

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

	2017 - 2018	2016 - 2017	Change	
	Amount	Amount	\$	%
Sources	\$ 2,259,155	\$ 2,297,636	(38,481)	-1.67%
Requirements:				
<i>Personnel Services</i>	1,845,240	1,774,529	70,711	3.98%
<i>Maintenance and Operation</i>	548,095	596,540	(48,445)	-8.12%
Gross Appropriations	2,393,335	2,371,069	22,266	0.94%
Reserves	90,000 **	-	90,000	100.00%
Total Requirements	\$ 2,483,335	\$ 2,371,069	\$ 112,266	4.73%
Net Surplus (Deficit)	\$ (224,180)	\$ (73,433)	\$ 150,747	-205.28%

** Set aside for pending Teamsters lawsuit

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Account #	Sources	2017 - 2018	2016 - 2017	Change	
		Amount	Amount	\$	%
2643	Bad Debt Recovery	3,500	3,500	-	0.00%
0913	Receipts - Trust Fund	6,000	2,000	4,000	200.00%
1021	Current Yr Secured	1,050,000	1,010,000	40,000	3.96%
1031	Current Yr Unsecured	57,000	58,000	(1,000)	-1.72%
1033	Prior Yr Unsecured	(845)	(714)	(131)	18.35%
1041	CY SB 813 Secured Supplemental	36,000	30,000	6,000	20.00%
1042	CY SB 813 Unsecured Supplemental	-	600	(600)	-100.00%
1043/1045	PY SB 813 REDEM	500	500	-	0.00%
1046	ERAF Rebate	258,000	275,000	(17,000)	-6.18%
1421	Court Fines	23,000	30,000	(7,000)	-23.33%
1521	Interest Earnings	11,000	8,000	3,000	37.50%
1831	Homeowners Property Tax Re	5,000	5,750	(750)	-13.04%
2439	Other Special Charges	620,000	650,000	(30,000)	-4.62%
2658	Other Miscellaneous Revenue	190,000	225,000	(35,000)	-15.56%
		\$ 2,259,155	\$ 2,297,636	\$ (38,481)	-1.67%

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For Fiscal Year 2017 - 18

Account #	Personnel Services	2017 - 2018	2016 - 2017	Change	
		Amount	Amount	\$	%
4111	Salary and Wages	1,093,507	1,288,243	(194,736)	-15.12%
4312	Medical Coverage	35,856	43,680	(7,824)	-17.91%
4321	Retirement Plan	536,345	246,895	289,450	117.24%
4413	Health Plan	122,832	140,712	(17,880)	-12.71%
4451	Unemployment Insurance	11,700	5,000	6,700	134.00%
4511	Workers Compensation Insurance	45,000	50,000	(5,000)	-10.00%
		\$ 1,845,240	\$ 1,774,529	\$ 70,711	
	Maintenance and Operation				
5121	Clothing Supplies	5,000	20,000	(15,000)	-75.00%
5156	Other Household Expense	3,000	5,000	(2,000)	-40.00%
5199	Other Office Expense	35,000	55,000	(20,000)	-36.36%
5331	Memberships	9,125	5,500	3,625	65.91%
5341	Legal Notices	-	500	(500)	-100.00%
5416	Fuel and Lubrication	25,000	40,000	(15,000)	-37.50%
5424	Radio Equipment Maintenance Expense	3,160	3,160	-	0.00%
5455	Other General Maintenance Expense	20,000	30,000	(10,000)	-33.33%
5478	General Maintenance of Structure	8,500	8,500	-	0.00%
5638	Other Utility Expense	42,936	42,684	252	0.59%
5722	Transportation and Travel	15,000	10,000	5,000	50.00%
5858	Other Professional Contract Services	148,132	147,696	436	0.30%
5876	Other Professional Services	69,300	52,500	16,800	32.00%
6731	Other Insurance	51,442	91,000	(39,558)	-43.47%
7311	Equipment	72,500	45,000	27,500	61.11%
8611	Contingencies	40,000	40,000	-	0.00%
		\$ 548,095	\$ 596,540	\$ (48,445)	
	Total Funds Requested	\$ 2,393,335	\$ 2,371,069	\$ 22,266	0.94%

