94015-1717

## Facsimile Transmission Record

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Date 9/12/07 Time 1019 Page one of 2

From Gina Reyes

Recipient's Fax Number (US) 599-1139

*Please deliver this entire transmission to:*

Name Lorna B.

Agency SMC Controller's O.F.C.

Regarding Resolution.

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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TRANSMISSION VERIFICATION REPORT

TIME : 09/12/2007 10:45  
NAME : BROADMOOR PD  
FAX : 6507559732  
TEL :

DATE, TIME : 09/12 10:45  
FAX NO./NAME : 5991139  
DURATION : 00:00:42  
PAGE(S) : 02  
RESULT : OK  
MODE : STANDARD  
ECM



**Broadmoor Police Department**  
388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

## Facsimile Transmission Record

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Date 9/12/07 Time 1019 Page one of 2

From Gina Reyes

Recipient's Fax Number (USD) 599-1139

*Please deliver this entire transmission to:*

Name Lorna B.

Agency SMC Controller's OFC.

Receiving Resolution





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2006/2007 - 07

*June 12, 2007*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo sets the operating budget of the District for Fiscal Year 2007 - 2008 at the sum of \$ 2,248,662.00.

Ayes *Glynis A. Carreira*

*J. Wayne Johnson*

*Joseph P. Sheridan*

Noes *none*

Absent *none*

\_\_\_\_\_

Attest *Joseph P. Sheridan*  
Hon. Joseph P. Sheridan, Secretary

*Glynis A. Carreira*  
Hon. Glynis A. Carreira, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2007/2008 - 02

July 10, 2007

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$379.00
2)	Multiple residential	\$379.00
3)	Residential Board or Care Facility (Per Bed)	\$316.00
4)	Commercial and Industrial	\$828.00
5)	Un-improved property	\$123.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2007-2008 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes Glynis A Carreira

[Signature]

[Signature]

Noes NONE

Absent NONE

Attest [Signature]  
Hon. Joseph P. Sheridan, Secretary

Glynis A Carreira  
Hon. Glynis A. Carreira, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2006/2007 - 05

*April 10, 2007*

### A RESOLUTION VACATING THE POSITION OF ASSISTANT CHIEF OF POLICE

WHEREAS, on April 10, 2007, at the regularly scheduled meeting of the Board of Police Commissioners of the Broadmoor Police Protection District, the Board was apprised by the Chief of Police that Timothy J. Guiney, who has served as Assistant Chief of Police in as volunteer capacity, has resigned from, and has vacated that, position, and that by doing so, the position of Assistant Chief of Police is now vacant;

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the resignation of Timothy J. Guiney;

BE IT FURTHER RESOLVED that by virtue of the resignation of Timothy J. Guiney from the position of Assistant Chief of Police, that position has been, and it still is, vacant, and the same shall remain vacant until and unless this Board, by Resolution, fills the position by appointment.

ADOPTED AND PASSED this 10<sup>th</sup> Day of April 2007.

Ayes Glynis A Carreira

Joseph P. Sheridan

J. Wayne Johnson

Noes none

Absent none

Glynis A Carreira  
Hon. Glynis A. Carreira, Chairman

Joseph P. Sheridan  
Hon. Joseph P. Sheridan, Secretary

*"Dedicated to Service"*





# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2006/2007 - 04

*October 10, 2006*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 12<sup>th</sup>, 2006, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 10<sup>th</sup> 2006, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

### NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs; and
3. The funds are to be used solely to supplement staffing of the Patrol Division with additional personnel.

Ayes Glynis A Carreira  
J. Wayne Johnson  
J.P. Sheridan

Noes none

Absent none

J.P. Sheridan  
 Hon. Joseph P. Sheridan, Secretary

J. Wayne Johnson  
 Hon. J. Wayne Johnson, Chairman

*"Dedicated to Service"*





# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2006/2007 - 01

July 19, 2006

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers.

From Account #4111 to Account #4151	\$1,479	From Account #5858 to Account #5121	\$947
From Account #4111 to Account #4161	\$85,228	From Account #5858 to Account #5199	\$1,727
From Account #4111 to Account #4171	\$26,412	From Account #5858 to Account #5454	\$461
From Account #4111 to Account #4174	\$528	From Account #5858 to Account #5611	\$2,250
From Account #4111 to Account #4311	\$3,009	From Account #5858 to Account #5638	\$17,565
From Account #4111 to Account #4312	\$2,396	From Account #5858 to Account #5722	\$713
From Account #4321 to Account #4451	\$5,101	From Account #5858 to Account #5838	\$238
From Account #4321 to Account #4511	\$10,139	From Account #5858 to Account #6731	\$13,834

Ayes Glynis A Carreira

[Signature]

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Attest \_\_\_\_\_  
Hon. Joseph Sheridan, Secretary

[Signature]  
Hon. J. Wayne Johnson, Chairman

*[This resolution is retroactive to FY 2005 – 2006]*

**“Dedicated to Service”**



**Employer Services Division**

P.O. Box 942709

Sacramento, CA 94229-2709

Telecommunications Device for the Deaf - (916) 795-3240

(888) 225-7377 FAX (916) 795-4166

October 24, 2008

Greg Love  
Broadmoor Police Protection District  
388 88th Street  
Broadmoor, CA 94015

**SUBJECT: TAX DEFERRED MEMBER CONTRIBUTIONS AND  
REVENUE RULING 2006-43**

As noted in Circular Letter 200-049-08 dated October 3, 2008, the Internal Revenue Service has issued Revenue Ruling 2006-43 concerning the "pick-up" of employee contributions, and actions that an employer may be required to take before December 31, 2008 to ensure compliance with "pick-up" requirements. You are receiving this additional letter because our payroll records indicate that your payroll includes tax-deferred member contributions ("pick-ups"), but we do not have a copy of the "pick-up" resolution in our files.

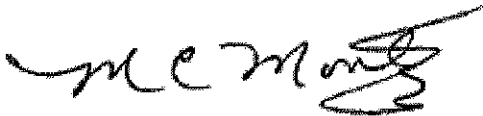
CalPERS is taking steps to ensure that contracting agency and school employers adopt and submit appropriate written documentation of "pick-ups" prior to reporting tax-deferred employee contributions to CalPERS.

In addition, CalPERS is in the process of building and installing a new business reporting system and we are seeking to obtain up to date information about contracting agency and school employer "pick-ups". As a way of ensuring that our system will accurately record your agency's "pick-up" resolution and to ensure ongoing compliance with CalPERS' regulations and federal tax reporting requirements, we request that you review your files for documentary evidence authorizing employer "pick-up" of employee contributions. The new system will validate that you have documentation on file with CalPERS before accepting tax-deferred member contributions. If documentation is not on file, your records will be rejected and will be held until the appropriate documentation is received. If you do not have documentary evidence of the authorization for employer "pick-ups", we request that you take steps to have your governing board adopt an appropriate resolution by December 31, 2008. To view sample resolutions, visit CalPERS online.

Please send a copy of your "pick-up" authorization documentation to:

CalPERS  
Employer Services Division  
Compensation Review Unit  
P.O. Box 942709  
Sacramento CA 94229-2709

If you have any questions, please call our Employer Contact Center at **888 CalPERS** or **(888 225-7377)**.

A handwritten signature in black ink, appearing to read "M. Montez", with a stylized flourish at the end.

Marion Montez, Section Manager  
Compensation & Employer Review Units



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## BEFORE THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE PROTECTION DISTRICT

Resolution No. <sup>2009/09-06</sup> ~~2009/10-06~~

WHEREAS, on April 7, 2009, at a special meeting of the Commission the Hon. J. Wayne Johnson recused himself from participating in any way in connection with the appeal of Gina Reyes relating to personnel action taken against her by the Chief of Police;

WHEREAS, it is necessary and essential to appoint a suitable person to serve as Commissioner Pro Tem to act in the place and stead of Commissioner solely and only for the purpose of the appeal of Gina Reyes;

THEREFORE, BE IT RESOLVED that David Jay, a person who is eligible to hold office as a Commissioner of this District, has been selected to serve without compensation as Commissioner Pro Tem to occupy the seat of Commissioner Johnson solely for the purpose of the appeal of Gina Reyes and for no other purpose whatsoever;

BE IT FURTHER RESOLVED that, upon David Jay's acceptance, he shall be appointed Commissioner Pro Tem to occupy the seat, and to act in the place and stead of, Commissioner Johnson, solely for the purpose of the appeal of Gina Reyes now pending before the Commission and for no other purpose whatsoever, and he shall take and subscribe to the Oath of Office prior to assuming such office.

ATTEST this 7<sup>th</sup> Day of April 2009.

  
HON. JOSEPH P. SHERIDAN  
Chairman

  
HON. RALPH HUTCHENS  
Treasurer

*"Dedicated to Service"*





# BROADMOOR POLICE DEPARTMENT

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Broadmoor, CA 94015-1717  
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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

Resolution 2008/09 - 04

---oOo---

WHEREAS, on December 9, 2008, at the regularly scheduled meeting of the Board of Police Commissioners the Board determined that a reexamination of the District's schedule of fees charged for the towing of motor vehicles had not been adjusted in many years; and,

WHEREAS, the cost of maintaining and operating the police department has increased significantly since the fees currently charged were last reviewed and set by the Board; and,

WHEREAS, the Board has determined that an adjustment in the fees charged is necessary;

NOW, THEREFORE, BE IT RESOLVED that the fees charged by the police department to issue a Vehicle Release form for the release of each vehicle a member of the police department has towed shall be as follows:

1. Where the vehicle was towed because the driver was arrested and taken into custody for any reason, or cited for any offense for which the vehicle is towed, the fee shall be \$220.00.
2. Where the vehicle was towed for any reason not specified above the fee shall be \$175.00.

BE IT FURTHER RESOLVED that this resolution shall take effect at 12:01 a.m. on December 10, 2008, and shall continue in full force and effect until further action by this Commission.

PASSED AND ADOPTED this Ninth Day of December 2008.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*  
 \_\_\_\_\_

Noes *none*

*"Dedicated to Service"*



# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2008/2009 - 03

*November 12<sup>th</sup>, 2008*

### **A RESOLUTION TO ENSURE COMPLIANCE FOR EMPLOYER "PICK-UP"**

WHEREAS, the Broadmoor Police Protection District has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Board of Administration of the Public Employees' Retirement System adopted its resolution re section 414(h)(2) IRC on September 18, 1985; and

WHEREAS, the Internal Revenue Service has stated in December 1985, that the implementation of the provisions of section 414(h)(2) IRC pursuant to the Resolution of the Board of Administration would satisfy the legal requirements of section 414(h)(2) IRC; and

WHEREAS, the Broadmoor Police Protection District as determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to its employees who are members of the Public Employees' Retirement System:

NOW, THEREFORE, BE IT RESOLVED:

- I. That the Broadmoor Police Protection District will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code section 20691 to the Public Employees' Retirement System on behalf of its employees who are members of the Public Employees Retirement System. "Employee contributions" shall mean those contributions to the Public Employees' Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by the Broadmoor Police Protection District to the Public Employees' Retirement System, although designated as employee contributions, are being paid by the Broadmoor Police Protection District in lieu of contributions by the employees who are members of the Public Employees' Retirement System.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Broadmoor Police Protection District to the Public Employees' Retirement System.

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- IV. That the Broadmoor Police Protection District shall pay to the Public Employees' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and paid by the Broadmoor Police Protection District to the Public Employees' Retirement System on behalf of an employee shall be the entire contribution required of the employee by the Public Employees' Retirement Law (California Government Code sections 20000, et seq.).
- VI. That the contributions designated as employee contributions made by Broadmoor Police Protection District to the Public Employees' Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the Public Employees' Retirement System.

Ayes Wayne Johnson  
[Signature]

Noes none

Absent GLYNIS CARREIRA

Attest [Signature]  
 Hon. Glynis A. Carreira, Secretary  
 JOSEPH SHERIDAN TREAS

Wayne Johnson  
 Hon. J. Wayne Johnson, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2008/2009 - 02

*October 14, 2008*

ian

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 9<sup>th</sup>, 2008, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 14, 2008, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs.

Ayes J. Wayne Johnson

Glynis A. Carreira

Noes none

Absent none

J. Wayne Johnson  
Hon. J. Wayne Johnson, Chairman

Glynis A. Carreira  
Hon. Glynis A. Carreira, Secretary





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2008/2009 - 01

July 16, 2008

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$397.00
2)	Multiple residential	\$397.00
3)	Residential Board or Care Facility (Per Bed)	\$331.00
4)	Commercial and Industrial	\$868.00
5)	Un-improved property	\$129.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2008-2009 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*

Noes *Glynis A. Carreira*

Absent *None*

Attest *Glynis A. Carreira*  
Hon. Glynis A. Carreira, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

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(650) 755-3838 • Fax (650) 755-9732



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## Resolution 2007/2008 - 07

*June 10, 2008*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2008 – 2009 at the sum of \$ 2,240,760.00.

Ayes *J. Wayne Johnson*

*[Signature]*

*Glynis A. Carreira*

Noes *none*

Absent *none*

\_\_\_\_\_

Attest *Glynis A. Carreira*  
Hon. Glynis A. Carreira, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

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Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2007/2008 - 06

April 8, 2008

### INITIATING PROCEEDINGS FOR REPRESENTATION OF INDEPENDENT SPECIAL DISTRICTS ON THE LOCAL AGENCY FORMATION COMMISSION FOR SAN MATEO COUNTY AND FOR THE ADOPTION OF RULES AND REGULATIONS

WHEREAS, California Government Code Sections 56300 et seq. provide that a county's Local Agency Formation Commission ("LAFCO") shall be enlarged from five to seven members, with the two additional members being appointed by the independent special districts within the County, if a majority of such special districts adopt resolutions proposing (1) representation of special districts on LAFCO, and (2) adoption by LAFCO of regulations affecting the functions and services of special districts; and

WHEREAS, the Broadmoor Police Protection District is an independent special district as defined in Government Code Section 56044 and is situated entirely within San Mateo County; and

WHEREAS, the Board of Police Commissioners believe that the public interest will be served by the representation of independent special districts on LAFCO and is willing to authorize LAFCO to adopt regulations affecting the function and services of special districts.

WHEREAS, the remaining process for selection of Independent Special District Members to the Local Agency Formation Commission requires that the president or chairman of each Independent Special District (or the designee by resolution) meet and determine a process to elect two Independent Special District representatives to the Local Agency Formation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Police Commissioners of the Broadmoor Police Protection District as follows:

1. That the Board of Police Commissioners hereby appoints Commissioner Joseph P. Sheridan to represent the Broadmoor Police Commission during the meetings relative to the countywide selection process for Independent Special District representatives to the Local Agency Formation Commission.
2. That the Board of Police Commissioners hereby grants full authority to Commissioner Sheridan to act on behalf of the entire Board of Police Commissioners in voting and or other decision making issues relative to the representative selection process.
3. That a copy of this Resolution be provided at the time of the next Independent Special Districts Selection Committee meeting.

Ayes Wayne Johnson  
Glynis A. Carreira

Noes none

Absent none

Wayne Johnson  
Hon. J. Wayne Johnson, Chairman

Glynis A. Carreira  
Hon. Glynis A. Carreira, Secretary





# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2007/2008 - 05

*February 12, 2008*

WHEREAS, on January 1, 2008, the provisions of Senate Bill 230 became operative, which, among other things, amended Health and Safety Code section 20071 (Stats. 2007 Ch. 169), authorizing the Board of Police Commissioners to delegate to the Chief of Police the authority to appoint and dismiss District employees; and,

WHEREAS, the Board of Police Commissioners has determined that delegation to the Chief of Police the authority to appoint and dismiss District employees would be in the best interest of the District and its employees, it would be more efficient because the Board of Commissioners meets only once per month, and the Chief of Police is in a far better position to assess all candidates applying for appointment, and is in a far better position to make findings and render decisions over whether or not a District employee should be dismissed.

NOW, THEREFORE, IT IS HEREBY RESOLVED that, pursuant to Health and Safety Code section 20071(c), the authority to appoint and dismiss District employees should be, and it hereby is, delegated to the Chief of Police; and,

IT IS FURTHER RESOLVED that nothing in this Resolution is intended to interfere with, abrogate, change, or amend existing rights District employees may have pursuant to a Collective Bargaining Agreement and/or Memorandum of Understanding and/or Government Code section 3300, *et seq.*, with respect to personnel action taken by the Chief of Police. Nothing in this Resolution shall divest the Board of Police Commissioners the authority to hear and determine grievances arising out of a Collective Bargaining Agreement and/or Memorandum of Understanding and/or Government Code section 3300, *et seq.*, for actions taken by the Chief of Police; and,

IT IS FURTHER RESOLVED that the Board of Police Commissioners hereby ratifies and approves all personnel appointments and dismissals heretofore taken by the Chief of Police; and,

IT IS FURTHER RESOLVED that this Resolution be effective as of January 1, 2008.

Ayes *J. Wayne Johnson*  
*Glynis A. Carreira*

Noes *none*

Absent CARREIRA

*Glynis A. Carreira*  
Hon. Glynis A. Carreira, Secretary  
*Joseph P. Sheridan*

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2007/2008 - 04

*January 8, 2008*

A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE PROTECTION DISTRICT APPROVING THE DESTRUCTION OF CERTAIN POLICE DEPARTMENT RECORDS, DOCUMENTS AND PAPERS, PURSUANT TO SECTION 60201 OF THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.

**WHEREAS** the Chief of Police has submitted a request for authority to destroy obsolete records; and

**WHEREAS** the Chief of Police has stipulated the useful retention period for the Police Department records; and

**WHEREAS** the destruction or disposition of the enumerated records will not adversely affect any interest of the District;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The following District records, documents, instruments, books or papers are no longer required and may be destroyed.
  - (a) Recordings of telephone and radio communications over one hundred and eighty (180) days old, providing such recordings are not evidence in any claim filed or any pending litigation (or potential claims and litigation), in which case such recordings shall be preserved for one hundred (100) days after the conclusion of litigation.
  - (b) Auction receipts and records over two (2) years old.
  - (c) Records of expired licenses and permits over two (2) years old.
  - (d) Records of lost and found items, which lost and found items have been lawfully disposed of, over two (2) years old.
  - (e) Miscellaneous non-criminal reports over two (2) years old.
  - (f) Police Department daily activity records and logs over two (2) years old.

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(g) All crime and supplemental reports of infractions, misdemeanors and felonies over three (3) years old, providing:

(1) They do not relate to an unadjudicated arrest, except for section 2, below.

(2) They do not relate to unserved warrants.

(3) They do not involve identifiable items which have not been recovered.

(4) They do not relate to Penal Code Section 290 or 457.1, or Health and Safety Code Section 11590 registrants.

(5) They do not relate to a criminal death case.

(6) They do not relate to violations listed in Penal Code Sections 799 and 800.

(7) The cases are not presently involved in either civil or criminal litigation.

(h) All index cards and logs which relate to the case documents destroyed.

(i) Field interview cards over two (2) years old.

(j) Duplicates of all reports, when the duplicates are no longer needed.

2. Records pertaining to the arrest or conviction of any person for a violation of subdivision (b), (c), (d), or (e) of Section 11357 or subdivision (b) of Section 11360 of the Health and Safety Code occurring after January 1, 1976 shall not be kept beyond two years from the date of conviction, or from the date of arrest if there was no conviction.

3. Any documents relating to citizen complaints or investigations in response to citizen complaints relating to members of the Police Department and internal affairs investigation files shall be retained for a period of at least five (5) years, providing such documents are not evidence in any claim filed or any pending litigation (or potential litigation), in which case such documents shall be preserved for five (5) years after the conclusion of litigation.

4. This Resolution also authorizes the Police Department to purge arrest warrants according to a recall schedule established by the Courts for the timely return of warrants.

Ayes Glynis A. Carreira

[Signature]

[Signature]

Noes none

Absent none

[Signature]

Hon. Joseph P. Sheridan, Secretary

Glynis A. Carreira

Hon. Glynis A. Carreira, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
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(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2010/2011 - 03

*July 13, 2010*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- |   |          |
|---|----------|
| 1) Single family dwelling                       | \$397.00 |
| 2) Multiple residential                         | \$397.00 |
| 3) Residential Board or Care Facility (Per Bed) | \$331.00 |
| 4) Commercial and Industrial                    | \$868.00 |
| 5) Un-improved property                         | \$129.00 |

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2010-2011 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes

*[Signature]*  
*[Signature]*

Noes

*NONE*

Absent

*RALPH HUTCHENS*

Attest

*[Signature]*  
Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman

*"Dedicated to Service"*



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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2010/2011 - 02

*July 13, 2010*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2010 – 2011 at the sum of \$ 2,030,055.00.

Ayes *[Signature]*  
*Wayne Johnson*

Noes *None*

Absent *Ralph Hutchens*

Attest *Wayne Johnson FOR*  
Hon. Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman



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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2010/2011 - 02

*July 13, 2010*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2010 – 2011 at the sum of \$ 2,030,055.00.

Ayes

*[Signature]*  
*[Signature]*

Noes

*None*

Absent

*Ralph Hutchens*

Attest *[Signature]* for  
Hon. Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman



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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## RESOLUTION NO. 2010/2011 - 03

*September 14, 2010*

WHEREAS, at the regular meeting of the Board of Police Commissioners on August 10<sup>th</sup>, 2010, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on September 14, 2010, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs.

Ayes


Noes

*none*

Absent

*none*

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman





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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2010/2011 - 01

*July 13, 2010*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, does hereby authorize the San Mateo County Controllers Office to make the following account transfers.

