



**BOARD OF POLICE COMMISSIONERS**  
Broadmoor Police Protection District

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Minutes of March 10, 2020

The meeting was called to order at 7:01 PM, by Commissioner Koh.

**PRESENT:**

Commissioners: Commissioner Hutchens, Commissioner Koh, Chief Connolly and Commander Tobin are present. Commissioner James Kucharszky is excused and there are no members of the public present.

Pledge of Allegiance.

**MINUTES:**

The minutes of the February 11, 2020, commission meeting was approved as submitted.

- Motion by: Commissioner Koh, 2<sup>nd</sup> by Commissioner Hutchens – unanimously approved & accepted.

The corrected minutes of the January 7, 2020, commission meeting was approved as submitted.

- Motion by: Commissioner Koh, 2<sup>nd</sup> by Commissioner Hutchens – unanimously approved & accepted.

**PUBLIC COMMENTS:**

- None

**TREASURER'S REPORT:**

<u>WARRANTS</u>	<u>DEPOSITS</u>
\$47,103.77	\$1,604.36

- Motion by: Commissioner Koh, 2<sup>nd</sup> by: Commissioner Hutchens to approve the warrants and deposits for March 10, 2020. –unanimously approved & accepted.

## **CHIEF OF POLICE REPORT:**

### **February Stats:**

Total Incidents:	556
Calls for Service:	532
Total Reserve Hours:	347
Vacation hours:	912
Comp-time hours:	324

- The special district annual audit started in February
  - Final meeting took place on February 4th with in-house accountant and Lamorena & Chang. A draft of that report will be ready in 4-6 weeks for the Commission
- Attended CWI on February 3rd
  - First responder wellness and critical response to incidents within the county; Emergency communications in San Mateo has a volunteer team that responds out to us should there be a critical incident that involves an officer or other emergency
- North County Chiefs meeting was held here at Broadmoor on February 4<sup>th</sup>
  - A discussion point was COVID-19 virus
- Commander Tobin accompanied the Chief to Chief Barberini's swearing in at San Mateo PD on February 18<sup>th</sup>
- Chief attended the San Mateo Tech meeting on February 13<sup>th</sup>.
  - Issues with internet security with some agencies.
  - Daly City PD was recently hacked, and they will be without computers for approximately one month
- Our Member Appreciation dinner was held on February 23<sup>rd</sup> at the Grosvenor Hotel
- Approximately 100 hours of over-time for the month of February
- COVID-19 protocols
  - Met w/ Chief Stratton to discuss a mutual agreement with Colma PD that we will support each other if one of our departments is impacted by this virus
  - We are following the lead of the County Health department
- In response to Commissioner Koh, we still attend morning and night briefings at Daly City PD
  - We have a shared radio channel as Daly City PD

### **CORRESPONDENCE:**

- None

### **OLD BUSINESS:**

- Chief Stratton told us that Colma has instituted within the last 6-7 months a parking permit process

- Significant cost to starting this in Broadmoor, but Chief Connolly feels we should investigate this
- A conversation would need to happen with the Commission re: pros and cons of Broadmoor implementing this
- Commissioner Koh commends the department for our member appreciation dinner. Thanks, the staff that put it together and Chief Connolly for starting up this old tradition again.

**NEW BUSINESS:**

- None

**RESOLUTIONS:**

- None

**CLOSED SESSION:**

- Started: 7:33 PM    Ended: 9:13 PM
- Motion by: Commissioner Koh, 2<sup>nd</sup> by: Commissioner Hutchens to go into a closed session.
- Motion by: Commissioner Koh, 2<sup>nd</sup> by: Commissioner Hutchens to keep the contents of closed session confidential—unanimously approved & accepted.

**NOTICE OF ADJOURNMENT:**

- None

**GOOD OF THE ORDER:**

- None

**ADJOURNMENT:**

- Meeting adjourned at 9:14 PM

The next meeting is scheduled for Tuesday, April 14, 2020, at 7:00 PM.

Respectfully submitted,

Ralph Hutchens  
Treasurer