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Receipts - Trust Fund

Account # 0913

<u>Year</u>	<u>Actual</u>
FY12	7,177.00
FY13	7,731.00
FY14	3,588.00
FY15	6,864.12
FY16	5,976.88
	<u>31,337.00</u>
Average	6,267.40
Budgeted	6,000.00

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Property Taxes

Account # 1021 - Current Yr Secured

<u>Year</u>	<u>Actual</u>
FY12	901,816.00
FY13	1,004,069.00
FY14	955,285.00
FY15	1,019,169.79
FY16	<u>1,072,645.01</u>
	4,952,984.80

Average 990,596.96

Budgeted 1,050,000.00

steady upward trend in real estate housing market

Account # 1031 - Current Yr Unsecured

<u>Year</u>	<u>Actual</u>
FY12	52,418.00
FY13	54,182.00
FY14	54,981.00
FY15	57,566.47
FY16	<u>57,823.30</u>
	276,970.77

Average 55,394.15

Budgeted 57,000.00

steady upward trend in real estate housing market

Account # 1033 - Prior Yr Unsecured

<u>Year</u>	<u>Actual</u>
FY12	1,908.00
FY13	(439.00)
FY14	(2,773.00)
FY15	(2,255.60)
FY16	<u>(667.82)</u>
	(4,227.42)

Average (845.48)

Budgeted (845.00)

Account # 1041 - CY SB 813 Secured Supplemental

<u>Year</u>	<u>Actual</u>
FY12	18,057.00
FY13	13,286.00
FY14	27,546.00
FY15	31,032.14
FY16	36,894.44
	<u>126,815.58</u>

Average 25,363.12

Budgeted 36,000.00

steady upward trend in real estate housing market

Account # 1042 - CY SB 813 Unsecured Supplemental

<u>Year</u>	<u>Actual</u>
FY12	536.00
FY13	570.00
FY14	1,254.00
FY15	606.86
FY16	-
	<u>2,966.86</u>

Average 593.37

Budgeted -

Zero received in prior year. Did not budget for revenue since amount received is small

Account # 1043/1045 - PY SB 813

<u>Year</u>	<u>Actual</u>
FY12	713.00
FY13	-
FY14	714.00
FY15	507.62
FY16	501.55
	<u>2,436.17</u>

Average 487.23

Budgeted 500.00

Account # 1046- ERAF Rebate

<u>Year</u>	<u>Actual</u>
FY12	209,316.00
FY13	250,498.00
FY14	268,805.00
FY15	292,312.17
FY16	267,490.28
	<u>1,288,421.45</u>

Average 257,684.29

Budgeted 258,000.00

Budgeted average of last 5 yrs since trend goes up and down

Account # 1831 - Homeowner's Property Tax RE

<u>Year</u>	<u>Actual</u>
FY12	6,308.00
FY13	6,125.00
FY14	5,928.00
FY15	5,868.49
FY16	5,321.28
	<u>29,550.77</u>

Average 5,910.15

Budgeted 5,000.00

Downward trend the past five years

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Court Fines

Account #1421 - Court Fines

<u>Year</u>	<u>Actual</u>
FY12	65,946.00
FY13	56,917.00
FY14	49,155.00
FY15	27,828.41
FY16	23,441.38
	<u>223,287.79</u>

Average **44,657.56**

Budgeted **23,000.00**

Downward trend the past few years as officers are not writing as many tickets

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Interest

Account #1521 - Interest Earnings

<u>Year</u>	<u>Actual</u>
FY12	8,851.00
FY13	8,113.00
FY14	6,135.00
FY15	10,070.93
FY16	11,681.69
	<u>44,851.62</u>