From Account #4111 to Account #4161 \$ 354,068.00	From Account #8611 to Account #4311 \$ 20,886.00
From Account #4321 to Account #4161 \$ 7,807.00	From Account #8611 to Account #4511 \$ 7,208.00
From Account #4321 to Account #4171 \$ 6,633.00	From Account #8611 to Account #5454 \$ 686.00
From Account #4321 to Account #4174 \$ 2,461.00	From Account #8611 to Account #5478 \$ 10,870.00
From Account #4321 to Account #4312 \$ 2,852.00	From Account #8611 to Account #6731 \$ 18,452.00
From Account #4321 to Account #5424 \$ 660.00	
From Account #8611 to Account #4174 \$ 6,430.00	

Ayes *[Signature]*

Noes *NONE*

Absent *RALPH HUTCHENS*

Attest *[Signature]* For  
Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman

*[This resolution is retroactive to FY 2009 – 2010]*

**"Dedicated to Service"**



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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

Broadmoor Police Protection District

## CERTIFICATION TO AND INDEMNIFICATION OF THE COUNTY OF SAN MATEO

WHEREAS, the Broadmoor Police Protection District has requested that the County of San Mateo (the "County") collect the Special Assessment (the "Charge") through the County's property tax roll; and

WHEREAS, Charges that are placed on the County's property tax roll must not violate Proposition 218 or otherwise violate applicable laws and regulations.

NOW, THEREFORE, the undersigned represents and warrants to the County, and hereby indemnifies the County, as follows:

1. The undersigned, as a duly authorized representative of the Broadmoor Police Protection District hereby represents and warrants, to the best of the undersigned's knowledge, that the Charge does not violate Proposition 218, nor is the Charge otherwise illegal in any respect.

2. In consideration of the County's collection of the Charge through the County's property tax roll for the 2010-11 fiscal year and every fiscal year thereafter, the Broadmoor Police Protection District hereby agrees to indemnify and save harmless the County, its officers, agents, employees and servants from all claims, suits or actions of every name, kind or description, brought for, or on account of, the County's collection of the Agency's Charge, including but not limited to the payment of any and all attorney's fees. The Agency shall have the right to select counsel or to use its own counsel, in its discretion, in the County's defense. The duty of the Agency to indemnify and save harmless, as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

Dated: 6/8/10

By: [Signature]

Title: Commissioner

*"Dedicated to Service"*





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Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Glynis A. Carreira  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2009/2010 - 6

**A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT,  
COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RECITING THE FACT OF THE CONSOLIDATED ELECTION  
HELD ON NOVEMBER 3, 2009, DECLARING THE RESULT AND  
SUCH OTHER MATTERS AS ARE PROVIDED BY LAW.**

**THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE  
PROTECTION DISTRICT, COUNTY OF SAN MATEO, STATE OF CALIFORNIA,  
HEREBY FINDS AS FOLLOWS:**

- A. A Consolidated Election was held and conducted in the boundaries of the Broadmoor Police Protection District, on Tuesday, November 3, 2009, as required by law.
- B. Notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the laws of the State of California.
- C. The results are attached to this resolution as Exhibit "A".

**THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE  
PROTECTION DISTRICT, COUNTY OF SAN MATEO, STATE OF CALIFORNIA,  
HEREBY FINDS AS FOLLOWS:**

SECTION 1: That the names of persons voted for at the election for the office of Commissioner of the Broadmoor Police Protection District for the term ending December, 2013 are as follows:

Joseph P. Sheridan  
Ralph E. Hutchens

**ADOPTED THIS 8<sup>TH</sup> DAY OF DECEMBER 2009.**

*"Dedicated to Service"*



Ayes 


Noes none

Absent none

\_\_\_\_\_

Attest   
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman

# CERTIFICATE OF THE CHIEF ELECTIONS OFFICER

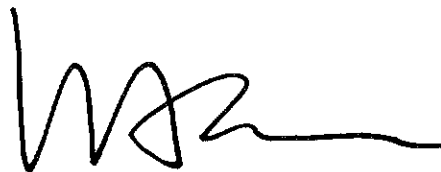
In the Matter of the Canvass of the Vote cast )  
at the Consolidated Election )  
held on November 3, 2009 )

I, **WARREN SLOCUM**, Chief Elections Officer of the County of San Mateo, State of California hereby certify;

**THAT** an election was held within the boundaries of the Broadmoor Police Protection District on Tuesday, November 3, 2009 for the purpose of electing two (2) Members to the Board of Directors for four (4) years each; and I caused to have processed and recorded the votes from the canvass of all ballots cast at said election within the boundaries of the Broadmoor Police Protection District.

I **HEREBY FURTHER CERTIFY** that the record of votes cast at said election are set forth in Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth at length.

**IN WITNESS WHEREOF**, I hereunto affix my hand and seal this 20<sup>th</sup> day of November, 2009, and file this date with the District Clerk of the Broadmoor Police Protection District.



**WARREN SLOCUM**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder



# Warren Slocum

Chief Elections Officer & Assessor-County Clerk-Recorder

555 County Center  
Redwood City, CA 94063  
phone 650.363.4988 fax 650.363.1903  
email [wslocum@smcare.org](mailto:wslocum@smcare.org)  
web [www.smcare.org](http://www.smcare.org)

November 20, 2009

Mr. Gregory Love  
Police Chief  
Broadmoor Police Protection District  
388 - 88th Street  
Broadmoor, CA 94015

Subject: Certificate from the Chief Elections Officer for the Broadmoor Police Protection District Election held November 3, 2009

Dear Chief Love:

I am writing to let you know that we have completed the Official Canvass of the vote and I have certified the election results.

As required by Election Codes §10551 and §15401, attached hereto is the official Chief Election Officer's Certification of the November 3, 2009 Election for your jurisdiction that was held in conjunction with the Consolidated Municipal, School & Special District Election.

In accordance with Elections Code §15400, your district governing body is to declare the candidates with the highest number of votes for that office elected.

It has been a pleasure to work with you in conducting this election and I look forward to serving you again in future elections.

Sincerely,

A handwritten signature in black ink, appearing to read "Warren Slocum".

Warren Slocum

Enclosures: Certification of Election



November 03, 2009

Early Voting Totals 21	BROADMOOR POLICE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS														
	Registration	Ballots Cast	Turnout (%)		BROADMOOR POLICE Vote for 2 RALPH E. HUTCHENS	HANLEY CHAN	JOE SHERIDAN								
12TH CONGRESSIONAL DISTRICT	2,377	1	0.0		1	0	1								
12TH ASSEMBLY DISTRICT	2,377	1	0.0		1	0	1								
5TH SUPERVISORIAL DISTRICT	2,377	1	0.0		1	0	1								
8TH SENATORIAL DISTRICT	2,377	1	0.0		1	0	1								
BOARD OF EQUALIZATION DISTRICT	2,377	1	0.0		1	0	1								
BROADMOOR POLICE PROTECTION	2,377	1	0.0		1	0	1								
CITY OF DALY CITY	2,377	1	0.0		1	0	1								
SAN MATEO COUNTY	2,377	1	0.0		1	0	1								
UNINCORPORATED AREA	2,377	1	0.0		1	0	1								
<b>Early Voting Totals</b>	2,377	1	0.0		1	0	1								

Absentee Totals 21	BROADMOOR POLICE PROTECTION DISTRICT MEMBERS, BOARD OF DIRECTORS														
	Registration	Ballots Cast	Turnout (%)		BROADMOOR POLICE Vote for 2 RALPH E. HUTCHENS	HANLEY CHAN	JOE SHERIDAN								
12TH CONGRESSIONAL DISTRICT	2,377	618	26.0		372	281	365								
12TH ASSEMBLY DISTRICT	2,377	618	26.0		372	281	365								
5TH SUPERVISORIAL DISTRICT	2,377	618	26.0		372	281	365								
8TH SENATORIAL DISTRICT	2,377	618	26.0		372	281	365								
BOARD OF EQUALIZATION DISTRICT	2,377	618	26.0		372	281	365								
BROADMOOR POLICE PROTECTION	2,377	618	26.0		372	281	365								
CITY OF DALY CITY	2,377	618	26.0		372	281	365								
SAN MATEO COUNTY	2,377	618	26.0		372	281	365								
UNINCORPORATED AREA	2,377	618	26.0		372	281	365								
<b>Absentee Totals</b>	2,377	618	26.0		372	281	365								





# CERTIFICATE OF THE CHIEF ELECTIONS OFFICER

In the Matter of the Canvass of the Vote cast     )  
at the Consolidated Election                             )  
held on November 3, 2009                                 )

I, **WARREN SLOCUM**, Chief Elections Officer of the County of San Mateo, State of California hereby certify;

**THAT** an election was held within the boundaries of the Broadmoor Police Protection District on Tuesday, November 3, 2009 for the purpose of electing two (2) Members to the Board of Directors for four (4) years each; and I caused to have processed and recorded the votes from the canvass of all ballots cast at said election within the boundaries of the Broadmoor Police Protection District.

I **HEREBY FURTHER CERTIFY** that the record of votes cast at said election are set forth in Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth at length.

**IN WITNESS WHEREOF**, I hereunto affix my hand and seal this 20<sup>th</sup> day of November, 2009, and file this date with the District Clerk of the Broadmoor Police Protection District.



**WARREN SLOCUM**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Huchens

## **Resolution 2009/2010 - 05**

*October 13, 2009*

WHEREAS, the Broadmoor Police Protection District is a contracting agency of the Public Employee's Retirement System; and

WHEREAS, the Public Employee's Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the Public Employee's Retirement Law and whether such disability is "industrial" within the meaning of such Law; and

WHEREAS, an application for disability retirement of Gregory Love employed by the Agency in the position of Chief of Police has been filed with the Public Employee's Retirement System; and

WHEREAS, the Board of Police Commissioners has reviewed the medical and other evidence relevant to such alleged disability;

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Police Commissioners find and determine that Gregory Love is incapacitated within the meaning of the Public Employee's Retirement Law for performance of his duties in the position of Chief of Police; and

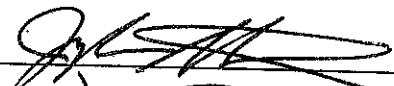
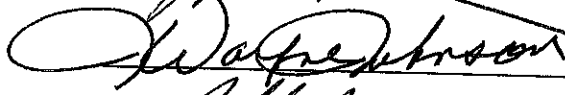
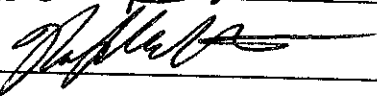
BE IT FURTHER RESOLVED THAT THE Board of Police Commissioners find and determine and does hereby find and determine that such disability is a result of injury or disease arising out of and in the course of employment. Neither said Gregory Love nor the Agency Broadmoor Police Protection District has applied to the Workers' Compensation Appeals Board for a determination pursuant to Section 21166, Government Code, whether such disability is industrial.

BE IT FURTHER RESOLVED THAT the member will be separated from his employment in the position of Chief of Police after expiration of his leave rights under Section 21164, Government Code, effective May 16, 2009, and that no dispute as the expiration of such leave rights is pending. His last day on pay status is May 15, 2009. There is not a possibility of third party liability. Advanced Disability Pension payments will not be made. The primary disabling condition is cardiovascular. The member is competent to act on his own behalf in legally binding retirement matters. The member's disabling condition is not a direct consequence of a violent act perpetrated upon the member's person or did

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not occur during the performance of those portions of the member's duties which are particularly hazardous and dangerous.

Ayes

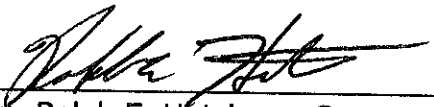
Noes

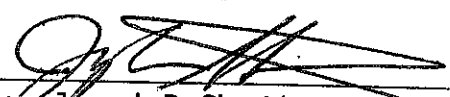
*none*

Absent

*none*

Attest

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

October 13, 2009

Ms. Marylin Keller  
Disability Retirement Section, Unit #432  
Benefit Services Division  
Cal PERS  
P.O. Box 2796  
Sacramento, CA 95812-2796

RE: Gregory Love  
562-29-7440

Dear Ms. Keller:

Enclosed please find adopted Board Resolution # 2009/2010-05 of the Broadmoor Police Protection District relative to the application for industrial disability retirement submitted by Mr. Love.

If you have any questions, please feel free to contact me or Commander Dave Parenti at 650-755-3840.

Very truly yours,

Ralph E. Hutchens  
Secretary  
Board of Police Commissioners  
Broadmoor Police Protection District

Enclosure

*"Dedicated to Service"*





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## RESOLUTION NO. 2009/2010 - 04

*October 13, 2009*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 8<sup>th</sup>, 2009, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 13, 2009, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs.

Ayes



Noes

*none*

Absent

*none*

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman

*"Dedicated to Service"*



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 877-5425



**Gregory Love**  
Chief of Police

**Board of Police Commissioners**  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph C. Hutchens

## Resolution 2009/2010 - 03

*July 14, 2009*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1) Single family dwelling	\$397.00
2) Multiple residential	\$397.00
3) Residential Board or Care Facility (Per Bed)	\$331.00
4) Commercial and Industrial	\$868.00
5) Un-improved property	\$129.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2009-2010 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes

*[Handwritten signatures]*

Noes

*NONE*

Absent

*NONE*

Attest

*[Handwritten signature]*  
Hon. J. Wayne Johnson, Secretary

*[Handwritten signature]*  
Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hurchens

## Resolution 2009/2010 - 02

*July 14, 2009*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2009 – 2010 at the sum of \$ 2,027,423.00.

Ayes *J. Wayne Johnson*  
*Joseph P. Sheridan*  
*Ralph E. Hurchens*

Noes *NONE*

Absent *NONE*

Attest *J. Wayne Johnson*  
Hon. J. Wayne Johnson, Secretary

*Joseph P. Sheridan*  
Hon. Joseph P. Sheridan, Chairman



**AGREEMENT FOR COMPENSATION  
TO COUNTY OF SAN MATEO FOR COLLECTION  
OF SPECIAL TAX CHARGES**

THIS AGREEMENT, is entered into this 23 day of June , 2009, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and BROADMOOR POLICE PROTECTION DISTRICT

WITNESSETH:

**WHEREAS**, as a service to cities and special districts, the County collects certain special taxes through the countywide property tax bill and, in exchange for collecting such special taxes, the County is compensated pursuant to agreements with each of the affected cities and special districts; and

**WHEREAS**, such compensation agreement were initially executed by and between the County and BROADMOOR POLICE PROTECTION DISTRICT in or about the Fiscal Year 1980-81 (the "Initial Agreement") and the compensation rates therein were not revisited until the Fiscal Year 2003-04 when the initial agreement was amended (the "2003 Amended Agreement"); and

**WHEREAS**, on or about March 27, 2009, the County notified the BROADMOOR POLICE PROTECTION DISTRICT of its desire to update the compensation rates set forth in the 2003 Amended Agreement and to enter into a new agreement which would reflect such updated compensation rates;

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

**1. Term, Renewal, and Termination**

This Agreement shall be in full force and effect for the billing and collection of special tax charges by the County for and on behalf of BROADMOOR POLICE PROTECTION DISTRICT for a period of one (1) year commencing July 1, 2009.

This Agreement shall automatically renew containing the same terms and conditions for Fiscal Year 2010-11 and subsequent fiscal years thereafter unless either party notifies the other party in writing at least ninety (90) days prior to the close of the fiscal year of its intention not to renew. The parties anticipate entering into an amendment of the Agreement prior to the Fiscal Year 2010-11 in order to include provisions to automatically adjust the compensation schedule set forth in Section 4 each year.

**2. Determination of Special Tax Charges**

No later than August 1st of each fiscal year that this Agreement remains in effect, BROADMOOR POLICE PROTECTION DISTRICT shall provide a complete list of its special tax charges that are to be included in the County's annual tax billing to the County of San Mateo's Controller's Office.

**3. Inclusion of Special Tax Charges; Collection and Remittance**

In consideration for the payments set forth herein, the County shall include the special tax charges levied by BROADMOOR POLICE PROTECTION DISTRICT as part of the County's annual tax roll and tax bill. The County shall collect amounts based upon BROADMOOR POLICE PROTECTION DISTRICT's list of special tax charges, as referenced in Section 2 above, for BROADMOOR POLICE PROTECTION DISTRICT and shall remit the same to BROADMOOR POLICE PROTECTION DISTRICT at the same time and in the same manner as provided for other public agencies for whom the County acts as a collecting agent.

**4. Compensation**

As compensation for services to be performed by the County pursuant to this Agreement, BROADMOOR POLICE PROTECTION DISTRICT agrees to pay the County, commencing with the Fiscal Year 2009-10, according to the following fee schedule:

(a) \$1.35 per transaction if submitted in electronic format (CD, magnetic tape, or electronic mail), unless fees collected is 5% or more of total charges, in which the rate will be at \$.33 per transaction.

(b) \$25 per transaction for each correction after the tax roll has been prepared.

(c) Any city or special district, whose fees amount to \$10.00 or less, will be waived due to its immaterial fiscal impact.

**5. Hold Harmless**

BROADMOOR POLICE PROTECTION DISTRICT agrees to indemnify and hold harmless and provide the County with a legal defense (at no cost to the County) in the event a suit is filed against either the County or BROADMOOR POLICE PROTECTION DISTRICT as a result of the County's collection of BROADMOOR POLICE PROTECTION DISTRICT's special tax charges.

**6. Merger Clause**

This Agreement, including any exhibits attached hereto and incorporated herein by reference, constitutes the sole Agreement of the parties hereto with respect to the subject matter herein and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement or specification set forth in this body of the agreement conflicts with or is inconsistent with any term, condition, provision, requirement or specification in any exhibit and/or attachment to this agreement, the provisions of this body of the agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document, including but not limited to the Initial Agreement and the 2003 Amended Agreement, are not binding and are superseded. All subsequent modifications shall be in writing and signed by the parties.

7. **Controlling Law and Venue**

The validity of this Agreement and of its terms or provisions, as well as the rights and duties of the parties hereunder, the interpretation, and performance of this Agreement shall be governed by the laws of the State of California. Any dispute arising out of this Agreement shall be venued either in the San Mateo County Superior Court or in the United States District Court for the Northern District of California.

8. **Notices**

Any notice, request, demand, or other communication required or permitted hereunder shall be deemed to be properly given when both (1) transmitted via facsimile to the telephone number listed below and (2) either deposited in the United State mail, postage prepaid, or when deposited for overnight delivery with an established overnight courier that provides a tracking number showing confirmation of receipt, for transmittal, charges prepaid, addressed to:

**In the case of County, to: Tom Huening, Controller  
555 County Center  
Redwood City, California 94063  
Fax 650 363 7888**

**In the case of BROADMOOR POLICE PROTECTION DISTRICT,  
To: JOSEPH SHERIDAN - POLICE COMMISSIONER  
388 88th St  
Daly city, CA 94015**

In the event that the facsimile transmission is not possible, notice shall be given both by United States mail and an overnight courier as outlined above.

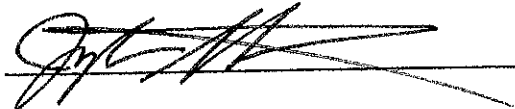
IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
Tom Huening, Controller, San Mateo County

Date: 6/9/09.

BROADMOOR POLICE PROTECTION DISTRICT

By: \_\_\_\_\_  


**AGREEMENT BETWEEN SAN MATEO COUNTY COUNSEL  
AND BROADMOOR POLICE PROTECTION DISTRICT**

THIS AGREEMENT, entered into on JUNE 9, 2009, by and between the SAN MATEO COUNTY COUNSEL, hereinafter referred to as "County Counsel," and the BROADMOOR POLICE PROTECTION DISTRICT, hereinafter referred to as "District;"

**WITNESSETH:**

**WHEREAS**, District desires to retain County Counsel to provide legal advice and representation and County Counsel is ready, willing and able to now provide such services upon request;

**NOW, THEREFORE**, in consideration of the mutual covenants, terms and conditions as hereinafter set forth, the parties hereto do hereby agree as follows:

1. County Counsel shall provide legal services and legal representation to District upon request of District.

2. In consideration for the provision of such legal services as herein described, District shall pay County Counsel at the rate of \$190 per hour, which will include but not be limited to time spent in advising the Commission on a personnel hearing before it, preparing for the hearing and any post-hearing services, such as, but not limited to drafting a decision letter. County Counsel shall also be entitled to reimbursement for reasonably incurred costs. County Counsel will present a bill each month for services rendered during the prior month.

3. In performing the legal services herein agreed upon, County Counsel shall have the status of independent contractor and shall not be deemed to be an officer, employee or agent of

the District.

4. Neither County Counsel nor District shall assign any of their rights or obligations herein contracted for without the written consent of the other party.

5. County Counsel shall at all times keep a complete and thorough record of the services and time expended by County Counsel and County Counsel shall also make available to District for inspection purposes all of such records as maintained. District will pay upon billing by County Counsel based upon time and service previously rendered.

6. This term of this agreement shall be from April 14, 2009 and shall last six months or until the completion of the hearing process, if earlier. .


7. This Agreement may be terminated by either party upon the giving of thirty (30) days written notice prior to the effective date of such termination.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

SAN MATEO COUNTY COUNSEL

By \_\_\_\_\_  
Michael P. Murphy, County Counsel

BROADMOOR POLICE PROTECTION DISTRICT

By  \_\_\_\_\_  
Title: *CHAIRPERSON, BOARD OF POLICE COMMISSION*

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## BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

April 17, 2009

Ms. Stacey Olsen  
Disability Retirement Section, Unit #432  
Benefit Services Division  
Cal PERS  
P.O. Box 2796  
Sacramento, CA 95812-2796

RE: Steven Rettinger  
572-15-3714

Dear Ms. Olsen:

Enclosed please find adopted Board Resolution # 2008/2009-05 of the Broadmoor Police Protection District relative to the application for industrial disability retirement submitted by Mr. Rettinger.

