



BROADMOOR COMMISSIONERS
Hon. James Kucharszky
Hon. Ralph Hutchens
Hon. Marie Brizuela

AGENDA

REGULAR MEETING

Meeting to be held:
Tuesday September 13th at 7:00pm
Broadmoor Police Department
388-88th Street
Broadmoor, CA 94015-1717

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Lisa Hernandez, [Administrative Assistant of the Police Department], at least 2 working days before the meeting at (650) 755-3840 and/or lhernandez@pd.broadmoor.ca.us. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

PLEDGE OF ALLEGIANCE

ROLL CALL: COMMISSIONERS KUCHARSZKY, HUTCHENS, BRIZUELA

PUBLIC COMMENTS

This item is reserved for persons wishing to address the Commission on any Commission-related matters as follows: 1) Not otherwise on this meeting agenda; 2) Listed on a Consent Agenda (if any). Public comments on matters on the regular agenda shall be heard at the time the matter is called.

1. CONSENT AGENDA

PREVIOUS MINUTES

A. Approval of August 2022 - Regular Commission Meeting and Special Commission Meeting Minutes

TREASURER'S REPORT

B. Review/approve Warrants and Deposits August 2022

2. OPEN SESSION – NONE

3. REPORTS

4. CLOSED SESSION

- A. Public Employee Performance Evaluation (Gov. Code § 54954.5(e) and 54957), Title: District General Counsel

5. OPEN SESSION

- A. Discussion regarding Options for District General Counsel Legal Services and Consider Approval of Legal Services Agreement with Paul M. Davis

ADJOURNMENT

POSTED AT: WWW.BROADMOORPOLICE.COM
BROADMOOR POLICE DEPARTMENT
COLMA FIRE DEPARTMENT
BROADMOOR COMMUNITY CENTER

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of August 12, 2022
SPECIAL MEETING

PRESENT:

Commissioner Kucharszky, Commissioner Hutchens, Commissioner Brizuela,
Chief Melville, Commander Duncan

CALLED TO ORDER: 2:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL – Commissioner's Kucharszky, Hutchens, Brizuela

PUBLIC COMMENT: None

OPEN SESSION: None

CLOSED SESSION: 2:05PM

Conference with Legal Counsel regarding Existing Litigation (Gov. Code, § 54956.9),
Case Name: Syed Husain v. Broadmoor Police Protection District, San Mateo County
Superior Court Case No. 21-CIV-02244

The Commission is reporting out that it provided approval to its legal counsel to settle pending litigation by accepting a settlement offer signed by the opposing party in the matter of Husain versus Broadmoor Police Protection District. The substance of the agreement includes a settlement payment to the plaintiff, dismissal of the pending case, and additional measures that the Commission agrees to undertake for three years. The Commission voted unanimously to approve this action.

The Commission took no other reportable actions.

Moved to Open Session 2:21p

OPEN SESSION: None

ADJOURNMENT

Meeting adjourned at 2:23PM

Respectfully submitted,

Marie Brizuela
Secretary



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of August 09, 2022

The meeting was called to order at 7:12 PM.

PLEDGE OF ALLEGIANCE

PRESENT:

Commissioner Brizuela, Commissioner James Kucharszky, Commissioner Hutchens, Chief Melville, members of the public

- **LATE AGENDA ITEM: Motion under Government Code 54954.2 to add an item to the agenda due to urgent circumstances that arose after posting of the agenda:** Closed Session Conference with Legal Counsel regarding Existing Litigation (Gov. Code, § 54956.9), Case Name: *Syed Husain v. Broadmoor Police Protection District*, San Mateo County Superior Court Case No. 21-CIV-02244

Motion to Approve: Commissioner Kucharszky, Seconded by Commissioner Brizuela, approved 3-0.

PUBLIC COMMENTS: NONE

CONSENT AGENDA:

Review/Approval meeting minutes of July 2022

Review/Approval of Warrants/Deposits of August 2022

Motion to Approve: Commissioner Brizuela, Seconded by Commissioner Kucharszky

OPEN SESSION:

ITEM #A. Resolution 2022-06 Annual Assessment Charges

Motion to Approve: Commissioner Brizuela, Seconded by Commissioner Hutchens

Public Comment: Item #A is vague, what percentage increase is on a single family home – none, can Police Tax go up 5% yearly without a vote.