Average **8,970.32**

Budgeted **11,000.00**

Upward trend in interest earned

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Other Revenue

Account #2439 - Other Special Charges

<u>Year</u>	<u>Actual</u>
FY12	798,611.00
FY13	794,589.00
FY14	790,579.00
FY15	620,144.44
FY16	620,037.13
	<u>3,623,960.57</u>

Average **724,792.11**

Budgeted **620,000.00**

Received similar amounts the past two years

Account #2658 - Other Miscellaneous Revenue

<u>Year</u>	<u>Actual</u>
FY12	34,637.00
FY13	243,442.00
FY14	242,814.00
FY15	306,704.95
FY16	194,448.97
	<u>1,022,046.92</u>

Average **204,409.38**

Budgeted **190,000.00**

Received one-time revenue from State in FY15 for State Mandated Costs that were not received in FY16 or expected in next fiscal year

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Salaries and Wages

Account # 4111 - Full-Time Salary

<u>Name</u>	<u>Classification</u>	<u>Monthly *</u>	<u>Yearly</u>
Art Stellini	Chief	12,500	160,000
John Reid	Officer	8,479	101,752
Anthony McKenna	Officer	6,712	80,545
Larry Howard	Officer	8,766	105,189
Rey Pagarigan	Officer	8,766	105,189
Steve Landi	Officer	8,348	100,180
Jeff Yanga	Officer	7,633	91,596
Kevin Morton	Officer	8,681	104,176
Nikole Azzopardi	Clerk	6,240	74,880
4 Employees	Extra-Help/Per Diem Officers	7,500	90,000
			1,013,507
13 Holidays			40,000
Total Full-Time Salary:			1,053,507
Account # 4171/4174 - Overtime			40,000
Total Salaries:			1,093,507
Total Salary and Wages			1,093,507

** Includes COLA*

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Medicare Coverage

Account # 4312 - Medicare Coverage

Required For Employees Hired After April 1, 1986. Deduction is 1.45%.

Currently we have 13 employees in this category.

Total Wages In This Category X 1.45% 15,856

Account # 4311 - F.I.C.A. - 6.2% Total Wages 20,000

Total Medicare Coverage **35,856**

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Retirement Plan

Account # 4321 - Retirement Plan (CalPERS)

Sworn - 5 Officers	516,486	X	32%	165,276
Sworn - 2 Officers	172,141	X	29%	49,921
Chief Stellini	160,000	X	29%	46,400
Office Manager	<u>74,880</u>	X	29%	21,715
	923,507			

Additional Unfunded Accrued Liability - Classic, PEPRA & Miscellaenous
 Safety Plans 253,033

Total Retirement Plan 536,345 **

***There will be an additional CalPERS contributions for Art Stellini & Nikole Azzopardi for prior years' PERS contributions. Liability will be determined after completion of pending CalPERS audit.*

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Health Plan

Account # 4413 - Health Plan

Health, Dental, Vision, Life Insurance and Retirement Benefits*

Currently we have 6 employees in this category.

Six Members @ \$1,706/month	122,832
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Total Medicare Coverage	122,832
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** Employee responsible for all cost after retirement*

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Unemployment Insurance

Account # 4451 - Unemployment Insurance

Cost Reimbursement Method - Estimated @ **11,700**

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Workers Compensation Insurance

Account # 4511 - Workers Compensation Insurance

<u>Year</u>	<u>Actual</u>
FY12	45,417.00
FY13	51,717.00
FY14	43,060.00
FY15	74,895.13
FY16	11,121.70
	<u>226,210.83</u>
Average	45,242.17
Budgeted	45,000.00

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Uniform Clothing and Equipment

Account # 5121 - Clothing Supplies

Uniforms, Safety Equipment	5,000
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Proposed Budget Summary
For Fiscal Year 2017 - 18

Household Expense

Account # 5156 - Other Household Expense

Cleaning and Janitorial Supplies

Paint, Polish, Soaps, Cleaning, bathroom needs, Tissue/paper
towels, lighting, Etc.