If you have any questions, please feel free to contact me or Chief Gregory Love at 650-755-3840.

Very truly yours,

A handwritten signature in black ink, appearing to read "Ralph E. Hutchens".

Ralph E. Hutchens  
Secretary  
Board of Police Commissioners  
Broadmoor Police Protection District

Enclosure

*"Dedicated to Service"*





# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2008/2009 - 05

*April 14, 2009*

WHEREAS, the Broadmoor Police Protection District is a contracting agency of the Public Employee's Retirement System; and

WHEREAS, the Public Employee's Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the Public Employee's Retirement Law and whether such disability is "industrial" within the meaning of such Law; and

WHEREAS, an application for disability retirement of Steven E. Rettinger employed by the Agency in the position of Corporal of Police has been filed with the Public Employee's Retirement System; and

WHEREAS, the Board of Police Commissioners has reviewed the medical and other evidence relevant to such alleged disability;

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Police Commissioners find and determine that Steven E. Rettinger is incapacitated within the meaning of the Public Employee's Retirement Law for performance of his duties in the position of Corporal of Police; and

BE IT FURTHER RESOLVED THAT THE Board of Police Commissioners find and determine and does hereby find and determine that such disability is a result of injury or disease arising out of and in the course of employment. Neither said Steven E. Rettinger nor the Agency Broadmoor Police Protection District has applied to the Workers' Compensation Appeals Board for a determination pursuant to Section 21166, Government Code, whether such disability is industrial.

BE IT FURTHER RESOLVED THAT the member will be separated from his employment in the position of Corporal of Police after expiration of his leave rights under Section 21164, Government Code, effective April 15, 2009, and that no dispute as the expiration of such leave rights is pending. His last day on pay status is April 14, 2009. There is not a possibility of third party liability. Advanced Disability Pension payments will not be made. The primary disabling condition is orthopedic. The member is competent to act on his own behalf in legally binding retirement matters. The member's disabling condition is not a direct consequence of a violent act perpetrated upon the member's person or did not

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occur during the performance of those portions of the member's duties which are particularly hazardous and dangerous.

Ayes *J. P. Sheridan*

\_\_\_\_\_

\_\_\_\_\_

Noes *none*

Absent *JOSEPA SHERIDAN*

\_\_\_\_\_

Attest *Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. P. Sheridan*  
for Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2011/2012 - 01

*July 12 2011*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2011 – 2012 at the sum of \$ 2,055,517.00.

Ayes *J. Wayne Johnson*  
*Ralph E. Hutchens*

Noes *none*

Absent *JOSEPH SHERIDAN*

Attest *Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## RESOLUTION NO. 2011/2012 - 03

*October 11, 2011*

WHEREAS, at the regular meeting of the Board of Police Commissioners on September 13<sup>th</sup>, 2011, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on October 11, 2011, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs.

Ayes *J. Wayne Johnson*

*Joseph P. Sheridan*

*Ralph E. Hutchens*

Noes *none*

Absent *none*

*Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## RESOLUTION 2011/2012 - 4

**A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS  
OF THE BROADMOOR POLICE PROTECTION DISTRICT,  
COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RECITING THE FACT OF THE CONSOLIDATED ELECTION  
HELD ON NOVEMBER 8, 2011, DECLARING THE RESULT AND  
SUCH OTHER MATTERS AS ARE PROVIDED BY LAW.**

**THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE  
PROTECTION DISTRICT, COUNTY OF SAN MATEO, STATE OF CALIFORNIA,  
HEREBY FINDS AS FOLLOWS:**

- A. A Consolidated Election was held and conducted in the boundaries of the Broadmoor Police Protection District, on Tuesday, November 8, 2011, as required by law.
- B. Notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the laws of the State of California.
- C. The results are attached to this resolution as Exhibit "A".

**THE BOARD OF POLICE COMMISSIONERS OF THE BROADMOOR POLICE  
PROTECTION DISTRICT, COUNTY OF SAN MATEO, STATE OF CALIFORNIA,  
HEREBY FINDS AS FOLLOWS:**

SECTION 1: That the name of the person voted for at the election for the office of Commissioner of the Broadmoor Police Protection District for the term ending December, 2015 is as follows:

J. Wayne Johnson



ADOPTED THIS 13<sup>TH</sup> DAY OF DECEMBER 2011.

Ayes J. Wayne Johnson

[Signature]

[Signature]

Noes none

Absent none

\_\_\_\_\_

Attest

[Signature]

Hon. Joseph P. Sheridan, Secretary

[Signature]

Hon. J. Wayne Johnson, Chairman



# Mark Church

Chief Elections Officer & Assessor-County Clerk-Recorder

40 Tower Road  
San Mateo, CA 94402  
phone 650.312.5222 fax 650.312.5348  
email registrar@smcare.org  
web www.shapethefuture.org

November 30, 2011

Gregory Love  
Police Chief  
Broadmoor Police Protection District  
388 Eighty-Eighth Street  
Broadmoor, CA 94015-1717

Subject: Certificate of the Chief Elections Officer for the Consolidated  
Municipal, School and Special District Election held on  
Tuesday, November 8, 2011

Dear Police Chief Love:

I am writing to let you know that we have completed the Official Canvass of the vote and I have certified the election results.

Attached hereto is the official Chief Elections Officer's Certification of the November 8, 2011 Election for your jurisdiction that was held in conjunction with the Consolidated Municipal, School & Special District Election.

It has been a pleasure to work with you in conducting this election and I look forward to serving you again in future elections.

Sincerely,

A handwritten signature in blue ink that reads "Mark Church".

Mark Church

Enclosures

## CERTIFICATE OF THE CHIEF ELECTIONS OFFICER

In the Matter of the CANVASS OF VOTE CAST )  
at the CONSOLIDATED MUNICIPAL, SCHOOL )  
AND SPECIAL DISTRICT ELECTION )  
held on November 8, 2011 )

I, **MARK CHURCH**, Chief Elections Officer of the County of San Mateo, State of California hereby certify;

**THAT** an election was held within the boundaries of the BROADMOOR POLICE PROTECTION DISTRICT on Tuesday, November 8, 2011 for the purpose of electing one (1) Member to the Board of Directors for four (4) year term; and I caused to have processed and recorded the votes from the canvass of all ballots cast at said election within the boundaries of the BROADMOOR POLICE PROTECTION DISTRICT.

I **HEREBY FURTHER CERTIFY** that the record of votes cast at said election are set forth in Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth at length.

**IN WITNESS WHEREOF**, I hereunto affix my hand and seal this 30<sup>th</sup> day of November 2011, and file this date with the Police Chief of the Broadmoor Police Protection District.



**MARK CHURCH**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder



Exhibit A

**STATEMENT OF THE VOTE**  
**OF THE**  
**COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

**IN THE MATTER OF THE CANVASS OF  
THE VOTES CAST IN THE COUNTY OF  
SAN MATEO AT THE CONSOLIDATED  
MUNICIPAL, SCHOOL AND SPECIAL  
DISTRICT ELECTION HELD TUESDAY,  
NOVEMBER 8, 2011**

**CERTIFICATE OF THE  
CHIEF ELECTIONS OFFICER**

I, **MARK CHURCH, CHIEF ELECTIONS OFFICER** of the County of San Mateo, State of California, do hereby certify that the Consolidated Municipal, School and Special District Election was conducted pursuant to law throughout said county on November 8, 2011; and

I **HEREBY FURTHER CERTIFY** the following facts: that at said Consolidated Election 440 election precincts were duly established with 342 operating precinct boards; that the election was conducted thereat pursuant to law; that pursuant to Division 15, Chapter 4 of the California Elections Code, I have canvassed the votes cast at all precincts which were 23,606; that 71,735 vote by mail votes were cast; that 323 early votes were cast, canvassed and included in the result of the total 95,664 votes cast which is accurately shown in this Statement of the Result of the Vote as determined by the official canvass of the returns attached hereto and made a part hereof.

**IN WITNESS WHEREOF**, I hereunto affix my hand and official seal of this office this 30th day of November, 2011.



**MARK CHURCH**  
Chief Elections Officer &  
Assessor-County Clerk-Recorder

20	BROADMOOR POLICE PROTECTION DISTRICT MEMBER, BOARD OF DIRECTORS														
	Registration	Ballots Cast	Turnout (%)		BROADMOOR POLICE RICHARD BONOMI	J. WAYNE JOHNSON									
5101	1,339	494	36.9		198	278									
5103	972	308	31.7		131	162									
5105	34	9	26.5		6	3									
5701	0	0	0.0		0	0									
<b>Early Voting Totals</b>	2,345	1	0.0		0	1									
<b>Absentee Totals</b>	2,345	598	25.5		238	339									
<b>Election Day Totals</b>	2,345	212	9.0		95	103									
<b>Grand Totals</b>	2,345	811	34.8		333	443									

Early Voting Totals 20	BROADMOOR POLICE PROTECTION DISTRICT MEMBER, BOARD OF DIRECTORS														
	Registration	Ballots Cast	Turnout (%)		BROADMOOR POLICE RICHARD BONOMI	J. WAYNE JOHNSON									
12TH CONGRESSIONAL DISTRICT	2,345	1	0.0		0	1									
12TH ASSEMBLY DISTRICT	2,345	1	0.0		0	1									
5TH SUPERVISORIAL DISTRICT	2,345	1	0.0		0	1									
8TH SENATORIAL DISTRICT	2,345	1	0.0		0	1									
BOARD OF EQUALIZATION - DISTRICT	2,345	1	0.0		0	1									
BROADMOOR POLICE PROTECTION	2,345	1	0.0		0	1									
COUNTY OF SAN MATEO	2,345	1	0.0		0	1									
SAN MATEO COMMUNITY COLLEGE	2,345	1	0.0		0	1									
UNINCORPORATED AREA	2,345	1	0.0		0	1									
<b>Early Voting Totals</b>	2,345	1	0.0		0	1									

November 08, 2011

Absentee Totals 20	BROADMOOR POLICE PROTECTION DISTRICT MEMBER, BOARD OF DIRECTORS															
	Registration	Ballots Cast	Turnout (%)		BROADMOOR POLICE	RICHARD BONOMI	J. WAYNE JOHNSON									
12TH CONGRESSIONAL DISTRICT	2,345	598	25.5		238	339										
12TH ASSEMBLY DISTRICT	2,345	598	25.5		238	339										
5TH SUPERVISORIAL DISTRICT	2,345	598	25.5		238	339										
8TH SENATORIAL DISTRICT	2,345	598	25.5		238	339										
BOARD OF EQUALIZATION - DISTRICT	2,345	598	25.5		238	339										
BROADMOOR POLICE PROTECTION	2,345	598	25.5		238	339										
COUNTY OF SAN MATEO	2,345	598	25.5		238	339										
SAN MATEO COMMUNITY COLLEGE	2,345	598	25.5		238	339										
UNINCORPORATED AREA	2,345	598	25.5		238	339										
<b>Absentee Totals</b>	2,345	598	25.5		238	339										

Grand Totals 20	BROADMOOR POLICE PROTECTION DISTRICT MEMBER, BOARD OF DIRECTORS														
	Registration	Ballots Cast	Turnout (%)		BROADMOOR POLICE RICHARD BONOMI	J. WAYNE JOHNSON									
12TH CONGRESSIONAL DISTRICT	2,345	811	34.6		333	443									
12TH ASSEMBLY DISTRICT	2,345	811	34.6		333	443									
5TH SUPERVISORIAL DISTRICT	2,345	811	34.6		333	443									
8TH SENATORIAL DISTRICT	2,345	811	34.6		333	443									
BOARD OF EQUALIZATION - DISTRICT	2,345	811	34.6		333	443									
BROADMOOR POLICE PROTECTION	2,345	811	34.6		333	443									
COUNTY OF SAN MATEO	2,345	811	34.6		333	443									
SAN MATEO COMMUNITY COLLEGE	2,345	811	34.6		333	443									
UNINCORPORATED AREA	2,345	811	34.6		333	443									
<b>Early Voting Totals</b>	2,345	1	0.0		0	1									
<b>Absentee Totals</b>	2,345	598	25.5		238	339									
<b>Election Day Totals</b>	2,345	212	9.0		95	103									
<b>Grand Totals</b>	2,345	811	34.6		333	443									

**RESOLUTION NO. 2011/2012 – 05**

**A RESOLUTION OF THE BROADMOOR POLICE PROTECTION DISTRICT  
REGARDING THE REGULATION OF TAXICABS**

*June 12, 2012*

WHEREAS, California Government Code Section 53075.5 requires that every city or county shall protect the public health, safety, and welfare by adopting a resolution in regard to taxicab transportation services; and

WHEREAS, California Government Code Section 53075.5 requires that the regulations established in regard to taxicab transportation services include at a minimum: (i) a policy for entry into the business of providing taxicab transportation services; (ii) the establishment or registration of rates; and (iii) a mandatory controlled substance and alcohol testing certification program; and

WHEREAS, Chapter 5.10 of the San Mateo County Code regulates the operation of taxicabs in the District; and

WHEREAS, the District hereby establishes a procedure in order to provide for the uniform regulation of taxicabs, and that all taxicabs operated in the District are in compliance with said regulations.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners of the Broadmoor Police Protection hereby adopts the taxicab regulations attached hereto as Exhibit "A" and incorporated herein.

Ayes




Noes

*none*

Absent

*JOSEPH SHERIDAN*

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. J. Wayne Johnson, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Gregory Love  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

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# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2011/2012 - 01

*July 12 2011*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2011 – 2012 at the sum of \$ 2,055,517.00.

Ayes *J. Wayne Johnson*  
*Ralph E. Hutchens*  
\_\_\_\_\_

Noes *none*

Absent: *JOSEPH SHERIDAN*  
\_\_\_\_\_

Attest *Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2011/2012 - 01

*July 12 2011*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2011 – 2012 at the sum of \$ 2,055,517.00.

Ayes *J. Wayne Johnson*  
*Ralph E. Hutchens*  
\_\_\_\_\_

Noes *none*

Absent *JOSEPH SHERIDAN*  
\_\_\_\_\_

Attest *Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

STATE OF CALIFORNIA }  
COUNTY OF SAN MATEO } ss  
I, GREGORY LOVE, Chief of Police of the Broadmoor Police Protection District, and District Manager thereof, do hereby certify that the foregoing is a full, true and correct copy of the original on file in my office, and that I have carefully compared the same with the original.  
Witness my hand and seal of said District  
this *16th* day of *SEPTEMBER* 20 *11*  
GREGORY LOVE  
Chief of Police, Broadmoor Police Protection District  
*Gregory Love* Title *CHIEF OF POLICE*



# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## RESOLUTION NO. 2012/2013 - 04

*November 13, 2012*

WHEREAS, at 12:00 midnight on December 1, 2012, Gregory Love shall retire from the service of the District as its Chief of Police; and

WHEREAS, the appointment of a successor Chief of Police is necessary and required; and

WHEREAS the Police Commission, after considering eligible candidates to fill the position of Chief of Police, finds that Commander David P. Parenti shall succeed to the position of Chief of Police;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: that effective 12:01 a.m. on December 1, 2012, David P. Parenti is hereby appointed Chief of Police.

Ayes

*J. Wayne Johnson*  
*Joseph P. Sheridan*  
*Ralph E. Hutchens*

Noes

*none*

Absent

*none*

*Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman





# BROADMOOR POLICE DEPARTMENT

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(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## RESOLUTION NO. 2012/2013 - 03

*September 11, 2012*

WHEREAS, at the regular meeting of the Board of Police Commissioners on August 14<sup>th</sup>, 2012, the Commission ordered a public hearing on Assembly Bill 3229; and

WHEREAS, at the meeting on September 11, 2012, all the provisions of Assembly Bill 3229 were taken up for public discussion, and no objection was offered by the public or any member of the Commission to the adoption of a resolution required by that legislation in order for the District to receive certain funding pursuant thereto; and

WHEREAS, the adoption of a resolution, among other things, is required in order for the District to be eligible to receive the funding provided by Assembly Bill 3229; and

WHEREAS, certain steps are to be taken by the District in order to be eligible for such funds;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Police Commissioners approves the Expenditure Plan submitted by the Chief of Police for the funding available to the District under Assembly Bill 3229; and
2. The Commission, finds that the funding available to the District is for front-line municipal police services and crime prevention programs.

Ayes *Wayne Johnson*

*Joseph Sheridan*  
*Ralph Hutchens*

Noes *none*

Absent *none*

*Ralph Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

*"Dedicated to Service"*



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2012/2013 - 02

*July 10, 2012*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$397.00
2)	Multiple residential	\$397.00
3)	Residential Board or Care Facility (Per Bed)	\$331.00
4)	Commercial and Industrial	\$868.00
5)	Un-improved property	\$129.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2012-2013 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *J. Wayne Johnson*

*Joseph P. Sheridan*  
*Ralph E. Hutchens*

Noes *none*

Absent *none*

Attest *Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman

*"Dedicated to Service"*



# BROADMOOR POLICE DEPARTMENT

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**Gregory Love**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Joseph P. Sheridan  
Hon. Ralph E. Hutchens

## Resolution 2012/2013 - 01

*July 10, 2012*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2012 - 2013 at the sum of \$ 2,121,833.00.

Ayes *J. Wayne Johnson*  
*Joseph P. Sheridan*  
*Ralph E. Hutchens*

Noes *none*

Absent *none*

Attest *Ralph E. Hutchens*  
Hon. Ralph E. Hutchens, Secretary

*J. Wayne Johnson*  
Hon. J. Wayne Johnson, Chairman



V46



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**David Parenti**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2014/2015 – 01

April 8, 2014

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

- 1) Single family dwelling \$397.00 1348(01)
- 2) Multiple residential <sup>56(97)</sup> 6(91) 11(92) 3(95) \$397.00 - 3(02), 12(05), 1(06)
- 3) Residential Board or Care Facility (Per Bed) \$331.00
- 4) Commercial or Industrial <sup>1(59)</sup> 2(27) 9(26) 5(38) 1(39) \$868.00 - 2(11) 6(13) 2(17)
- 5) Un-improved property <sup>2(79) 2(75) 4(71) 5(72) 3(31) 1(36) 2(88)</sup> <sub>6</sub> \$129.00 2(88) 4(00) 3(25)

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2014-2015 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes *[Signature]*

Noes *[Signature]*

Absent HUTCHENS

\_\_\_\_\_  
Hon. Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman

**SAN MATEO COUNTY ASSESSOR'S OFFICE  
PUC LISTING**

<b>PUC</b>	<b>PUC DESCRIPTION</b>
00	VACANT LAND
01	SINGLE FAMILY RES
02	DUPLEX
03	TRIPLEX
04	FOURPLEX
05	FIVE or MORE UNITS
06	HOTEL
07	MOBILEHOME
08	BOARDING HOUSE
09	MOBILEHOME PARK
11	STORE
12	STORE & OFFICE
13	STORE & RESIDENCE
14	SUPERMARKET
15	DEPARTMENT STORE
16	SHOPPING CENTER
17	OFFICE; SINGLE STORY
18	OFFICE; MULTI-STORY
19	PROFESSIONAL BLDG.
20	PARKING STRUCTURE
21	RESTAURANT
22	INDOOR RECREATION
23	FINANCIAL
24	SERVICE SHOP
25	SERVICE STATION
26	AUTO SALES / REPAIR
27	PARKING LOT
28	WHOLESALE
29	EDUCATIONAL FACILITY
31	LIGHT MFG
32	MINI WAREHOUSE
33	LUMBER YARD, MILL
34	R & D FLEX
35	BIOTECH
36	FOOD PROCESSING
37	MINERAL PROCESSING
38	WAREHOUSE
39	OPEN STORAGE
40	ROW CROPS
41	ROW CROPS & DRY FARM
42	TPZ, VACANT
43	TPZ, IMPROVED
44	AG. PRESERVE, VACANT
45	AG. PRESERVE, IMPROVED
46	DRY FARM & PASTURE
47	GRAZING
48	WOODED, TIMBER
49	BRUSH, BARREN

50 VACANT LAND, UNDER 40 ACRES  
51 SFR, UNDER 5 ACRES  
52 SFR, 5 TO 40 ACRES  
53 SFR, OVER 40 ACRES  
54 MULTI-USE IMPS, UNDER 5 ACRES  
55 MULTI-USE IMPS, 5 - 40 ACRES  
56 MULTI-USE IMPS, OVER 40 ACRES  
57 AUX. FARM IMPROVEMENTS  
58 MISC. IMPROVEMENTS  
59 NURSERIES & GREENHOUSES  
61 THEATRE  
62 AIRPORT  
63 MARINA  
64 CLUB / LODGE  
65 AUDITORIUM, STADIUM, PIER  
66 GOLF COURSE  
67 RACE TRACK  
68 CAMP  
69 PARK  
71 CHURCH  
72 SCHOOL  
73 COLLEGE  
74 HOSPITAL  
75 NURSING, CONVALESCENT HOME  
76 POST OFFICE  
77 CEMETERY, MORTUARY  
78 COMMUNITY CENTER  
79 C / I MISC.  
81 WATER CO  
82 MINING  
83 GAS & OIL WELLS  
84 PIPELINES/CANALS  
85 RIGHT OF WAY  
86 WATER RIGHTS  
87 UNDERWATER & MARSH  
88 HIGHWAYS & STREETS  
89 RESIDENTIAL MISC.  
91 MORE THAN 1 DETACHED LIVING UNITS  
92 SFR CONVERTED TO 2 UNITS  
93 SFR & DUPLEX OR TRIPLEX  
94 TWO DUPLEXES  
95 RESIDENTIAL; COMBINATION OF UNIT TYPES  
96 FOURPLEX PLUS A RESIDENCE, DUPLEX OR TRI  
97 RESIDENTIAL CONDO  
98 CO-OPERATIVE APARTMENT



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**David Parenti**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2014/2015 – 02

*August 12, 2014*

WHEREAS, at 12:00 midnight on April 15, 2014 Commander Arthur Stellini will assume the position of Commander of Police; and

WHEREAS, the appointment of a successor Commander of Police is necessary and required; and

WHEREAS, the Police Commission approves the recommendation of the Chief of Police to fill the position of Commander of Police;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 12:01 a.m. on April 15, 2014 Arthur Stellini is hereby appointed Commander of Police.