ITEM #B. Confirm Appointments

Chief Melville clarified that Mr. Davis would serve as an unpaid consultant to the District until the Commission had an opportunity to review a proposed legal services agreement.

Motion to Confirm: Commissioner Hutchens, Seconded by Commissioner Brizuela

REPORTS: NONE

CLOSED SESSION:

- Personnel – Chief of Police Evaluation
- Conference with Legal Counsel regarding Existing Litigation (Gov. Code, § 54956.9), Case Name: *Syed Husain v. Broadmoor Police Protection District*, San Mateo County Superior Court Case No. 21-CIV-02244

OPEN SESSION:

No other reportable action taken

MEETING ADJORNED: 8:42PM

The next meeting is scheduled for Tuesday, September 13, 2022 at 7:00PM

Respectfully submitted,

Marie Brizuela
Secretary



BROADMOOR POLICE PROTECTION DISTRICT - SEPTEMBER 2022



| Account 2500 | Payable To | Purpose | Amount | Warrant Number |
|-----------------|---|--|-----------|--------------------------------------|
| 4321 | CalPERS PO BOX 942703 SACRAMENTO, CA 94229-2703 | Unfunded Accrued Liability monthly contribution- SEPT 2022 | 23,010.75 | SENT IN FOR PAYMENT 09/06/2022 |
| 4321 | CalPERS PO BOX 942703 SACRAMENTO, CA 94229-2703 | Unfunded Accrued Liability monthly contribution- SEPT 2022 | 980.17 | SENT IN FOR PAYMENT 09/06/2022 |
| 6731 | KAISER FOUNDATION HEALTH PLAN FILE 5915 LOS ANGELES, CA 90074-5915 | MEDICAL COVERAGE: SEPTEMBER 2022 DUE DATE 08/25/2022 | 7,949.02 | PAID 08/17/2022 |
| 5199 | WAVE PO BOX 31001-2714 PASADENA, CA 91110-2714 | HIGH SPEED INTERNET DUE DATE 08/23/2022 INV #074989501-0009636 | 9.95 | PAID 08/17/2022 |
| 5199 | WAVE PO BOX 31001-2714 PASADENA, CA 91110-2714 | NETWORK SERVICES DUE DATE 08/23/2022 INV #129949201-0009636 | 451.86 | PAID 08/17/2022 |
| 5199 | AT&T INTERNET PO BOX 5014 CAROL STREAM, IL 60197-5014 | ISSUE DATE: AUG 22, 2022 INTERNET SERVICE DUE DATE 09/13/2022 | 117.70 | PAID 09/06/2022 |
| 5199 | BAY CONTRACT MAINTENANCE 1135 AIRPORT BLVD. SOUTH SAN FRANCISCO, CA 94080 | CLEANING SERVICE AND SUPPLIES - AUGUST INV 27969 DUE 08/10/2022 | 494.70 | PAID 08/17/2022 |
| 5199 | COMCAST PO BOX 60533 CITY OF INDUSTRY, CA 91716-0533 | SERVICE FROM: AUG 23-SEPT 22 2022 DUE DATE 09/04/2022 | 68.55 | PAID 08/30/2022 |
| 5199 | PG&E BOX 997300 SACRAMENTO, CA 95899-7300 | ACCT # 5739203490-6 STATE. DATE 08/08/2022 DUE DATE 08/25/2022 | 1,461.37 | PAID 08/17/2022 |
| 5199 | AT&T - MOBILITY FIRST NET PO BOX 6463 CAROL STREAM, IL 60197-9011 | ISSUE DATE: AUG 2, 2022 INV.#287295270355X08102022 DUE DATE 08/25/2022 | 776.42 | PAID 08/17/2022 |
| 5199 | AT&T - CAL NET PO BOX 9011 CAROL STREAM, IL 60197-9011 | INV DATE 07/28/2022 INV.#000018544315 DUE DATE 09/06/22 | 311.42 | PAID 08/17/2022 |

The above claims, having been examined by me and found to be correct are hereby approved and certified as due bills against the District: **Page 1 of 3 pages.**

Payment of the above bills should be charged against: **Total this page: \$35,631.91**

Broadmoor Police Protection District _____ **09/13/2022**
 MARK D. MELVILLE, DISTRICT MANAGER _____ DATE

Motion having been duly made and seconded, the above claims are hereby approved and allowed and certified to the "Controller of the County of San Mateo" for payment.