3,000

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Other Office Expense

Account # 5199a-e - Other Office Expenses

Office supplies, Stationary, Misc. Forms, Ammunition, Cleaning, Meals, Recognition and Minor Equipment	35,000
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For Fiscal Year 2017 - 18

Memberships

Account # 5331 - Memberships

LAFCO	1,500
San Mateo County Police Chiefs and Sheriffs Association	500
San Mateo County Training Managers Association	200
San Mateo County Narcotics Task Force	4,830
California Police Chiefs Association	350
International Association of Police Chiefs	525
California Peace Officers Association	1,070
San Mateo County 100 Club	<u>150</u>
Total	9,125

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Fuel and Lubrication

Account # 5416 - Fuel and Lubrication	25,000
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Proposed Budget Summary
For Fiscal Year 2017 - 18

Radio Equipment Maintenance

Account # 5424 - Radio Equipment Maintenance

Telecommunication Engineering Associates (TEA)	2,160
Metro Mobile Communications	<u>1,000</u>
Total	3,160

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For Fiscal Year 2017 - 18

Other Equipment Maintenance

Account # 5455 - Other General Maintenance Expense

Repairs to vehicles and equipment (including parts and labor)	20,000
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Proposed Budget Summary
For Fiscal Year 2017 - 18

General Contract Maintenance

Account # 5478 - General Contract Maintenance

Extended Vehicle Service Contracts

*Konica Minolta Business Solutions, RMI Mechanical Contract, Power
Maintenance* **8,500**

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Other Utility Expense

Account # 5638 - Other Utility Expense

Telephone, Cellular Phones, MDT's, PG&E, Water and Garbage Collection Fees	36,000
Condo Association Dues @ \$253/month	3,036
Storage Unit Rental @ 325/month	<u>3,900</u>
Total	42,936

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Transportation and Travel

Account # 5722 - Miscellaneous Employee Expense Reimbursement

Use as a Revolving Funding Account for P.O.S.T.
Reimbursement Training, Travel and Subsistence, annual
award dinner, and officer cell phone reimbursement

15,000

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2017 - 18

Contractual Services

Account # 5858 - Other Professional Contract Services

Communications Dispatch and Paging Service	80,000
CLETS Message Switching	12,000
First Chance Drop Off Center	7,132
Medical Examinations for Trauma Victims (Estimated)	3,500
NevTec Contract - IT	20,000
DMG SB-90 Recovery - Administrative Fees	1,000
Information Service Fees	7,000
Booking Fees	8,500
Lexipol Duty Manual Updates/DTB	3,000
SMC Lab Fees	<u>6,000</u>
Total	148,132

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Professional and Specialized Services

Account # 5876 - Other Professional Services

Pre-Employment Screenings	2,500
District Audit Fees	15,000
Misc. Special Services Fees	1,000
Colma Police Range	800
Fiscal Consultants (Bookkeeping and Payroll Services)	20,000
San Mateo County Controller's Office - Annual Service Fee	10,000
Lobbyist (Michael Corbett)	10,000
Attorney	<u>10,000</u>
Total	69,300

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Insurance

Account # 6731 - Other Insurance

Liability, Auto, AD&D, Property, Structure Insurance 51,442

Total 51,442

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Equipment

Account # 7311 - Fixed Assets/Equipment

One Patrol Vehicle - 2017 Ford Explorer	33,500
Vehicle Outfitting (Labor & Equipment)	<u>10,000</u>
	43,500
Used Car - Ford Crown Victoria	12,000
New CPR/AED Machines	3,000
Guns for full-time officers and reserve program	<u>14,000</u>
Total	72,500

****Plan to sell 2-3 existing vehicles to reduces repair/maintenance costs and help pay for the new vehicles*

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Proposed Budget Summary
For Fiscal Year 2017 - 18

Contingencies

Account # 8611 - Appropriation for Contingencies

All Cities Management (Crossing Guard)	40,000
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