Ayes

*[Handwritten signatures]*

Noes

*NONE*

Absent

*NONE*

\_\_\_\_\_  
Hon. Ralph E. Hutchens, Secretary

*[Handwritten signature]*  
\_\_\_\_\_  
Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
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(650) 755-3838 • Fax (650) 775-9732



**David Parenti**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2013/2014 – 01

*May 14, 2013*

WHEREAS, at 12:00 midnight on December 1, 2012 Commander Edward S. Nakiso will assume the position of Commander of Police; and

WHEREAS, the appointment of a successor Commander of Police is necessary and required; and

WHEREAS, the Police Commission approves the recommendation of the Chief of Police to fill the position of Commander of Police;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 12:01 a.m. on December 1, 2012, Edward S. Nakiso is hereby appointed Commander of Police.

Ayes

Noes

Absent

RALPH E. HUTCHENS

\_\_\_\_\_  
Hon. Ralph E. Hutchens, Secretary

\_\_\_\_\_  
Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**David Parenti**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2013/2014 – 02

*June 18, 2013*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$397.00
2)	Multiple residential	\$397.00
3)	Residential Board or Care Facility (Per Bed)	\$331.00
4)	Commercial or Industrial	\$868.00
5)	Un-improved property	\$129.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2013-2014 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes

*[Handwritten signatures]*

Noes

*NONE*

Absent

*NONE*

*[Signature]*  
Hon. Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**Arthur Stellini**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2015/2016 – 05

*OCTOBER 13, 2015*  
**September 8, 2015**

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo, sets the operating budget of the District for Fiscal Year 2016-2017 at the sum of \$ 2,283,271.00.

Ayes *[Signature]*

*[Signature]*  
*[Signature]*

Noes *NONE*

Absent *NONE*

*[Signature]*  
Hon. Ralph E. Hutchens, Secretary

*[Signature]*  
Hon. Joseph P. Sheridan, Chairman





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**Arthur Stellini**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2015/2016 – 04

*July 14, 2015*

**BROADMOOR POLICE COMMISSION, BROADMOOR POLICE PROTECTION DISTRICT,  
STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION DIRECTING THE SAN MATEO COUNTY CHIEF ELECTIONS  
OFFICER TO CONDUCT THE NOVEMBER 3, 2015 ELECTION FOR THE  
BROADMOOR POLICE PROTECTION DISTRICT WHOLLY BY MAIL PURSUANT TO  
THE PILOT PROGRAM AUTHORIZED BY ASSEMBLY BILL 2028 IF ALL OTHER  
AFFECTED JURISDICTIONS ALSO REQUEST PARTICIPATION IN THE PILOT  
PROGRAM AT THAT ELECTION**

---

**RESOLVED**, by the Broadmoor Police Commission of the Broadmoor Police  
Protection District, State of California, that

**WHEREAS**, in 2014 the California Legislature and Governor approved  
Assembly Bill 2028 (AB 2028), which is a pilot program permitting certain elections in  
San Mateo County to be conducted wholly by mail if specific conditions are met; and

**WHEREAS**, pursuant to AB 2028, each jurisdiction may determine whether to  
participate in this pilot program and whether to authorize its election on a given date to  
be conducted by mail, provided, however, that election in question shall not be  
conducted by mail pursuant to the pilot program unless all overlapping jurisdictions with

elections on that same date so request; and

**WHEREAS**, if the election is authorized by all affected jurisdictions to be conducted pursuant to the AB 2028 pilot program, various actions shall be taken to ensure that voter access and turnout is protected, including but not limited to the following:

- At least one ballot dropoff location shall be provided in each city;
- A ballot dropoff location shall be open during business hours to receive ballots beginning 28 days prior to the election through 8 p.m. on the night of the election;
- At least one polling place shall be provided per city between 7 a.m. and 8 p.m. on election day for voters to request a ballot who did not receive a ballot or who need a replacement ballot for any reason;
- At the request of any city, county, or district, the Chief Elections Officer may provide additional ballot dropoff locations and polling places;
- All elections materials, including a prepaid return envelope for the ballot, shall be provided to each voter;
- A list of ballot dropoff locations and polling places shall be delivered to each voter; and
- Polling places shall be located at an accessible location and equipped with voting machines that are accessible to individuals with disabilities; and

**WHEREAS**, in general, the cost of conducting an election pursuant to the pilot program described above is expected to be significantly less overall than a typical election, and this cost reduction should translate to lower costs to each jurisdiction that participates in the pilot program election compared to the typical election costs borne by each jurisdiction; and

**WHEREAS**, the San Mateo County Chief Elections Officer has reported that in San Mateo County, 57% of registered voters are permanently registered to vote by mail, in the November 2013 Consolidated Municipal, School, and Special District Election over 76% of the ballots were cast by mail, and in the June 2014 Primary Election over 77% of the ballots were cast by mail; and

**WHEREAS**, the Chief Elections Officer has stated an intention to have the November 3, 2015 Consolidated Municipal, School, and Special District Election be the first mail election conducted pursuant to the AB 2028 pilot program in San Mateo County; and

**WHEREAS**, this Broadmoor Police Commission has considered the merits of the proposed pilot election program and desires to participate in the pilot program given the protections for voter access and participation in the election and anticipated cost savings to the Broadmoor Police Protection District.

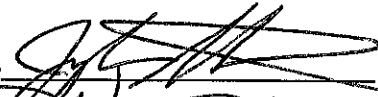

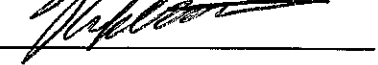
**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Broadmoor Police Protection District Broadmoor Police Commission authorizes the November 3, 2015 election for the Broadmoor Police Protection District to be conducted wholly by mailed ballots pursuant to AB 2028 and consolidated with all other elections occurring on that date within San Mateo County. Accordingly, the San Mateo County Chief Elections Officer is requested to conduct the November 3, 2015 election for Broadmoor Police Protection District, including any elections for officials of Broadmoor Police Protection District and measures relating to Broadmoor Police Protection District, as an election conducted wholly by mail pursuant to the AB 2028 pilot program, it being understood that the election shall occur wholly by mail on that date only if all overlapping jurisdictions with elections on that date make the same request. If all overlapping jurisdictions with elections on that date do not so request, the Broadmoor Police Protection District election shall occur as normal on that date pursuant to the other provisions of the Elections Code.

**BE IT ADDITIONALLY RESOLVED** that the Clerk of the Broadmoor Police Protection District Broadmoor Police Commission is hereby directed to notify the Secretary of State no later than August 6, 2015, of the Broadmoor Police Protection District's intent to conduct an all-mailed ballot election as outlined above.

**BE IT FURTHER RESOLVED** that the Broadmoor Police Protection District Broadmoor Police Commission shall separately send information regarding the specifics

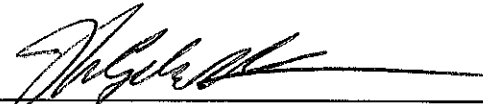
of its November 3, 2015 election to the San Mateo County Chief Elections Officer.

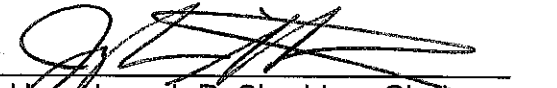
\* \* \* \* \*

Ayes   
  


Noes NONE

Absent NONE

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



David Parenti  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2015/2016 – 03

*June 9, 2015*

RESOLVED, that the Chief of Police be and they are hereby severally authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the Broadmoor Police Protection District and to execute any and all documents required for such application.

I, Arthur Stellini, the undersigned Police Chief of the Board of the said Broadmoor Police Protection a Police Protection District, hereby certify that I am the Police Chief of said Police Protection District, that the foregoing is a full, true and correct copy of the resolution duly passed by the Board at the meeting of said Board held on the day and at the place herein specified and that said resolution has never been revoked, rescinded, or set aside and is now in full force and effect.

Ayes


Noes

*N/A*

Absent

*N/A*

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman



Our File: \_\_\_\_\_

## APPLICATION FOR A PUBLIC ENTITY CERTIFICATE OF CONSENT TO SELF INSURE

NOTE: All questions must be answered. If not applicable, enter "N/A".  
Workers' compensation insurance must be maintained until certificate is effective.

### APPLICANT INFORMATION

Legal Name of Applicant (show exactly as on Charter or other official documents):

Broadmoor Police Protection District

Street Address of Main Headquarters:

388 88th Street

Mailing Address (if different from above):

388 88th Street

Federal Tax ID No.:

32-0108864

City, State, Zip Code

Broadmoor CA 94015

TO WHOM DO YOU WANT CORRESPONDENCE REGARDING THIS APPLICATION ADDRESSED?

Name: Scott Schimke

Title: Executive Director

Company Name: Golden State Risk Management Authority

Mailing Address: PO Box 706

City: Willows

State: CA

Zip + 4: 95988-0706

Telephone Number: (530) 934-5633

Email: memberservices@gsrma.org

Type of Public Entity (check one):

City and/or County     School District     Police and/or Fire District     Hospital District     Joint Powers Authority

Other (describe): \_\_\_\_\_

Type of Application (check one):

New Application     Reapplication due to Merger or Unification     Reapplication due to Name Change

Other (describe) \_\_\_\_\_

Date Self Insurance Program will begin: July 1, 2015



---

**CURRENT PROGRAM FOR WORKERS' COMPENSATION LIABILITIES**


---

Currently Insured with State Compensation Insurance Fund, Policy Number:

Policy Expiration Date: \_\_\_\_\_ Yearly Premium: \$ \_\_\_\_\_

Current Yearly Incurred (paid & unpaid) Losses: \$ \_\_\_\_\_ (FY or CY)

Currently Self Insured, Certificate Number: 5806-013

Name of Current Certificate Holder: Special District Risk Management Authority

Other (describe): \_\_\_\_\_

---

**JOINT POWERS AUTHORITY**


---

Will the applicant be a member of a workers' compensation Joint Powers Authority for the purpose of pooling workers' compensation liabilities?

Yes  No If yes, then complete the following:

Effective date of JPA Membership: 7/1/15 JPA Certificate No.: 5804

Name and Title of JPA Executive Officer:

Scott Schimke, Executive Director

Name of Joint Powers Authority Agency:

Golden State Risk Management Authority

Mailing Address of JPA:

PO Box 706

City:

State:

Zip + 4:

Willows, CA 95988-0706

Telephone Number: (530) 934-5633

---

**PROPOSED CLAIMS ADMINISTRATOR**


---

Who will be administering your agency's workers' compensation claims? (check one)

JPA will administer, JPA Certificate No.: 5804

Third party agency will administer, TPA Certificate No.: \_\_\_\_\_

Public entity will self administer

Insurance carrier will self administer

Name of Individual Claims Administrator:

Tricia Alderman

Name of Administrative Agency:

Golden State Risk Management Authority

Mailing Address:

PO Box 706

City:

State:

Zip + 4:

Willows, CA 95988-0706

Telephone Number: (530) 934-5633

FAX Number: (530) 934-8133

Number of claims reporting locations to be used to handle the agency's claims: 1

Will all agency claims be handled by the administrator listed on previous page?  Yes  No

**AGENCY EMPLOYMENT**

Current Number of Agency Employees: 15

Number of Public Safety Officers (law enforcement, police or fire): 12

If a school district, number of certificated employees: \_\_\_\_\_

Will all agency employees be included in this self insurance program?  Yes  No

If no, explain who is not included and how workers' compensation coverage is to be provided to the excluded agency employees:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INJURY AND ILLNESS PREVENTION PROGRAM**

Does the agency have a written Injury and Illness Prevention Program?  Yes  No

Individual responsible for agency Injury and Illness Prevention Program:

Name and Title:  
Chief Art Stellini

Company or Agency Name:  
Broadmoor Police Protection District

Mailing Address:  
388 88th St

City: Broadmoor State: CA Zip + 4: 94015

Telephone Number: 650-755-3840

**SUPPLEMENTAL COVERAGE**

Will your self insurance program be supplemented by any insurance or pooled coverage under a standard workers' compensation insurance policy?  Yes  No

If yes, then complete the following:

Name of Carrier or Excess Pool: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_

Will your self insurance program be supplemented by any insurance or pooled coverage under a specific excess workers' compensation insurance policy?  Yes  No

If yes, then complete the following:

Name of Carrier or Excess Pool: CSAC-Excess Insurance Authority

Policy Number: EIA-PE 14 EWC-02

Effective Date of Coverage: 7/1/15

Retention Limits: \$300,000

Will your self insurance program be supplemented by any insurance or pooled coverage under an aggregate excess (stop loss) workers' compensation insurance policy?  Yes  No

If yes, then complete the following:

Name of Carrier or Excess Pool: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_

Retention Limits: \_\_\_\_\_

**RESOLUTION OF GOVERNING BOARD**

See Attached Resolution-Page 5

**CERTIFICATION**

The undersigned on behalf of the applicant hereby applies for a Certificate of Consent to Self Insure the payment of workers' compensation liabilities pursuant to Labor Code Section 3700. The above information is submitted for the purpose of procuring said Certificate from the Director of Industrial Relations, State of California. If the Certificate is issued, the applicant agrees to comply with applicable California statutes and regulations pertaining to the payment of compensation that may become due to the applicant's employees covered by the Certificate.

Signature of Authorized Official:

*Arthur Stellini*

Typed Name:

Chief Art Stellini

Title:

Chief of Police

Agency Name:

Broadmoor Police Protection District

Date:

6-12-2015

Seal

(Emboss seal above or Notarize signature)

RESOLUTION NO: 2015/2016-02 DATED: 06/09/2015

A RESOLUTION AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA FOR A CERTIFICATE OF CONSENT TO SELF INSURE WORKERS' COMPENSATION LIABILITIES

At a meeting of the Board of Police Commissioners (enter title)

of the Broadmoor Police Protection District (enter name of public agency, district)

a Police Protection District (enter type of agency) organized and existing under the laws of

the State of California, held on the day of , 2015, the following resolution was adopted:

RESOLVED, that the Chief of Police (enter position titles)

be and they are hereby severally authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the

Broadmoor Police Protection District (enter name of district)

and to execute any and all documents required for such application.

I, Art Stellini, the undersigned Police Chief (enter name) (enter title)

of the Board of the said Broadmoor Police Protection (enter name of agency)

a Police Protection District (enter type of agency), hereby certify that I am the Police Chief (enter title)

of said Police Protection District (enter type of agency), that the foregoing is a full, true and correct copy of the resolution duly

passed by the Board at the meeting of said Board held on the day and at the place herein specified and that said resolution has never been revoked, rescinded, or set aside and is now in full force and effect.

IN WITNESS WHEREOF: I HAVE SIGNED MY NAME AND AFFIXED THE SEAL OF THIS



Police Protection District (enter type of agency)

THIS 9th DAY OF June, 2015

(Signature)



## BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Arthur Stellini**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

June 9, 2015

To Whom It May Concern:

I certify that there have been no known workers' compensation losses, accidents or circumstances that might give rise to a claim in the past 10 years.

Sincerely,

A handwritten signature in black ink that reads "Arthur Stellini". The signature is written in a cursive, flowing style.

Arthur Stellini  
Chief of Police  
Broadmoor Police Department

**MEDCOR**  
Data Collection Form

Entity Name: Broadmoor Police Protection District

Primary Contact  
(Member contact receiving all reports/forms): Chief Arthur Stellini

Primary Contact Phone #: 650-755-9514

Primary Contact Fax #: 650-755-9732

Primary Contact Email: astellini@pd.broadmoor.ca.us

Mailing Address: 388 88th Street , Broadmoor, CA 94015  
Street, Post Office Box City, State, Zip

Federal EIN: \_\_\_\_\_

**Department/Site/Location Information**

Site Name	Site #	Street Address	City	Zip Code	Fax #
		388 88th Street	Broadmoor	94015	650-755-9732

<b>CLINIC</b> (for non-emergencies)	<b>EMERGENCY FACILITY/HOSPITAL ER</b> (emergencies & after-hours )
<i>Name</i> Seton Medical Center	<i>Name</i> Seton Medical Center
<i>Street Address</i> 1900 Sullivan Ave	<i>Street Address</i> 1900 Sullivan Ave
<i>City</i> Daly City	<i>City</i> Daly City
<i>State</i> CA	<i>State</i> CA
<i>Zip</i> 94015	<i>Zip</i> 94015
<i>Phone #</i> 650-992-4000	<i>Phone #</i> 650-992-4000
<i>Fax #</i>	<i>Fax #</i>
<b>Urgent Care</b>	<b>EMERGENCY FACILITY/HOSPITAL ER</b> (emergencies & after-hours )
<i>Name</i> Seton Medical Center	<i>Name</i> Seton Medical Center
<i>Street Address</i> 1900 Sullivan Ave	<i>Street Address</i> 1900 Sullivan Ave
<i>City</i> Daly City	<i>City</i> Daly City
<i>State</i> CA	<i>State</i> CA
<i>Zip</i> 94015	<i>Zip</i> 94015
<i>Phone #</i> 650-992-4000	<i>Phone #</i> 650-992-4000
<i>Fax #</i>	<i>Fax #</i>



The attached Medcor Data Collection Form will help us gather the necessary information to enroll your agency in this program. Listed below are instructions, as well as an explanation of why this information is important.

Medcor Data Collection Form Instructions

1. Entity Name – This is the name of your agency. If you are a large agency with departments, divisions or locations this would be the name of your District.
2. Primary Contact – This is the individual who has been designated to receive all forms, reports, etc. relating to workplace injuries and illnesses.
3. Primary Contact Phone – We may need to speak with the Primary Contact to follow up on a workplace injury or illness.
4. Primary Contact Fax – Some of the documents generated by Medcor will be faxed to the Primary Contact using this number.
5. Primary Contact e-mail – E-mail correspondence will be sent to the Primary Contact regarding the workplace injury or illness.
6. Mailing Address – In the event that documents or information need to be sent to you via regular mail. This is the address that will be used.
7. Department/Site/Location Information – These are the primary locations where your employees reports for work daily. When your employee calls Medcor the nurse will ask the employee where they work. The locations listed in this field will be the choices Medcor can select from to complete the field on the form.
8. The last section requests the Clinic, Urgent Care and Emergency Facility/Hospital where you would like your injured/ill employee referred. Please list the name and pertinent information for each of the facilities you list. If you do not designate your preferred facilities, the nurse at Medcor will refer the injured employee to the facility they have listed as the closest to the employee.

When you have completed the form return it to us and we will forward it on to Medcor.





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**David Parenti**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2015/2016 – 02

*March 10, 2015*

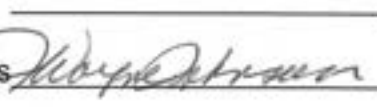
WHEREAS, at 12:00 midnight on April 1, 2015 Commander Arthur Stellini will assume the position of Chief of Police; and

WHEREAS, the appointment of a successor Chief of Police is necessary and required; and

WHEREAS, the Police Commission approves the recommendation of the Chief of Police to fill the position of Chief of Police;


NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 12:01 a.m. on April 1, 2015, Arthur Stellini is hereby appointed Chief of Police.

Ayes   


Noes 

Absent \_\_\_\_\_

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 775-9732



**David Parenti**  
Chief of Police

Board of Police Commissioners  
Hon. J. Wayne Johnson  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2015/2016 – 01

*March 10, 2015*

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate government code section and the authorization of the voters of the District:

1)	Single family dwelling	\$397.00
2)	Multiple residential	\$397.00
3)	Residential Board or Care Facility (Per Bed)	\$331.00
4)	Commercial or Industrial	\$868.00
5)	Un-improved property	\$129.00

Be it further resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2015-2016 as noted above, and to furnish the Controllers Office with appropriate data.

Ayes \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

  
Hon. Ralph E. Hutchens, Secretary

  
Hon. Joseph P. Sheridan, Chairman

**RESOLUTION NO. 2018-01**

**A RESOLUTION OF THE POLICE COMMISSION  
OF BROADMOOR POLICE PROTECTION DISTRICT DETERMINING THAT  
POLICE CORPORAL REY PAGARIGAN IS DISABLED AND ELIGIBLE TO  
RECEIVE AN INDUSTRIAL DISABILITY RETIREMENT  
(GOVERNMENT CODE SECTION 21156)**

WHEREAS, the Broadmoor Police Protection District (hereinafter referred to as "District") is a contracting agency of the California Public Employees' Retirement System ("CalPERS");

WHEREAS, the California Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the California Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such law;

WHEREAS, Rey Pagarigan was a former employee of the District and held the position of Police Officer (Corporal);

WHEREAS, an application for industrial disability retirement of Rey Pagarigan has been filed with the CalPERS; and

WHEREAS, the Police Commission, as the governing body of the District, has reviewed the available medical and other evidence relevant to such alleged disability.

