



BOARD OF POLICE COMMISSIONERS

Broadmoor Police Protection District

Minutes of: October 15, 2018

The meeting was called to order at 7:03 PM, by Commissioner Connolly.

Re-scheduled meeting from October 9, 2018

PRESENT:

Commissioners: Michael Connolly, Joe Sheridan, Ralph Hutchens, Chief Stellini and Chief emeritus, Dave Parenti are in attendance. There are no concerned citizens in attendance.

Pledge of Allegiance.

MINUTES:

The minutes of the September 11, 2018, commission meeting were approved.

- Motion by: Commissioner Sheridan, 2nd by Commissioner Hutchens – unanimously approved.

PUBLIC COMMENTS:

- None

TREASURER'S REPORT:

Nikole inadvertently printed September warrants vs. October 2018

<u>WARRANTS</u>	<u>DEPOSITS</u>
\$	\$59,758.00

- Motion by: Commissioner Connolly, 2nd by: Commissioner Hutchens to approve the deposits for October 2018. Treasurer's report was unanimously approved.

CHIEF OF POLICE REPORT:

For the month of September:

- Corporal Logan has revamped the daily officer statistical sheet and is working on an online tracking system for the statistics. Therefore, only the Reserve hours are available tonight.

INCIDENTS

638

MILES

TBA

CALLS FOR SERVICE

603

RESERVE HOURS

301

Vacation hours: 840.5

Comp-time hours: 141.7

Sick days: 106

In the future we will no longer report sick days to avoid violating any HIPAA laws

September Events:

- New printer/copy machine was leased after 10 years; moved from Konica Minolta to Sharp
- Met with the Honorable Quentin Kopp to address the Broadmoor Bill
- Chief attended his regular monthly meetings, North County Chiefs, County-Wide Chiefs and Association Chiefs meetings.

CORRESPONDENCE:

- City of Pacifica and Chief Steidle sent a letter offering thanks & gratitude to Officers Poteat and Nguyen for assisting in their July 4th deployment.
- National Reserve Annual Conference was attended by TJ Kniveton, John Duncan and Steve Rettinger
- Accommodation from Chief Stellini to Officers Nguyen and Landi was given for capture of two theft suspects at Tassi. Inc.
- Officer Martin & Officer Poteat became POST Certified FTO's and Corporal Logan is getting re-certified in CPR training.

OLD BUSINESS:

- Conference with legal counsel for potential litigation

NEW BUSINESS:

- Text 911 Press Release
 - Reach out to Community Center to post this information in their Grapevine newsletter
- Claim form for an officer vehicle stop. Arrested person for DUI, his property which included car keys, phone and wallet came up missing and was misplaced.
- Motion by: Commissioner Sheridan, 2nd by Commissioner Connolly to pay Ricky Nguyen \$1370.00- unanimously approved.
- The new contract for San Mateo County Dispatch was presented; the fees were kept under \$100k until the year 2021.
- Motion by: Commissioner Connolly, 2nd by Commissioner Hutchens to approve the contract for dispatch-unanimously approved.

- Grand Jury report was delivered regarding Narcan. The department is looking at a nasal type of Narcan which would be approximately \$100 a unit. The department has also reviewed two different polices from other agencies within San Mateo County.
 - We bought 2 new AED's and serviced old ones.
- Motion by: Commissioner Connolly, 2nd by: Commissioner Hutchens-unanimously approved.
- The generator battery on the roof of the building had melted and caused a power outage on October 11th. This caused a short which also stopped our card keys and key pads from working. The software for these items are becoming out of date. As well as the 911 call box outside the front doors.
- Two of our officer's wives will be having babies within the next few months.

RESOLUTIONS:

- None

FIRE COMMISSIONERS REPORT:

- Meeting was held on September 18, 2018
 - Finalized the proposed budget of \$3,800,000.00.
 - Spaghetti dinner took place on October 13th.
- Next meeting will be held on October 16, 2018

SPECIAL DISTRICTS REPORT

- Nothing to report, they didn't have a meeting since our last one
- Next meeting is on November 5, 2018

LAFCO REPORT:

- The meeting was held on September 19, 2018
- They adopted their budget of \$563k
- The next meeting is on November 21, 2018

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- None

CLOSED SESSION:

- Motion by: Commissioner Sheridan, 2nd by: Commissioner Connolly to go into a closed session. Unanimously approved
- Anticipated litigation against the district.

BEGAN: 7:48 PM

ENDED: 9:00 PM

- Motion by: Commissioner Sheridan, 2nd by: Commissioner Connolly for nondisclosure on personnel matters- Unanimously approved

Let the record reflect that the Commission has concluded the closed session and we are now back in session. We had a conference with legal counsel regarding anticipated litigation against the district. There is no action being taken by the Board so there is nothing to report.

ADJOURNMENT:

The meeting adjourned at 9:14 PM. The next meeting is scheduled for Tuesday, November 13, 2018, at 7:00 PM.

Motion for adjournment made by: Commissioner Sheridan, 2nd by Commissioner Connolly

Respectfully submitted,

Joseph Sheridan
Secretary