Signed and sealed this 13th of September 2022.

BOARD OF POLICE COMMISSIONERS:

James Kucharsky - Chairman

Marie Brizuela - Secretary

Ralph Hutchens - Treasurer



BROADMOOR POLICE PROTECTION DISTRICT



| ACCOUNT 2500 | PAYABLE TO | PURPOSE | AMOUNT | STATUS OF PAYMENT |
|-----------------|---|--|----------|----------------------|
| 5876 | BARBARA COMO REPORTING 3525 COLLEGE AVE SACRAMENTO, CA 95818 | DEPOSITION OF HUSAIN SHORTHAND REPORTING 07/19/2022 | 1,007.55 | PAID 08/29/2022 |
| 5455 | FLYERS ENERGY, LLC PO BOX 39000, DEPT #34516 SAN FRANCISCO, CA 94139-0001 | UNLEADED FUEL INV# CFS- 3110495 8/15/22 INV# CFS- 3124139 8/31/22 | 4,363.48 | PAID 09/06/2022 |
| 5455 | TEA 1160 INDUSTRIAL RD, #15 SAN CARLOS, CA 94070 | FOR SERVICES RENDERED INV DATE AUGUST 10, 2022 INV# 47773 | 180.00 | PAID 08/29/2022 |
| 5858 | SUNRIDGE SYSTEMS PO BOX 5071 EL DORADO HILLS, CA 95762 | RIMS ANNUAL SUPPORT SERVICES | 5,831.00 | PAID 08/17/2022 |
| 5199 | CENTRAL SELF STORAGE 307 87th STREET DALY CITY, CA 94015 | MONTHLY RENT SEPTEMBER | 433.00 | PAID 08/29/2022 |
| 5199 | CENTRAL SELF STORAGE 307 87th STREET DALY CITY, CA 94015 | MONTHLY CAM CHARGES FOR SEPTEMBER | 403.39 | PAID 08/29/2022 |
| 5455 | CAL AUTO BODY 1132 HILLSIDE BLVD COLMA, CA 94014 | 2008 DODGE CHARGER | 913.88 | PAID 09/06/2022 |
| 5455 | INSIDE NICKS GARAGE 211 87TH ST DALY CITY, CALIF 94015 | INV 59215, 59218 2018 FORD 2016 FORD | 869.43 | PAID 08/29/2022 |
| 5199 | SAN MATEO CREDIT UNION VISA PO BOX 60510 CITY OF INDUSTRY CA 91716-0510 | MONTHLY ONLINE CHARGES OFFICE SUPPLIES | 4,094.13 | PAID 09/06/2022 |
| 5858 | NEVTEC 1150 S. BASCOM AVE #12 SAN JOSE, CA 95128 | INV 34053 MONTHLY BILLING SEPT 2022 | 4,264.00 | PAID 08/29/2022 |
| 5199 | CITY OF DALY CITY 333 90TH ST DALY CITY, CA 94015 | WATER CHARGES JUNE - AUG | 122.37 | PAID 09/06/2022 |
| 5876 | AAA SMART BUSINESS PO BOX 841507 DALLAS, TX 75284-1507 | MONITOR ALARM SYSTEM PERIOD SEPT 2022 INV# 7719227 DUE DATE 08/28/2022 | 27.04 | PAID 09/06/2022 |

The above claims, having been examined by me and found to be correct are hereby approved and certified as due bills against the District: **Page 2 of 3 pages.**

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|---|-------------------------|-------------|
| Payment of the above bills should be charged against: | Total this page: | \$22,509.27 |
|---|-------------------------|-------------|

BROADMOOR POLICE PROTECTION

09/13/2022

MARK D. MELVILLE, DISTRICT MANAGER

DATE

Motion having been duly made and seconded, the above claims are hereby approved and allowed and certified to the "Controller of the County of San Mateo" for payment.