NOW, THEREFORE, BE IT RESOLVED BY THE POLICE COMMISSION OF THE BROADMOOR POLICE PROTECTION DISTRICT AS FOLLOWS:

1. That the Police Commission of the District does hereby find and determine that Rey Pagarigan is incapacitated within the meaning of the California Public Employees' Retirement Law for performance of his duties in the position of Police Officer (Corporal), and does hereby certify under penalty of perjury that this determination was made on the basis of competent medical opinion and was not used as a substitute for the disciplinary process in accordance with Government Code section 21156(a)(2). If the disciplinary process occurred before the member's separation from employment, all relevant personnel documents were forwarded to CalPERS for determination of the member's eligibility for disability retirement and CalPERS' determination that the member is eligible to apply for disability retirement was obtained prior to starting the process of determination;

2. Rey Pagarigan had filed a Workers' Compensation claim(s) for his disabling condition(s). The Workers' Compensation claim(s) was accepted.

3. BE IT FURTHER RESOLVED THAT THE Police Commission of the District does hereby find and determine that such disability is the result of injury or disease arising out of and in the course of employment.



4. Neither Rey Pagarigan nor the District has applied to the Workers Compensation Appeals Board for a determination pursuant to Government Code Section 21166 as to whether such disability is industrial.

5. IT IS FURTHER RESOLVED THAT Rey Pagarigan was separated from his employment in the position of Police Officer (Corporal) after expiration of his rights under Government Code Section 21164, effective April 5, 2018, and that no dispute as to the expiration of such leave rights is pending. His last day on paid status was April 4, 2018.

6. There is not a possibility of third party liability.

7. Advanced Disability Pension Payments will be made. On May 25, 2018, the District will pay Rey Pagarigan an ADPP payment in the amount of \$6,800.22 for the period April 5, 2018 through May 19, 2018. Thereafter, ADPP payments will be made bi-weekly in the amount of \$1,942.92 beginning June 8, 2018. Such payments will continue only until CalPERS notifies the Parties that it has accepted the District's determination on Rey Pagarigan's disability retirement application and/or that CalPERS will make disability pension payments to Rey Pagarigan.

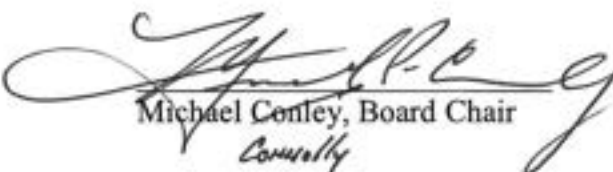
8. The primary disabling condition is heart disease.

9. The duration of the disabling condition is expected to be permanent or last at least twelve consecutive months from the date of the application for benefit or will result in death, which is certified by competent medical opinion, as determined on the basis of competent medical opinion.

The foregoing Resolution was introduced at a regular meeting of the Police Commission of the Broadmoor Police Protection District held on the 8<sup>th</sup> day of May 2018 and the Resolution adopted by the following vote:

AYES: UNANIMOUS  
NOES: NONE  
ABSENT: N/A.

APPROVED:

  
Michael Conley, Board Chair  
Council

ATTEST

  
Arthur Stellfni, Chief of Police



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Arthur Stellini**  
Chief of Police

Board of Police Commissioners  
Hon. Michael P. Connolly  
Hon. Ralph Hutschens  
Hon. Joseph P. Sheridan

RESOLUTION NO. 2017-01

## REQUIRING EVEN-NUMBERED YEAR ELECTIONS FOR THE BOARD OF POLICE COMMISSION

WHEREAS, the Broadmoor Police Protection District's (District) enabling legislation, specifically California Health & Safety 20000 *et seq.*, specifies that Police Protection Districts are subject to the Uniformed District Election Law; and

WHEREAS, the Uniform District Election Law, specifically California Elections Code 10505, provides that elections for the Board of Police Commissioners of the District are held in odd-numbered years, and the District currently holds its elections for members of its Police Commission in odd-numbered years; and

WHEREAS, pursuant to Election Code Sections 10505 and 10404(b), the District's Board of Police Commissioners may, by resolution, order the elections of its Commissioners be held on the same day as a statewide general election; and

WHEREAS, California Elections Code Section 1001 provides that elections held in June and November of each even-numbered year are statewide elections and the dates of those elections are statewide election dates; and

WHEREAS, the terms of two members of the Police Commission are set to expire in November 2017 and the term of one member of the Police Commission is set to expire in November 2019; and

WHEREAS, the next statewide general election in November of an even-numbered year at which the members of the Board of Police Commissioners could be elected following the expiration of the terms of the current Commissioners is November 6, 2018; and

WHEREAS, the Board of Police Commissioners desires, as permitted by law, to consolidate the election of members of its Board of Police Commissioners with the statewide general election held on the first Tuesday after the first Monday in November of each even-numbered year.

NOW, THEREFORE BE IT RESOLVED that pursuant to its rights, powers and authority, the Board of Police Commissioners of the Broadmoor Police Protection District hereby:

1. Orders the elections of its members of the District's Board of Police Commissioners to occur regularly on the same date as statewide general elections occurring on the first Tuesday after the first Monday in November of even-numbered years and to be consolidated with those even-numbered year elections.
2. Orders such elections commence with the statewide general election to be held on November 6, 2018.



3. Acknowledges that those members of the Board of Police Commission whose terms of office will expire prior to the statewide general election in November 2018 will continue in office until their successors are elected and qualified in accordance with Section 10404(j) of the California Elections Code at the November 2018 election, and that member of the Board of Police Commission whose terms of office will expire in December 2019 will continue in office until their successors are elected and qualified in at the November 2020 election.
4. Directs the Commission's Secretary to submit this resolution to the County of San Mateo Board of Supervisors no later than 240 days prior to the next scheduled District Election.
5. Requests the County of San Mateo Board of Supervisors administer this Resolution as set forth in Section 10404 of the California Elections Code and, within 60 days of the submission of this Resolution, approve this Resolution unless it finds that the ballot style, voting equipment, or computer capacity cannot handle additional elections or materials, in accordance with Section 10404(e) of the California Elections Code.

PASSED AND ADOPTED this 10<sup>th</sup> day of January 2017, by the following vote of the Commission:

AYES:

  
 \_\_\_\_\_  
 Joseph Sheridan, Chair

  
 \_\_\_\_\_  
 Ralph Hutchens

  
 \_\_\_\_\_  
 Michael Connolly

NOES:

*None*  
 \_\_\_\_\_

\_\_\_\_\_

ABSENT:

*N/A*  
 \_\_\_\_\_

  
 \_\_\_\_\_  
 Joseph Sheridan  
 Chair, Board of Police Commission

  
 \_\_\_\_\_  
 Ralph Hutchens  
 Secretary, Board of Police Commission



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



**Arthur Stellini**  
Chief of Police

Board of Police Commissioners  
Hon. Michael Connolly  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

January 11, 2017

County of San Mateo  
Board of Supervisors  
400 County Center  
Redwood City, CA 94063

Re: Broadmoor Police Protection District Resolution 2017-1  
Requing Even-Numbered Year Elections for the Board of Police Commissioners

Dear Honorable Board of Supervisors:

The Broadmoor Police Protection District Board of Police Commissioners approved the enclosed Resolution No. 2017 at its regular meeting on January 10, 2017, requiring even-numbered year election for the Board of Police Commissioners.

The Broadmoor Police Protection District respectfully requests review and approval by the Board of Supervisors of the region in accordance with Section 10404 of the California Elections Code.

Please contact me with questions or if additional information is required. Thank you very much for your consideration of request.

Sincerely,

Joseph Sheridan, Chair  
Broadmoor Police Commission

Enclosure

cc: San Mateo County Elections Office





# BROADMOOR POLICE DEPARTMENT

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Arthur Stellini  
Chief of Police

Board of Police Commissioners  
Hon. Michael P. Connolly  
Hon. Ralph Hutchens  
Hon. Joseph P. Sheridan

## RESOLUTION NO. 2017-18-01

August 8, 2017

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate code section and the authorization of the voters of the District:

1) Single family dwelling	\$417.00
2) Multiple residential	\$417.00
3) Residential Board of Care Facility (Per bed)	\$348.00
4) Commercial or Industrial	\$911.00
5) Un-improved property	\$135.00

Be it resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2017-2018 as noted above, and to furnish the Controller's Office with appropriate date.

Ayes



Noes

NONE

Absent

NONE



Hon. Ralph E. Hutchens, Secretary  
Chairman



Hon. Joseph P. Sheridan,

TX Result Report

P 1  
 08/09/2017 13:24  
 Serial No. AOED011001135  
 TC: 324437

Addressee	Start Time	Time	Prints	Result	Note
16505991139	08-09 13:24	00:00:21	001/001	OK	

Note TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
 MX: Mixed Original TX, CALL: Manual TX, CSRC: CSRC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special Original, FCODE: F-code, RTX: Re-TX,  
 BLY: Relay, MBX: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAX: Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full,  
 LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error,  
 DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error.

*650-599-1139  
 8/8/2017, 14/9 hrs*



Arthur Stellini  
 Chief of Police

BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
 Broadmoor, CA 94015-1717  
 (650) 755-3838 • Fax (650) 755-9732



Board of Police Commissioners  
 Hon. Michael P. Connolly  
 Hon. Ralph Hutchens  
 Hon. Joseph P. Sheridan

RESOLUTION NO. 2017-18-01

August 8, 2017

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate code section and the authorization of the voters of the District:

- |   |          |
|---|----------|
| 1) Single family dwelling                       | \$417.00 |
| 2) Multiple residential                         | \$417.00 |
| 3) Residential Board of Care Facility (Per bed) | \$348.00 |
| 4) Commercial or Industrial                     | \$911.00 |
| 5) Un-improved property                         | \$135.00 |

Be it resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2017-2018 as noted above, and to furnish the Controller's Office with appropriate date.

Ayes *[Signature]*

Noes *None*

Absent *None*

*[Signature]*  
 Hon. Ralph E. Hutchens, Secretary  
 Chairman

*[Signature]*  
 Hon. Joseph P. Sheridan,



## BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3840 • Fax (650) 755-9732



Michael P. Connolly  
Chief of Police

Board of Police Commissioners  
Hon. Sylvia Koh  
Hon. Ralph Hutchens  
Hon. James Kucharszky

### RESOLUTION NO. 2020/2021-02

July 14, 2020

### RESOLUTION NO.

**A RESOLUTION OF THE Broadmoor Police Protection District, CALLING FOR AN ELECTION TO BE HELD ON November 3rd, 2020 FOR THE ELECTION OF 1 (ONE) MEMBER OF THE POLICE BOARD OF COMMISSIONERS.**

The Board of Police Commissioners of the Broadmoor Police Protection District hereby resolves as follows:

**WHEREAS**, an election is hereby called to be held in and for the Broadmoor Police Protection District on **November 3rd, 2020** to elect 1 (ONE) member of the Board of Police Commissioners for a full term of 4 (FOUR) years.

**WHEREAS**, pursuant to Elections Code 10002, the Board of Police Commissioners of the Broadmoor Police Protection District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor – County Clerk – Recorder (the "Chief Elections Officer") as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on **November 3rd, 2020**.

**WHEREAS**, the election to be held on **November 3rd, 2020** will be conducted at-large or by district (**choose one**).

**(If at-large)** Each governing board member shall reside in the jurisdiction and shall be elected by the registered voters of the entire jurisdiction.

**(If by district)** Each governing board member shall reside in the sub district area where she or he seeks to represent and shall be elected by the registered voters of the entire jurisdiction (at-large) or the registered voters of that particular sub district area (by district) (**choose one**).

**WHEREAS**, pursuant to Elections Code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the jurisdiction or the candidate is to pay for the publication of a candidate statement.

**WHEREAS**, pursuant to Elections Code 10522, not less than 125 days prior to the date of the election, the Broadmoor Police Protection District shall deliver to the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Board of Police Commissioners is to be elected and whether any elective officer is to be elected at large at the next general district election.

**WHEREAS**, the Special District Manager of the Broadmoor Police Protection District hereby is authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to be held on **November 3rd, 2020** to outline the detailed services to be provided by both the Broadmoor Police Protection District and the Chief Elections Officer.

**WHEREAS**, the Chief Elections Officer shall send an itemized invoice to the Broadmoor Police Protection District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined. The Broadmoor Police Protection District agrees to submit

payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

**BE IT FURTHER RESOLVED** that pursuant to Elections Code 13307, each candidate for the Board of Police Commissioners to be voted in the election to be held on **November 3rd, 2020** may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing and translating the statements shall be paid by the candidate.

*I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Board of Police Commissioners at a regular meeting thereof held on this 14<sup>th</sup> day of July, 2020, by the following votes:*

---

Hon. Sylvia Koh, Chairman

---

Hon. James Kucharszky, Secretary

---

*Ralph Hutchins, Board Treasurer*





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Michael P. Connolly  
Chief of Police

Board of Police Commissioners  
Hon. Sylvia Koh  
Hon. Ralph Hutchens  
Hon. James Kucharszky

## RESOLUTION NO. 2020/2021-01

June 9, 2020

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate code section and the authorization of the voters of the District:

1) Single family dwelling	\$460.00
2) Multiple residential	\$460.00
3) Residential Board of Care Facility (Per bed)	\$383.00
4) Commercial or Industrial	\$1005.00
5) Un-improved property	\$149.00

Be it resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2020-2021 as noted above, and to furnish the Controller's Office with appropriate date.

Ayes Sylvia Koh

~~James Kucharszky~~  
Ralph E. Hutchens

Ayes James Kucharszky  
Noes

Absent N/A.

Sylvia Koh  
Hon. Sylvia Koh, Commission Chairman

James Kucharszky  
Hon. James Kucharszky, Secretary

~~James Kucharszky~~



**RESOLUTION NO. 2019 - 1**

**A resolution of the Police Commission of the Broadmoor Police Protection District Verifying compliance of CCR Section 570.5 regarding former Chief Stellini's work and pay history and eligibility to receive CalPERS retirement.**

**WHEREAS**, the Broadmoor Police Protection District, hereinafter referred to as "District" is a contracting agency of the California Public Employee's Retirement System ("CalPERS");

**WHEREAS**, the California Public Employees Retirement Law requires that a contracting agency comply with CCR Section 570.5 for retiring members, including the Chief of Police;

**WHEREAS**, On or about January 8<sup>th</sup>, 2019 the Broadmoor Police Protection District was notified by CalPERS that pursuant to Chief Stellini's retirement application, the District is required to comply with CCR section 570.5 regarding the Police Chief position;

**Whereas**, the District has taken steps to comply with CCR 570.5 by posting department budgets for the last five years including the Districts current MOA dated June 01, 2015 through May 31, 2019 (including increased pay scale exhibits for every year of the MOA) on the Districts website. Additionally, we have posted minutes from the public commission hearings on these matters;

**WHEREAS**, the Police Commission, as the governing body of the District, has reviewed the available records and other supporting documentation relevant to Chief Stellini's pay scale history;

**NOW, THEREFORE, BE IT RESOLVED BY THE POLICE COMMISSION OF THE BROADMOOR POLICE PROTECTION DISTRICT AS FOLLOWS:**

1. The Chief's position is not included in the MOA, though the position pay scale is noted on the yearly budget reports. Over the last three pay increases, the Chiefs position shows an yearly increase of \$150,000.00 to \$165,000.00. These pay increases, all mistakenly reflected, having the identical monthly pay scale of \$12,500.00
2. The below chart, is an accurate reflection of Chief Stellini's pay scale history over the last 36 plus months.

Pay Period	Hourly	Monthly Pay Scale	Yearly Pay Scale
06/03/2018 through 12/28/2018	\$80.00	\$13,866.66	\$166,400.00 (07 months)
08/01/2016 through 06/02/2018	\$76.92	\$13,332.80	\$159,993.60 (23 months)
01/01/2015 through 07/30/2016	\$72.12	\$12,500.80	\$150,009.60 (06 months)

As of 12/29/2018, Chief Stellini's retirement date, he had a credit of 63 sick leave days (one sick day equals 8 hours of pay). Chief Stellini's sick days were accredited toward his retirement application.

3. BE IT FURTHER RESOLVED THAT THE Police Commission of the District, upon it's verification of Chief Stellini's pay history, does hereby find and determine that: the above payrates listed are accurate and approved by this Board, that this Resolution will be posted on the Districts website, forthwith upon acceptance and that the District has acted in good faith to comply with CCR Section 570.5;

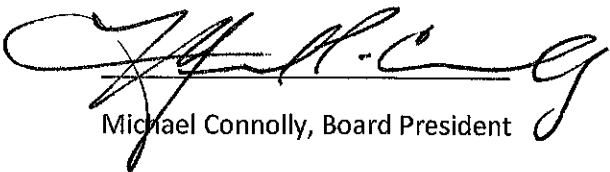
The foregoing Resolution was introduced as a regular meeting of the Police Commission of the Broadmoor police Protection District held on the 12<sup>th</sup> day of February 2019 and the Resolution adopted by the following vote:

AYES: 2

NOES: 0

ABSENT: Hurlingham, Ruffin

Approved:



Michael Connolly, Board President

ATTEST

---

David Parenti, Chief of Police



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Ronald Banta  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

## RESOLUTION NO. 2021/2022-09

December 12, 2021

WHEREAS, Interim Chief of Police Ronald Banta has resigned from the Department effective December 14, 2021

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the District as follows:

1. The Commission hereby incorporates the recitals and findings set forth above.
2. The Commission accepts Interim Chief Banta's resignation.
3. The Commission directs District staff to issue a lump sum payment to Interim Chief Banta for all accrued vacation and administrative paid leave.

Ayes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

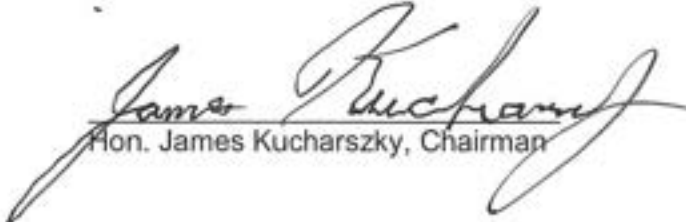
Noes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Absent \_\_\_\_\_

  
Hon. Marie Brizuela, Secretary

  
Hon. James Kucharszky, Chairman

  
Hon. Ralph Hutchens, Treasurer

{00260955.2}

## EMPLOYMENT AGREEMENT WITH CHIEF OF POLICE AND DISTRICT MANAGER

This Employment Agreement with Chief of Police and District Manager ("Agreement") is effective December 14, 2021 between the Broadmoor Police Protection District, a California special district ("District") and Mark Melville ("Employee"), who agree as follows:

### 1. Recitals

1.1. District is a police protection district formed and existing under Health and Safety Code section 20000, et. seq. for the purpose of providing police protection services to the unincorporated area of Broadmoor;

1.2. Existing law provides that the District, its police department, the chief of police, and all employees shall have all rights, duties, privileges, immunities, obligations, and powers of a municipal police department.

1.3. District is governed by a Board of Commissioners ("Board"), who are authorized to appoint and enter into a contract for employment for the District's Chief of Police and District Manager.

1.4. District and Employee agree to employ Employee on a temporary basis, on and subject to the terms set forth in this Agreement.

### 2. Employment

2.1. District employs Employee as the Chief of Police and District Manager ("Chief of Police") to perform the duties and functions of the Chief of Police and District Manager as specified in section 4 of this Agreement, on and subject to the terms and conditions of this Agreement. Employee hereby accepts such employment on and subject to the terms and conditions of this Agreement.

2.2. Employee's employment as Chief of Police and District Manager is temporary and at-will, and he serves at the pleasure of the Board. At-will employment means that the employment is pleasure of the District, and either party may terminate the employment at any time, for any reason, or no reason at all.

2.3. Employee's employment shall additionally be subject to the terms and conditions of the Broadmoor Police Policy Manual ("Policy Manual"), including all terms specific to the Chief of Police's employment and responsibilities for District administration, and any and all District personnel policies and procedures.

2.4. As a condition to employment under this Agreement, Employee shall be required to be reinstated from CalPERS retirement on or before the day he reports to work as Chief of Police.

### 3. Term

This Agreement will commence on the effective date stated above and remain in effect until terminated as provided in section 8.

#### 4. Duties

Employee's duties under this Agreement are those duties and responsibilities assigned to the office of Chief of Police and District Manager as described in the job description for the District Chief Executive Officer position as adopted and amended from time to time by the Board of Commissioners, the duties and responsibilities for the Chief of Police and District Manager as provided in the Policy Manual, and such other duties and responsibilities as required by law or as assigned by the Board of Commissioners.

#### 5. Work Hours

5.1. Employee will devote his full time, attention and energies to his duties and will be available to work at such times as necessary to fully and competently perform the duties assigned, regardless of the number of hours involved. Employee acknowledges that the duties of his position may require an average of more than 40 hours per week, and that some day-to-day hours may vary significantly. Employee's compensation (whether salary or benefits or other allowances) is not based on hours worked. Employee will not be entitled to, nor shall receive, any compensation for overtime hours worked or otherwise earn or be entitled to compensatory time off for hours worked in excess of eight per day or 40 per week, because the Chief of Police and District Manager job classification is and "exempt" classification and is not subject to the overtime provisions of the federal Fair Labor Standards Act ("FLSA").

5.2. During the term of this Agreement, Employee shall be exclusively employed by the District, unless prior written authorization otherwise is received from the Board of Commissioners.

5.3. District and Employee will confer and agree on Employee's exact report to work date, but in no event shall Employee's report to work date be later than January 1, 2022.

#### 6. Salary and Benefits

For all services to be rendered by Employee under this Agreement, District will provide to Employee the following salary and benefits:

6.1. Employee will be paid a monthly salary of \$13,333.00.

6.2. Participation in District's group medical, dental and vision plans that are offered to all public safety officers employed by the District. District will pay the full cost of the coverage for Employee and Employee's dependents.

6.3. Subject to eligibility, participation in the appropriate CalPERS pension plan, as determined by CalPERS, in accordance with District's contract with CalPERS. Employee will pay the required employee contribution to CalPERS based on CalPERS' determination of his status as a classic member or new member. District will pay the employer share.

