

Broadmoor Police Protection District (02500)
Proposed Budget Summary
For Fiscal Year 2018 - 19

	2018 - 2019	2017 - 2018	Change	
	Amount	Amount	\$	%
Sources	\$ 2,473,400	\$ 2,259,155	214,245	9.48%
Requirements:				
Personnel Services	1,835,418	1,845,240	(9,822)	-0.53%
Maintenance and Operation	655,232	548,095	107,137	19.55%
Gross Appropriations	2,490,650	2,393,335	97,315	4.07%
Reserve	-	90,000	(90,000)	-100.00%
Total Requirements	\$ 2,490,650	\$ 2,483,335	\$ 7,315	0.29%
CalPERS - Employee Portion	123,000 *	-	123,000	100.00%
Net Surplus (Deficit)	\$ 105,750	\$ (224,180)	\$ (329,930)	147.17%

* 11.50% CalPERS Contributions from Employees Portion added back to the General Fund

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Account #	Sources	2018 - 2019	2017 - 2018	Change	
		Amount	Amount	\$	%
2643	Bad Debt Recovery	3,500	3,500	-	0.00%
0913	Receipts - Trust Fund	6,000	6,000	-	0.00%
1021	Current Yr Secured	1,150,000	1,050,000	100,000	9.52%
1031	Current Yr Unsecured	65,000	57,000	8,000	14.04%
1033	Prior Yr Unsecured	(100)	(845)	745	-88.17%
1041	CY SB 813 Secured Supplemental	30,000	36,000	(6,000)	-16.67%
1042	CY SB 813 Unsecured Supplemental	-	-	-	#DIV/0!
1043/1045	PY SB 813 REDEM	-	500	(500)	-100.00%
1046	ERAF Rebate	300,000	258,000	42,000	16.28%
1421	Court Fines	23,000	23,000	-	0.00%
1521	Interest Earnings	13,000	11,000	2,000	18.18%
1831	Homeowners Property Tax Re	3,000	5,000	(2,000)	-40.00%
2439	Other Special Charges	620,000	620,000	-	0.00%
2658	Other Miscellaneous Revenue	260,000	190,000	70,000	36.84%
		\$ 2,473,400	\$ 2,259,155	\$ 214,245	9.48%

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Account #	Personnel Services	2018 - 2019	2017 - 2018	Change	
		Amount	Amount	\$	%
4111	Salary and Wages	1,222,460	1,093,507	128,953	11.79%
4312	Medical Coverage	47,726	35,856	11,870	33.10%
4321	Retirement Plan	395,672	536,345	(140,673)	-26.23%
4413	Health Plan	154,560	122,832	31,728	25.83%
4451	Unemployment Insurance	-	11,700	(11,700)	-100.00%
4511	Workers Compensation Insurance	15,000	45,000	(30,000)	-66.67%
		\$ 1,835,418	\$ 1,845,240	\$ (9,822)	
	Maintenance and Operation				
5121	Clothing Supplies	15,000	5,000	10,000	200.00%
5156	Other Household Expense	1,500	3,000	(1,500)	-50.00%
5199	Other Office Expense	75,000	35,000	40,000	114.29%
5331	Memberships	8,080	9,125	(1,045)	-11.45%
5416	Fuel and Lubrication	25,000	25,000	-	0.00%
5424	Radio Equipment Maintenance Expense	9,000	3,160	5,840	184.81%
5455	Other General Maintenance Expense	20,000	20,000	-	0.00%
5478	General Maintenance of Structure	7,000	8,500	(1,500)	-17.65%
5638	Other Utility Expense	40,320	42,936	(2,616)	-6.09%
5722	Transportation and Travel	15,000	15,000	-	0.00%
5858	Other Professional Contract Services	159,632	148,132	11,500	7.76%
5876	Other Professional Services	91,700	69,300	22,400	32.32%
6731	Other Insurance	95,000	51,442	43,558	84.67%
7311	Equipment	45,000	72,500	(27,500)	-37.93%
8611	Contingencies	48,000	40,000	8,000	20.00%
		\$ 655,232	\$ 548,095	\$ 107,137	
	Total Funds Requested	\$ 2,490,650	\$ 2,393,335	\$ 97,315	4.07%

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0913 Receipts - Trust Fund

Account # 0913

<u>Year</u>	<u>Actual</u>
FY13	7,731.00
FY14	3,588.00
FY15	6,864.12
FY16	5,976.88
FY17	6,305.15
	<u>30,465.15</u>
Average	6,093.03
Budgeted	6,000.00

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Property Taxes

Account # 1021 - Current Yr Secured

<u>Year</u>	<u>Actual</u>
FY13	1,004,069.00
FY14	955,285.00
FY15	1,019,169.79
FY16	1,072,645.01
FY17	<u>1,133,071.03</u>
	5,184,239.83