BOARD OF POLICE COMMISSIONERS:

James Kucharszky - Chairman

Marie Brizuela - Secretary

Ralph Hutchens - Treasurer



BROADMOOR POLICE PROTECTION DISTRICT



| ACCOUNT 2500 | PAYABLE TO | PURPOSE | AMOUNT | STATUS OF PAYMENT |
|-----------------|---|---|-----------|----------------------|
| 5876 | EXPERIAN PO BOX 841971 LOS ANGELES, CA 90084-1971 | INV CD2305018977 AND INV CD2304019426 | 404.24 | PAID 09/06/2022 |
| 5199 | CHASE INK PO BOX 6294 CAROL STREAM, IL 60197-6294 | PAYMENT DUE DATE 09/19/2022 | 43.74 | PAID 09/06/2022 |
| 5876 | LEXIS NEXIS 28330 NETWORK PLACE CHICAGO, IL 60673-1283 | INV 1222951-20220731 AUG COMMITMENT DUE DATE 09/30/2022 | 150.00 | IN PROGRESS |
| 5858 | COUNTY OF SM, FORENSIC LAB 400 COUNTY CENTER 3RD FL REDWOOD CITY, CA 94063 | INV 104045 DUE DATE 09/30/2022 | 440.00 | PAID 09/06/2022 |
| 5876 | SYED HUSAIN 1000 BARROILHET AVE HILLSBOROUGH, CA 94010 | SETTLEMENT | 20,000.00 | PAID 09/06/2022 |
| 5858 | ALL CITY MANAGEMENT SERVICES PO BOX 847436 LOS ANGELES, CA 90084-7436 | INV 79053 | 1,008.44 | PAID 09/06/2022 |
| 5199 | SHARP BUSINESS SYSTEMS DEPT. LA 21510 PASADENA, CA 91185-1510 | MONTHLY SERVICE CONTRACT PERIOD AUGUST 2022 INV #9003949250 DUE 9/22/2022 | 18.53 | PAID 09/06/2022 |
| 5199 | SHARP BUSINESS SYSTEMS PO BOX 41602 PHILADELPHIA, PA 19101-1602 | COPIER LEASE INV 76954562 AUGUST 2022 | 291.56 | PAID 08/17/2022 |
| 5876 | BARTKIEWICZ, KRONICK & SHANAHAN 1011 TWENTY-SECOND ST SACRAMENTO, CA 95816-4907 | GENERAL COUNSEL SERVICES LEGAL SERVICES FOR JULY 2022 FILE NO. 8924.0001 | 41,379.17 | PAID 08/17/2022 |
| 5858 | COUNTY OF SAN MATEO, ISD 455 COUNTY CENTER, 3rd FLOOR REDWOOD CITY, CA 94063 | SERVICES RENDERED/JULY INV# 1YBD12207 DUE DATE 09/03/2022 | 82.25 | PAID 08/29/2022 |
| 5876 | APTUS COURT REPORTING 660 WEST BROADWAY #300 SAN DIEGO, CA 92101 | INV 1106951, 1107060, 1107058, 1107056. TRANSCRIPTS | 6,550.80 | PAID 08/29/2022 |
| 5876 | DUNNIGAN PSYC ASSESSMENTS 104 OAKMONT AVE SAN RAFAEL, CA 94901 | INV 751 PRE EMPLOYMENT EVAL 08/19/2022 | 600.00 | PAID 08/29/2022 |
| | | | | |

The above claims, having been examined by me and found to be correct are hereby approved and certified as due bills against the District: **Page 3 of 3 pages.**

Payment of the above bills should be charged against:

Total this page: \$70,968.73
Total this Period: \$129,109.91

Broadmoor Police Protection District

09/13/2022

MARK D. MELVILLE, DISTRICT MANAGER

DATE

Motion having been duly made and seconded, the above claims are hereby approved and allowed and certified to the "Controller of the County of San Mateo" for payment.

BOARD OF POLICE COMMISSIONERS:

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