6.4. Vacation leave with pay in the amount of 160 hours per year.



6.5. Sick leave with pay at the accrual rate currently afforded to all public safety officers employed by the District, as specified in the District Sick Leave Policy No. 1005.

6.6. District shall assign to Employee a District vehicle, pursuant to the terms and conditions of District Policy No. 703, as contained in the Police Policy Manual.

6.7. Reimbursement of reasonable expenses, including but not limited to business telephone calls, lodging, meals, air travel fares, parking fees, business meals, professional organization membership dues, cellular telephone service, and other official District-related expenses incurred on behalf of District, as reviewed and approved before payment by the Board of Commissioners.

6.8. In addition to any specific benefits described in this Agreement, Employee is eligible for all employment benefits as offered to all public safety officers employed by the District. If any term or condition is inconsistent with a term or condition of the Policy Manual or any other District policy or procedure, the provisions of this Agreement will govern. The District reserves the right to eliminate or modify any of its benefits at any time; provided that any specific benefit provided by his Agreement may not be changed except by a written amendment negotiated between District and Employee in accordance with section 15 of this Agreement.

## 7. Performance Evaluations

The District, in coordination with Employee, shall undertake a performance evaluation process which is intended to provide review and feedback to Employee so as to facilitate the effective management of the District. As part of this process, Employee shall submit to the Board of Commissioners for review and approval Employee's proposed performance goals and objectives. During the term of this Agreement, the District shall conduct performance evaluations of Employee on an as needed basis.

District and Employee agree that one of the purposes of this Agreement is to provide an appropriate amount of time for District to consider whether Employee should be appointed to a permanent position as Chief of Police and District Manager. Therefore, District further agrees that, no later than six months from the effective date of this Agreement, the Board of Commissioners will meet and consider whether it is appropriate to offer to amend this Agreement to employ Employee for a defined term or to make other changes to appoint Employee to a permanent position.

## 8. Termination

8.1. This Agreement terminates upon the first of the following occurrences:

8.1.1. By Employee, upon giving to District not less than 30 days prior written notice of his election to terminate. District reserves the right to place Employee on paid administrative leave for all or a portion of the period of notice provided.

8.1.2. By majority vote of the Board of Commissioners, upon providing Employee with at least thirty (30) days' written notice. The District reserves the right to place Employee on paid administrative leave for all or a portion of the period of notice provided.

8.2. Upon termination of this Agreement, Employee shall be paid for all accrued, unused vacation time at Employee's then-applicable regular rate of pay.

8.3. Notwithstanding the provisions of any District rule, regulation, policy, procedure or practice to the contrary, upon termination of Employee's employment, whether as a result of termination or otherwise, and whether with or without cause, Employee will not be entitled to any compensation, damages or other monetary award except as specifically authorized by this Agreement.

8.4. Employee's employment by the District is "at-will," and subject to termination without any right of notice or hearing, including any due process pre-disciplinary "Skelly hearing," except for such rights and notice as specifically set forth in this Agreement.

9. Entire Agreement. This writing constitutes the sole, entire, integrated and exclusive contract between the parties respecting Employee's employment by District, and any other contracts, contract terms, understandings, promises or representations not expressly set forth or referenced in this writing are null and void and of no force and effect.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California. The county and federal district court where District is located shall be venue for any state and federal court litigation concerning the enforcement or construction of this Agreement.

11. Notices. Any notice to be given to Employee will be sufficiently served if given to him personally, or if deposited in the United States Mail, regular pre-paid mail, addressed to him at his most recent residence address as shown on the District payroll records. Any notice to be given by Employee to District will be addressed to the District Board of Commissioners and delivered or mailed to the District Secretary at the District offices.

12. Recitals Incorporated. The recitals set forth in this Agreement are incorporated by reference and are intended to be used in interpreting this Agreement.

13. Indemnification. The District shall, to the fullest extent of the law, including as provided by the California Tort Claims Act (Government Code section 810, et. seq.) defend, hold harmless, and indemnify Employee from and against all claims, liability, damages, and expenses (including attorney, expert witness and litigation costs) arising out of, pertaining to, or relating to any alleged act or omission in the performance of Employee's duties on behalf of the District, provided that such indemnity shall not extend to any claims arising out of any willful misconduct on the part of the Employee. This indemnification provisions shall survive the termination of this Agreement.

14. Successors and Assigns. This Agreement is personal to Employee. He may not transfer or assign the Agreement or any part of it. Subject to this restriction on transfer and assignment by Employee, this Agreement will bind, and inure to the benefit of, the successors, assigns, heirs and legal representatives of the parties.

15. Amendments. This Agreement may be amended only by a subsequent written amendment approved and signed by District and Employee. Any amendment by District must be approved by the Board of Commissioners at a public meeting. Individual

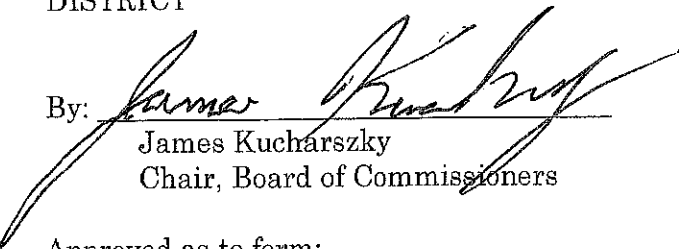
Commissioners do not have the authority, express or implied, to amend, modify, waive or in way alter this Agreement or the terms and conditions of Employee's employment.

16. Waiver. The waiver at any time by either party of its rights with respect to a default or other matter arising in connection with this Agreement will not be deemed a waiver with respect to any subsequent default or matter.

17. Construction and Interpretation. The parties agree and acknowledge that this Agreement has been arrived at through negotiation, and that each party has had a full and fair opportunity to revise the terms of this Agreement. Consequently, the normal rule of construction that any ambiguities are to be resolved against the drafting party will not apply in construing or interpreting this Agreement.

BROADMOOR POLICE PROTECTION DISTRICT

By:

  
James Kucharszky  
Chair, Board of Commissioners

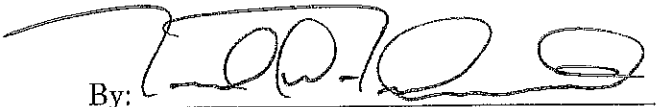
Approved as to form:

By:

\_\_\_\_\_  
Andrew J. Ramos  
General Counsel

EMPLOYEE

By:

  
\_\_\_\_\_  
Mark Melville



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Patrick M. Tobin  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

## RESOLUTION NO. 2021/2022-07

Sept 14, 2021

WHEREAS, Interim Chief Tobin has submitted his resignation from the Department effective September 15, 2021; and

WHEREAS, at approximately 8:00 a.m. on Sept 15, 2021, Commander Ronald Banta will assume the position of Interim Chief of Police; hourly pay rate will now be \$76.92 per hour and payable on the next regular payroll, as well as other authorized benefits;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 8:00 a.m. on Sept 15<sup>th</sup>, 2021, Ronald Banta is hereby appointed Interim Chief of Police.

WHEREAS the appointment of a successor Commander of Police is necessary:

WHEREAS, at approximately 8:00 a.m. on Sept 15, 2021, Sgt. John Duncan will assume the position of Commander of Police; hourly pay rate will now be \$60.00 per hour and be payable on the next scheduled payroll;

WHEREAS the appointment of a successor Captain of Police is not necessary and required at this time; and

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 8:00 a.m. on Sept 15<sup>th</sup>, 2021, John Duncan is hereby appointed Commander of Police.

Ayes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Absent \_\_\_\_\_

*Marie Brizuela*

Hon. Marie Brizuela, Secretary

*James Kucharszky*

Hon. James Kucharszky, Chairman

*Ralph Hutchens*

Hon. Ralph Hutchens, Treasurer



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Patrick M. Tobin  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

## RESOLUTION NO. 2021/2022-08

SEPT. 14, 2021

**Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following resolution as prescribed by the appropriate code section and the authorization of the voters of the district:**

Interim Chief Banta-In Agreement with this resolution entered by The Broadmoor Police Protection District Board of Police Commissioner and Interim Chief Ronald Banta, the Interim Chief shall be entitled to the same benefit as previous chiefs. Chief Banta will automatically accrue three weeks of vacation and one week of administrative time upon hire. Vacation/Sick Accrual shall not exceed one hundred forty-four hours (144) annually. Administrative time of one week shall not roll over annually. Administrative Time shall not exceed forty hours (40) annually. The Annual Vacation and Administrative Time is subject to payout at the time of separation of employment or an agreed schedule use of the accumulated time banks until exhausted. If the Chief serves less than one half of the annual year or six months or less; the Annual Vacation/Sick will be reduced by one half.

The Annual Vacation and Administrative Time is subject to payout at the time of separation of employment or an agreed schedule use of the accumulated time banks until exhausted. If the Interim Chief is appointed to the Chief of Police on a permanent basis, the time banks will remain in effect as listed above. If the Interim Chief remains with the Broadmoor Police Department in a subordinate role, the time banks must be paid out or exhausted at the higher rate.

In Agreement with the contract entered by The Broadmoor Police Protection District Board of Police commissioner and then Interim Chief Patrick Tobin, the Administrative Assistant to the Chief of Police shall be entitled to the same benefit schedule as listed in the MOU at the time of hire continuing through current MOU. This includes both vacation and sick leave accruals.

See attachment for vacations/sick leave schedule.

Ayes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Absent \_\_\_\_\_

  
Hon. Marie Brizuela, Secretary

  
Hon. James Kucharszky, Chairman

  
Hon. Ralph Hutchens, Treasurer





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
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Patrick M. Tobin  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela


## RESOLUTION NO. 2021/2022-06

July 13, 2021

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate code section and the authorization of the voters of the District:

1) Single family dwelling	\$483.00
2) Multiple residential	\$483.00
3) Residential Board & Care Facility (per bed)	\$402.15
4) Commercial or Industrial	\$1,055.25
5) Un-improved property	\$156.45

Be it resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for Fiscal Year 2021-2022 as noted above, and to furnish the Controllers Office with appropriate date.

Ayes   
Marie Brizuela

Noes \_\_\_\_\_

  
Hon. Marie Brizuela, Secretary

Absent \_\_\_\_\_  
  
Hon. James Kucharszky, Chairman



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Patrick M. Tobin  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

## RESOLUTION NO. 2021/2022-05

July 13, 2021

WHEREAS, at approximately 8:00 p.m. on June 8, 2021, Commander Patrick M. Tobin assumed the position of Interim Chief of Police; hourly pay rate will now be \$76.92 per hour and retroactive pay will take effect immediately, payable on the next regular payroll, as well as other authorized benefits; and

WHEREAS the appointment of a successor Commander of Police is necessary and required; and

WHEREAS the Police Commission approved the recommendation of the Interim Chief of Police to fill the position of Commander of Police.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 8:01 p.m. on June 8<sup>th</sup>, 2021, Patrick M. Tobin is hereby appointed Interim Chief of Police.

WHEREAS, at approximately 11:00 a.m. on June 9, 2021, Captain Ronald E. Banta assumed the position of Commander of Police; hourly pay rate will now be \$60.00 per hour and retroactive pay will take effect immediately and be payable on the next scheduled payroll; and

WHEREAS the appointment of a successor Captain of Police is not necessary and required at this time; and

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS: that effective 11:01 a.m. on June 9<sup>th</sup>, 2021, Ronald E. Banta is hereby appointed Commander of Police.

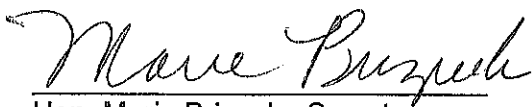
Ayes

  
\_\_\_\_\_  
Marie Brizuela

Noes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

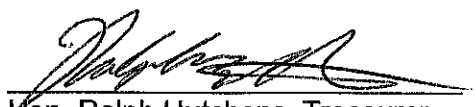
Absent \_\_\_\_\_



Hon. Marie Brizuela, Secretary



Hon. James Kucharszky, Chairman



Hon. Ralph Hutchens, Treasurer



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Patrick M. Tobin  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

## RESOLUTION NO. 2021/2022-04

July 13, 2021

***Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following resolution as prescribed by the appropriate code section and the authorization of the voters of the district:***

Interim Chief Tobin- In Agreement with this resolution entered by The Broadmoor Police Protection District Board of Police Commissioner and Interim Chief Patrick Tobin, the interim Chief shall be entitled to the same benefit as previous Chiefs. Chief Tobin will automatically accrue three weeks of vacation and one week of administrative time upon hire. Vacation/Sick Accrual shall not exceed one hundred forty-four hours (144) annually. Administrative time of one week shall not roll over annually. Administrative Time shall not exceed forty hours (40) annually. The Annual Vacation and Administrative Time is subject to payout at the time of separation of employment or an agreed schedule use of the accumulated time banks until exhausted. If the Chief serves less than one half of the annual year or six months or less; the Annual Vacation/Sick will be reduced by one half.

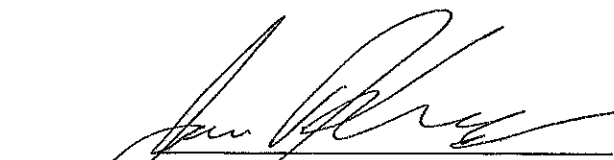
The Annual Vacation and Administrative Time is subject to payout at the time of separation of employment or an agreed schedule use of the accumulated time banks until exhausted. If the Interim Chief is appointed to the Chief of Police on a permanent basis, the time banks will remain in effect as listed above. If the Interim Chief remains with the Broadmoor Police Department in a subordinate role, the time banks must be paid out or exhausted at the higher rate.

Nikole Azzopardi- In Agreement with the contract entered by The Broadmoor Police Protection District Board of Police Commissioner and then Chief Arthur Stellini, the Administrative Assistant to the Chief of Police shall be entitled to the same benefit schedule as listed in the MOU at the time of hire continuing through current MOU. This includes both vacation and sick leave accruals.

See attachment for vacations/sick leave schedule.

Ayes

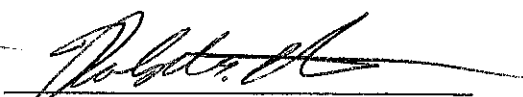
Noes



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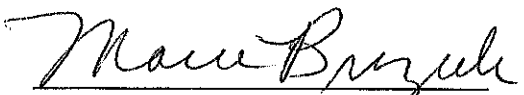
Hon. James Kucharszky, Chair

Absent \_\_\_\_\_



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Hon. Ralph Hutchens, Treasurer



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Hon. Marie Brizuela, Secretary

**ARTICLE 12 – VACATIONS**

12.1 All full-time employees covered by this Agreement shall be entitled to the following paid vacation:

Employees assigned to 80-hour pay period: This would include the Chief & Admin Secretary		Officers assigned to 84-hour pay period:	
Years of Service	Earned vacation hours Per month	Years of Service	Earned vacation hours Per month
1-4	8	1-4	12
5	10	5	12
6	11	6	12
7	12	7	12
8	13	8	12
9	14	9	12
10 or more	14	10 or more	14

12.2 Each employee assigned to the classes set forth in Exhibit “T” of this Agreement, may carry over to the next subsequent cycle of twenty-six (26) Bi-weekly pay periods, not more than one hundred forty-four (144) hours of unused vacation leave, together with any earned vacation leave which the employee is prevented from using in the former cycle, during which it is accrued, because of a service-connected disability.

12.3 Upon written request, an employee will be paid in a lump sum for all unused vacation leave and compensatory time earned including prorated accrual for less than one (1) year of service, accrued in accordance with provisions of this Section prior to date of termination. For purposes of this Section, fractional amounts of earned vacation leave shall not include any amount of less than one (1) full month.

12.4 Each employee assigned to the classes set forth in Exhibit “T” of this Agreement shall submit requests for vacation leave to the Chief of Police prior to March 1. For employees assigned to twelve (12) hour shifts, vacation leave will be granted on a seniority basis for up to seven (7) days of vacation leave per request. Employees assigned to twelve (12) hour shifts enjoying more than seven (7) days of vacation will use the remainder of their leave at District discretion. For employees assigned to eight (8) hour shifts, vacation leave will be granted on a seniority basis for up to ten (10) days of vacation leave per request. Employees assigned to eight (8) hours shifts enjoying more than ten (10) days of





# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Michael P. Connolly  
Chief of Police

Board of Police Commissioners  
Hon. Ralph Hutchens  
Hon. James Kucharszky  
Hon. Marie Brizuela

## RESOLUTION NO. 2020/2021-03

April 1, 2021

A Resolution Regarding the Enforcement of Restricted Parking (Red/Yellow/Green/Blue Zones) and the Implication of Street Sweeping within the Boundaries of the District of Broadmoor along El Camino Real's North/South Corridor.

The Board of Police Commissioners of the Broadmoor Police Protection District Hereby Authorizes the Enforcement of Restricted Parking as Indicated by Caltrans following the Curb Markings and Signage Postings Regarding Restricted Parking (Red/Yellow/Green/Blue Zones), 4 Hour Parking and Street Sweeping.

**Whereas** the Boundaries of El Camino Real (North/South Corridor) located within the District of Broadmoor identified as Southbound El Camino Real from 7404 to the South end of the intersection of Albert Teglia Way and approximately 300 Feet North of "A" Street on Northbound El Camino Real.

**Whereas** the Markings/Signage of the Restricted Parking and Street Sweeping of El Camino Real fall under the Jurisdiction of Caltrans within the District of Broadmoor, it shall be the Responsibility of the Broadmoor Police Department to Enforce all Identified Parking Violations.

**Whereas** the Enforcement of the Restricted Parking of Red/Yellow/Blue Zones shall be Conducted daily as the Violations are Observed, the Enforcement of the Green Restricted Zones shall be limited to the Times Indicated via Posted Signage (8am-6PM, 4 Hour Parking).

**Whereas** the Enforcement and Implication of Street Sweeping will be Limited to Once a Month as Indicated via Signage Posted by Caltrans.

**Now, therefore, Be It Resolved That:** Street Cleaning (7.28.230 CO) Fine \$30.00.  
Yellow Zones (7.52.020 CO) Fine \$30.00.  
4 Hour Limited Time Parking (7.24.010 CO) \$30.00  
Red Curb (7.28.010 CO) Fine \$30.00  
2 Hour Time Parking (33.122.670 CO) Fine \$33.00



**Resolution to adopt Memorandum for the Enforcement of Restricted Parking on El Camino Real's North/South Corridor within the District of Broadmoor.**

Be it resolved that the Board of Police Commissioners authorizes the restricted parking measure to be implemented as of 06/08/2021 establishing parking restrictions on El Camino Real between "A" Street and Albert Teglia Way in District of Broadmoor

Ayes James Kucharsky  
Marie Brizuela  
Robert

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Marie Brizuela  
Hon. Marie Brizuela, Secretary

James Kucharsky  
Hon. James Kucharsky, Chairperson

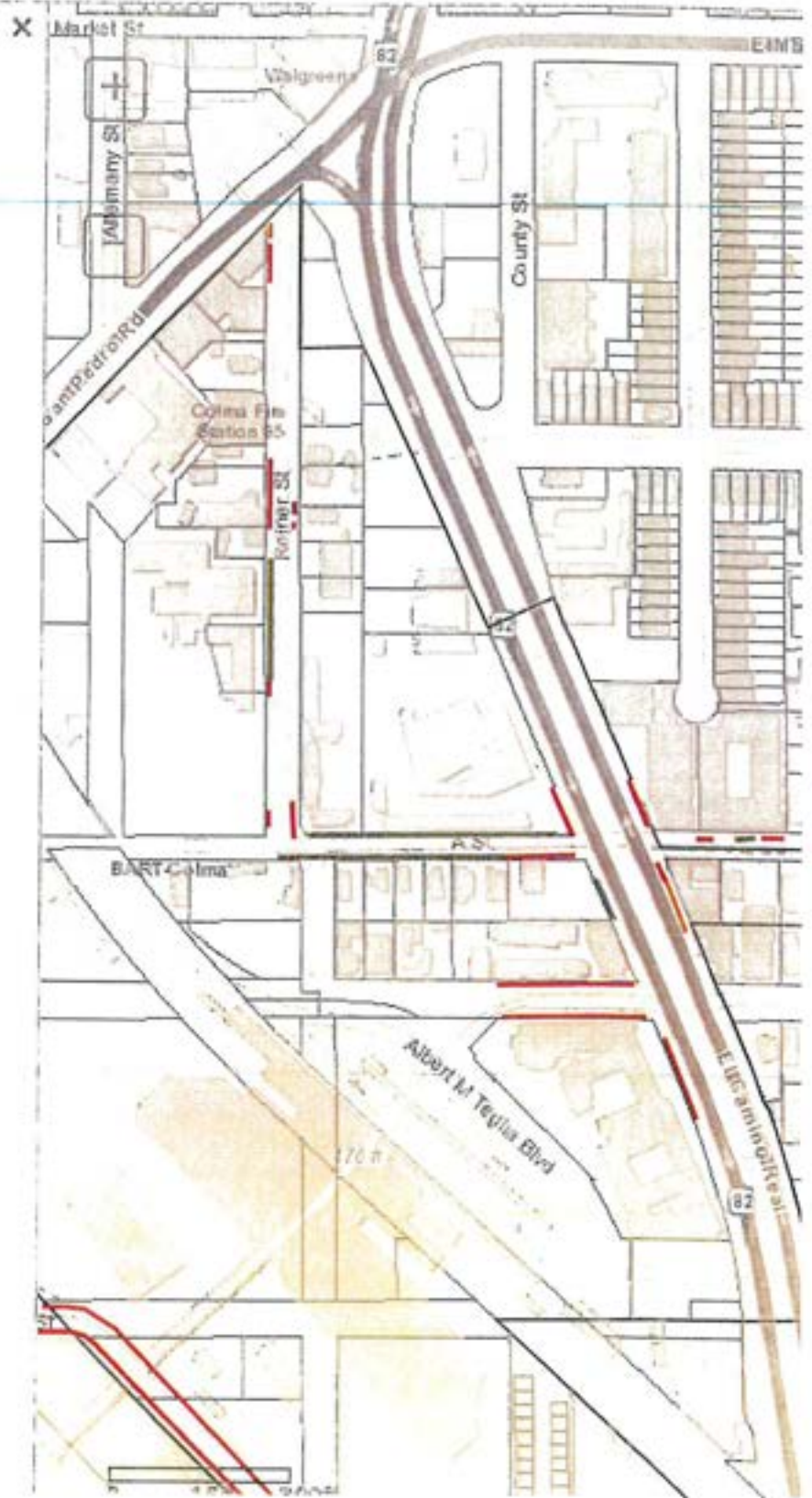
# Parking Restrictions

Legend

## Parking Restrictions

-  HANDICAPPED PARKING
-  LIMITED PARKING
-  LOADING ZONE
-  NO PARKING
-  NO PARKING ZONE
-  OTHER

## Municipal Boundaries



MUTCD NUMBER R7

CODE R32



\* NOTE: TIMES ARE VARIABLE, SPECIFY WHEN ORDERING.