Average 1,036,847.97

Budgeted 1,150,000.00

steady upward trend in real estate housing market

Account # 1031 - Current Yr Unsecured

<u>Year</u>	<u>Actual</u>
FY13	54,182.00
FY14	54,981.00
FY15	57,566.47
FY16	57,823.30
FY17	<u>58,927.86</u>
	283,480.63

Average 56,696.13

Budgeted 65,000.00

steady upward trend in real estate housing market

Account # 1033 - Prior Yr Unsecured

<u>Year</u>	<u>Actual</u>
FY13	(439.00)
FY14	(2,773.00)
FY15	(2,255.60)
FY16	(667.82)
FY17	<u>(1,297.55)</u>
	(7,432.97)

Average (1,486.59)

Budgeted (100.00)

Account # 1041 - CY SB 813 Secured Supplemental

<u>Year</u>	<u>Actual</u>
FY13	13,286.00
FY14	27,546.00
FY15	31,032.14
FY16	36,894.44
FY17	39,573.54
	<u>148,332.12</u>

Average 29,666.42

Budgeted 30,000.00

Less anticipated new completed construction or purchases

Account # 1042 - CY SB 813 Unsecured Supplemental

<u>Year</u>	<u>Actual</u>
FY13	570.00
FY14	1,254.00
FY15	606.86
FY16	-
FY17	-
	<u>2,430.86</u>

Average 486.17

Budgeted -

Zero received in prior year. Did not budget for revenue since amount received is small

Account # 1043/1045 - PY SB 813

<u>Year</u>	<u>Actual</u>
FY13	-
FY14	714.00
FY15	507.62
FY16	501.55
FY17	-
	<u>1,723.17</u>

Average 344.63

Budgeted -

Zero received in prior year. Did not budget for revenue since amount received is small

Account # 1046- ERAF Rebate

<u>Year</u>	<u>Actual</u>
FY13	250,498.00
FY14	268,805.00
FY15	292,312.17
FY16	267,490.28
FY17	267,014.96
	<u>1,346,120.41</u>

Average 269,224.08

Budgeted 300,000.00

steady upward trend in real estate housing market so anticipate increase in ERAF

Account # 1831 - Homeowner's Property Tax RE

<u>Year</u>	<u>Actual</u>
FY13	6,125.00
FY14	5,928.00
FY15	5,868.49
FY16	5,321.28
FY17	4,619.68
	<u>27,862.45</u>

Average 5,572.49

Budgeted 3,000.00

Downward trend the past five years

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Court Fines

Account #1421 - Court Fines

<u>Year</u>	<u>Actual</u>
FY13	56,917.00
FY14	49,155.00
FY15	27,828.41
FY16	23,441.38
FY17	22,921.13
	<u>180,262.92</u>

Average **36,052.58**

Budgeted **23,000.00**

*Downward trend the past few years as officers
are not writing as many tickets*

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Interest

Account #1521 - Interest Earnings

<u>Year</u>	<u>Actual</u>
FY13	8,113.00
FY14	6,135.00
FY15	10,070.93
FY16	11,681.69
FY17	13,176.52
	<u>49,177.14</u>
Average	9,835.43
Budgeted	13,000.00

Upward trend in interest earned

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Other Revenue

Account #2439 - Other Special Charges

<u>Year</u>	<u>Actual</u>
FY13	794,589.00
FY14	790,579.00
FY15	620,144.44
FY16	620,037.13
FY17	620,852.37
	<u>3,446,201.94</u>

Average **689,240.39**

Budgeted **620,000.00**

Received similar amounts the past three years

Account #2658 - Other Miscellaneous Revenue

<u>Year</u>	<u>Actual</u>
FY13	243,442.00
FY14	242,814.00
FY15	306,704.95
FY16	194,448.97
FY17	279,023.78
	<u>1,266,433.70</u>

Average **253,286.74**

Budgeted **260,000.00**

COPS Grant, State Mandated Costs

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Salaries and Wages

Account # 4111 - Full-Time Salary

Name	Classification	Monthly *	Yearly
Art Stellini	Chief	12,500	165,000
Steve Landi	Officer	9,029	108,344
Jason Hekker	Officer	8,400	100,796
Chris Segali	Officer	6,981	83,768
Rory Logan	Corporal	9,456	113,474
Gabriel Carriel	Officer	6,981	83,768
Jimmy Nguyen	Officer	6,981	83,768
Miguel Martin	Officer	6,981	83,768
Christian Poteat	Officer	7,887	94,648
Nikole Azzopardi	Clerk	6,427	77,126
4 Employees	Extra-Help/Per Diem Officers	9,167	110,000
			1,104,460
13 Holidays			43,000
Total Full-Time Salary:			1,147,460
Account # 4171/4174 - Overtime			75,000
Total Salaries:			1,222,460
Total Salary and Wages			1,222,460

* Includes COLA

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Medicare Coverage

Account # 4312 - Medicare Coverage

Required For Employees Hired After April 1, 1986. Deduction is 1.45%.

Currently we have 14 employees in this category.

