



BOARD OF POLICE COMMISSIONERS
Broadmoor Police Protection District

Minutes of: September 13, 2016

The meeting was called to order at 7:06 PM, by Commissioner Sheridan.

PRESENT:

Commissioners: Joe Sheridan, Mike Connolly and Ralph Hutchens; Chief Stellini and concerned citizens.

Pledge of Allegiance.

MINUTES:

The minutes for the August 9, 2016, commission meeting were approved as submitted. Motion by: Mike Connolly, 2nd by: Ralph Hutchens, unanimously approved.

PUBLIC COMMENTS:

- Marie Brizuela advised the Commission that the Broadmoor Property Owners Association and Garden Village School will once again partner to host the annual Halloween event on Sunday, October 23, 2016, (12:30-3:30). They are requesting the police department to attend.
- Joanne Lujan advised the Commission that she is unhappy with how the police department handled a situation regarding her neighbors related to domestic violence. Chief Stellini will work with Joanne to ensure the issue(s) are addressed.
- Joanne Lujan and Marie Brizuela both expressed their displeasure on how the County dispatches for the police department. Joanne was also not happy that the front office of the police department is sometimes closed during business hours.

TREASURER'S REPORT:

<u>WARRANTS</u>	<u>DEPOSITS</u>
\$70,081.30	\$6,242.82

- Motion by: Joe Sheridan, 2nd by: Ralph Hutchens to approve the warrants and deposits. Treasurer's report was unanimously approved.

CHIEF OF POLICE REPORT:

<u>INCIDENTS</u>	<u>MILES</u>
713	3,737
<u>CALLS FOR SERVICE</u>	<u>RESERVE HOURS</u>
693	420

Chief Stellini reported the following:

- The department participated in National Night Out along with the Colma & Daly City Police Departments.
- The annual Reserve Officers Association training conference was held in San Diego this year. Three of our Reserve Officers attended. Those that attended were Timothy Kniveton, Eric Eaton and John Duncan and all attended at their own cost.
- The Chief attended the County Medical Advisory meeting last month.
- The Chief attended the CASA Board meeting and met with our legislative Representative, Jim Molinari.
- The Chief was to attend Sheriff Greg Munk’s retirement event but was unable to attend.
- A few reserve officers are leaving our department because they have found full-time jobs in other law enforcement agencies. There is one full-time officer who is currently in backgrounds with another agency. A replacement officer is in line if needed. The department currently has 20 Reserve Officers.
- No legislative updates.

CORRESPONDENCE:

- The San Mateo County Manager’s office sent a letter dated September 9, 2016, advising that the San Mateo County Board of Supervisors confirmed Chief Stellini’s appointment to the Emergency Medical Care Commission for a term expiring in March 2019.

OLD BUSINESS:

- Budget FY2016/2017 – The final reading and adoption of the Budget for FY2016/2017 was held. There was much discussion by the board and the members of the audience. There were no changes from the previous reading except an increase in the salary for the Chief of Police. The budget of \$2,331,069 is proposed. Motion by: Mike Connolly, 2nd by: Ralph Hutchens to approve and adopt the operating budget for FY2016/2017. The motion was unanimously approved.

NEW BUSINESS:

- None

RESOLUTIONS:

- None

FIRE COMMISSIONERS REPORT:

- No meeting was held since the last meeting. Colma Fire increased their special tax by 5%. This was the first increase since its inception in 2007. Their next meeting is scheduled for September 20, 2016.

LAFCO REPORT:

- No meeting was held since the last meeting. Next meeting is scheduled for September 21, 2016.

SPECIAL DISTRICTS REPORT

- No meeting was held since the last one. The next meeting is scheduled for October 25, 2016.

NOTICE OF ADJOURNMENT:

- None

GOOD OF THE ORDER:

- Annual Candy Cane Day is being organized. The date has yet to be decided (December 10th or 17th). More information to follow.

The meeting was adjourned at 8:41 PM in memory of the victims of 9/11.

The next meeting is scheduled for Tuesday, October 11, 2016, at 7:00 PM.

Respectfully submitted,

Ralph Hutchens
Commissioner