SIGN	DIMENSIONS (INCHES)																				
	A	B	C	D	E	F	G	H	J	K	L	M	N	P	Q	R	S	T	U	W	X
MINIMUM	12	18	1/4	1/4	7/8	3 1/20	1 1/8	4 1/2	1 1/2	2 1/8	2 1/2B	3B	2 1/2C	3/8F	1 3/4C	3/4D	2 3/8	1 5/8	1 3/8	2 1/8	1 1/2

**COLOR**  
 BORDER & LEGEND - GREEN (REFL)  
 BACKGROUND - WHITE (REFL)

- THE POLICY FOR INTENDED USAGE OF THIS SIGN IS SHOWN ON THE REVERSE SIDE -

*MR. L...*  
 CHIEF, DIVISION OF TRAFFIC ENGINEERING

3/22/91  
 DATE

REVISION

REVISION



**R30B (CA)**

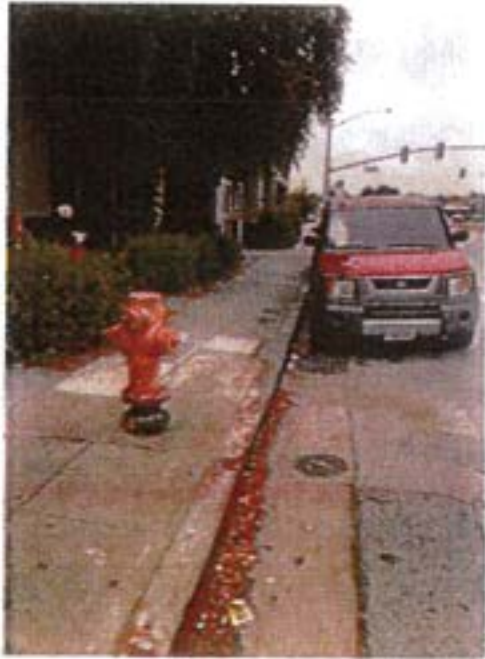
ENGLISH UNITS

A	B	C	D	E	F	G	H	J	K
12	18	.25	2.5	3	6E	2	.75C	1.75C	2.5C

L	M	N	P	Q	R	S	T	U	V
.75	1.5C	.5	1C	1.25	4.5	3.625	.875	10.5	1.5

**COLORS:** BORDER, CIRCLE, DIAGONAL & LEGEND - RED (RETROREFLECTIVE)  
 LETTER - BLACK  
 BACKGROUND - WHITE (RETROREFLECTIVE)















# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Mark D. Melville  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

## RESOLUTION NO 2022 - 6

August 9, 2022

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo levy the following Special Assessment as prescribed by the appropriate code section and the authorization of the voters of the District:

- |  |            |
|--|------------|
| 1) Single Family Dwelling                      | \$483.00   |
| 2) Multiple Residential                        | \$483.00   |
| 3) Residential Board & Care Facility (Per Bed) | \$402.15   |
| 4) Commercial or Industrial                    | \$1,055.25 |
| 5) Un-Improved Property                        | \$156.45   |

Be it resolved that the Board of Police Commissioners authorizes the San Mateo County Controllers Office to enter the Special Assessment charges for this Fiscal Year 2022-2023 as noted above, and to furnish the Controllers Office with the appropriate date.

Ayes: MARIE BRIZUELA

RALPH HUTCHENS

JAMES KUCHARSZKY

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Hon. James Kucharszky, Chairman

\_\_\_\_\_  
Hon. Marie Brizuela, Secretary

\_\_\_\_\_  
Hon. Ralph Hutchens, Member



**Mark D. Melville**  
Chief of Police

## BROADMOOR POLICE DEPARTMENT

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Board of Police Commissioners  
**Hon. James Kucharszky**  
**Hon. Ralph Hutchens**  
**Hon. Marie Brizuela**

**Resolution No. 2022-05**

**July 12, 2022**

### **MILITARY EQUIPMENT USE POLICY**

RESOLUTION OF THE BROADMOOR POLICE PROTECTION DISTRICT REGARDING THE USE  
MILITARY EQUIPMENT.

Be it hereby resolved that the Board of Police Commissioners of the Broadmoor Police Protection District, County of San Mateo instill the following resolution as prescribed by the appropriate code section for the use of authorized military equipment within the jurisdiction of the Broadmoor Protection District.

**WHEREAS**, the Broadmoor Police Protection District has the purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

**WHEREAS**, pursuant to resolution 2022-02 the Broadmoor Police Protection District adopts the numerated equipment listed in Policy 706 of the Broadmoor Police Department for use in the protection of the citizens of the Broadmoor Police Protection District.

**Equipment List.pdf**



<b>Equipment Type:</b> Semiautomatic Rifles and Ammunition - CA Gov't Code §7070(c)(10)	
<b>Quantity Owned/Sought:</b> 5 owned	<b>Lifespan:</b> Approximately 15 years depending on rifles are maintained
<b>Equipment Capabilities:</b> semiautomatic rifle is capable of firing 5.56mm projectile bullet.	
<b>Manufacturer Product Description:</b> Colt M-4 Carbine, semi-automatic rifle.	
<b>Purpose/Authorized Uses:</b> Officers may deploy the patrol rifle in any circumstance where the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include but are not limited to: <ul style="list-style-type: none"> <li>1. Situations where the officer reasonably anticipates an armed encounter.</li> <li>2. When an officer is faced with a situation that may require accurate and effective fire at long range.</li> <li>3. Situations where an officer reasonably expects the need to meet or exceed a suspect's firepower.</li> <li>4. When an officer reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.</li> <li>5. When an officer reasonably believes that a suspect may be wearing body armor.</li> <li>6. When authorized or requested by a supervisor.</li> </ul>	
<b>Fiscal Impacts:</b> The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.	
<b>Legal/Procedural Rules Governing Use:</b> All applicable State, Federal and Local laws governing police use of force. Various Broadmoor Police Department Policies on Use of Force and Firearms.	
<b>Training Required:</b> Officers must successfully complete a CA POST certified 24-hour patrol rifle course as well as regular department firearms training and qualifications as required by law and policy.	
<b>Other Notes:</b> These rifles are standard issue service weapons for our officers and therefore exempted from this Military Equipment Use Policy per CA Gov't Code §7070 (c)(10). They have been included in this document in an abundance of caution and in the interest of transparency.	

**Section One: Qualifying Equipment Owned/Utilized by the Broadmoor Police Department**

<b>Equipment Type: Colt M-16A1 Rifles Select fire (Semi-Automatic/Full Automatic)</b>	
<b>Quantity Owned/Sought:</b>	<b>Lifespan:</b> Depending on care and maintenance 30 years or more
<b>Equipment Capabilities: Shoots a 223. Cartridge to an effective range of 500 meters</b>	
<b>Manufacturer Product Description:</b> Colt Rifle, shoots a 223. Cartridge in semi-automatic or fully automatic mode	
<b>Purpose/Authorized Uses:</b> In extreme circumstances, this rifle provides effective firepower against threats posed against the public or law enforcement personnel by armed individuals or groups that have demonstrated or pose, intent and ability to cause great bodily injury or death.	
<b>Fiscal Impacts: None these rifles were provided by the military DRMO at no cost to the department</b>	
<b>Legal/Procedural Rules Governing Use:</b> Use of force policy as stated in Sec 300 of the Policy Manual	
<b>Training Required:</b> Officers trained by certified Rifle instructors in the use of fully automatic weapons.	
<b>Other Notes:</b> None.	

<b>Equipment Type: Semiautomatic Rifles and Ammunition - CA Gov't Code §7070(c)(10)</b>	
<b>Quantity Owned/Sought:</b>	<b>Lifespan:</b> Approximately 30 years depending on care and maintenance
<b>Equipment Capabilities: Semiautomatic rifle is capable of firing 5.56mm projectile bullet.</b>	
<b>Manufacturer Product Description:</b>	
<p><b>Purpose/Authorized Uses:</b> This rifle would be used in circumstances where an armed encounter or anticipated armed encounter with an individual or group possess superior firepower and public safety would demand an appropriate armed response in using such automatic weapons for the safety of the officers and the public.</p> <p>As an example of such an encounter was in Los Angeles, CA in the North Hollywood Bank Robbery encounter, on Feb 28, 1997. LAPD encountered suspects armed with fully automatic weapons and used such weapons against the public and the responding officers.</p> <p>This weapon would be used in the circumstances as outlined below, (although not limited to the specific circumstances as listed), the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include but are not limited to:</p> <ol style="list-style-type: none"> <li>1. Situations where the officer reasonably anticipates an armed encounter.</li> <li>2. When the officer is faced with a situation that may require accurate and effective fire at long range.</li> <li>3. Situations where an officer reasonably expects the need to meet or exceed a suspect's firepower.</li> <li>4. When an officer reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.</li> <li>5. When an officer reasonably believes that a suspect may be wearing body armor.</li> <li>6. When authorized or requested by a supervisor.</li> </ol>	

<b>Fiscal Impacts:</b> The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.
<b>Legal/Procedural Rules Governing Use:</b> All applicable State, Federal and Local laws governing police use of force. Various Broadmoor Police Department Policies on Use of Force and Firearms.
<b>Training Required:</b> Officers must successfully complete a CA POST certified 24-hour patrol rifle course as well as regular department firearms training and qualifications as required by law and policy.
<b>Other Notes:</b> These rifles are NOT IN USE BY THE DEPARTMENT AT THIS TIME. standard issue service weapons for our officers and therefor exempted from this Military Equipment Use Policy per CA Gov't Code §7070 (c)(10). They have been included in this document in an abundance of caution and in the interest of transparency.

<b>Equipment Type:</b> Long range rifle	
<b>Quantity Owned/Sought:</b> 0	<b>Lifespan:</b> N/A
<b>Equipment Capabilities:</b> N/A	
<b>Manufacturer Product Description:</b> N/A	
<p><b>Purpose/Authorized Uses:</b> This rifle is authorized for use by a Sniper-trained, SWAT Operator only and may be deployed in any circumstance where the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the rifle may include but are not limited to:</p> <ol style="list-style-type: none"> <li>1. Situations where the officer reasonably anticipates an armed encounter.</li> <li>2. When the officer is faced with a situation that may require accurate and effective fire at long range.</li> <li>3. Situations where an officer reasonably expects the need to meet or exceed a suspect's firepower.</li> <li>4. When an officer reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.</li> <li>5. When an officer reasonably believes that a suspect may be wearing body armor.</li> <li>6. When authorized or requested by a supervisor.</li> </ol>	
<b>Legal/Procedural Rules Governing Use:</b> All applicable State, Federal and Local laws governing police use of force. Various Broadmoor Police Department Policies on Use of Force and Firearms.	
<b>Training Required:</b> In addition to patrol rifle and standard SWAT Operator training, SWAT Snipers must successfully complete a CA POST certified sniper course as well as regular SWAT Sniper training and qualifications as required by law and policy. NO CURRENT MEMBERS ARE TRAINED AT THIS TIME.	
<b>Other Notes:</b> The Broadmoor Police Department does not presently have a SWAT team or Sniper among its staff, so there are no Broadmoor Police personnel presently authorized to use this Military Equipment. This item is not currently possessed by the department.	

<b>Equipment Type:</b> 40mm Less Lethal Launchers, Kinetic Energy Munitions and Crowd Control Chemical Irritant - CA Gov't Code §7070(c)(14)	
<b>Quantity Owned/Sought:</b> 1	<b>Lifespan:</b> Approximately 15 years
<b>Equipment Capabilities:</b> The 40mm Less Lethal Launcher is capable of firing 40mm Kinetic Energy Munitions, which are essentially rubber projectiles or chemical irritant.	
<b>Manufacturer Product Description:</b> 40MM launchers are manufactured using 4140 hardened steel, 6061-T6 mil-spec anodized aluminum. These launchers are light weight, versatile and used worldwide by police and corrections officers. The 40MM launcher family of products is available in single-shot, spring-advance multi, and pump-advance multi-versions.	
<b>Purpose/Authorized Uses:</b> The 40mm Less Lethal Launchers and Kinetic Energy Munitions are intended for use as a less lethal use of force option and used in crowd dispersal as a chemical irritant	
<b>Fiscal Impacts:</b> Ongoing costs for munitions will vary and maintenance is conducted by departmental staff.	
<b>Legal/Procedural Rules Governing Use:</b> All applicable State, Federal and Local laws governing police use of force. Various Broadmoor Police Department Policies on Use of Force and Crowd Control.	
<b>Training Required:</b> Officers must complete a department certified 40mm course as well as regular training and qualifications as required by law and policy.	
<b>Other Notes:</b> None.	

**Section Two: Qualifying Equipment known to be owned and/or utilized by law enforcement units with which the Broadmoor Police Department collaborates and/or participates for law enforcement purposes**

<b>Equipment Type:</b> Unmanned, remotely piloted, powered ground vehicles - CA Gov't Code §7070(c)(1)	
<b>Quantity Owned/Sought:</b> None (outside owned)	<b>Lifespan:</b> Approximately 15 years
<b>Equipment Capabilities:</b> Vehicles are capable of being remotely navigated to provide scene information and intelligence in the form of video and still images transmitted to first responders.	
<b>Manufacturer Product Description:</b> Unavailable.	
<b>Purpose/Authorized Uses:</b> To enhance the safety of potentially dangerous situations by providing first responders with the ability to capture video and still images of hazardous areas prior to, or in lieu of, sending in personnel.	
<b>Fiscal Impacts:</b> None. Equipment owned, maintained, and operated by another agency.	
<b>Legal/Procedural Rules Governing Use:</b> The use of unmanned, remotely piloted, powered ground vehicles potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to all applicable privacy laws and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure).	
<b>Training Required:</b> The North County Regional SWAT Team provides internal training for staff members prior to allowing them to pilot these vehicles.	
<b>Other Notes:</b> The Broadmoor Police Department participates in the North County Regional SWAT Team (NCR SWAT). This equipment is owned and operated by NCR SWAT through the San Mateo Police Department. While the Broadmoor Police Department does not own or operate this equipment, it could be used in San Bruno by NCR SWAT if they are deployed to an incident within city limits.	

<b>Equipment Type:</b> Mine Resistant Ambush Protected Vehicles (MRAP) - CA Gov't Code §7070(c)(2)	
<b>Quantity Owned/Sought:</b> None (outside owned)	<b>Lifespan:</b> Unknown
<b>Equipment Capabilities:</b> Capable of transporting personnel and equipment while providing them with armored protection from gunfire.	
<b>Manufacturer Product Description:</b> Unavailable.	
<b>Purpose/Authorized Uses:</b> To move personnel and/or resources in support of tactical operations in which there is reason to expect potential armed resistance requiring protection.	
<b>Fiscal Impacts:</b> None. Equipment owned, maintained, and operated by another agency.	
<b>Legal/Procedural Rules Governing Use:</b> The MRAP can be deployed any time tactical operators determine that there is a need to move personnel and/or resources into areas in which they have reason to expect potential armed resistance requiring its protection.	
<b>Training Required:</b> The North County Regional SWAT Team provides internal training for staff members prior to allowing them to drive MRAP vehicles.	
<b>Other Notes:</b> The Broadmoor Police Department does not participate in the North County Regional SWAT Team (NCR SWAT). This equipment is owned and operated by NCR SWAT through the San Mateo Police Department. While the Broadmoor Police Department does not own or operate this equipment, it could be used in Broadmoor by NCR SWAT if they are deployed to an incident within the district limits.	

<b>Equipment Type:</b> Wheeled vehicles that have a breaching apparatus attached - CA Gov't Code §7070(c)(3)	
<b>Quantity Owned/Sought:</b> None (outside owned)	<b>Lifespan:</b> Unknown.
<b>Equipment Capabilities:</b> Capable of breaching doors, gates, and other points of entry.	
<b>Manufacturer Product Description:</b> Unavailable.	
<b>Purpose/Authorized Uses:</b> Breaching doors, gates, and other points of entry.	
<b>Fiscal Impacts:</b> None. Equipment owned, maintained, and operated by another agency.	
<b>Legal/Procedural Rules Governing Use:</b> Breaching vehicles can be deployed any time tactical operators determine that it is necessary to complete a lawful breaching. For a breaching to be lawful, it will generally need to be supported by a search or arrest warrant, or exigent circumstances.	
<b>Training Required:</b> The North County Regional SWAT Team provides internal training for staff members prior to allowing them to drive breaching vehicles.	
<b>Other Notes:</b> The Broadmoor Police Department does not yet participate in the North County Regional SWAT Team (NCR SWAT). This equipment is owned and operated by NCR SWAT through the San Mateo Police Department. While the Broadmoor Police Department does not own or operate this equipment, it could be used in San Bruno by NCR SWAT if they are deployed to an incident within city limits.	



<b>Equipment Type:</b> Battering rams, slugs, and breaching apparatus that are explosive in nature - CA Gov't Code §7070(c)(7)	
<b>Quantity Owned/Sought:</b> None (outside owned)	<b>Lifespan:</b> Unknown.
<b>Equipment Capabilities:</b> Capable of breaching doors, gates, windows, and other points of entry.	
<b>Manufacturer Product Description:</b> Unavailable.	
<b>Purpose/Authorized Uses:</b> Breaching doors, gates, windows, and other points of entry.	
<b>Fiscal Impacts:</b> None. Equipment owned, maintained, and operated by another agency.	
<b>Legal/Procedural Rules Governing Use:</b> Breaching apparatus that are explosive in nature can be deployed any time tactical operators determine that it is necessary to complete a lawful breaching, and non-explosive breaching methods are not tactically practicable. For a breaching to be lawful, it will generally need to be supported by a search or arrest warrant, or exigent circumstances.	
<b>Training Required:</b> The North County Regional SWAT Team provides internal training for staff members prior to allowing them to use explosive breaching apparatus.	
<b>Other Notes:</b> The Broadmoor Police Department does not participate in the North County Regional SWAT Team (NCR SWAT). This equipment is owned and operated by NCR SWAT through the San Mateo Police Department. While the Broadmoor Police Department does not own or operate this equipment, it could be used in San Bruno by NCR SWAT if they are deployed to an incident within city limits.	

<b>Equipment Type:</b> Flashbang grenades, explosive breaching tools, tear gas and pepper balls - CA Gov't Code §7070(c)(12)	
<b>Quantity Owned/Sought:</b> None (outside owned)	<b>Lifespan:</b> Unknown.
<b>Equipment Capabilities:</b> Capable of breaching doors, gates, windows, and other points of entry, creating explosive distractions, and/or deploying tear gas or pepper chemical.	
<b>Manufacturer Product Description:</b> Unavailable.	
<b>Purpose/Authorized Uses:</b> breaching doors, gates, windows, and other points of entry, creating explosive distractions, and/or deploying tear gas or pepper chemicals.	
<b>Fiscal Impacts:</b> None. Equipment owned, maintained, and operated by another agency.	
<b>Legal/Procedural Rules Governing Use:</b> Breaching apparatus that are explosive in nature can be deployed any time tactical operators determine that it is necessary to complete a lawful breaching, and non-explosive breaching methods are not tactically practicable. For a breaching to be lawful, it will generally need to be supported by a search or arrest warrant, or exigent circumstances. Tear gas and pepper balls can only be deployed in accordance with all applicable State, Federal and Local laws governing police use of force, crowd control, etc.	
<b>Training Required:</b> The North County Regional SWAT Team provides internal training for staff members prior to allowing them to use any of these items.	
<b>Other Notes:</b> The Broadmoor Police Department participates in the North County Regional SWAT Team (NCR SWAT). This equipment is owned and operated by NCR SWAT through the San Mateo Police Department. While the Broadmoor Police Department does not own or operate this equipment, it could be used in San Bruno by NCR SWAT if they are deployed to an incident within city limits.	