Total Wages In This Category X 1.45% 17,726

Account # 4311 - F.I.C.A. - 6.2% Total Wages 30,000

Total Medicare Coverage **47,726**

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Retirement Plan

Account # 4321 - Retirement Plan (CalPERS)

Sworn - 8 Officers	}	→	
Chief Stellini			
Office Manager			74,172
Additional Member Contributions - catch-up			128,500
Additional Unfunded Accrued Liability - Classic, PEPR & Miscellaenous Safety Plans			193,000
Total Retirement Plan			395,672

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Health Plan

Account # 4413 - Health Plan

Health, Dental, Vision, Life Insurance and Retirement Benefits*

Currently we have 7 employees in this category.

Seven Members @ \$1,840/month	154,560
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Total Medicare Coverage	154,560
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** Employee responsible for all cost after retirement*

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Unemployment Insurance

Account # 4451 - Unemployment Insurance

Cost Reimbursement Method - Estimated @ -

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Workers Compensation Insurance

Account # 4511 - Workers Compensation Insurance

<u>Year</u>	<u>Actual</u>
FY13	51,717.00
FY14	43,060.00
FY15	74,895.13
FY16	11,121.70
FY17	11,121.70
	<hr/>
	191,915.53
Average	38,383.11
Budgeted	15,000.00

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Uniform Clothing and Equipment

Account # 5121 - Clothing Supplies

Uniforms, Safety Equipment	15,000
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Household Expense

Account # 5156 - Other Household Expense

Cleaning and Janitorial Supplies

Paint, Polish, Soaps, Cleaning, bathroom needs, Tissue/paper
towels, lighting, Etc.

1,500

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Other Office Expense

Account # 5199a-e - Office Expenses

*Office supplies, Stationary, Misc. Forms, Ammunition,
Cleaning, Meals, Recognition and Minor Equipment*

5199-a: General Office Supplies	45,000	
5199c: Meals	9,000	
5199d: Recognition	6,000	
5199e: Small Equipment	<u>15,000</u>	
Total Office Expenses		75,000

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Memberships

Account # 5331 - Memberships

LAFCO	1,500
San Mateo County Police Chiefs and Sheriffs Association	600
San Mateo County Narcotics Task Force	4,830
California Police Chiefs Association	400
International Association of Police Chiefs	600
San Mateo County 100 Club	<u>150</u>
Total	8,080

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Fuel and Lubrication

Account # 5416 - Fuel and Lubrication	25,000
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Radio Equipment Maintenance

Account # 5424 - Radio Equipment Maintenance

Telecommunication Engineering Associates (TEA)	8,000
Metro Mobile Communications	<u>1,000</u>
Total	9,000

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Other Equipment Maintenance

Account # 5455 - Other General Maintenance Expense

Repairs to vehicles and equipment (including parts and labor)	20,000
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General Contract Maintenance

Account # 5478 - General Contract Maintenance

Extended Vehicle Service Contracts

*Konica Minolta Business Solutions, RMI Mechanical Contract, Power
Maintenance* **7,000**

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Other Utility Expense

Account # 5638 - Other Utility Expense

Telephone, Cellular Phones, MDT's, PG&E, Water and Garbage Collection Fees	33,000
Condo Association Dues @ \$285/month	3,420
Storage Unit Rental @ 325/month	<u>3,900</u>
Total	40,320

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Transportation and Travel

Account # 5722/5838 - Miscellaneous Employee Expense Reimbursement & Training

Use as a Revolving Funding Account for P.O.S.T.
Reimbursement Training, Travel and Subsistence, annual
award dinner, and officer cell phone reimbursement

15,000

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Contractual Services

Account # 5858 - Other Professional Contract Services

Communications Dispatch and Paging Service	100,000
CLETS Message Switching	12,000
First Chance Drop Off Center	7,132
Medical Examinations for Trauma Victims (Estimated)	3,500
NevTec Contract - IT	20,000
DMG SB-90 Recovery - Administrative Fees	1,000
Information Service Fees	7,000
Lexipol Duty Manual Updates/DTB	3,000
SMC Lab Fees	<u>6,000</u>
Total	159,632

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Professional and Specialized Services

Account # 5876 - Other Professional Services

Pre-Employment Screenings	2,500
District Audit Fees	15,000
Misc. Special Services Fees	1,000
Colma Police Range	1,200
Fiscal Consultants (Bookkeeping and Payroll Services)	20,000
San Mateo County Controller's Office - Annual Service Fee	12,000
Lobbyist	10,000
Attorney	<u>30,000</u>
Total	91,700

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Insurance

Account # 6731 - Other Insurance

GSMRA: Liability, Auto, AD&D, Property, Structure Insurance 95,000

Total 95,000

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Equipment

Account # 7311 - Fixed Assets/Equipment

One Patrol Vehicle - 2018/19 Ford Explorer	35,000
Vehicle Outfitting (Labor & Equipment)	<u>10,000</u>
Total	45,000

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Contingencies

Account # 8611 - Appropriation for Contingencies

All Cities Management (Crossing Guard)	48,000
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