<b>Equipment Type:</b> Long Range Acoustic Device (LRAD) - CA Gov't Code §7070(c)(13)	
<b>Quantity Owned/Sought:</b> None (outside owned).	<b>Lifespan:</b> Unknown.
<b>Equipment Capabilities:</b> LRAD systems are a type of Acoustic Hailing Device (AHD) used to send messages over long distances. LRAD systems produce much higher sound levels (volume) than normal loudspeakers or megaphones. Over shorter distances, LRAD signals are loud enough to cause pain in the ears of people in their path.	
<b>Manufacturer Product Description:</b> LRAD systems are a type of Acoustic Hailing Device (AHD) used to send messages over long distances. LRAD systems produce much higher sound levels (volume) than normal loudspeakers or megaphones. Over shorter distances, LRAD signals are loud enough to cause pain in the ears of people in their path.	
<b>Purpose/Authorized Uses:</b> Can be used to disperse unlawful crowds and/or to disrupt the activities of person(s) who represent an immediate threat to others.	
<b>Fiscal Impacts:</b> None. Equipment owned, maintained, and operated by another agency.	
<b>Legal/Procedural Rules Governing Use:</b> LRADs can only be deployed in accordance with all applicable State, Federal and Local laws governing police use of force, crowd control, etc.	
<b>Training Required:</b> The North County Regional SWAT Team provides internal training for staff members prior to allowing them to use any of these items.	
<b>Other Notes:</b> The Broadmoor Police Department participates in the North County Regional SWAT Team (NCR SWAT). This equipment is owned and operated by NCR SWAT through the San Mateo Police Department. While the Broadmoor Police Department does not own or operate this equipment, it could be used in San Bruno by NCR SWAT if they are deployed to an incident within city limits.	

Presented this twelfth day of July 2022: 2022-05

Ayes: BRIZUELA

HUTCHEHS

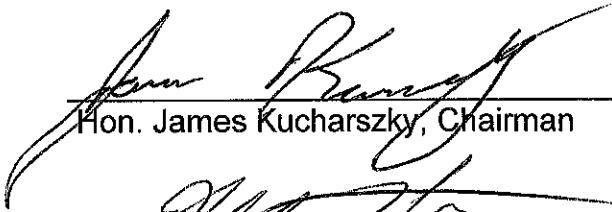
KUCHARSZKY

Noes:

~~Marie Brizuela~~ MB

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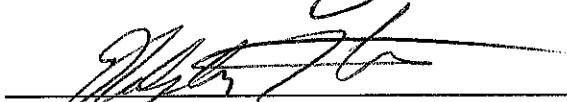
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Hon. James Kucharszky, Chairman



Hon. Marie Brizuela, Secretary



Hon. Ralph Hutchens, Treasurer



## BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Mark D. Melville  
Chief of Police

### RESOLUTION 2022 - 04

JULY 12, 2022

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

#### RESOLUTION OF THE BROADMOOR POLICE PROTECTION DISTRICT CALLING FOR AN ELECTION TO BE HELD ON NOVEMBER 08, 2022 FOR THE ELECTION OF 2 MEMBERS OF THE GOVERNING BOARD

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo instill the following resolution as prescribed by the appropriate code section and the authorization of the voters of the District:

**WHEREAS**, an election is hereby called to be held in and for the Broadmoor Police Protection District on November 08, 2022 to elect 2 members of the Governing Board for a full term of 4 years each, and 0 members of the Governing Board for a short term of 0 years each.

**WHEREAS**, pursuant to Elections Code 10002, the Governing Board of the Broadmoor police Protection District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor – County Clerk – Recorder (the “Chiefs Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on November 8, 2022.

**WHEREAS**, the election to be held on November 8, 2022 will be conducted at-large.

Each governing board member shall reside in the jurisdiction and shall be elected by the registered voters of the entire jurisdiction.

Whereas, pursuant to Elections code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any are for the balance of an unexpired term.
- (b) Whether the jurisdiction of the candidate is to pay for the publication of a candidate statement.

**WHEREAS**, pursuant to Elections code 10522, not less than 125 days prior to the date of the election, the Broadmoor Police Protection District shall deliver the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Governing Board is to be elected and whether any elective officer is to be elected at large at the next general district election.

**WHEREAS**, the District Manager of the Broadmoor Police Protection District hereby is authorized and directed to enter an Elections Service Agreement with the chief Elections Officer regarding the election to be held on November 8, 2022 to outline the detailed service to be provided by both the Broadmoor Police Protection District and the Chief Elections Officer.

**WHEREAS**, the Chief Elections Officer shall send an itemized invoice to the Broadmoor Police Protection District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined. The Broadmoor Police Protection District agrees to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

**BE IT FURTHER RESOLVED** that pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the election to be held on November 8, 2022 may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing, and translating the statements shall be paid by candidate.

*I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the Broadmoor Police Protection district at a regular meeting thereof held on the 12<sup>th</sup> day of July, 2022, by the following votes:*

Presented this twelfth day of July 2022:

2022-04

Ayes: BRIZUELA

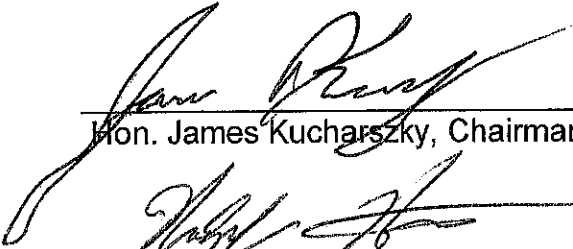
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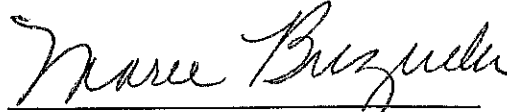
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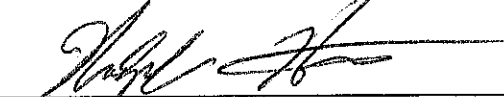
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HUTCHENS

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Hon. James Kucharszky, Chairman

  
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Hon. Marie Brizuela, Secretary

  
\_\_\_\_\_  
Hon. Ralph Hutchens, Treasurer





## BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Mark D. Melville  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

### RESOLUTION No. 2022-03

JUNE 10, 2022

#### Waiving Closed Session Confidentiality for Certain Commission Closed Sessions

Whereas...

- The Board of Police Commissioners ("Commission") serves as the legislative body for the Broadmoor Police Protection District.
- Commission meetings are governed by the Brown Act (Gov. Code, §§ 54950 et. seq.).
- Government Code section 54957 authorizes the Commission to meet in closed session to consider public employee appointment, employment, performance evaluation, discipline, dismissal, and release.
- In Resolution No. 2007/2008-05, the Commission delegated authority to appoint and dismiss District employees to the Chief of Police.
- On April 19, 2021, former reserve police officer Syed Husain filed a Petition for Writ of Mandate in the San Mateo County Superior Court (Case No. 21-CIV-02244) alleging, among other things, the Commission violated the Brown Act by holding closed sessions that were not authorized by the Brown Act.
- The Commission and District deny the Petition's allegations.
- Government Code section 54963 prohibits any person from disclosing confidential information that has been acquired by being present in a Commission closed session unless the Commission authorizes disclosure of that confidential information.
- In order to defend the District against the Petition's allegations, the Commission has determined it is necessary to authorize disclosure of certain confidential information acquired by Commissioners and District employees in Commission closed sessions.

Now therefore be it resolved...

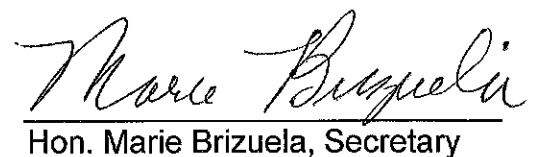
- Under Government Code section 54963, the Commission authorizes Commissioners and former and current District employees, to the extent necessary to defend the Commission and District in court proceedings regarding the Petition, to disclose the substance of Commission closed session meetings held between July 1, 2020 and July 13, 2021 and authorized by Government Code section 54957.
- Under Government Code section 54963, the Commission authorizes Commissioners and former and current District employees, to the extent necessary to defend the Commission and District in court proceedings regarding the Petition, to disclose the substance of Commission closed session meetings, if any, concerning the appointment, employment, performance evaluation, discipline, dismissal or release of Michael Connolly, David Parenti, Steven Landi, Syed Husain, and Victor Khedr.
- The disclosure authorized by this Resolution is expressly limited by the terms of this Resolution and shall not extend to disclosure of confidential information protected by the attorney-client privilege, attorney work product doctrine, or any basis not expressly waived by this Resolution.
- Except as expressly provided in this Resolution, this Resolution shall not be deemed to waive any objection that may be asserted by the District or Commission in court proceedings regarding the Petition.

Presented this Tenth (10<sup>th</sup>) day of June 2022:

Ayes: — ALL —  
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Noes: \_\_\_\_\_  
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\_\_\_\_\_  
Hon. James Kucharszky, Chairman

  
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Hon. Marie Brizuela, Secretary

  
\_\_\_\_\_  
Hon. Ralph Hutchens, Treasurer



## BROADMOOR POLICE DEPARTMENT

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Mark D. Melville  
Chief of Police

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

### **RESOLUTION 2022 - 02**

#### **AMMENDING CHAPTER 706 TO THE BROADMOOR POLICE DEPARTMENT POLICY MANUEL REGARDING POLICE ACQUISITION AND USE OF "MILITARY EQUIPMENT"**

**BE IT ORDAINED** by the Commission of the Broadmoor Police Protection District  
as follows:

#### **Definitions:**

A. "Military Equipment" includes all of the following (Per CA Gov. Code §7070):

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers however, police versions of standard consumer vehicles are specifically excluded from this subdivision.
3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.
7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
8. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.

9. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
  10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
  11. Any firearm or firearm accessory that is designed to launch explosive projectiles.
  12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
  13. Taser Shockwave, microwave weapons, water cannons, and the Long Range Acoustic Device (LRAD).
  14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
  15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
  16. Notwithstanding paragraphs (1) through (15), "Military Equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.
- B. "District" means any department, agency, bureau, and/or subordinate division of the Broadmoor Police Protection District.
- C. "Police Department" means any division, section, bureau, employee, volunteer and/or contractor of the Broadmoor Police Protection District.
- D. "Commission" means the governing body that is the Broadmoor Police Protection District.
- E. "Military Equipment Use Policy" means a publicly released, written document that includes, at a minimum, all of the following:
1. A description of each type of Military Equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the Military Equipment.

2. The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of Military Equipment.
  3. The fiscal impact of each type of Military Equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
  4. The legal and procedural rules that govern each authorized use.
  5. The training, including any course required by the Commission on Peace Officer Standards and Training (POST), that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of Military Equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the Military Equipment use policy.
  6. The mechanisms to ensure compliance with the Military Equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
  7. For a law enforcement agency, the procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of Military Equipment, and how the law enforcement agency will ensure that each complaint, concern, or question receives a response in a timely manner.
- F. "Exigent Circumstances" means a law enforcement agency's good faith belief that an emergency involving the danger of, or imminent threat of death or serious physical injury to any person is occurring, has occurred, or is about to occur.
- G. "State agency" means the law enforcement division of every state office, officer, department, division, bureau, board, and commission or other state body or agency, except those agencies provided for in Article IV (except Section 20 thereof) or Article VI of the California Constitution.
- H. "Type" means each item that shares the same manufacturer model number.

#### **Military Equipment Use Policy Requirement**

- A. The Broadmoor Police Department shall obtain approval of the Commission, by

Resolution adopting a Military Equipment Use Policy (MEUP) at a regular meeting of the Commission held pursuant to the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable, prior to engaging in any of the following:

1. Requesting Military Equipment made available pursuant to Section 2576a of Title 10 of the United States Code.
  2. Seeking funds for Military Equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
  3. Acquiring Military Equipment either permanently or temporarily, including by borrowing or leasing.
  4. Collaborating with another law enforcement agency in the deployment or other use of Military Equipment within the territorial jurisdiction of the Broadmoor Police Protection District.
  5. Using any new or existing Military Equipment for a purpose, in a manner, or by a person not previously approved by the governing body pursuant to this chapter.
  6. Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of, Military Equipment.
  7. Acquiring Military Equipment through any means not provided by this section.
- B. No later than May 1, 2022, if seeking to continue the use of any Military Equipment that was acquired prior to January 1, 2022, the Broadmoor Police Department shall commence a Commission approval process in accordance with this section. If the Commission does not approve the continuing use of Military Equipment, including by adoption pursuant to a Military Equipment Use Policy submitted pursuant to this code, within 180 days of submission of the proposed Military Equipment Use Policy to the Commission, the Broadmoor Police Department shall cease its use of the Military Equipment until it receives the approval of the Commission in accordance with this code.
- C. In seeking the approval of the Commission, the Broadmoor Police Department shall submit a proposed Military Equipment Use Policy to the Commission and make those documents available on the Police Department's Internet Website at least 30 days prior to any public hearing concerning the Military Equipment at issue.

- D. The governing body shall consider a proposed Military Equipment Use policy as an agenda item for an open session of a regular meeting and provide for public comment in accordance with the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable.
- E. The governing body shall only approve a Military Equipment Use Policy pursuant to this chapter if it determines all of the following:
1. The Military Equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
  2. The proposed Military Equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
  3. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
  4. Prior Military Equipment use complied with the Military Equipment Use Policy that was in effect at the time, or if prior uses did not comply with the accompanying Military Equipment Use Policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.
- F. In order to facilitate public participation, any proposed or final Military Equipment Use Policy shall be made publicly available on the internet website of the Police Department for as long as the Military Equipment is available for use.
- G. The Commission shall review any resolution that it has adopted pursuant to this Chapter approving the funding, acquisition, or use of Military Equipment at least annually and vote on whether to renew the resolution at a regular meeting held pursuant to the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable.

#### **Use in Exigent Circumstances**

- A. Notwithstanding the provisions of this Chapter, the Police Department may acquire, borrow and/or use Military Equipment in Exigent Circumstances without following the requirements of this code.



- B. The Broadmoor Police Department participates with the San Mateo County Peninsula Special Response Teams as well as closely with local, county, state, and federal partners. In exigent circumstances and with the approval of the Chief of Police or designee, military equipment may be deployed from outside entities to promote the safety and security of our community members.

Military equipment used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid."

- C. If the Police Department acquires, borrows, and/or uses Military Equipment in Exigent Circumstances, in accordance with this section, it must take all of the following actions:
1. Provide written notice of that acquisition or use to the Commission within 30 days following the commencement of such Exigent Circumstance, unless such information is confidential or privileged under local, state or federal law.
  2. If it is anticipated that the use will continue beyond the Exigent Circumstance, submit a proposed amended Military Equipment Use Policy to the Commission within 90 days following the borrowing, acquisition and/or use, and receive approval, as applicable, from the Commission.
  3. Include the Military Equipment in the Police Department's next annual Military Equipment Report.

### **Reports on the Use of Military Equipment**

- A. The Police Department shall submit to the Commission an annual Military Equipment Report for each type of Military Equipment approved by the Commission within one year of approval, and annually thereafter for as long as the Military Equipment is available for use.
- B. The Police Department shall also make each annual Military Equipment Report required by this section publicly available on its internet website for as long as the Military Equipment is available for use.
- C. The annual Military Equipment Report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of Military Equipment:
1. A summary of how the Military Equipment was used and the purpose of its use.

2. A summary of any complaints or concerns received concerning the Military Equipment.
  3. The results of any internal audits, any information about violations of the Military Equipment Use Policy, and any actions taken in response.
  4. The total annual cost for each type of Military Equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the Military Equipment in the calendar year following submission of the annual Military Equipment Report.
  5. The quantity possessed for each type of Military Equipment.
  6. If the law enforcement agency intends to acquire additional Military Equipment in the next year, the quantity sought for each type of Military Equipment.
- D. Within 30 days of submitting and publicly releasing an annual Military Equipment Report pursuant to this section, the Police Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual Military Equipment report and the law enforcement agency's funding, acquisition, or use of Military Equipment.
- E. The Commission shall determine, based on the annual Military Equipment Report submitted pursuant to this section, whether each type of Military Equipment identified in that report has complied with the standards for approval set forth in this code and the Military Equipment Use Policy. If the City Council determines that a type of Military Equipment identified in that annual Military Equipment Report has not complied with the standards for approval, the Commission shall either disapprove a renewal of the authorization for that type of Military Equipment or require modifications to the Military Equipment Use Policy in a manner that will resolve the lack of compliance.

### **Enforcement.**

#### **A. Remedies for Violations of this Ordinance**

1. This Chapter does not provide a private right of action upon any person or entity to seek injunctive relief against the District or any employee unless that person or entity has first provided written notice to the Chief of Police / District Manager regarding the specific alleged violations of this Chapter.

2. If a specific alleged violation is not remedied within 90 days of that written notice, a person or entity may seek injunctive relief in a court of competent jurisdiction.

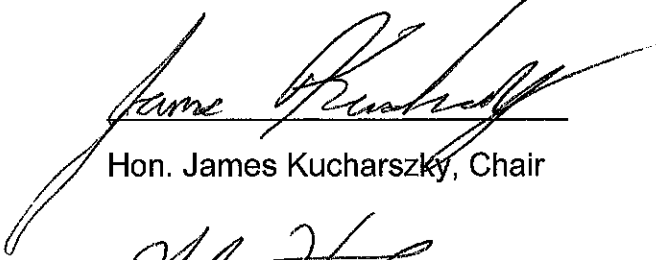
3. If the alleged violation is substantiated and subsequently cured, a notice shall be posted in a conspicuous manner on the District's website that describes, to the extent permissible by law, the corrective measures taken to address the violation.

**Severability**

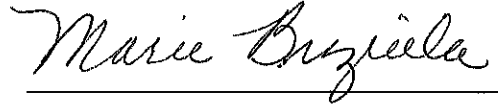
- A. If any section, subsection, sentence, clause, phrase, or word of this Chapter, or any application thereof to any person or circumstance, is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions or applications of this Chapter.
- B. The Commission hereby declares that it would have passed this Chapter and each and every section, subsection, sentence, clause, phrase, and word not declared invalid or unconstitutional without regard to whether any other portion of this Chapter or application thereof would be subsequently declared invalid or unconstitutional.

**Resolution 2022-02**

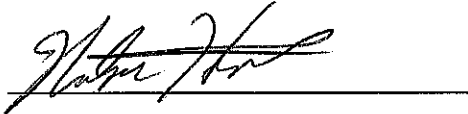
Approval:

A handwritten signature in cursive script, appearing to read "James Kucharszky", written over a horizontal line.

Hon. James Kucharszky, Chair

A handwritten signature in cursive script, appearing to read "Marie Brizuela", written over a horizontal line.

Hon. Marie Brizuela, Secretary

A handwritten signature in cursive script, appearing to read "Ralph Hutchens", written over a horizontal line.

Hon. Ralph Hutchens, Treasurer

Date: March 8, 2022



# BROADMOOR POLICE DEPARTMENT

388 Eighty Eighth Street  
Broadmoor, CA 94015-1717  
(650) 755-3838 • Fax (650) 755-9732



Mark D. Melville  
Chief of Police

2022-01  
March 8, 2022

Board of Police Commissioners  
Hon. James Kucharszky  
Hon. Ralph Hutchens  
Hon. Marie Brizuela

**Resolution to Establish Annual District Negotiation Schedule for all Employee Classifications / and the Confirming of Personnel Appointments for all Employee Classifications**

Be it hereby resolved that the Board of Police Commissioners, Broadmoor Police Protection District, County of San Mateo:

Whereas, a clearly drafted and implemented agreement sets out the obligations and expectations of the District and its employees in a way to minimize future disputes and ensure that all employees are treated equally and fairly;

Now therefore let it be resolved, that the District hereby agrees to negotiate with all employees on an annual basis;

The Commission appoints the Chief of Police / District Manager as it's negotiator for negotiating the terms of employment for all subordinate employees;

All employees represented by a recognized employee organization will negotiate through that organization's duly-appointed representatives with the Chief of Police / District Manager;

All unrepresented subordinate employees will negotiate directly with the Chief of Police / District Manager;

The Chief of Police / District Manager will negotiate directly with the Commission subject to the terms of any employment agreement between the District and the Chief of Police / District Manager;

Following said negotiations with subordinate employees, the Chief of Police / District Manager will present to the Commission a draft Memorandum of Understanding (MOU), of which said draft can be approved or returned for further negotiations.

Once approved by the Commission, the MOU with all employee classes will last for a period of one year, generally the fiscal year beginning July 1<sup>st</sup> and expiring on June 30<sup>th</sup> of the succeeding year, and there cannot be any changes to the MOU without prior approval of the Commission;

To promote transparency in compensation, the Commission directs that the approved salary schedule for all employees be attached as an addendum to the Memorandum of Understanding;

To promote transparency in hiring, amongst the Commission, the agency itself, and most importantly the residents of the District, the Chief will forward to the Commission for confirmation all employee(s) or volunteer(s) by name and classification who the Chief has employed or approved, as appropriate, to serve the District;

This Resolution is declarative of existing District practices, and nothing set forth in this Resolution shall be interpreted to amend any existing agreement between the District and any other party.

Presented this eight (8) day of March 2022:

Ayes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

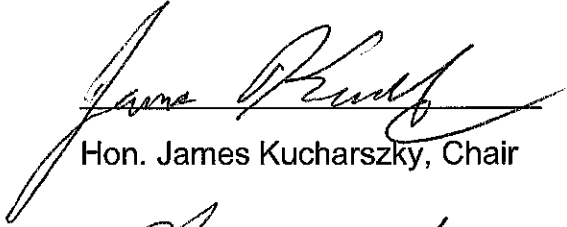
\_\_\_\_\_  
Hon. James Kucharszky, Chairman

\_\_\_\_\_  
Hon. Marie Brizuela, Secretary

\_\_\_\_\_  
Hon. Ralph Hutchens, Treasurer

**Resolution 2022-01**

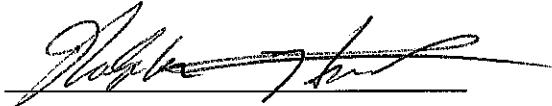
Approval:



Hon. James Kucharszky, Chair



Hon. Marie Brizuela, Secretary



Hon. Ralph Hutchens, Treasurer

Date: March 8, 2022